

Violet Township Board of Trustees

March 7, 2018

Regular Meeting

Mr. Monhollen called the meeting to order at 7:30 p.m.

Mr. Sauer called the role: Mr. Darrin Monhollen, Mr. Terry Dunlap and Mrs. Melissa Wilde and were present. Other Township Personnel present were: John Eisel, Director of Operations; Greg Butcher, Township Engineer; Fire Chief, Mike Little; Assistant Fire Chief Jim Paxton; Development Director, Holly Mattei and Zoning Officer, Kelly Sarko.

Mr. Monhollen asked students from Sycamore Creek Elementary Cub Scout Pack #182: Nolan LeMaster, Charlie Greer, David Ucker, Grayson Kandel, Kelton Zook, Zach Mezquita, Chance Matthews, Liam Smart, Gavin Bowles, and Aida Sierra to lead the Trustees in the Pledge of Allegiance followed by a moment of silence honoring those who have given us all our freedom. Mr. Monhollen then presented each of the students with a certificate of appreciation and a special pin.

Mr. Dunlap moved to accept, without public reading as submitted by the Fiscal Officer, the minutes of the regular Trustee Meeting of February 21, 2018. Seconded by Mrs. Wilde. Roll call vote: Mr. Dunlap, yes; Mrs. Wilde, yes; Mr. Monhollen, yes. Motion carries 3-0.

Public Comments:

None

County Authorities:

None

Departmental Reports:

Fire Chief: Mike Little

Chief Little reported Steve Wernert will be honored at the Lancaster K of C Blue Coat dinner on March 12.

Station 591 – We did punch out on the 200 and 300 level last week. Working on those punch out items as of last week and into this week. Next week we will be punching out the level 100 and then that will just leave the exterior which will obviously is not painted yet. With the weather breaking we are hoping they can get some of the exterior stuff done.

Mr. Dunlap asked about the old letters. Chief Little said we still had the old letters. We will put the new letters on the outside and we have a plan for the old letters on the inside.

Chief Little reported we are looking to purchase and install radio antennas, wiring and related accessories for new Fire Station 591. The total cost is \$4,060.19. from B&C Communications. **Mrs. Wilde made a motion to adopt Resolution 2018-0307-07 – Purchase and Install Antenna Wiring & Accessories for New Fire Station 591. Seconded by Mr. Dunlap. Discussion:** Mr. Dunlap asked if they will have the antennae up on the roof. Chief said the conduits are already through the roof. Where the antennae's are mounted it will be on the area where the day room is. **Roll call vote: Mrs. Wilde, yes; Mr. Dunlap, yes; Mr. Monhollen, yes. Resolution carries 3-0.**

For the second resolution Chief Little wished to make amendments to appropriations as follows: Fire (2111) Transfer \$50,000.00 from Transfer Out 2111-910-0000 to Machinery, Equipment and Furniture 2111-760-740-0000 and MECC EMS (2281) – Amend 2281-230-370-0000 Payment to another Political Subdivision from \$197,107.83 to \$192,034.74. Chief said when we did the original budget and appropriation we were estimating what we thought the carryover was going to be and we estimated it high at \$197,097.00 and the actual amount was \$192,034.00 so we just needed to amend that appropriation on the transfer out line. **Mr. Dunlap made a motion to adopt Resolution 20187-0307-08 – Purchase and Install Antenna Wiring and Accessories for New Fire Station 591. Seconded by Mrs. Wilde. Roll call vote: Mr. Dunlap, yes; Mrs. Wilde, yes; Mr. Monhollen, yes. Resolution carries 3-0.**

It is time to schedule our Hazardous Materials Refresher continuing education training sessions to keep our personnel current and competent on hazardous materials emergency incidents. Cost of these classes will be \$3,000.00. **Mr. Dunlap made a motion to adopt Resolution 2018-0307-09 – Hazardous Materials Refresher Continuing. Seconded by Mrs. Wilde. Mr. Dunlap, yes; Mr. Monhollen, yes; Resolution carries 3-0.**

Mr. Dunlap asked about the roof. Chief Little said the roof itself is done. The ladders are finally up. They do have to repair some of the brick where they put the ladders up. The flashing above the balcony area in the front needs painted.

Chief reported the manufacturer of the roofing material has been out and has walked the roof and there were only a few spots they found that needed any type of repair.

