

Violet Township Board of Trustees

March 6, 2019

Regular Meeting

Mr. Monhollen called the meeting to order at 7:30 p.m.

Mr. Sauer called the role: Mr. Darrin Monhollen, Mrs. Melissa Wilde and Mr. Terry Dunlap, Sr. were present. Other Township Personnel present were: Director of Operations, John Eisel; Director of Development, Holly Mattei; Fire Chief, Mike Little; Assistant Chief, Jim Paxton and Engineer, Greg Butcher.

Mr. Monhollen asked students from Sycamore Creek Elementary; Joseph Dishong and Zach Mezquita (Cub Scout Pack 182) to join him in the pledge of allegiance followed by a moment of silence honoring those who have given us all our freedom here at home and abroad. Mr. Monhollen then presented each student with a certificate of appreciation and a Violet Township pin.

Mr. Dunlap made a motion to accept the minutes of the February 20, 2019 Regular meeting without public reading as submitted by the Fiscal Office. Seconded by Mrs. Wilde. Roll call vote: Mr. Dunlap, yes; Mrs. Wilde, yes; Mr. Monhollen, yes; Motion carries 3-0.

Public Comment:

William Hawbecker Jr. of 9230 Preakness Place, Pickerington, Ohio was present. He said there seems to be a lot of confusion about the levy. He said there were a lot of things from a project management standpoint that seem to be missing from being shared with the public. Mr. Hawbecker said at the last public meeting regarding the levy he asked Mr. Eisel about a publication going out to all residents of Violet Township that would clarify that their property is involved in the levy and the fact that there are still people who are not aware of the levy. He feels it is a disservice to those people who are not going to know. Mr. Eisel had said he would bring this up to the Trustees again and he is wondering if that has been discussed. Mr. Eisel said he did speak to the chairman in regards to this, after he spoke to our Law Director and pursuant to Section 9.03 of the Ohio Revised Code we are not permitted to do that. The Board of Elections will be the ones to notify of elections and will advertise in the papers. We are not permitted to expend taxpayer money to send information out about elections and nor have we ever. Mr. Eisel said it was the resident's responsibility to be informed of their civic duties and it is the Board of Elections responsibility to provide the notification of the elections. He feels we should be doing better by our residents. Mr. Dunlap asked if we could legally let the campaign committee that will be promoting this and knowing these people's concerns and maybe they can address this in their pamphlets.

County Authorities: None

Departmental Reports:

Fire Chief: Mike Little

Chief Little reported the Fire Department presented Citizen Awards to 2 Ridgeview Jr. High students for removing an elderly man from a snow bank in his driveway; presenting another Citizen Award to CPD officer on March 11 at CPD Training Center. Mr. Eisel added that because of the Fire Departments grant facilities this provided us with (2) additional AED's for the Wigwam.

March 19 there will be a Special Meeting to hire 3 new full-time members, at 7PM at Station 592.

Chief Little reported they are prepared to move forward with the purchase of newer, more advanced and integrative-capable EMS Reporting software. The initial cost is \$11,272.22 with an annual recurring cost. This is a much better system from a reporting standpoint for us. **Mrs. Wilde made the motion to adopt Resolution 2019-0306-01 –**

Purchase EMS Reporting Software. Seconded by Mr. Dunlap. Roll call vote: Mrs. Wilde, yes; Mr. Dunlap, yes; Mr. Monhollen, yes. Resolution carries 3-0.

Township Engineer, Greg Butcher

Mr. Butcher reported potholes are being filled daily.

Mr. Butcher had one resolution for consideration to advertise for the 2019 paving project. Within the resolution there is a budget of up to 950,000.00 which, based on the scope outline previously Mr. Butcher feels comfortable that we can accomplish what we want to within that budget.

Mr. Butcher said there has been considerable discussion regarding the governor's proposed 18 cents per gallon tax increase. Violet Township's gasoline tax revenue for 2018 was \$179,563. With the proposed \$0.18 increase, the revenue is projected at \$376,500. We should see something within the next few weeks on this.

