

Violet Township Board of Trustees

March 18, 2020

Regular Meeting

Mr. Dunlap called the meeting to order at 7:30 p.m.

Mr. Sauer called the roll: Mr. Darrin Monhollen, Mr. Terry Dunlap, Sr. and Mrs. Melissa Wilde were present. Other Township Personnel present were: Township Administrator, Edward Drobina; Fire Chief, Mike Little; Assistant Fire Chief, James Paxton. Mr. Sauer was absent.

Mr. Dunlap asked everyone to join him in the pledge of allegiance followed by a moment of silence honoring those who have given us all our freedom here at home and abroad.

Mrs. Wilde made a motion to accept as submitted by the Fiscal Office without public reading, the minutes of the 03-04-2020 regular meeting. Seconded by Mr. Monhollen. Roll call vote: Mrs. Wilde, yes; Mr. Monhollen, yes; Mr. Dunlap, yes. Motion carries 3-0.

Mrs. Wilde made a motion to accept as submitted by the Fiscal Office without public reading, the minutes of the 03-04-2020 Public Hearing for Additional License Tax Fees. Seconded by Mr. Dunlap. Roll call vote: Mrs. Wilde, yes; Mr. Dunlap, yes; Mr. Monhollen, yes. Motion carries 3-0.

Public Comment:

County Authorities

Mr. Horacek was present.

Departmental Reports:

Fire Chief: Mike Little

Chief Little reported he has been spending most of his time every day dealing with the virus. As of March 12th they have been in the 'no visitor' mode. They are limiting station to station visits, no PR visits, all outside meetings cancelled, limiting their fire prevention officers as to only what needs to be done, our paramedic is doing only necessary visits, no training, travel or physicals, physical therapists are not coming in unless absolutely necessary. We are working on a combined staffing profile with Truro.

Chief Little had one resolution. **Mrs. Wilde made a motion to adopt Resolution 2020-0319-01 – Declare Excess Equipment /Authorize for Sale to Millersport Fire Department. Mr. Monhollen seconded the motion. Roll call vote: Mrs. Wilde, yes; Mr. Monhollen, yes; Mr. Dunlap, yes. Resolution 2020-0318-01 carries 3-0.**

Mrs. Wilde recommended if Chief Little would want to participate in a phone conference so he would not have to attend the Trustee meetings. Chief Little is good with that.

Mr. Dunlap asked if Millersport took over Thurston. Chief Little said there has been a lot of discussion on a lot of issues. What it appears is going to happen is that Walnut Township has been split for years and it is all going to come together.

Mr. Dunlap asked since we have all of our part timers work a lot of time at other stations, and asked if this might be an increased risk factor for us. Chief said not any more than what our people are doing on a daily basis. If they are not showing any signs of sickness, they will continue to use them and Truro will as well. The temperature taking will probably start tomorrow.

Township Administrator, Ed Drobina

Mr. Drobina reported we had talked about doing advertising on Facebook for the Wigwam. Robin suggested using one that is \$5 per day.

The No Through Truck signs have been ordered, bermed areas along Allen Road between Busey and Stemen.

The guys did try to clean up some brush today.

TID meeting scheduled for March 19 was cancelled.

With the postponement of the State of the County, we did not proceed with the carpet cleaning of the event center; however, it is something we should keep in mind.

MORPC offers a Local Government Energy Partnership, which is free to participants and is funded by AEP Ohio through the end of 2020. Monthly energy consumption data are displayed on an online dashboard. The data is automatically entered if the providers are AEP Ohio or Columbia Gas of Ohio. This would be an easy way to track the utility cost of the facility.

CLOUT meeting was scheduled for March 23rd but has been cancelled.

Parking lot light switch was moved to inside the building near the side door.

Mr. Drobina met with an architect to discuss drawing up a small plan for the Community Building.

We need to discuss the possible closing of the office and how we are going to handle things in the event of a complete shutdown of the state.

Mr. Drobina spoke to our Finance about refinancing the bonds. That is not a possibility until 2027.

Mr. Dunlap made a motion to amend Home Rule Resolution 2020-0304-01 to include Allen Road between Route 33 and Basil Western Road – A Resolution to Prohibit Thru Trucks on Certain Township Roads. Seconded by Mr. Monhollen. Roll call vote on the amendment: Mr. Dunlap, yes; Mr. Monhollen, yes; Mrs. Wilde, yes. Resolution carries 3-0.

