

Violet Township Board of Trustees

August 1, 2018

Regular Meeting

Mr. Monhollen called the meeting to order at 7:30 p.m.

Mrs. Tremblay called the roll: Mr. Darrin Monhollen, Mrs. Melissa Wilde and Mr. Terry Dunlap were present. Other Township Personnel present were: Fire Chief Mike Little; Assistant Fire Chief Jim Paxton; Greg Butcher, Engineer.

Mr. Monhollen asked the audience to join him in the Pledge of Allegiance followed by a moment of silence honoring those who have given us all our freedom.

Mr. Dunlap moved to accept, without public reading as submitted by the Fiscal Office, the minutes of the regular Trustee Meeting of July 18, 2018. Seconded by Mrs. Wilde. Roll call vote: Mr. Dunlap, yes; Mrs. Wilde, yes; Mr. Monhollen, yes. Motion carries 3-0.

Mr. Dunlap moved to accept, without public reading as submitted by the Fiscal Office, the minutes of the Public Hearing Tax Budget for 2019 from July 18, 2018. Seconded by Mrs. Wilde. Roll call vote: Mr. Dunlap, yes; Mrs. Wilde, yes; Mr. Monhollen, yes. Motion carries 3-0.

Public Comment: None

County Authorities: None

Departmental Reports:

Fire Chief: Mike Little

1. Chief Little reported the State approved our request for tax exemption on all parcels of Station 591 and we have already received a refund of taxes paid.
2. The 4 parcels Station 591 occupies will be joined into one. All paperwork has been filed and approved by the County Auditor's office.
3. PPD recognized 2 of our personnel for their response to an injured person on July 4th in Victory Park.
4. We are still waiting on the final pay app for Station 591; KZF and Robertson are working through the details.
5. Assistant Chief Paxton will be out of town August 13 -18.
6. Chief Little will be out of town August 7 – 12 at Fire-Rescue International in Dallas.

Mr. Dunlap asked if they had any involvement with Pelatonia this Saturday. Chief Little said they have never really had any involvement in the past. Pelatonia is very self-sufficient as their EMS is provided by a private company. Local law enforcement is overseen by the local sheriff's throughout the jurisdiction and the State Patrol. The biggest issue for us is Pickerington North as it is the stopping point for the 25 mile ride and the starting point for the 75 mile ride.

Township Engineer: Greg Butcher

Mr. Butcher had the following updates:

1. Our paving project will begin August 13 with milling. Work should last about a month. Some culverts are being replaced in advance of the paving work.
2. Mr. Butcher attended a meeting with ODOT District 5 personnel last Friday regarding preliminary information they collected at the Wagram Rd/SR 204 intersection. This could be a sizable project.
3. Contract documents for the Mamie Dr. culvert replacement have been executed. We are in the process of setting up a preconstruction meeting with Buds, Inc.
4. The OPWC concrete curb project bids August 7 at 11am at the Township with work to start as soon as possible thereafter.
5. Full time road worker applications are still being reviewed and initial interviews performed.

6. The County Engineers Office completed the bridge deck replacement on Toll Gate Road.
7. On July 26 Mr. Eisel and Mr. Butcher met with representatives of Franklin County Board of Health regarding mosquito control activities. The Fairfield County Board of Health does not offer mosquito control services. The services our Board of Health requires are linked to the CDC. The intent of the meeting was to brainstorm potential future services they could provide to Violet Township, and perhaps Pickerington, in mosquito control. We received some very good information on their program and will be following up with them in order to provide additional information to the Board of Trustees. They asked us for a listing of catch basins. Mr. Butcher said catch basins that we maintain outside of drainage maintenance district are outside of our newer subdivisions and is over 1,000.

Mr. Eisel added they have to be extremely comprehensive. They handle all the public notification, public education and manage the 'Do Not Spray' registry and it is a year round program.

Mr. Dunlap added they were already Pickerington's Board of Health. Mr. Dunlap asked if Pickerington was at the meeting. He suggested they be involved going forward. Mr. Butcher said they were not but he spoke to Ed Drobina the morning of the meeting and explained to him what we were doing. Mr. Drobina indicated to him that Westerville uses Franklin County Board of Health which is where Frank Wise was.

Mrs. Wilde asked if this was more of a prevention program. Mr. Butcher said it is both; prevention, education and its targeting areas based on quantitative information. Mr. Butcher feels more comfortable doing it that way.

Mr. Dunlap asked about Harmon Road where we paved last year and asked if there was a reason we didn't raise the manholes. Mr. Butcher said he has looked at this numerous times. Mr. Dunlap said he has had 4 different people ask him about this. Mr. Butcher said it's not an inch and the tolerance of paving around manholes is very difficult to achieve. Mr. Butcher agrees they are low but what he thought about doing is putting a concrete ring around them. If the manhole is 36" in diameter you put a 42 to 48" hole, you saw cut and fill the space with concrete. This gives you a more level surface. Mr. Dunlap asked if they made a riser ring just to bring it up. Mr. Butcher said they do but not that small.

Mr. Dunlap also asked if Mr. Butcher could patch the holes at the service road going into the back of the Wigwam..