Salt Update – Mr. Butcher reported we have used approximately 800 tons of salt this winter. To date, we have used approximately 300 less tons in 2018-19 than in 2017-18. One reason it is less than last year is we have had fewer 1 inch or less snowfalls and those events cumulatively result in the expenditure of a lot of salt. We have had larger snows this year that use about the same amount. We have a contractual obligation of 13,050 tons of which we need to meet and Mr. Butcher doesn't anticipate that being an issue.

Mr. Dunlap made the motion to adopt Resolution 2019-0306-02 – Authorize Township Engineer to Advertise for Bids for 2019 Asphalt Pavement Maintenance. Seconded by Mrs. Wilde. Roll call vote: Mr. Dunlap, yes; Mrs. Wilde, yes; Mr. Monhollen, yes. Resolution carries 3-0.

Mr. Dunlap asked if we got the load limit signs up. Mr. Butcher said they should be up within the next day or two.

Director of Operations – John Eisel

Wigwam Update:

- The Lodge lighting conversion is now complete.
- Site work for the courtyard – Conduit for future electric to this area and drainage work continues. The retaining wall has been poured and the Road Crew completed significant work during good weather last week.
- Doors are scheduled to arrive this week.
- Security and Carpeting will be finished when doors are completed. Carpeting in some of the offices has already been completed.
- Once office construction is completed, they will move over to the Lodge to finish.
- Koorsen has serviced the fire extinguishers and hood systems.
- Office Generator – we have finally arrived at the solution for the offices and the necessary equipment has been ordered with an 18 week lead time. Installation and cut over will be scheduled for a Saturday as not to disrupt our normal business.
- Trees and Power – the wind event of 2-24 left us with several downed trees and loss of electricity.
- Blinds and window treatments are ordered for the offices, conference room and Trustees meeting room.

Mr. Eisel reported a presentation was made on the Community Center to the PLSD Board of Education on 2-25 and our public information meeting was held on 2-27. We have published the user fees, the FAQ's, and we were ready to do a cost calculator but Holly ran into a few glitches. The entire survey that was conducted was also on the website.

Mr. Butcher met with our Safety consultant regarding our BWC compliance. They worked to coordinate a plan for our safety items to be completed. We also completed the required DSSP-5 on 2-25-2019.

Mr. Eisel and Mrs. Mattei attended a meeting on 2-26 at the County Courthouse to discuss a potential joint venture with other Townships in the county regarding a property maintenance code.

Regarding Local Waste Services – the annual allowance for the annual inflation adjustment has been calculated and reviewed by our consultants for 2019-2020 and the annual allowance for the CPI fuel adjustment will be increased by .04 cents per month. Last year we saw an increase of .29 cents per month. It is also important to remember that we have a not to exceed “Cap” of 2.5% on these increases.

Mr. Eisel sent notice to all employees regarding AFLAC annual open enrollment on March 19, 20 and 21 at Station 592. This is not required but optional if changes are desired to your supplemental plans.

Chairman Monhollen will be speaking at the State of the Community luncheon on March 21st.

Mr. Eisel reported Mr. Butcher advised him that the property on Riverton Circle that we have been interested in for several years is actually scheduled to go to Sheriff's Sale in April. The county foreclosed on this.

Mr. Eisel and Mrs. Tremblay spent several hours today with 2 investigators from the State Auditor's office in regards to our past dealings, relationships and experience with the OPEC Healthcare Consortium. We have set aside Monday to provide them with the documents we have that relate to how that was handled.

Mr. Eisel is working with Chief Paxton in regards to Drug free Workplace training.

Mr. Eisel asked if there was any interest from the elected in attending the MORPC State of the Region luncheon on April 18.

Mr. Dunlap asked about Riverton and how many properties we cleaned up last year and get county money to help us with. Mr. Eisel said none that he was aware of but we did take action on property or properties on Mamie Drive, which is billed to their tax duplicate. The Land Bank was very helpful in dealing with things with the Riverton Circle property. Early on they made an offer to buy that property and it was turned down. The last action he remembers involving the Land Bank was the property on Riverton Circle that they cleaned up and did a very nice job with. Mr. Dunlap asked if it was true that they limit this to one per township per year. Mr. Eisel said he has never heard that. Mr. Eisel said their qualification is it has to be behind in property tax. Then they can go in and do their thing.

