

Violet Township Board of Trustees

January 9, 2019

Regular Meeting

Mr. Monhollen called the meeting to order at 7:30 p.m.

Mr. Eisel called the roll: Mr. Darrin Monhollen, Mrs. Melissa Wilde and Mr. Terry Dunlap, Sr. were present. Mr. Sauer was absent. Other Township Personnel present were: Director of Operations, John Eisel; Director of Development, Holly Mattei; Fire Chief Mike Little; Assistant Chief, Jim Paxton and Engineer, Greg Butcher, Engineer.

Mr. Monhollen asked students from Sycamore Creek Elementary; Grayson Kandel and Chance Mathews to join him in the pledge of allegiance followed by a moment of silence honoring those who have given us all our freedom here at home and abroad. Mr. Monhollen then presented each student with a certificate of appreciation and a Violet Township pin.

Mr. Eisel reported this was the time to accept nominations for Chairman of the Board for 2019. **Mr. Dunlap made a motion to keep same officers and same assignments as last year. Mrs. Wilde seconded the motion. Roll call vote: Mr. Dunlap, yes; Mrs. Wilde, yes; Mr. Monhollen, yes. Motion passes 3-0 to keep the officers as is with Mr. Monhollen as Chairman, Mrs. Wilde, Vice-Chair and all 3 assignments the same. .**

Mrs. Wilde made a motion to approve the minutes of the December 19, 2018 Regular meeting without public reading as submitted by the Fiscal Officer. Seconded by Mr. Dunlap. Roll call vote: Mrs. Wilde, yes; Mr. Dunlap, yes; Mr. Monhollen, yes; Motion passes 3-0.

Mrs. Wilde made a motion to approve the minutes of the December 19, 2018 Public Hearing for Cases 03-ZC-2018 and 04-ZC-2019 without public reading as submitted by the Fiscal Officer. Seconded by Mr. Dunlap. Roll call vote: Mrs. Wilde, yes; Mr. Dunlap, yes; Mr. Monhollen, yes; Motion passes 3-0.

Public Comment:

None

County Authorities: None

Departmental Reports:

Fire Chief: Mike Little

Chief Little gave some general updates first.

Chief Little reported preliminary numbers for last year they had 6,540 overall runs for 2018 which equals 4.5% increase over 2017. The Community Medic had 1,165 visits; equals 23% increase over 2017. Transports were virtually the same as last year.

The next meeting for contract negotiations is January 11, 2019. They will present the package to the Trustees on January 23rd.

Chief Little reported Mr. Dunlap had asked about looking into billing for fire runs. He had Kristi make phone calls and get some emails out. We found that it is not a financially feasible alternative right now in that there are so many different insurance companies you almost have to dedicate a person to this for follow ups and continued phone calls to the different insurance companies. We have found that most billing happens on large scale incidents for fire hazardous materials. For just general billing for response to house fires and auto accidents and things like that it is very difficult to get anything. You spend more time probably than the money you would collect.

Chief Little reported per the Ohio Revised Code Section 505.10(D), we have prepared the annual resolution for the Trustees to hereby authorize the disposition of surplus, unneeded, obsolete, or unfit township personal property via internet-based auction in calendar year 2019. This covers the whole Township. Mr. Dunlap made a motion to adopt Resolution 2019-0109-05 – Internet Auction of Township Property. Seconded by Mrs. Wilde. Roll call vote: Mr. Dunlap, yes; Mrs. Wilde, yes; Mr. Monhollen, yes. Resolution carries 3-0.

The next resolution is replace the switches and access points at our locations to allow for newer and faster technology. The cost is \$4,798.76 from Keytel Systems. **Mrs. Wilde made a motion to adopt Resolution 2019-0109-06 – Replace Switches and Access Points. Seconded by Mr. Dunlap. Roll call vote: Mrs. Wilde, yes; Mr. Dunlap, yes; Mr. Monhollen, yes. Resolution carries 3-0.**

The next Resolution is for the annual Fire Inspection Software, MobileEyes renewal at a cost not to exceed \$4,500.00 from Tyler Technologies. **Mr. Dunlap made a motion to adopt Resolution 2019-0109-07 – Fire Inspection Software Annual Renewal. Seconded by Mrs. Wilde. Roll call vote: Mr. Dunlap, yes; Mrs. Wilde, yes; Mr. Monhollen, yes. Resolution carries 3-0.**