Mr. Dunlap made a motion to adopt Resolution 2020-0304-01 as amended. Mr. Monhollen seconded the motion. Roll call vote: Mr. Dunlap, yes; Mr. Monhollen, yes; Mrs. Wilde, yes. Resolution carries 3-0.

Mr. Drobina added the meeting with Mr. Steiner has been cancelled until further notice.

Mr. Dunlap asked Mr. Horacek (regarding the bond resolution) if something happens the bond covers everything. Mr. Horacek said yes you could go to the amount of the bonds. Would we have to absorb a portion of this. This insurance is through OTARMA. Mr. Horacek said the insurance seems to be much more streamlined. It would only take affect at the start of a term. We would need an insurance policy for at least \$250,000. **Mr. Monhollen made a motion to adopt Resolution 2020-0318-02 – A Resolution Adopting an Employee Dishonesty and Faithful Performance of Duty in Lieu of Elected Official Bonds. Seconded by Mrs. Wilde. Roll call vote: Mr. Monhollen, yes; Mrs. Wilde, yes; Mr. Dunlap, yes. Resolution carries 3-0.**

Elected Officials:

Mr. Sauer reported he has been in communication with Vanessa regarding certain last steps such meeting at the bank to get signature cards. Mr. Sauer has been in communication with Huntington Bank and a letter will suffice there. He has been very clear with the banks that April 1st is the day so there is no overlap between him and Vanessa.

Mr. Sauer reported they have reconciled through February. They do not get the statements from the banks until the first or second week of the following month and they will not be here until April. They will not be able to reconcile March books. Everything will be reconciled through February. The last payroll is under control. Mr. Sauer met with the Auditors and we have provided them all of the information for 2018 and 2019 and they will be doing all of this remotely.

Mr. Sauer asked the auditor if they would be able to come in and do a quick audit on the first two months of this year since the biannual audit only covers 2018 and 2019 and that way the books are clean up until the time they reconciled through. They said that is an option. This would be a cost of \$500 to \$1000. He asked for a motion.

Mr. Sauer reported he and Melissa would have their offices cleaned out by the end of the month. He will give all the keys to Ed. He also requested the alarm codes and passwords on the Fiscal building be changed.

The Trustees thanked Mr. Sauer for his service. **Mr. Dunlap made a motion to authorize up to \$1000 for the Auditors to come in and do an audit for 2020 – January through February. Seconded by Mrs. Wilde. Roll call vote: Mr. Dunlap, yes; Mrs. Wilde, yes; Mr. Monhollen, yes. Motion 2020-0318-A passes 3-0.**

Trustee Reports:

Meetings where there may be more than one (1) Trustee present:

Old Business: None

Tabled Business: None

New Business:

The next regularly scheduled meeting of the Violet Township Board of Trustees will be on Wednesday, April 1, 2020 at 7:30 p.m. at the new Violet Township Administrative offices located at 10190 Blacklick Eastern Road.

Mr. Dunlap made a motion to have Trustee meetings open to the public electronically via teleconference and we will provide that number and code for our website and the Trustees may be remote for these meetings. Mr. Horacek added the public needs to be able to hear and minutes still need to be taken. Mrs. Wilde seconded the motion. Roll call vote: Mr. Dunlap, yes; Mrs. Wilde, yes; Mr. Monhollen, yes. Mr. Dunlap, yes; Motion 2020-0318-B carries 3-0.

Mr. Dunlap made a motion to spend up to \$500 on Facebook advertising for the Wigwam. Seconded by Mr. Monhollen. Roll call vote: Mr. Dunlap, yes; Mr. Monhollen, yes; Mrs. Wilde, yes; Motion 2020-0318-C passes 3-0.

Pay Bills:

Mr. Monhollen made a motion to pay the bills. Mrs. Wilde seconded the motion. Discussion: Mr. Dunlap asked who Treton was. Chief Little said it was a company from Amanda that installs sirens. **Roll call vote: Mr. Monhollen, yes; Mrs. Wilde, yes; Mr. Dunlap, yes. Motion carries 3-0.**

Mr. Monhollen made a motion to adjourn the meeting at 8:03 p.m. Mrs. Wilde seconded the motion. Roll call vote: Mr. Monhollen, yes; Mrs. Wilde, yes; Mr. Dunlap, yes. Motion carries 3-0.

Respectfully submitted,

Vanessa Niekamp, Fiscal Officer

Joniann Goldberg,
Administrative Assistant

Approved by:

Terry J. Dunlap, Sr., Trustee

Darrin Monhollen, Trustee

Melissa Wilde., Trustee

Date: _____