

## Violet Township Board of Trustees

November 21, 2018

Regular Meeting

Mr. Monhollen called the meeting to order at a 10:00 am.

**Mrs. Tremblay called the roll: Mr. Darrin Monhollen, Mr. Terry Dunlap and Mrs. Melissa Wilde were present. Other Township Personnel present were: Director of Operations, John Eisel; Engineer, Greg Butcher; and Director of Development, Holly Mattei. Chief Mike Little and Assistant Chief Paxton were both out of town.**

Mr. Monhollen asked the audience to join him in the pledge of allegiance followed by a moment of silence honoring those who have given us all our freedom here at home and abroad.

Mr. Dunlap made a motion to approve the Minutes of the November 11/7/2018 Regular meeting minutes without public reading as submitted by the Fiscal Officer. Seconded by Mrs. Wilde. Roll call vote: Mr. Dunlap, yes; Mrs. Wilde, yes; Mr. Monhollen, yes. Motion Carries 3-0.

### **Public Comment:**

None

**County Authorities:** None

### **Departmental Reports:**

#### **Fire Chief: Mike Little**

Chief Little reported work continues to finish the final punch list items at Station 591. There is a roof leak about Room 313. They have to replace the trees in the parking area. They need to replace the street lamps in the parking area and they have to re-do the resin floors in the showers.

Santa-at-the-Station will be December 2 from 1300 – 1500 at Station 592.

Battalion assessment and interviews have been completed.

Received 4 iPad tablets from ODPS grant for EMS reporting use.

Fire Department planning session is scheduled for December 4 at 1340 with Trustees.

Total runs are 6% ahead of last year.

EMS transports are up 1% but revenues are up 4% over last year.

Chief reported their current spreaders cracked during a recent extrication, and an insurance claim was made with PERSO. We have received a settlement from PERSO in the amount of \$8,020.00, which will go toward the purchase of the new spreaders. Our actual out of pocket expense will be the \$250.00 deductible. **Mr. Dunlap made a motion to adopt Resolution 2018-1121-01 – Purchase Spreaders. Seconded by Mrs. Wilde. Roll call vote: Mr. Dunlap, yes; Mrs. Wilde, yes; Mr. Monhollen, yes. Resolution carried 3-0.**

#### **Township Engineer, Greg Butcher**

Mr. Butcher gave a paving update: Paving within Eastwood Village will be completed next week.

Mamie Drive Culvert replacement project is nearly complete.

Curbs remain to be replaced on Grandview Avenue and Taylor Court within Mingo Estates.

ODOT District 5 was unsuccessful in their safety grant application to ODOT Central Office for improvements to the Wagram Road/SR 204 intersection. Mr. Butcher will do a review with them to see if they have an interest in coming back in the spring for another application.

Some trucks have been outfitted with salt spreaders. There is currently enough salt and brine on hand. They have enough salt and brine on hand to get is through several events.

Mr. Dunlap asked about Deer Run Court. Mr. Butcher said he needs to look at that and we can do something still this year.

### **Director of Operations – John Eisel**

#### **Wigwam Update:**

- Quotes for lighting in the Lodge & Theatre are being reviewed
- Lighting for the new concrete walkway, bridge area has been completed.
- Entry and interior pass through doors have been ordered.
- Echo Manor – working with legal counsel to develop a cooperative agreement regarding their roadway
- Carpeting has been ordered and the tentative install is the 2<sup>nd</sup> week in December
- Quotes for the generator have been coming in.
- Pool demolition has begun for the creation of the new patio
- Electric and data cabling has begun for the offices
- Exit lights with backup lighting and auxiliary emergency lights are being installed.
- ADA bathrooms are being constructed
- Leaf removal continues, we have cub scouts and girl scouts volunteering to assist.
- EPS has begun to install the security access keypads
- Legal counsel is working on a rental /use agreement draft
- Our event coordinator is on board and beginning to contact the interested parties that have contacted us

Wigwam work session will be held November 29<sup>th</sup> beginning at 2:30 p.m. at the Wigwam.

We are waiting on final paperwork for the insurance renewal of 12%. We also believe to fund only 1 year of our reserve which would be \$106,643.55.

There will be a public hearing on December 5 at 8:00 p.m. for Section three of Heron Crossing.

We will be hosting a Community Center Public Meeting on December 6, 2018 at Peace United Methodist Church beginning at 7:00 p.m.

