

Violet Township Board of Trustees

August 21, 2019

Regular Meeting

Mr. Monhollen called the meeting to order at 7:30 p.m.

Mrs. Tremblay called the roll: Mr. Darrin Monhollen, Mrs. Melissa Wilde and Mr. Terry Dunlap, Sr. were present. Other Township Personnel present were: Acting Director of Operations and Township Engineer, Greg Butcher; Fire Chief, Mike Little; Fiscal Assistant, Melissa Tremblay; and Director of Development, Holly Mattei.

Mr. Monhollen asked the audience to join him in the pledge of allegiance followed by a moment of silence honoring those who have given us all our freedom here at home and abroad.

Mr. Dunlap made a motion to accept as submitted by the Fiscal Office without public reading, the minutes of 8-7-2019 Regular meeting. Seconded by Mrs. Wilde. Roll call vote: Mr. Dunlap, yes; Mrs. Wilde, yes; Mr. Monhollen, yes; Motion carries 3-0.

Mr. Dunlap made a motion to accept as submitted by the Fiscal Office without public reading, the Public Hearing minutes of 8-7-2019. Seconded by Mrs. Wilde. Roll call vote: Mr. Dunlap, yes; Mrs. Wilde, yes; Mr. Monhollen, yes. Motion carries 3-0.

Mr. Dunlap made a motion to accept as submitted by the Fiscal Office without public reading, the Special Meeting minutes of 8-13-2019. Seconded by Mrs. Wilde. Roll call vote: Mr. Dunlap, yes; Mrs. Wilde, yes; Mr. Monhollen, yes. Motion carries 3-0.

Guest – Mr. Aaron Dages MPA, Partnership Specialist from the U.S. Census Bureau Complete Count Committee was present. He was there to establish a Complete Count Committee. It determines, with the U.S. Census Bureau, to make sure they get everyone counted in the 2020 Census. The committee consists of trusted voices and leaders within the community that are focused on reaching hard to count populations within the community that often do not respond in the 2020 census.

Mr. Dunlap asked how they will be counted. Mr. Dages said by a plethora of ways. Starting March 12, 2020, people will start receiving an invitation by mail to respond online, via phone or to request a mail response.

Mr. Dunlap said there is a significant amount of seniors that don't have computers. Mr. Dages said part of the education process will be making people aware of what to expect and how to respond.

Public Comment:

No comment

County Authorities

Law Director, Josh Horacek

Mr. Monhollen presented a proclamation to Rita and John Goings and Kaylie Eisel who will be Grand Marshalls of the 2019 Pickerington Lions Club Labor Day Parade in honor of John Eisel's service to the community.

Departmental Reports:

Fire Chief: Mike Little

Chief Little reported they are overall about 4% ahead on runs, about 2% ahead on transports and about 4% ahead on EMS receipts.

They have the opportunity to go to Stonecreek Dental on August 22 to present citizen's awards to 5 members of their team for a patient of theirs that actually went into cardiac arrest in the office. They started the CPR process and essentially they saved this person's life.

Chief Paxton will be out of town through the 29th and Chief Little will be out of town from the 29th through the 31st.

The Labor Day breakfast for the Fire Department is September 1st and they will be in the Labor Day Parade on September 2nd.

Chief Little had a resolution to declare Medic 594 as excess and for sale. This vehicle has mechanical issues that would be far more expensive to repair than what we can get from selling it. Horton is working with us to get our new medic unit into production as soon as possible. **Mrs. Wilde made a motion to adopt Resolution 2019-0821-01 – Declare Excess Equipment/Authorize for Sale, Trade-In or Disposal. Seconded by Mr. Dunlap. Roll call vote: Mrs. Wilde, yes; Mr. Dunlap, yes; Mr. Monhollen, yes. Resolution carries 3-0.**

Holly Mattei, Development Director

Mrs. Mattei reported on August 2nd Violet Township hosted Mid-Ohio Development Exchange (MODE) and Columbus 2020 Economic Development Advisory Committee (EDAC) meetings. We had over 40 attendees and we were able to showcase the Wigwam facility to our regional economic development partners.

Greg Butcher, Robin Duffee, Darrin Monhollen and Holly Mattei attended a meeting with the US Census Bureau representatives regarding the importance of formulating a Complete Count Committee (CCC) for Violet Township in partnership with the City of Pickerington. Resolution 2019-0821-03 would create and support this.

We continue to have conversations with Violet Township staff and our law director regarding the sale of the Rustic Drive property.

Mrs. Mattei said she attended a MODE-sponsored training that was hands on training that used a case study and role playing to prepare Economic Development professionals for site visits from businesses perspectives.

