

## Violet Township Board of Trustees

January 23, 2019

Regular Meeting

Mr. Monhollen called the meeting to order at 7:30 p.m.

**Mr. Sauer called the roll: Mr. Darrin Monhollen, Mrs. Melissa Wilde and Mr. Terry Dunlap, Sr. were present. Other Township Personnel present were: Director of Operations, John Eisel; Director of Development, Holly Mattei; Fire Chief Mike Little; Assistant Chief, Jim Paxton; Engineer, Greg Butcher and Fiscal Officer, Brian Sauer.**

Mr. Monhollen asked the audience to join him in the pledge of allegiance followed by a moment of silence honoring those who have given us all our freedom here at home and abroad.

**Mr. Dunlap made a motion to approve the minutes of the January 9, 2019 Regular meeting without public reading as submitted by the Fiscal Officer. Seconded by Mrs. Wilde. Roll call vote: Mr. Dunlap, yes; Mrs. Wilde, yes; Mr. Monhollen, yes; Motion passes 3-0.**

**Mr. Dunlap made a motion to approve the minutes of the January 22, 2019 Special Meeting without public reading as submitted by the Fiscal Officer. Seconded by Mrs. Wilde. Roll call vote: Mr. Dunlap, yes; Mrs. Wilde, yes; Mr. Monhollen, yes; Motion passes 3-0.**

### **Public Comment:**

Roger Matthews of 8807 Terrace Ridge Lane was present. Mr. Matthews asked if when writing the amendment for the levy in May can you get a more median price of what the taxpayers would be paying on an annual basis as opposed to a monthly basis. He asked if there was a way to incorporate multiple price ranges or do they expect the voters to know. Mr. Eisel said we have always used the \$100,000 as a standard to make the math simple. He said we could incorporate a median. Mrs. Mattei added that we are very limited to what the ballot language itself says so we have to go with what we are required to put on the ballot. When the campaign committee does the campaigning they can put out that information.

Mr. Matthews also said in the previous meetings for the Community Center they talked about schedules of fees such as families, individuals and senior rates. He asked if any of that would be on the ballot. Mrs. Mattei said it would not be on the ballot itself but we will be providing that information prior to it going to the ballot. The campaign committee will be getting that information out as part of the campaign effort. He also asked about Silver Sneakers. Mr. Eisel said we are going to try to at least get a commitment from Silver Sneakers that if we do these things then they will consider us for their program. They will not sanction the program until the facility and the program are up and running.

Mr. Matthews said lots of times people will promote the issue using signs, social media or whatever and he asked if the Township be paying for any of this. Mr. Eisel said no that we are prohibited by law from doing this. Mr. Eisel said there will be an independent Levy Committee that will be formed. It could be businesses, residents or entities.

**County Authorities:** None

### **Departmental Reports:**

#### **Fire Chief: Mike Little**

Chief Little gave some general updates first. He said they don't have final numbers for 2018 just yet but Fire runs were 969, EMS Runs were 4406, and Community Medic Visits were 1165 for an overall total of 6540 runs which is a 4.5% increase over last year which the most significant increase with that came with the Community Medic. EMS

transports along with EMS Revenue remained steady with a 1% increase in EMS Transport Revenue. Public events attended were 112 public events over last year and we had 4 different events that were termed as accidents.

A mediation session is scheduled for Friday, January 25<sup>th</sup> with the Union.

Chief Little will be attending the OTA Conference at the end of the month and will be out of the office for about 2 and a half days.

The first resolution is to accept the resignation of Kyle Conway. **Mr. Dunlap made a motion to accept with thanks for his service Resolution 2019-0123-02 – Resignation of Part-Time Level 2 Firefighter. Seconded by Mrs. Wilde. Roll call vote: Mr. Dunlap, yes; Mrs. Wilde, yes; Mr. Monhollen, yes. Resolution carries 3-0.**

The next resolution is to transfer funds. They are transferring \$150,000 into the wage and benefits stabilization fund; \$350,000 into the Fire Bond Retirement Fund and 1,000,000.00 to the Capital Fund. **Mrs. Wilde made a motion to adopt Resolution 2019-0123-03 – Transfer of Funds. Seconded by Mr. Dunlap. Roll call vote: Mrs. Wilde, yes; Mr. Dunlap, yes; Mr. Monhollen, yes. Resolution carries 3-0.**

The third resolution is to enhance tactical EMS services with the purchase of updated Rescue Task Force supplies at a cost not to exceed \$7,200.00. **Mr. Dunlap made a motion to adopt Resolution 2019-0123-04 – Purchase Rescue Task Force Supplies. Seconded by Mrs. Wilde. Roll call vote: Mr. Dunlap, yes; Mrs. Wilde, yes; Mr. Monhollen, yes. Resolution carries 3-0.**