The next Resolution is to re-classify two of our part-time Level 1 firefighters (Charlie Kilger and Jake Dempsey) to Part-time Level 2 firefighters. **Mrs. Wilde made a motion to adopt Resolution 2019-0109-08 – Reclassify Part-Time Level 1 Firefighters to Part-Time Level 2. Seconded by Mr. Dunlap. Roll call vote: Mrs. Wilde, yes; Mr. Dunlap, yes; Mr. Monhollen, yes. Resolution carries 3-0.**

The last resolution is to reclassify Lieutenant Jason Smith to the 40 hour position of EMS Coordinator. **Mr. Dunlap made a motion to adopt Resolution 2019-0109-09 – Reclassify Lieutenant to 40-Hour Position to Serve as EMS Coordinator. Seconded by Mrs. Wilde. Roll call vote: Mr. Dunlap, yes; Mrs. Wilde, yes; Mr. Monhollen, yes. Resolution carries 3-0.**

Mr. Dunlap asked about the toy report. Chief Little said they were working on it and getting numbers together. He said there was a significant amount of donations this year and they utilized those funds to put back into the toy drive. Chief should have the numbers to the Trustees by the next meeting.

Township Engineer, Greg Butcher

Mr. Butcher reported they had several curb projects they completed in 2018. That required some backfilling of the curb and that has been accomplished. They will seed those in the spring.

Mr. Butcher said they are filling potholes daily, as necessary.

Mr. Butcher is planning for this year's paving project and it has begun with the assessment of streets.

Preventative maintenance on trucks has been completed.

Director of Operations – John Eisel

Wigwam Update:

- The Lodge lighting conversion has been completed
- Entry and interior pass through doors have been ordered
- Carpeting is being installed
- Quotes for the generator have been coming in
- Site prep work for the courtyard - Conduit for future electric to this area and drainage is also being installed
- Exit lights with backup lighting and auxiliary emergency lights are being installed
- Ponds are being refilled
- EPS continues to install the security access keypads
- Interior office lighting and remaining doors were purchased

- Fiber has been installed in the complex and will be connected this month

House Bill 500 has passed and was signed by the Governor's. We are awaiting an effective date.

All that indicated they wanted to attend the winter conference have been registered.

Regarding Public / Private Partnerships – suggested changes to ORC Chapter 165 have been added to the CLOUT legislative priorities.

The resolution of necessity was prepared for the Trustees consideration. This would be the first of 2 resolutions required to place the issue on the ballot for the Community Center.

House Bill 312 which was passed at the last General Assembly requires townships to adopt a new Credit Card Policy. There are 3 different mechanisms that are permitted in a way to deal with what they want. Staff will get together with Fiscal to figure out the best way to achieve the requirements. Once that is done they will present it to the Trustees for consideration to adopt.

Mrs. Mattei reported the Trustees now have the final copy of the feasibility study. It is very similar to what was given out at the last meeting only they added an Executive Summary and also added in some engineering information that we received from ADR on the access and roadway improvements and sewer improvements that we needed to support the Community Center.

Mrs. Mattei said the cost and proposal is the same as they reported on December 6. Janet Jordan was present in case anyone had any questions.

Mr. Eisel had (5) resolutions.

The first was to retain Sara Rose for Human Resource issues on an "as-needed" basis. **Mrs. Wilde made a motion to adopt Resolution 2019-0109-01 – Retain Sara Rose LLC on an "As-Needed" Basis. Seconded by Mr. Dunlap. Roll call vote: Mrs. Wilde, yes; Mr. Dunlap, yes; Mr. Monhollen, yes. Resolution carries 3-0.**

The next resolution was to employ Township Attorneys (Brosius, Johnson and Briggs) on an annual basis for the year 2019. **Mr. Dunlap made a motion to adopt Resolution 2019-0109-02 – Resolution Employing Township's Attorney on an Annual Basis for year 2019 (Brosius, Johnson and Griggs). Seconded by Mrs. Wilde. Roll call vote: Mr. Dunlap, yes; Mrs. Wilde, yes; Mr. Monhollen, yes. Resolution carries 3-0.**