Mrs. Mattei reported the Fairfield 33 Development Alliance will be holding an Economic Development Summit Tuesday, August 27th from 12 p.m. to 3 p.m. at the new Fairfield Workforce Training Center on Coonpath Road. Mr. Kenny McDonald, Columbus 2020 CEO, will discuss the future of the Columbus region. She is working on the transportation component of the summit. She encouraged the Trustees to attend if possible.

Mr. Dunlap made a motion to adopt Resolution 2019-0821-03 – Resolution to Create and Support a Violet Township Pickerington Complete Count Committee. Seconded by Mrs. Wilde. Discussion: Mr. Dunlap said we did cooperate with the City of Pickerington in 2003 and then once before that so this will be the third time that we actually worked together on the census. **Roll call vote: Mr. Dunlap, yes; Mrs. Wilde, yes; Mr. Monhollen, yes. Resolution carries 3-0.**

Township Engineer, Greg Butcher

Mr. Butcher said if the Trustees would like to attend the Economic Development Summit on August 27th, we can RSVP for them.

Mr. Butcher reported the paving program is complete. Striping of roads is also complete.

Concrete curb project coordination has commenced with Strawser Paving Company.

Mowing of road right of ways has started again. This is the third mowing this year and they hope to be finished by Labor Day.

Mr. Dunlap asked about the funding of the curb replacement project. Mr. Butcher said this was a grant with a 74/24 split and our portion was about \$44,000.00. When asked, he confirmed that we had our portion of the funding.

Acting Director of Operations – Greg Butcher

Wigwam Update:

- Work for the emergency generator is ongoing and should be completed soon.
- Work on renovation of the building next to the courtyard for the future community meeting space has started.
- Several inquiries and requests for scheduling the facility continue to be received.
- Mr. Butcher proposed a separate Wigwam Planning session in advance of the 'township' planning session.

Inquiries continue to be directed to our law director for the sale of the former Administrative Offices building at 12970 Rustic Drive.

We need to confirm a date for the 2020 Planning Session. Mr. Butcher suggested some time during the weeks of either November 4 or November 11.

There will be an event Saturday, August 24th at Toll Gate Middle School to benefit the Michael J. Fox Foundation for Parkinson's Research. In conjunction with the event will be a Tremor Trot, a 5K walk/run on Toll Gate Road. As always, we have sent letters to residents on affected streets.

The Board has been provided a spreadsheet detailing Township donations for the years 2015-2019 as requested at the last meeting.

The township's insurance committee met with Burnham and Flower representatives on August 15 to discuss health insurance for 2020.

Mr. Butcher had a resolution to approve the Final Plat for Chesapeake Section 1. Shawn Lanning of Watcon was present. **Mr. Dunlap made a motion to adopt Resolution 2019-0821-04 – To Approve Final Plat for Chesapeake Section 1. Seconded by Mrs. Wilde. Roll call vote: Mr. Dunlap, yes; Mrs. Wilde, yes; Mr. Monhollen, yes. Resolution carries 3-0.**

Mr. Butcher also reported he had two motions for consideration. The first was for a \$1000 contribution for the Canal Winchester Labor Day event. The other was a \$500 donation to the Pickerington Area Resource Coalition non-profit.

There are two upcoming events. One is the September 2 Pickerington Lions Club 2019 Labor Day Parade and the other is the training session that Mrs. Mattei identified on August 27th.

Mrs. Wilde made a motion to adopt Motion 2019-0821-A - \$1,000 Contribution to Canal Winchester for their Labor Day event. Seconded by Mr. Monhollen. Discussion: Mr. Dunlap asked if these were included in the budget for this year as part of our donations. Mr. Butcher said they were included in the donation detail. Mr. Butcher said this has been done for a very long time and said there will be a resolution at the next board meeting to reappropriate from unappropriated funds to cover donations in excess of what was allocated to the end of 2019. **Roll call vote: Mrs. Wilde, yes; Mr. Monhollen, yes; Mr. Dunlap, yes. Motion carries.**

Mrs. Wilde made a motion to adopt Motion 2019-0821-B - \$500 Donation to the Pickerington Area Resource Coalition – non-profit. Seconded by Mr. Monhollen. Discussion: Vanessa Niekamp explained this was for PARC and not the Pickerington Food Pantry. Mr. Dunlap asked if this donation was included in the spreadsheet presented earlier by Mr. Butcher. Mr. Butcher said it was not. He further explained that specific donations are not named in the budget line item. Mr. Dunlap asked if we had exceeded that line item this year so far. Mr. Butcher said that we have and we will have to do a re-appropriation at the next trustee meeting. Mr. Dunlap noted that a \$15,000.00 re-appropriation had been done at the last meeting. Mr. Butcher confirmed that was correct. Mr. Dunlap commented that now we would have to do another re-appropriation and Mr. Butcher said that was correct, also. Mr. Dunlap said that he did not think they should make this particular donation. Law Director, Josh Horacek said the PARC is a non-profit organization. **Roll call vote: Mrs. Wilde, yes; Mr. Monhollen, yes; Mr. Dunlap, no. Motion carries 2-1.**