Township Engineer: Greg Butcher

Mr. Butcher reported the 2018 Violet Township-City of Pickerington-PLSD combined paving project bids were opened on Thursday, February 22 at 10am at Pickerington City Hall. Results were as follows:

Darby Creek Excavating	\$2,829,519.00
Shelly Company	\$2,923,765.05
Columbus Ashpalt	\$2,940,274.92
Strawser Paving	\$2,959,780.46
Decker Construction	\$2,979,402.66

All bids have been reviewed, deemed responsive for content and were within 10% of the engineer's estimate of \$2,935,810. References are being checked. A recommendation to award will likely be presented to the Board of Trustees at the March 21 meeting.

Salt supply is sufficient. Mr. Butcher has been in contact with Cargill. Per our contract, we can order up to 1,210 tons at the contract price of \$46.79 per ton. We will order up to the contract amount.

Mr. Eisel and Mr. Butcher are reviewing potential solutions to limit the amount of semi-tractor trailers on certain township roads, especially those that are narrow and/or have tight turning radii. On several occasions within the past year, township resources have been utilized or called upon to replace guardrail, close roads, repair damage to road ditches, etc. solely related to truck traffic. A meeting is being scheduled with the Prosecutor's Office, Engineer's Office, Ohio State Highway Patrol and Sheriff's Office to discuss potential signage and enforcement. Mr. Butcher will keep the board informed.

Over the course of the next month, Mr. Butcher will be finalizing scope, preparing contract documents and resolutions to advertise our Issue One projects.

Director of Operations: John Eisel

Mr. Eisel reported on the Allen Road crash. Our property damage release was returned to the insurance carrier on 2-26-2018 and they are awaiting reimbursement in the amount of \$10,797.50.

Working Partners has provided us with a quote to complete all training online again this year. Mr. Eisel had a resolution for consideration not to exceed \$3,400 for all employee and supervisor trainings

MORPC has recommended and Holly Mattei has interviewed Mr. Robin Duffee. There was a resolution for consideration.

Holly Mattei and Melissa Wilde are attending the spring 2018 Insight 2050 Academy which began March 2nd.

There were two resolutions for consideration – one to retain Moody Nolan to conduct the feasibility study and to retain Rockmill Financial to guide us through the funding.

Mr. Eisel reported we received a proposal from EPS on security options for all Township Facilities. Doc Metzger is following up with several questions.

A meeting is scheduled for March 10, 2018 at 6:30 pm at Liberty Township for Fairfield County OTA.

The 2018 Chamber “State of the Community” will be held March 15th at the monthly luncheon.

Mr. Eisel played a short video regarding Violet Township’s promotional video for economic development.

Mrs. Mattei reported that this video was funded by the 33 Alliance and will be used on various websites and social media to help promote economic development in our community.

Mrs. Wilde made a motion to adopt Resolution 2018-0307-01 – Retain Moody-Nolan for Community Center Feasibility Planning Services. Seconded by Mr. Monhollen. Discussion: Mr. Dunlap asked if we had looked at anyone else. Mr. Eisel said we were not required to gather 3 bids for a project of this amount and Mr. Eisel said we chose Moody-Nolan based on the fact of their expertise in this area locally and nationally. Mrs. Wilde added that we were very comfortable with Moody-Nolan. **Roll call vote: Mrs. Wilde, yes; Mr. Monhollen, yes; Mr. Dunlap, yes. Resolution passes 3-0.**

Mrs. Wilde made a motion to adopt Resolution 2018-0307-02 – Retain Rockmill Financial for General Financial Consulting Services. Seconded by Mr. Monhollen. Roll call vote: Mrs. Wilde, yes; Mr. Monhollen, yes; Mr. Dunlap, yes. Resolution carries 3-0.

Mr. Dunlap made a motion to adopt Resolution 2018-0307-03 – Authorize 2018- Sponsorship of PCMA Food Pantry Events. Seconded by Mrs. Wilde. Roll call vote: Mr. Dunlap, yes; Mrs. Wilde, yes; Mr. Monhollen, yes. Resolution carries 3-0.

Mr. Dunlap made a motion to adopt Resolution 2018-0307-04 Authorize 2018 Sponsorship of Picktown Palooza Event. Seconded by Mr. Monhollen. Discussion: Mr. Dunlap said he had not had a chance to review the information and would like to have it tabled. **Roll call vote: Mr. Dunlap, yes; Mr. Monhollen, yes; Mrs. Wilde, yes. Motion to table Resolution 2018-0307-04 – Authorize 2018 Sponsorship of Picktown Palooza Event carries 3-0.**

Mr. Dunlap made a motion to adopt Resolution 2018-0307-06 – Declare Excess Furniture Obsolete and Sell to Mifflin Township, Franklin County, Ohio. Seconded by Mrs. Wilde. Roll call vote: Mr. Dunlap, yes; Mrs. Wilde, yes; Mr. Monhollen, yes. Resolution carries 3-0.

