

## Violet Township Board of Trustees

September 4, 2019

Regular Meeting

Mr. Monhollen called the meeting to order at 7:30 p.m.

**Mrs. Tremblay called the roll: Mr. Darrin Monhollen, Mr. Terry Dunlap, Sr. and Mrs. Melissa Wilde were present. Other Township Personnel present were: Acting Director of Operations and Township Engineer, Greg Butcher; Fire Chief, Mike Little; Fiscal Assistant, Melissa Tremblay; and Development Director, Holly Mattei.**

Mr. Monhollen asked students from Toll Gate Elementary, Abigail Adkins and Addison Boye, to join him in leading the pledge of allegiance followed by a moment of silence honoring those who have given us all our freedom here at home and abroad. Mr. Monhollen then presented each student with a certificate of appreciation and a Violet Township pin.

**Mr. Dunlap made a motion to accept as submitted by the Fiscal Office without public reading, the minutes of the 8-21-2019 regular meeting. Seconded by Mrs. Wilde. Roll call vote: Mr. Dunlap, yes; Mrs. Wilde, yes; Mr. Monhollen, yes. Motion carries 3-0.**

**Public Comment:** None

### **County Authorities**

Mr. Monhollen welcomed Fairfield County Clerk of Courts Branden Meyer.

### **Departmental Reports:**

#### **Fire Chief: Mike Little**

Chief Little reported the fire department staff attended the funeral services for former volunteer firefighter James E. Paxton, father of current Assistant Fire Chief James A. Paxton.

Tomorrow and the next day here will be combined training with Truro Township and West Licking Fire Departments at the Ohio Fire Academy.

Chief Little will be out of town September 16-20 at a training session in Denver, Colorado. Assistant Chief Paxton will attend the next trustee meeting.

Chief Little had a resolution accepting the resignation of part-time firefighter Zachary Gray. **Mrs. Wilde made a motion to adopt Resolution 2019-0904-01 – Resignation of Part-Time Level 1 Firefighter. Seconded by Mr. Dunlap. Roll call vote: Mrs. Wilde, yes; Mr. Dunlap, yes; Mr. Monhollen, yes. Motion carries 3-0.**

#### **Holly Mattei, Development Director**

Mrs. Mattei reported the Fairfield County Transportation Improvement District continues to meet monthly. She has been chair of the group. They work on different projects to help promote economic development through the transportation infrastructure. There are two projects of particular interest to the township. One is the Pickerington Road/US 33 interchange. ODOT is currently doing a feasibility study to determine exactly where the interchange should go. There have also been some TRAC applications for right-of-way acquisition. This interchange project feeds into the I-70/US 33 connector project. The other project of interest is the Far East Freeway Study which includes evaluating a Taylor Road interchange. The Improvement District is working to determine ways they can help move these projects forward.

The 33 Alliance Economic Development Summit was held on August 27<sup>th</sup>. Mrs. Mattei was able to talk about both of the transportation projects just mentioned. Different

economic development directors gave reports about their efforts to promote development in our region. The event was well attended.

Mrs. Mattei and Robin Duffee met with two different business owners to discuss potential locations for their companies along the US33 corridor. Also, they are working on a development flow chart to help businesses and developers navigate the review and permitting process.

**Township Engineer, Greg Butcher**

Mr. Butcher reported that a pre-construction meeting was held with representatives of Strawser Paving, the contractor awarded our Ohio Public Works Commission curb replacement project for 2019. They plan to begin work on the project the week of September 19 or September 26.

He has requested Decker Construction Company, who is executing our 2019 paving project, to make a few repairs on the work they have done and it should be completed soon. This is not uncommon for a contractor to come back and clean up a few items.

Planning has begun on the preventative maintenance that will be needed on the trucks and other equipment prior to the beginning of snow and ice removal this winter.

About eighteen months ago, Mr. Butcher initiated an effort with Fairfield County Soil and Water to inventory our entire storm water infrastructure, including culverts, catch basins, curb inlets or anything that catches water coming off rooftops into the ditches and curbs. This is important because it will provide a good road map of future maintenance and repairs. He asked Soil and Water to color code them for maintenance priority. In our 36 square miles of territory, there is a lot of storm sewer and it is important to stay on top of the maintenance. The report is complete and should be a good tool moving forward.

The speed trailer continues to be placed in areas of speeding concern, typically in subdivisions, and anyone can make a request for placement.