Mr. Dunlap commented further that we were going to have to appropriate more funds for donations and that Mr. Butcher had said we would have to take money from someplace else to put there. Mr. Butcher said that is correct and it would come from the unappropriated funds. Mr. Dunlap asked if we had money in the unappropriated account to handle that. Mrs. Tremblay explained that, if you appropriate additional money out of the unappropriated account, it affects your carry-over. Mr. Dunlap noted that appropriating additional funds would cut down on the amount of money we will have next year. Mr. Dunlap said we needed to address this issue in the planning session so it doesn't come up again in the future. Mr. Monhollen said we have adjusted the time of our annual planning session and will be making appropriations moving forward.

Elected Officials;

Brian Sauer, Fiscal Officer

Mrs. Tremblay said Mr. Sauer was out of town on business. They presented resolution 2019-0821-02 to Accept the Amounts and Rates Determined by the County Budget Commission. This needs filed with them by October 1st. **Mr. Dunlap made a motion to adopt Resolution 2019-0821-02 – to Accept the Amounts and Rates Determined by the County Budget Commission. Seconded by Mrs. Wilde. Roll call vote: Mr. Dunlap, yes; Mrs. Wilde, yes; Mr. Monhollen, yes. Resolution carries 3-0.**

Mr. Dunlap said there was concern several months ago about looking into a fireproof safe for the records here in this office. He wondered if we had gotten quotes on this and if we had looked at putting this into the budget for next year. Mr. Butcher said we had one quote so far for \$5,000.

Trustee Reports:

Mrs. Wilde reported the tree was cleaned up at the Senior Center.

Mr. Dunlap attended the Chamber of Commerce Pizza Wars. He thanked Barbie Weidner on another job well done. There were well over 250 people.

Meetings where there may be more than one (1) Trustee present:

September 2nd – Lions Club Labor Day Parade

Aug. 27 from 12 – 3pm Economic Development Summit.

Old Business: None

Tabled Business: None

New Business:

The next regularly scheduled meeting of the Violet Township Board of Trustees will be on Wednesday, Wednesday, Sept. 4, 2019 at 7:30 p.m. at the new Violet Township Administrative offices located at 10190 Blacklick Eastern Road.

Pay Bills:

Mr. Dunlap made a motion to pay the bills. Mrs. Wilde seconded the motion. Roll call vote: Mr. Dunlap, yes; Mrs. Wilde, yes; Mr. Monhollen, yes. Motion carries 3-0.

Mr. Dunlap made a motion to take a 10 minute recess at 8:16 p.m. and then go into Executive Session for two issues.

- 1) ORC 121.22 (G)(2) To consider the sale of property at competitive bidding, or the sale of unneeded property in accordance with *section* 505.10 of the Revised Code, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest; to include the three Trustees, Mrs. Mattei, Mr. Butcher, the Law Director, Fire Chief and the Fiscal Office.
- 2) ORC 121.22(G)(1) – To discuss and consider the compensation of a public employee(s): to include the three Trustees and the Law Director.

Seconded by Mr. Monhollen. Roll call vote: Mr. Dunlap, yes; Mr. Monhollen, yes; Mrs. Wilde, yes. Motion carries 3-0.

The first executive session began at 8:30 p.m.

Mr. Dunlap made a motion to close the first executive session at 8:42 p.m. Seconded by Mr. Monhollen. Roll call vote: Mr. Dunlap, yes; Mr. Monhollen, yes; Mrs. Wilde, yes. Motion carries 3-0.

Mr. Dunlap made a motion to open the second executive session at 8:43 p.m. Seconded by Mrs. Wilde. Roll call vote: Mr. Dunlap, yes; Mrs. Wilde, yes; Mr. Monhollen, yes. Motion carries 3-0.

Mrs. Wilde made a motion to close the second executive session and return to the regular meeting at 9:40 p.m. Seconded by Mr. Dunlap. Roll call vote: Mrs. Wilde, yes; Mr. Dunlap, yes; Mr. Monhollen, yes. Motion carries 3-0.

Mr. Dunlap made a motion to adjourn the meeting at 9:42 p.m. Seconded by Mrs. Wilde. Roll call vote: Mr. Dunlap, yes; Mrs. Wilde, yes; Mr. Monhollen, yes. Motion carries 3-0. Meeting adjourned at 9:42 p.m.

Respectfully submitted,

Brian Sauer, Fiscal Officer

Peggy Portier,
Administrative Assistant

Approved by:

Terry J. Dunlap, Sr., Trustee

Darrin Monhollen, Trustee

Melissa Wilde., Trustee

Date: _____