Mrs. Wilde made a motion to adopt Resolution 2018-0307-10 – Authorize Expense for Annual Drug Free Workplace Training. Seconded by Mr. Monhollen. Roll call vote: Mrs. Wilde, yes; Mr. Monhollen, yes; Mr. Dunlap, yes. Resolution carries 3-0.

Mr. Dunlap made a motion to adopt Resolution 2018-0307-11 – Hire Seasonal MORPC Intern. Seconded by Mrs. Wilde. Roll call vote: Mr. Dunlap, yes; Mrs. Wilde, yes; Mr. Monhollen, yes. Resolution carries 3-0.

Motions to be considered:

None

Brian Sauer: Fiscal Officer

Mr. Sauer stated there was nothing to report except they had a Resolution for Appropriations. Mr. Eisel explained it was for an Amendment to 2018 Appropriations. **Mr. Dunlap made a motion to adopt Resolution 2018-0307-05 – Amendment to 2018 Appropriations. Seconded by Mr. Monhollen. Roll call vote: Mr. Dunlap, yes; Mr. Monhollen, yes; Mrs. Wilde, yes. Resolution carries 3-0.**

Trustee Reports:

Mrs. Wilde reported she attended all the meetings pertaining to the Community Center and she was very excited.

Mr. Dunlap reported this Saturday at Liberty Township at 6:30 p.m. will be the Fairfield County OTA meeting.

Meetings (where there may be more than one Trustee present):

Fairfield County OTA on March 10th at 6:30 pm at Liberty Township.

2018 Chamber “State of the Community” March 15th at the monthly luncheon.

Mr. Dunlap made a motion to recess the regular Trustee meeting and go into the scheduled public hearing at 8:00 p.m. for Case Number 08-ZC-2017 Seconded by Mr. Monhollen. Roll call vote: Mr. Dunlap, yes; Mr. Monhollen, yes; Mrs. Wilde, yes. Motion carries.

Mr. Dunlap made a motion to close the Public Hearing for Case Number 08-ZC-2017 at 8:21 p.m. Seconded by Mr. Monhollen. Roll call vote: Mr. Dunlap, yes; Mr. Monhollen, yes; Mrs. Wilde, yes. Motion carries 3-0.

Mr. Dunlap made a motion to return back to the regular Trustee meeting at 8:21 p.m. Seconded by Mr. Monhollen. Roll call vote: Mr. Dunlap, yes; Mr. Monhollen, yes; Mrs. Wilde, yes. Motion carries 3-0.

Old Business: None

Tabled Business: None

New Business: The next regularly scheduled meeting of the Violet Township Board of Trustees will be on Wednesday, March 21, 2018 at 7:30 p.m. at the Violet Township Administrative offices.

Pay Bills:

Mr. Dunlap made a motion to pay the bills. Seconded by Mr. Monhollen. Roll call vote: Mr. Dunlap, yes; Mr. Monhollen, yes; Mrs. Wilde, yes. Motion carries 3-0.

Mr. Dunlap made a motion at 8:36 p.m. to go into Executive Session following a 10 minute recess per the Ohio Revised Code Section 122.22 (G) (2) to discuss the purchase or sale of public property. Seconded by Mr. Monhollen. Roll call vote: Mr. Dunlap, yes; Mr. Monhollen, yes; Mrs. Wilde, yes. Included in the Executive Session were the three Trustees, the Assistant Fire Chief, the Director of Operations and the Engineer. Motion carries 3-0. Mr. Monhollen added at the conclusion of the Executive Session they will conduct no further business.

Mr. Dunlap made a motion to come out of Executive Session and adjourn the meeting at 9:14 p.m. Seconded by Mrs. Wilde. Roll call vote: Mr. Dunlap, yes; Mrs. Wilde, yes; Mr. Monhollen, yes. Motion carries 3-0.

Brian C. Sauer, Fiscal Officer

Joniann Goldberg, Administrative Assistant

Approved by:

Terry J. Dunlap, Sr., Trustee

Darrin Monhollen, Trustee

Melissa S. Wilde, Trustee

Date: _____