Mr. Eisel said there would be a resolution at the next meeting for some changes in appropriation status.

Mr. Monhollen asked what the start time was for the State of the Community Luncheon. Mr. Eisel said 11:30 a.m.

Mr. Eisel reported they met with county officials (everyone involved) this week at the Wigwam for the State of the County Address which is April 30th at the Wigwam. They will have a commissioner meeting prior to the State of the County address at the Wigwam. That is the day they plan on turning over the land in Huntington Hills to Violet Township.

Mr. Dunlap suggested we might want to put a couple coat racks up from downstairs as it still may be chilly at the March 30th event.

Fiscal Officer – Brian Sauer:

Mr. Sauer reported end of year was completed and filed yesterday. When he spoke with the County Auditor's office a few weeks ago they said (based on last year) it would be the first or second week of March if they are able to do the same as they did last year. Mr. Dunlap asked if the end of year was filed yesterday. Mr. Sauer said it was the end of

February. UAN has to have that completed by the last day of February. He said they had a couple issues with reconciliation with the checking with it and he had to go back in and correct it 2 days ago. Mr. Dunlap said that was one of the things they were unhappy with (his predecessor) dragging it out so long and he asked him to do it sooner next year. Mr. Sauer said he would make his best effort.

Trustee Reports:

Mr. Monhollen reported he attended on February 25th, a Community Center presentation for Pickerington Local School District. He said staff did a great job. There were a lot of compliments from those who attended in regards to the presentation that was made.

Mr. Monhollen also attended the Health Board meeting on Monday, March 4th. There was an increase to everyone's share.

Mr. Monhollen also attended Regional Planning and the Commission passed everything that we asked for. He thanked Mrs. Mattei for attending.

Meetings where there may be more than one (1) Trustee present: March 21 State of the Community Luncheon at 11:30 a.m. (Wigwam)
March 30th – The Gala at 7:00 p.m.(Wigwam)

Old Business: None

Tabled Business: None

New Business: The next regularly scheduled meeting of the Violet Township Board of Trustees will be on Wednesday, March 20, 2019 at 7:30 p.m. at the Violet Township Administrative offices. There will be a Special Meeting on March 19, 2019 at 7:00 p.m. at Station 592.

Pay Bills:

Mr. Dunlap made a motion to pay the bills. Seconded by Mrs. Wilde. Discussion: Mr. Dunlap asked about Tier One Fire Arms for \$5409.00. Chief Little said we passed a resolution a few months ago to update all the RTF bags **Roll call vote: Mr. Dunlap, yes; Mrs. Wilde, yes; Mr. Monhollen; yes. Motion carries 3-0.**

Mr. Dunlap made a motion at 8:15 p.m. to take a 3 minute recess and then enter into Executive Session per the Ohio Revised Code Section 121.22(G)(1) – to discuss/consider personnel issues. Mrs. Wilde seconded the motion. Roll call vote: Mr. Dunlap, yes; Mrs. Wilde, yes; Mr. Monhollen, yes. Motion carries 3-0.

Mr. Dunlap made a motion to come out of Executive Session at 8:49 p.m. Mr. Monhollen seconded the motion. Roll call vote: Mr. Dunlap, yes; Mr. Monhollen, yes; Mrs. Wilde, yes. Motion carries 3-0.

Mr. Dunlap made a motion to adjourn the meeting at 8:50 p.m. Seconded by Mr. Monhollen. Roll call vote: Mr. Dunlap, yes; Mr. Monhollen, yes; Mrs. Wilde, yes. Motion carries 3-0. Meeting adjourned.

Respectfully submitted,

Brian Sauer, Fiscal Officer

Joniann Goldberg,
Administrative Assistant

Approved by:

Terry J. Dunlap, Sr., Trustee

Darrin Monhollen, Trustee

Melissa Wilde, Trustee

Date: _____