The next resolution was to employ Township Attorney on an Annual Basis for the year 2019 (Loveland). **Mrs. Wilde made a motion to adopt Resolution 2018-0109-03. Resolution Employing Township's Attorney on an Annual Basis for year 2019 (Loveland). Seconded by Mr. Dunlap. Roll call vote: Mrs. Wilde, yes; Mr. Dunlap, yes; Mr. Monhollen, yes. Resolution carries 3-0.**

The next resolution was a resolution declaring it necessary to levy an additional 4.6-Mill Tax levy for parks and recreation purposes. **Mr. Dunlap made a motion to adopt Resolution 2019-0109-04 – A Resolution Declaring it Necessary to Levy an Additional 4.6-Mill Tax Levy for Parks & Recreation Purposes, & Requesting the Fairfield County Auditor to certify the Total Current Tax Valuation of the Township & the Dollar Amount of Revenue that Would be Generated by that Additional Tax Levy, Pursuant to Sections 5705.03(B) and 5705.19(H) of the Ohio Revised Code. Seconded by Mrs. Wilde. Roll call vote: Mr. Dunlap, yes; Mrs. Wilde, yes; Mr. Monhollen, yes. Resolution carries 3-0.**

The next resolution was for the Director of Operations to enter into an agreement with the Fairfield County Sheriff. **Mrs. Wilde made a motion to adopt Resolution 2019-0109-10 – Adopt Agreement with Fairfield County Sheriff. Seconded by Mr. Monhollen. Discussion:** Mr. Dunlap asked if we had any response from the Sheriff or

the Chief Deputy on discussions of the agreement that both cars cannot be out of the Township except for emergencies. Mr. Eisel said he has not had that discussion yet. **Mr. Dunlap made a motion to table the resolution. The motion died for lack of a second.** Mr. Eisel said they have been covering us with the good faith that we would pass this resolution. **Roll call vote: Mrs. Wilde, yes; Mr. Monhollen, yes; Mr. Dunlap, no. Resolution carries 2-1.** Mr. Dunlap said he also has an issue that we are paying the money for the Deputies of Violet Township and they are spending half the time at Liberty Township and we are subsidizing Liberty Township with Violet Township tax dollars and he has a real problem with that.

Mr. Dunlap asked about the gate at the Wigwam. Mr. Eisel said we have our second quote to replace it and the third vendor should be out the end of this week or next. Mr. Dunlap asked if it was repairable. Mr. Eisel said it was not.

Mr. Dunlap made a motion to adopt Motion 2019-0109-A – to Conduct Business at 7:30 p.m. on the first and third Wednesday of each month starting in February of 2019. Seconded by Mrs. Wilde. Roll call vote: Mr. Dunlap, yes; Mrs. Wilde, yes; Mr. Monhollen, yes. Motion 2019-0109-A passes 3-0.

Fiscal Officer – Brian Sauer:
Absent

Upcoming Events:

Trustee Reports:

Meetings where there may be more than one (1) Trustee present: Old Business:
None

Tabled Business: None

New Business: The next regularly scheduled meeting of the Violet Township Board of Trustees will be on Wednesday, January 23, 2019 at 7:30 p.m. at the Violet Township Administrative offices.

Pay Bills:

Mr. Dunlap made a motion to pay the bills. Seconded by Mrs. Wilde. Roll call vote: Mr. Dunlap, yes; Mrs. Wilde, yes; Mr. Monhollen; yes. Motion carries 3-0.

Mr. Dunlap made a motion to adjourn the meeting at 7:56 p.m. Seconded by Mrs. Wilde. Roll call vote: Mr. Dunlap, yes; Mrs. Wilde, yes; Mr. Monhollen, yes. Motion carries 3-0. Meeting adjourned.

Respectfully submitted,

Brian Sauer, Fiscal Officer

Joniann Goldberg,
Administrative Assistant

Approved by:

Terry J. Dunlap, Sr., Trustee

Darrin Monhollen, Trustee

Melissa Wilde., Trustee

Date: _____