

## Violet Township Board of Trustees

December 18, 2019

Regular Meeting

Mr. Monhollen called the meeting to order at 7:30 p.m.

**Mr. Sauer called the roll: Mr. Darrin Monhollen, Mr. Terry Dunlap, Sr. and Mrs. Melissa Wilde were present. Other Township Personnel present were: Interim Director of Operations, Mike Little and Interim Fire Chief, James Paxton and Zoning Officer, Kelly Sarko.**

Mr. Monhollen asked everyone to join him in leading the pledge of allegiance followed by a moment of silence honoring those who have given us all our freedom here at home and abroad.

**Mr. Dunlap made a motion to enter into Executive Session at 7:31 p.m. per ORC Section 121.22(G)(1) – To Consider the Appointment of a Public Employee to include the 3 Trustees, the Interim Administrator and the Prosecutor. Seconded by Mr. Monhollen. Roll call vote: Mr. Dunlap, Yes; Mr. Monhollen, yes; Mrs. Wilde, yes. Motion carried 3-0.**

**Mr. Dunlap made a motion to come out of Executive Session at 7:43 p.m. Seconded by Mr. Monhollen. Roll call vote: Mr. Dunlap, yes; Mr. Monhollen, yes; Mrs. Wilde, yes. Motion carried 3-0.**

**Mr. Dunlap made a motion to accept as submitted by the Fiscal Office without public reading, the minutes of the 12-04-2019 regular meeting. Seconded by Mrs. Wilde. Roll call vote: Mr. Dunlap, yes; Mrs. Wilde, yes; Mr. Monhollen, yes. Motion carries 3-0.**

### **Public Comment:**

Tim Rice of 6955 Hill Road, Pickerington, Ohio was present. Mr. Rice was there on behalf of residents, families of Waterloo to make an official complaint on the speed limit. They would like the board to consider a speed limit change. He was speaking of Hill Road where it comes into Waterloo. Mr. Dunlap explained that was a County road and is under the jurisdiction of the County Engineer. Mr. Dunlap said we would support them and ask our guys to put a speed trailer out.

Norm Hopkins of 11300 Milnor Road, Pickerington, Ohio was present. Mr. Hopkins wanted to let everyone know there will be an awards ceremony tomorrow evening for the Central football team.

### **County Authorities**

Law Director Josh Horacek was present

### **Departmental Reports:**

#### **Interim Fire Chief: Jim Paxton**

Assistant Chief Paxton gave some general updates for the Fire Department.

Runs have increased about 4% over last year.

EMS receipts are 3.5% ahead of last year.

There were 2 accidents/injuries from the Brook Forest fire; no lost time from either.

The Toy Drive is going very well.

The first resolution is for the Firefighters' Dependent Fund. Terry Dunlap, Sr., Darrin Monhollen, Jason Smith, Jim Barber and Harry Myers, Jr. will be appointed to volunteer for 2020. **Mrs. Wilde made a motion to adopt Resolution 2019-1218-05 – Volunteer Firefighters' Dependent Fund Board Appointments. Seconded by Mr. Monhollen. Roll call vote: Mrs. Wilde, yes; Mr. Monhollen, yes; Mr. Dunlap, abstained. Resolution carries 2-0 with 1 abstention.**

The next resolution is to declare (3) smart boards as excess equipment. **Mr. Dunlap made a motion to adopt Resolution 2019-1218-06 – Declare Excess Equipment/Authorize for Sale, Trade-In or Disposal. Seconded by Mrs. Wilde. Roll call vote: Mr. Dunlap, yes; Mrs. Wilde, yes; Mr. Monhollen, yes. Resolution carries 3-0.**

The next resolution is to reclassify Kye Betzel and Devon Raub to Part-Time Level 2 Firefighters with an effective date of December 23, 2019. **Mr. Dunlap made a motion to adopt Resolution 2019-1218-07 – Reclassify PT Level 1 Firefighters to PT Level 2. Seconded by Mrs. Wilde. Roll call vote: Mr. Dunlap, yes; Mrs. Wilde, yes; Mr. Monhollen, yes. Resolution carries 3-0.**

