

Violet Township Board of Trustees

December 19, 2018

Regular Meeting

Mr. Monhollen called the meeting to order at 7:30 p.m.

Mr. Eisel called the roll: Mr. Darrin Monhollen and Mrs. Melissa Wilde were present. Mr. Terry Dunlap was absent due to surgery on Monday and Mr. Sauer was absent. Other Township Personnel present were: Director of Operations, John Eisel; Director of Development, Holly Mattei; Fire Chief Mike Little and Assistant Chief Jim Paxton; Greg Butcher, Engineer and Kelly Sarko, Zoning Inspector.

Mr. Monhollen asked the audience to join him in the pledge of allegiance followed by a moment of silence honoring those who have given us all our freedom here at home and abroad.

Mrs. Wilde made a motion to approve the minutes of the December 5, 2018 Regular meeting without public reading as submitted by the Fiscal Officer. Seconded by Mr. Monhollen. Roll call vote: Mr. Monhollen, yes; Mrs. Wilde, yes. Motion carries 2-0.

Public Comment:

None

County Authorities: None

Departmental Reports:

Fire Chief: Mike Little

Chief Little reported the overall runs were ahead of last year by nearly 5%. Transports were slightly ahead, and revenues were up nearly 2.5%.

Chief Little said there was nothing new to report on Labor Negotiations.

Chief Paxton will be out of town December 22 through December 28. Chief Little will be out of town December 30 through January 2nd.

Chief Little reported each year they must appoint two members of the Board of Trustees to serve on the Volunteer Firefighters Dependent Fund. Those two members along with two members from the Fire Department and a member at large, make up the board for a one-year period. They are requesting to have Trustees Terry Dunlap, Sr. and Darrin Monhollen serve in that capacity for the Township. Also willing to serve are Jason Smith (President) and Elizabeth Smith (Treasurer) of the Firefighters' Association; and Dale England (citizen) who has agreed to continue his decades long, and greatly appreciated, service on the board. **Mrs. Wilde made a motion to adopt Resolution 2018-1219-01 – Volunteers Firefighters Dependent Fund Board. Seconded by Mr. Monhollen. Roll call vote: Mrs. Wilde, yes; Mr. Monhollen, yes. Resolution passes 2-0.**

Chief Little said they need to purchase two additional AED's (Automatic External Defibrillator) for the Senior Center and the Wigwam office and event space. Total cost is \$3,603.10. **Mrs. Wilde made a motion to adopt Resolution 2018-1219-02 - Purchase AED Equipment. Seconded by Mr. Monhollen. Roll call vote: Mrs. Wilde, yes; Mr. Monhollen, yes. Resolution passes 2-0.**

Chief Little said it is time to replace our current vehicle diagnostic software with an updated version. A \$2,000.00 credit for the old software has been applied to the quote bringing the total cost including all installation, set up, upgrade, licensing, support, and training cost to \$3,000.00. **Mrs. Wilde made a motion to adopt Resolution 2018-**

1219-03 – Vehicle Diagnostic Software. Seconded by Mr. Monhollen. Roll call vote: Mrs. Wilde, yes; Mr. Monhollen, yes. Resolution passes 2-0.

Chief Little reported TJ Cullison, has submitted their resignations as a part-time level 2 firefighter. **Mrs. Wilde made a motion to adopt, Resolution 2018-1216-04 – Resignation of Part-Time Level 2 Firefighter. Seconded by Mr. Monhollen. Roll call vote: Mrs. Wilde, yes; Mr. Monhollen, yes. Resolution carries 2-0.**

Chief Little reported Pat Dunbrack has submitted his resignation as a part-time level 2 firefighter. **Mrs. Wilde made a motion to adopt Resolution 2018-1219-05 – Resignation of Part-Time Level 2 Firefighter. Seconded by Mr. Monhollen. Roll call vote: Mrs. Wilde, yes; Mr. Monhollen, yes. Resolution carries 2-0.**

Chief Little reported Uriah Landoll has submitted his resignation as a part-time level 2 firefighter. Mrs. Wilde made a motion to adopt Resolution 2018-1219-06 Resignation of Part-Time Level 2 Firefighter. Seconded by Mr. Monhollen. Roll call vote: Mrs. Wilde, yes; Mr. Monhollen, yes. Resolution carries 2-0.

Chief Little said the Fire Department would like to transfer funds. Fire (2111) \$300,000.00 from 2111-910-910-0000 Transfers out to other – capital outlay 4904-760-790-0000. **Mrs. Wilde made a motion to adopt Resolution 2018-1219-07 – Transfer of Funds. Seconded by Mr. Monhollen. Roll call vote: Mrs. Wilde, yes; Mr. Monhollen, yes. Resolution carries 2-0.**

Township Engineer, Greg Butcher

Mr. Butcher reported curbs are being backfilled within Mingo Estates. He is very proud of where Mingo Estates is today.