Mr. Dunlap asked if something would be in the fall issue of Pickerington Magazine to encourage residents to firm up their mailbox supports to withstand the snowplowing. Mr. Butcher said the deadline had passed for magazine content, but he would be sure to get the word out through our social media.

**Acting Director of Operations – Greg Butcher**

Mr. Butcher reminded the board that we need to confirm a date for the 2020 Planning Session. Mr. Butcher suggested some time during the weeks of either November 4 or November 11. Also, he had proposed a separate Wigwam Planning session in advance of the ‘township’ planning session.

Inquiries continue to be directed to our law director for the sale of the former Administrative Offices building at 12970 Rustic Drive.

There is no update on the township insurance committee, but he expects follow up with our insurance broker very soon.

Mr. Butcher had two resolutions. The first was to receive Zoning Case# 04-ZC-2019. **Mr. Dunlap made a motion to adopt Resolution 2019-0904-02 – Receive Zoning Case# 04-ZC-2019 and Establish Public Hearing Date and establish the hearing date of Wednesday, October 2, 2019 at 8:00 p.m. Seconded by Mrs. Wilde. Roll call vote: Mr. Dunlap, yes; Mrs. Wilde, yes; Mr. Monhollen, yes. Motion carries 3-0.**

**Mrs. Wilde made a motion to adopt Resolution 2019-0904-03 – Appoint Interim Director of Operations. Seconded by Mr. Dunlap. Roll call vote: Mrs. Wilde, yes; Mr. Dunlap, yes; Mr. Monhollen, yes. Motion carries 3-0.**

Mr. Dunlap thanked Mr. Butcher for what he does.

**Elected Officials;  
Brian Sauer, Fiscal Officer**

Mrs. Tremblay said Mr. Sauer was unable to be at the trustee meeting due to an annual meeting he had to attend. The fiscal office had one resolution.

**Mr. Dunlap made a motion to adopt Resolution 2019-0904-04 – Amendment to 2019 Appropriations. Seconded by Mrs. Wilde. Roll call vote: Mr. Dunlap, yes; Mrs. Wilde, yes; Mr. Monhollen, yes. Motion carries 3-0.**

**Trustee Reports:**

Mrs. Wilde reported she attended the economic development summit Mrs. Mattei mentioned earlier and said it was probably the best economic development meeting she had attended since becoming a trustee. She said Mrs. Mattei did a great job and the event was very well done.

**Meetings where there may be more than one (1) Trustee present:** None

**Old Business:** None

**Tabled Business:** None

**New Business:**

The next regularly scheduled meeting of the Violet Township Board of Trustees will be on Wednesday, Wednesday, Sept. 18, 2019 at 7:30 p.m. at the new Violet Township Administrative offices located at 10190 Blacklick Eastern Road.

**Pay Bills:**

**Mr. Dunlap made a motion to pay the bills. Mrs. Wilde seconded the motion.** Mr. Dunlap asked for clarification on the bill for Fee Corp. Mrs. Tremblay said it was a bill for a vacuum tanker with operator and water disposal. Chief Little explained it was for maintenance on the oil interceptors at both fire stations. **Roll call vote: Mr. Dunlap, yes; Mrs. Wilde, yes; Mr. Monhollen, yes. Motion carries 3-0.**

**Mr. Dunlap made a motion to take a 10 minute recess at 7:49 p.m. and then go into Executive Session per ORC 121.22(G)(1) – To consider the appointment of a public employee(s). Seconded by Mr. Monhollen. Roll call vote: Mr. Dunlap, yes; Mr. Monhollen, yes; Mrs. Wilde, yes. Motion carries 3-0.**

**Mr. Dunlap made a motion to close the executive session at 8:37 p.m. Seconded by Mrs. Wilde. Roll call vote: Mr. Dunlap, yes; Mrs. Wilde, yes; Mr. Monhollen yes. Motion carries 3-0.**

**Mr. Dunlap made a motion to adjourn the meeting at 8:38 p.m. Seconded by Mr. Monhollen. Roll call vote: Mr. Dunlap, yes; Mr. Monhollen, yes; Mrs. Wilde, yes. Motion carries 3-0. Meeting adjourned at 10:38 p.m.**

Respectfully submitted,

\_\_\_\_\_  
Brian Sauer, Fiscal Officer

\_\_\_\_\_  
Peggy Portier,  
Administrative Assistant

Approved by:

\_\_\_\_\_  
Terry J. Dunlap, Sr., Trustee

\_\_\_\_\_  
Darrin Monhollen, Trustee

\_\_\_\_\_  
Melissa Wilde., Trustee

Date: \_\_\_\_\_