Firefighters Jacob Yaraschuk and Lee Little have requested to attend Rescue Technician Class at a cost of \$6,400.00. **Mrs. Wilde made a motion to adopt Resolution 2019-0123-05 – Rescue Technician Class through Bowling Green State University. Seconded by Mr. Dunlap. Roll call vote: Mrs. Wilde, yes; Mr. Dunlap, yes; Mr. Monhollen, yes. Resolution carries 3-0.**

Mr. Dunlap referred to the Community Medic 1000 plus runs and asked how many of those probably would have been EMS flights and siren runs had we not had that. Chief Little said if he had to guess he would say 20 to 25%.

Mr. Dunlap also asked about the Toy Drive. Chief said they received about 12 – \$13,000 in monetary donations. They probably helped over 200 families in the school system alone.

#### **Township Engineer, Greg Butcher**

Mr. Butcher reported last week he, John Eisel, Holly Mattei and Terry Dunlap attended a meeting at Etna Township to discuss a project relating to preliminary discussion of a potential thoroughfare Plan for the conceptual US 33 to I-70 and SR 161 to I-70 connectors. In attendance were representatives from MORPC, Licking and Fairfield counties and various city, village and township stakeholders. The meeting was well attended. The next steps include a review of the potential Thoroughfare Plan scope and determination of funding for the plan.

Planning for this year's paving project continues with the compilation of preliminary costs for streets that have been identified for treatment in 2019.

Salt usage to date is approximately 350 tons.

A meeting was held at ODOT District 5 on January 11 for the purpose of preliminary discussing relating to future access and signage to the Wigwam along I-70, Taylor Road and SR204. Mr. Butcher, Mr. Eisel, Mr. Dunlap and Mrs. Mattei were all in attendance.

Mr. Butcher reported discussions pertaining to the development of the final phases of Spring Creek subdivision is occurring at the Regional Planning. As a reminder to the Board, this phase of Spring Creek has lots within both the City of Pickerington and Violet

Township. This has been discussed and potentially problematic in future Board of Trustee meetings. Discussion is warranted on how to move forward with the township/city boundary being on the property line between houses in several locations and future maintenance complications/confusion.

Road Department Inventory of equipment and materials has been submitted to the Fiscal Office. It used to have to go to the County and now it has to go to the Fiscal Office.

Mrs. Wilde said she had several people tell her how happy they were with how the road department handled the roads and that they did a good job.

Mr. Dunlap added the guys are dedicated to make sure that no one gets missed and thinks we do a pretty good job.

Mr. Monhollen echoed both Trustees thoughts on what a great job the guys do.

### **Director of Operations – John Eisel**

#### **Wigwam Update:**

- The Lodge lighting conversion has been completed with the exception of the dimmers that will be installed soon
- Waiting on entry and interior pass through doors
- Site work for the courtyard – Conduit for future electric to this area and drainage work has halted due to weather
- Exit lights with backup lighting and auxiliary emergency lights in the theater are complete
- Fiber has been installed in the complex and is scheduled to be connected on 1/25
- Gate repair quotes have been received and work should begin in the near future
- Theater lighting has been ordered

All that indicated they were attending the OTA Winter Conference have been registered. The CLOUT annual meeting is scheduled for January 31 beginning at 11:15.

Regarding the Community Center update – the resolution to proceed was prepared for consideration. This is the second of 2 resolutions required to place the issue on the ballot.

Department heads have been working on our annual renewal for OTARMA.

Per the requirements of House Bill 312, we have revised our Credit Card Policy to reflect the required changes and a resolution was prepared to consider adoption.

The Chamber of Commerce annual awards dinner is February 1 at 5:30 p.m. at Zion Church.

The State of the Community Luncheon is March 21. Twenty minutes will be allotted to share plans and progress.

As a result of our participation in the OPEC – HC consortium and its demise, a final settlement figure has been established and there was a resolution prepared to make this payment.

The City of Pickerington has again asked for our financial support for July 4<sup>th</sup> in the amount of \$20,000.00 towards the event which will be held July 3. No action was required at this time.

Mr. Eisel met with Chief Deputy Lape and he will be attending the February 6 Trustee meeting.

The Ohio Township Winter Conference begins January 30 to February 2<sup>nd</sup> at the Columbus Convention Center.

Prior to the next meeting will be the Chambers Annual Awards Dinner on February 1 at 5:30 at Zion Church.

Mr. Eisel reported our BWC compliance has been completed. We filed an SH26 form which allows us to participate in the Drug Free Safety Program.