Trucks have been maintained and set up for snow and ice removal.

Berm maintenance has been performed over the past couple of weeks.

Mr. Butcher reported this is the time of the year when they look at right of ways, dying trees and potholes.

Director of Operations – John Eisel

Wigwam Update:

- The Lodge lighting conversion is being scheduled to begin the first week of January.
- Entry and interior pass through doors have been ordered
- Carpeting is being installed
- Keytel has completed the necessary data cabling in the offices
- Office walls are being completed
- Quotes for the generator have been coming in
- Site prep work for the courtyard can begin. Conduit for future electric to this area and drainage is also being installed
- ADA restrooms are being constructed
- Ponds are being refilled
- EPS continues to install the security access keypads
- Rental / use agreement draft has been sent to OTARMA for review and input
- Interior office lighting and remaining doors were purchased
- Fiber has been installed in the complex and will be connected

MECC RCOG held its 4th quarter meeting at the Township on December 13. (3) Resolutions to transition dispatching to the RCOG were tabled pending review of the Executive Leadership Panel.

Department Heads have all worked with our Fiscal Assistant to finalize the 2019 Appropriations.

The Employee Appreciation Luncheon will be held at the Wigwam beginning at noon on Friday, December 21.

House Bill 5009 has passed and is awaiting the Governor's signature.

Regarding Public / Private Partnerships – suggested changes to ORC Chapter 165 have been added to the CLOUT legislative priorities.

If we plan to proceed with the May 2019 ballot for the Community Center, we will need to work with legal counsel to prepare resolutions for your consideration for the January 2019 meetings.

Monica Hogan (Zoning Commission) and Denise Cole (Board of Zoning Appeals have respectfully requested to continue to serve in their respective roles. Their terms expire 12-31-2018. Resolutions have been prepared for consideration.

Mr. Eisel will be out of town from December 27 to January 3.

We recommend moving the January meetings to January 9 and 23 so that a number of items can be prepared for consideration. Various resolutions for legal services, 2019 Sheriff's Office contract and bills to be paid.

The Ohio Township Association Conference is coming up the end of January. Early registration deadline is January 11th.

Each of the Trustees got (2) pins from Mrs. Seoul for their support for the Rose Bowl Parade.

Mr. Eisel reported that Holly Mattei got appointed to the Board of Directors for MODE (Mid Ohio Development Exchange).

Mrs. Mattei shared a feasibility study as it sits today. The committee is still filling in some final details; one of which is the infrastructure costs and we hired ADR to look at this and she is comfortable with the line item number that they came up with. We will need direction on moving forward with the resolution in January. Mrs. Mattei is working with Rick Ricketts for an agreement for the land donation. He will have the agreement to us by the end of the year so we can have it ready to go with the resolution in January. Mrs. Mattei emailed the Trustees the annual pass recommendations for fees. Mrs. Mattei said we will also need to work on getting a campaign committee together. Dean Sabetta is interested in helping with that.

Mrs. Wilde said if we add another 7 million it takes us to 5 mills even which would allow us to put a sheet of ice. If the Chiller came in and wanted 2 sheets of ice and was willing to pay for that additional then we could do it. Mrs. Mattei asked who would operate this. Mrs. Wilde said she was very confident the legislature will pass the changes we need. Mrs. Mattei said we can't go to the ballot with ice included not knowing that these legislative changes would take place. Mrs. Wilde said then let's just say we will run it if the legislation doesn't pass. Mrs. Mattei said it can't go on the ballot in May, if we add ice. Mrs. Wilde asked why. Mrs. Mattei said because it goes against the recommendations of the Finance and Steering committees. Mrs. Mattei said, actually it can go on the ballot in May with ice, if the Trustees vote to move it forward. She said the Trustees can make that decision but they are going against the recommendation of the community. Mrs. Wilde said she has discussed adding ice with a few of the committee members, and they are fine with it. Mr. Eisel said if we are going to consider ice then we will have to kick it to the next election cycle. Mr. Eisel said that it would be very difficult for us to understand the full cost of the ice and be ready for the May election cycle. It is beyond the cost of just the ice. We have no costs for operations or infrastructure. It would be very difficult for us to put this all together in the next couple of weeks and get the resolutions passed by the deadline for the May ballot. Mr. Eisel said you make the decision and we will execute.

At this point Mr. Sauer arrived to the meeting.

Mr. Eisel reported Resolution 2018-1219-09 establish pay rates for Administrative, office and road staff for 2019. **Mrs. Wilde made a motion to adopt Resolution 2019-1219-09 – Establish 2019 Pay Rates for Administrative Office and Road Employees. Seconded by Mr. Monhollen. Roll call vote: Mrs. Wilde, yes; Mr. Monhollen, yes. Resolution carries 2-0.**

Mrs. Wilde made a motion to adopt Resolution 2018-1219-10 – To Reappointment Denise Cole to Term on the Violet Township Board of Zoning Appeals. Seconded by Mr. Monhollen. Roll call vote: Mrs. Wilde, yes; Mr. Monhollen, yes. Resolution carries 2-0

Mrs. Wilde made a motion to adopt Resolution 2018-1219-11 – To Reappoint Monica Hogan to Term on the Violet Township Zoning Commission. Seconded by Mr. Monhollen. Roll call vote: Mrs. Wilde, yes; Mr. Monhollen, yes. Resolution carries 2-0.