The next resolution is to authorize employee benefits and rates of pay for upcoming year. **Mrs. Wilde made a motion to adopt Resolution 219-1218-08 – Authorize Employee Benefits for Fire Department Non-Bargaining Unit Full-Time Staff. Seconded by Mr. Monhollen. Roll call vote: Mrs. Wilde, yes; Mr. Monhollen, yes; Mr. Dunlap abstained. Resolution carries 2-0 with 1 abstention.**

The last resolution was to declare one SCIFIT Pro Upper Body Exerciser as excess. **Mr. Dunlap made a motion to adopt Resolution 2019-1218-12 – Declare Excess Equipment/Authorize for Sale, Trade-In or Disposal. Seconded by Mrs. Wilde. Roll call vote: Mr. Dunlap, yes; Mrs. Wilde, yes; Mr. Monhollen, yes. Resolution carries 3-0.**

#### **Interim Director of Operations, Mike Little**

##### **1. Tornado Siren Insurance**

- Discussed with County Prosecutor
- OTARMA likely already subrogated the claim with the driver's insurance
- Cannot go to driver's insurance for the difference in cost
- Siren has been ordered through B&C

##### **2. Wigwam and Business First “Book of Lists”**

- Completing required survey for Business First to be included

##### **3. 2020 January meetings**

- Reconsider January meeting dates for the 8<sup>th</sup> and the 22<sup>nd</sup>
- Bills cannot be paid until 2020 Funds and BC's are opened

**Mr. Dunlap made a motion to change the January meetings for 2020 to January 8 and January 22 at 7:30 p.m. at the Administrative offices. Seconded by Mr. Monhollen. Roll call vote: Mr. Dunlap, yes; Mr. Monhollen, yes; Mrs. Wilde, yes. Motion 2019-1218-A passes 3-0.**

##### **4. Eagle Scout Project for Wigwam**

- Proposed gazebo in memory of John Eisel
- Kai Cessna is the Eagle Scout
- Currently evaluating the cost and size of the structure
- Met with him and his mother 12/11 and plan to meet again in January

##### **5. Dog concerns in Woodsfield**

- Mrs. Wilde and Mr. Little met with citizens from Woodsfield concerned about dogs not on leashes or restrained in yards

**6. Would like the Township to look into this further and possibly develop ordinance. Mr. Dunlap asked if they had contacted the Dog Warden. Mr. Little said they had. Mr. Dunlap thought most of this falls under the dog warden. Mrs. Wilde said they had talked about putting something in the Pickerington Magazine. Mr. Little said we can put whatever we want on our pages in the magazine. Mr. Dunlap asked if once we consult with the prosecutor, then also put something on our website and facebook account as well.**

##### **7. Additional \$5 License Fee**

- Part of the Township Omnibus bill in 2019 was an additional \$5 license fee for townships
- Checked with OTA and we can add the additional fee for a total of \$10

- Must have 2 public hearings and then pass a resolution to enact. We will get this together so we can have ready for the July deadline. It won't be effective until 2021.

**8. Letter from John Long**

- Proposing City & Township erect sign recognizing all State Championship teams for PHSC and PHSN. Mr. Dunlap said he would run this by the Mayor.

**Mr. Dunlap made a motion to recess the regular Trustee meeting at 8:03 p.m. and go into the scheduled Public Hearing for Harmony Development Modification – Case No. 06-ZC-2019. Seconded by Mr. Monhollen. Roll call vote: Mr. Dunlap, yes; Mr. Monhollen, yes; Mrs. Wilde, yes. Motion carried 3-0.**

**Mr. Dunlap made a motion at 8:23 p.m. to continue the public hearing to the next regular scheduled Trustee meeting of January 8, 2020. Mrs. Wilde seconded the motion. Roll call vote: Mr. Dunlap, yes; Mrs. Wilde, yes; Mr. Monhollen, yes; Motion carries 3-0.** The Trustees are back in regular session.