Records Commission meeting was held on November 13<sup>th</sup> and the approved and adopted version has been sent to the State for their approval. The Records Commission also established an annual meeting schedule that will occur on the first Wednesdays of November at 7:00 p.m.

#### **Upcoming Events:**

The Wigwam planning session on November 29.

The Fire Dept. planning session on Dec. 4<sup>th</sup>

Trustee meeting December 5<sup>th</sup>

Community Center Public Meeting Dec. 6<sup>th</sup>

The Holiday Gathering in the Village Dec. 7<sup>th</sup>

Fairfield County OTA Annual Dinner on Dec. 9

Fairfield 33 Corridor Board meeting and the annual economic forecast on Dec. 5th

Mr. Eisel said he may also have a resolution at the next meeting regarding the annual support of the Lancaster Public Transportation. Carrie will need that for her 2019 commitment for her funding applications.

Mr. Eisel and Mrs. Tremblay have talked about having the January meeting on January 9 and January 23 and then go back to first and third Wednesday in February and beyond. This is a 5 week month anyways. We can make this decision in December.

Mr. Eisel will have the Planning and Construction considerations and the current costs for the meeting on the 29th.

**Mrs. Wilde made a motion to adopt Resolution 2018-1121-02 – To Adopt Revised Public Notice Policy. Seconded by Mr. Dunlap. Roll call vote: Mrs. Wilde, yes; Mr. Dunlap, yes; Mr. Monhollen, yes. Resolution carried 3-0.**

Mr. Dunlap asked what we do about the old tapes from the meetings regarding the records. Mr. Eisel said he would have to check into this.

Mrs. Wilde asked Mr. Eisel if he got the information on the playgrounds.

**Fiscal Officer – Brian Sauer:**

Mr. Sauer was absent. Mrs. Tremblay had nothing to report.

**Trustee Reports:**

Mrs. Wilde attended the Senior Center meeting and they are forming a committee for the expansion on that building.

**Meetings where there may be more than one (1) Trustee present:**

Mr. Eisel listed the meetings above in his report.

**Old Business:** None

**Tabled Business:** None

**New Business:** The next regularly scheduled meeting of the Violet Township Board of Trustees will be on Wednesday, December 5 at 7:30 p.m. at the Violet Township Administrative offices.

**Pay Bills:**

**Mr. Dunlap made a motion to pay the bills. Seconded by Mrs. Wilde. Roll call vote: Mr. Dunlap, yes; Mrs. Wilde, yes; Mr. Monhollen; yes. Discussion:** Mr. Dunlap said he saw no bill on Ports Petroleum. Chief Little said Kristi did not have any bills this time. He also clarified that there was a payment to Kirk Sigmund in the amount of \$6,000.00. They sent (4) guys to a conference in Nashville and he did not realize that the bulk of that was for the hotel costs. He said they will definitely be looking closer at this moving forward. **Motion carries 3-0.**

Mr. Eisel mentioned he received an email from Mr. Butcher this morning on the curb work that was done. This was designed and fabricated by his guys. He was extremely proud of them.

**Mr. Dunlap made a motion to go into Executive Session at 10:28 a.m. per the Ohio Revised Code Section 121.22(G)(1) to discuss/consider personnel issues to include the Trustees, the Fire Chief, the assistant Fire Chief. Seconded by Mr. Monhollen. Roll call vote: Mr. Dunlap, yes; Mr. Monhollen, Mrs. Wilde, yes. Motion carried 3-0.**

**Mr. Monhollen made a motion to adjourn the meeting at 11:11 a.m. Seconded by Mr. Dunlap. Roll call vote: Mr. Monhollen, yes. Mr. Dunlap, yes; Roll call vote: Mr. Monhollen, yes; Mr. Dunlap, yes; Mrs. Wilde, yes. Motion carried 3-0.**

**Mr. Dunlap made a motion to adjourn the meeting at 11:12 a.m. Seconded by Mr. Monhollen. Roll call vote: Mr. Dunlap, yes; Mr. Monhollen, yes; Mrs. Wilde, yes; Motion carried 3-0.**

Respectfully submitted,

\_\_\_\_\_  
Brian Sauer, Fiscal Officer

\_\_\_\_\_  
Joniann Goldberg,  
Administrative Assistant

Approved by:

\_\_\_\_\_  
Terry J. Dunlap, Sr., Trustee

\_\_\_\_\_  
Darrin Monhollen, Trustee

\_\_\_\_\_  
Melissa Wilde., Trustee

Date: \_\_\_\_\_