Mr. Eisel reported he would like to donate a maximum of 120 hours of sick leave to Robert Campbell who has encountered an unplanned event. He did not have sick leave balance from another public employer which would permit to transfer. Mr. Eisel doesn't expect anything in return. **Mr. Monhollen made a motion to agree to transfer a maximum of 120 of Mr. Eisel's sick leave hours to Robert Campbell as he had an unplanned event come up. Seconded by Mrs. Wilde. Roll call vote: Mr. Monhollen, yes; Mrs. Wilde, yes. Motion 2018-1219-A passes 2-0.**

Fiscal Officer – Brian Sauer:

Mr. Sauer reported that he had nothing to report other than they had a resolution for the 2019 permanent appropriations.

Upcoming Events:

Trustee Reports:

Mrs. Wilde said she attended the Women's League and several of them passed on condolences for Mr. Weltlich.

Mrs. Wilde reported the Senior Center Board are trying to fill some spots they have open.

Fairfield County Land Bank are trying to restructure and trying to figure out how to proceed.

Meetings where there may be more than one (1) Trustee present: Employee Appreciation Luncheon at noon on Friday, December 21st at the Wigwam.

Old Business: None

Tabled Business: None

Mr. Monhollen made a motion to adopt Resolution 2019-1219-08 - 2019 Permanent Appropriations. Seconded by Mrs. Wilde. Roll call vote: Mr. Monhollen, yes; Mrs. Wilde, yes; Resolution carries 2-0.

New Business: The next regularly scheduled meeting of the Violet Township Board of Trustees will be on Wednesday, January 9, 2019 at 7:30 p.m. at the Violet Township Administrative offices. Mrs. Wilde asked if they could move the January 9 meeting to earlier in the day. Mr. Monhollen said he would have to check with Mr. Dunlap. Mr. Sauer said he would not be able to attend if it was earlier in the day.

Pay Bills:

Mrs. Wilde made a motion to pay the bills. Seconded by Mr. Monhollen. Roll call vote: Mrs. Wilde, yes; Mr. Monhollen, yes. Motion carries 2-0.

Mr. Monhollen made a motion to recess the regular meeting at 7:55 p.m. and reconvene at 8:00 p.m. Seconded by Mrs. Wilde. Roll call vote: Mr. Monhollen, yes; Mrs. Wilde, yes; Motion carried 2-0.

Mr. Monhollen made a motion to move out of recess and move to the public hearing at 8:00 p.m. for Case Number 03-ZC-2018: Modify Meadowmoore Reserve Planned District to Allow Cluster Mailbox Units and Case Number 04-ZC-2018 – Modify The Enclave at Meadowmoore Planned District to allow Cluster Mailbox Units. Seconded by Mrs. Wilde. Roll call vote: Mr. Monhollen, yes; Mrs. Wilde, yes. Motion carried 2-0.

At 8:05 p.m. Mr. Monhollen made a motion to close the Public Hearing and return to the regular meeting. Seconded by Mrs. Wilde. Roll call vote: Mr. Monhollen, yes; Mrs. Wilde, yes. Motion carries 2-0.

Mrs. Wilde made a motion to adopt Resolution 2018-1219-12 – Resolution Approving Modification to the Meadowmoore Reserve Planned Residential District – Development Text Modification – Cluster Mailboxes Case No, 03-ZC-2018. Seconded by Mrs. Wilde. Roll call vote: Mr. Monhollen, yes; Mrs. Wilde, yes. Resolution carries 2-0.

Mrs. Wilde made a motion to adopt Resolution 2019-1219-13 – Resolution Approving Modification to the Enclave at Meadowmoore Planned Residential District – Development Text Modification – Cluster Mailboxes – Case No. 04-ZC-2018. Seconded by Mr. Monhollen. Roll call vote: Mrs. Wilde, yes; Mr. Monhollen, yes. Resolution carries 2-0.

Mr. Monhollen made a motion to adjourn the meeting at 8:07 p.m. Seconded by Mrs. Wilde. Roll call vote: Mr. Monhollen, yes; Mrs. Wilde, yes. Meeting adjourned.

Respectfully submitted,

Brian Sauer, Fiscal Officer

Joniann Goldberg,
Administrative Assistant

Approved by:

Terry J. Dunlap, Sr., Trustee

Darrin Monhollen, Trustee

Melissa Wilde., Trustee

Date: _____