We also delivered to the County Auditor office today to proceed with the paperwork to proceed to pursue the tax exempt status.

The first resolution Mr. Eisel had was 2019-0123-01 – A Resolution Determining to Proceed with the Submission to the Electors of the Township the Question of an Additional 4.6-Mill Tax Levy for Parks and Recreational Purposes **Mrs. Wilde made a motion to adopt Resolution 2019-0123-01. A Resolution Determining to Proceed with the Submission to the Electors of the Township the Question of an Additional 4.6-Mill Tax Levy for Parks and Recreational Purposes, Pursuant to Sections 5705.19(H) and 5705.191 of the Revised Code. Seconded by Mr. Dunlap. Roll call vote: Mrs. Wilde, yes; Mr. Dunlap, yes; Mr. Monhollen, yes. Resolution carries 3-0.** Mr. Dunlap wanted the record to show this was pursuant to Sections 5705.19(H) and 5705.191 of the Ohio Revised Code because when Mrs. Mattei answered Mr. Mathews questions we are limited and these are the sections that have what the wording. has to be.

The next resolution was to adopt Resolution 2019-0123-06 – Adopt Revised Credit Card Policy in compliance with the requirements of House bill 312. **Mr. Dunlap made a motion to adopt Resolution 2019-0123-06 – Adopt Revised Credit Card Policy. Seconded by Mrs. Wilde. Roll call vote: Mr. Dunlap, yes; Mrs. Wilde, yes; Mr. Monhollen, yes. Resolution carries 3-0.**

The last resolution was 2019-0123-07 – To Authorize Payment to Jefferson Health Plan. Mr. Eisel noted that part of this payment will go to our reserve so that will go back into our account and not somewhere else. **Mr. Dunlap made a motion to adopt Resolution 2019-0123-07 – Authorize Payment to Jefferson Health Plan. Seconded by Mrs. Wilde. Roll call vote: Mr. Dunlap, yes; Mrs. Wilde, yes; Mr. Monhollen, yes. Resolution carries 3-0.**

**Fiscal Officer – Brian Sauer:**

Mr. Sauer said he will have a resolution at the next Trustee meeting for our tax advance for the year.

Mr. Sauer said he is waiting on some investment information so he can get the final numbers to the Trustees.

**Upcoming Events:**

**Trustee Reports:**

Mrs. Wilde thanked everyone for all the hard work and getting to having the community center on the ballot.

Mr. Monhollen reported he and Mrs. Mattei met with some residents regarding our zoning preferences. He felt the meeting went well.

**Meetings where there may be more than one (1) Trustee present:**

Chamber of Commerce Annual Awards Dinner on February 1 at 5:30 at Zion Church.

Ohio Township Association Winter Conference January 30 to February 2 at the Columbus Convention Center.

**Old Business:** None

**Tabled Business:** None

**New Business:** The next regularly scheduled meeting of the Violet Township Board of Trustees will be on Wednesday, February 6, 2019 at 7:30 p.m. at the Violet Township Administrative offices.

**Pay Bills:**

**Mr. Dunlap made a motion to pay the bills. Seconded by Mrs. Wilde. Roll call vote: Mr. Dunlap, yes; Mrs. Wilde, yes; Mr. Monhollen; yes. Motion carries 3-0.**

**Mr. Dunlap made a motion to take a 10 minute recess at 8:15 p.m. and then go into Executive Session per the Ohio Revised Code Section 121.22(G)(1) – to discuss/consider personnel issues and to include the (3) Trustees, the Fire Chief and the Assistant Fire Chief. Seconded by Mr. Monhollen. Roll call vote: Mr. Dunlap, yes; Mr. Monhollen, yes; Mrs. Wilde, yes. Motion carries 3-0.**

**Mr. Dunlap made a motion to come out of Executive Session at 9:00 p.m. Seconded by Mrs. Wilde. Roll call vote: Mr. Dunlap, yes; Mrs. Wilde, yes; Mr. Monhollen, yes. Motion carries 3-0.**

**Mrs. Wilde made a motion to adjourn the meeting at 9:01 p.m. Seconded by Mr. Dunlap. Roll call vote: Mrs. Wilde, yes; Mr. Dunlap, yes; Mr. Monhollen, yes. Motion carries 3-0. Meeting adjourned at 9:01 p.m.**

Respectfully submitted,

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Brian Sauer, Fiscal Officer

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Joniann Goldberg,  
Administrative Assistant

Approved by:

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Terry J. Dunlap, Sr., Trustee

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Darrin Monhollen, Trustee

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Melissa Wilde., Trustee

Date: \_\_\_\_\_