Mr. Little had a resolution to retain Brosius and Griggs for 2020. Mr. Little noted this was the only law firm we were asking for retention for 2020 based on discussion we have had regarding the budget going into 2020. The Prosecutor is our first responsibility and Brosius and Griggs will be secondary for anything that pertains to zoning. Mr. Little has spoken to Ms. Sarko about this and she is aware of this. **Mrs. Wilde made the motion to adopt Resolution 2019-1218-01 – Resolution Employing Township's Attorneys on an Annual Basis for 2020. Seconded by Mr. Dunlap. Roll call vote: Mrs. Wilde, yes; Mr. Dunlap, yes; Mr. Monhollen, yes. Resolution 2019-1218-01 carries 3-0.**

The next resolution is to adopt an agreement with the Fairfield County Sheriff at a cost of \$82,709.60. **Mrs. Wilde made a motion to adopt Resolution 2019-1218-02 – Adopt Agreement with Fairfield County Sheriff. Seconded by Mr. Dunlap. Roll call vote: Mrs. Wilde, yes; Mr. Dunlap, yes; Mr. Monhollen, yes. Resolution carries 3-0.**

The next resolution is to authorize benefits for the Administrative Office and the Road employees and the schedule attached to the resolution. **Mr. Dunlap made a motion to adopt Resolution 2019-1218-03 – Authorize Employee Benefits for Administrative Office and Road Employees. Seconded by Mrs. Wilde. Roll call vote: Mr. Dunlap, yes; Mrs. Wilde, yes; Mr. Monhollen, yes. Resolution carries 3-0.**

The next resolution is to accept Holly Mattei's resignation. Her last day will be December 20<sup>th</sup>. **Mr. Dunlap made a motion to adopt Resolution 2019-1218-04 – Accept Holly Mattei's Resignation. Seconded by Mrs. Wilde. Discussion: Mr. Dunlap said we need to thank her for her service over the last few years. Roll call vote: Mr. Dunlap, yes; Mrs. Wilde, yes; Mr. Monhollen, yes. Resolution carries 3-0.**

The next resolution is to approve the hiring of the new Township Administrator, Ed Drobina effective January 6, 2020. Mr. Horacek put the resolution together so everything is in order. **Mrs. Wilde made a motion to adopt Resolution 2019-1218-09 – Approve Hiring of Township Administrator. Seconded by Mr. Monhollen. Roll call vote: Mrs. Wilde, yes; Mr. Monhollen, yes; Mr. Dunlap, yes. Resolution carries 3-0.** Mr. Little welcomed Mr. Drobina who was in the audience.

The next resolution was to reappoint Stephanie Gillette to term on the Violet Township Board of Zoning Appeals. **Mr. Dunlap made a motion to adopt Resolution 2019-1218-10 – To Reappoint Stephanie Gillette to Term on the Violet Township Board of Zoning Appeals. Seconded by Mrs. Wilde. Roll call vote: Mr. Dunlap, yes; Mrs. Wilde, yes; Mr. Monhollen, yes. Resolution carries 3-0.**

The next resolution was to reappoint John Biancamano to term on the Violet Township Zoning Commission. **Mrs. Wilde made a motion to adopt Resolution 2019-1218-11 – To Reappoint John Biancamano to Term on the Violet Township Zoning**

**Commission. Seconded by Mr. Dunlap. Roll call vote: Mrs. Wilde, yes; Mr. Dunlap, yes; Mr. Monhollen, yes. Resolution carries 3-0.**

The next resolution was to adopt the 2020 Township Permanent Appropriations. **Mr. Dunlap made a motion to adopt Resolution 2019-1218-13 – Adopt the 2020 Permanent Appropriations. Seconded by Mrs. Wilde. Discussion:** Mr. Sauer wanted to make sure everyone understood that from the Fiscal Office standpoint that they are running over revenues for next year for the General Fund. We need to stand pat with what they have in terms of budgeting as that will impact before we have the 5 year forecast that we went through with regards to getting the bond rating so that we keep things clean so that we maintain that bond rating. The clock is ticking so we definitely need to maintain revenue streams as well as increase revenue streams to be able to maintain what we have as far as the Township goes. **Roll call vote: Mr. Dunlap, yes; Mrs. Wilde, yes; Mr. Monhollen, yes. Resolution carries 3-0.**

Mr. Monhollen thanked Mr. Little for his service as Interim Director of Operations as he has done a wonderful job.

**Elected Officials:**

**Brian Sauer, Fiscal Officer**

Mr. Sauer reported we closed on our bonds and tomorrow the funds will be wired and we will be in receipt of those. Also right now we currently have funds available in our retirement bond fund to go to pay our retirement bond funds for the next number of years. However, we are currently in a position where we are not transferring funds out of the General Fund to cover that but this is something we will need to do going forward into the future.

There is an amendment to the appropriations resolution and this is simply additional funds that we are receiving these funds and we needed to go through the procedural process to make sure there are appropriations for this. **Mr. Dunlap made a motion to adopt Resolution 2019-1218-14 – Wigwam Appropriation Amendment. Seconded by Mrs. Wilde. Roll call vote: Mr. Dunlap, yes; Mrs. Wilde, yes; Mr. Monhollen, yes. Resolution carries 3-0.**

**Trustee Reports:**

Mrs. Wilde reported she attended another meeting at the Senior Center and it was explained how they are going to move forward next year. She told the Trustees she appreciated the way they supported changing the way they do things. It will make it easier here and better for them. Mr. Dunlap asked if we committed to a number. Mr. Little reported we committed to the number we put together for the appropriations, which was \$210,330.00. We explained to them about carryovers. They told us about a furnace they might have to replace next year. We have looked into the Keytel agreement and some concerns and it helped us as we looked into the problem. We were getting billed on a monthly basis for quarterly terms. So we were getting billed each month for the quarterly amount for the last 9 months. We have received a partial refund from Keytel. We will receive the rest of the refund after Kris Haley does his audit then those monies will be redistributed to the appropriate accounts.

**Meetings where there may be more than one (1) Trustee present:**

PACC Monthly Luncheon at Zion Church, December 19, 2020  
Employee Appreciation Luncheon on Friday, December 20, 2019

**Old Business:** None

**Tabled Business:** None

**New Business:**

The next regularly scheduled meeting of the Violet Township Board of Trustees will be on Wednesday, Wednesday, January 8, 2020 at 7:30 p.m. at the new Violet Township Administrative offices located at 10190 Blacklick Eastern Road.

**Pay Bills:**

**Mrs. Wilde made a motion to pay the bills. Mr. Monhollen seconded the motion.**

**Discussion:** Mr. Dunlap questioned the bill for Logwear. Mr. Dunlap said this was supposed to be discontinued in June. Mr. Little said it was said to discontinue by the first of the year. Mr. Dunlap asked who told them that. Mr. Little said it would have come from a meeting they had with John. Mr. Dunlap said what he got out of the meeting was that it was to stop immediately so we didn't have any issues. Mr. Little said it has taken 6 months to find another distributor for the Fire Department and we still don't have one (unless she can do the work) for the Township. Mr. Dunlap wants to make sure we are not in violation of the Ohio Revised Code. **Roll call vote: Mrs. Wilde, yes; Mr. Monhollen, yes; Mr. Dunlap, no. Motion carries 2-1.**

**Mr. Dunlap made a motion at 8:45 p.m. to take a 5 minute recess and then go into Executive Session according to Ohio Revised Code Section 121.22(G)(1) to consider the appointment of a public employee to include the Trustees, Mr. Little, Mr. Horcak and Mr. Sauer. Seconded by Mr. Monhollen. Roll call vote: Mr. Dunlap, yes; Mr. Monhollen, yes; Mrs. Wilde, yes. Motion carries 3-0.**

**Mr. Dunlap made a motion at 9:43 p.m. to come out of Executive Session. Mrs. Wilde seconded the motion. Roll call vote: Mr. Dunlap, yes; Mrs. Wilde, yes; Mr. Monhollen, yes. Motion carries 3-0.**

**Mrs. Wilde made a motion to adjourn the meeting at 9:44 p.m. Mr. Dunlap seconded the motion. Roll call vote: Mrs. Wilde, yes; Mr. Dunlap, yes; Mr. Monhollen, yes. Motion carries 3-0.**

Respectfully submitted,

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Brian Sauer, Fiscal Officer

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Joniann Goldberg,  
Administrative Assistant

Approved by:

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Terry J. Dunlap, Sr., Trustee

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Darrin Monhollen, Trustee

\_\_\_\_\_  
Melissa Wilde., Trustee

Date: \_\_\_\_\_