Director of Operations: John Eisel

Mr. Eisel had the following updates about the Wigwam acquisition:

1. The pond is drained and cleaned out. Fee Corp did a phenomenal job.
2. Keytel has given us several quotes for technology improvements that need to be done.
3. We are awaiting quotes on concrete work for ramps and the bridge; doors and windows.
4. Working on getting quotes for alarm monitoring.
5. Road crew has invested considerable time and effort cleaning up many areas.
6. Continuing work on the access road with Echo Manor.

The County Budget hearing is August 6 at 3:00 p.m.

MECC Regional Council of Governments met on July 26. Dispatching services are on target to be transferred close to January 1, 2019.

Fairfield County Commissioners will hold their September 18 regular meeting at the Wigwam beginning at 9:00 a.m. in the big lodge.

Mr. Dunlap and Mr. Monhollen complimented Mr. Eisel for his hard work in coordinating everything at the Wigwam.

Resolution 2018-0801-01 – is to hire Robert Campbell who was interviewed by Mr. Butcher and Mr. Eisel. He has an excellent employment history with 22 years of trade/craftsman experience and 16 of those years were spent at the Wigwam. He will be instrumental in our rehab and any of the construction efforts that we do. This also allows us to manage the construction project in-house and this should be a good savings for us in the long run. The resolution is contingent upon him successfully completing any pre-employment requirements. **Mr. Dunlap made a motion to adopt Resolution 2018-0801-01 Hire Robert Campbell. Seconded by Mrs. Wilde. Roll call vote: Mr. Dunlap, yes; Mrs. Wilde, yes; Mr. Monhollen, yes. Resolution carries 3-0.**

Resolution 2018-0801-02 – to establish an hourly rate of pay for an employee. This will adjust Peggy Portier's hourly rate to \$16 per hour. **Mrs. Wilde made a motion to adopt Resolution 2018-0801-02 – Establish Hourly Rate of Pay for Employee. Seconded by Mr. Monhollen. Roll call vote: Mrs. Wilde, yes; Mr. Monhollen, yes; Mr. Dunlap, yes. Resolution carries 3-0.**

Resolution 2018-0801-03 – to retain our MORPC Intern Robin Duffee as Part-Time employee. His hourly rate will remain the same as it was in his internship. **Mrs. Wilde made a motion to adopt Resolution 2018-0801-03 – Retain Robin Duffee as Part-Time Employee. Seconded by Mr. Dunlap. Roll call vote: Mrs. Wilde, yes; Mr. Dunlap, yes; Mr. Monhollen, yes. Resolution carries 3-0.**

Resolution 2018-0801-04 – Authorize Technology Improvements for the Wigwam Complex. This resolution consists of all of the network cabling for the administrative offices, the lodge and the theatre as well as the speaker replacement for the lodge. **Mr. Dunlap made a motion to adopt Resolution 2018-0801-04 – Authorize Technology Improvements for the Wigwam Complex. Seconded by Mrs. Wilde. Roll call vote: Mr. Dunlap, yes; Mrs. Wilde, yes; Mr. Monhollen, yes. Resolution carries 3-0.**

Resolution 2018-0801-05 – Authorize Video System for Lodge at Wigwam Complex. This will provide all of the necessary 'brains' to make the video walls work and includes one video wall. Subsequent video walls (if they remain the same size) would be \$14,300.00 a piece. **Mrs. Wilde made a motion to adopt Resolution 2018-0801-05 – Authorize Video System for Lodge at Wigwam Complex. Seconded by Mr. Monhollen. Roll call vote: Mrs. Wilde, yes; Mr. Monhollen, yes; Mr. Dunlap, yes. Resolution carries 3-0.**

Resolution 2018-0801-06 – Authorize Audio Improvements for Theatre at Wigwam Complex. **Mr. Dunlap made a motion to adopt Resolution 2018-0801-06 – Authorize Audio Improvements for Theatre at Wigwam Complex. Seconded by Mrs. Wilde. Roll call vote: Mr. Dunlap, yes; Mrs. Wilde, yes; Mr. Monhollen, yes. Resolution carries 3-0.**

Fiscal Officer: Melissa Tremblay filled in for Brian Sauer

Mrs. Tremblay had no report.

Trustee Reports:

Mrs. Wilde reported she had a fantastic visit to the Dayton Springfield Community Center visit.

Mr. Dunlap also visited the Dayton Springfield Community Center and felt it was very educational.

Mr. Dunlap met with Mr. Eisel and the Game Warden in regards to geese and deer population. They were given some invasive ways to discourage the geese and we will be working at encouraging the deer to go someplace else.

Mr. Monhollen and Mrs. Mattei will be meeting with Mayor Gray and Jeff Fix. They are hoping to put the final touches on the JEDD. Their legal council is reviewing it now.

Meetings where there may be more than one (1) Trustee present: None

Old Business: None

Tabled Business: None

New Business: The next regularly scheduled meeting of the Violet Township Board of Trustees will be on Wednesday, August 15, 2018 at 7:30 p.m. at the Violet Township Administrative offices.

Pay Bills:

Mr. Dunlap made a motion to pay the bills. Seconded by Mrs. Wilde. Roll call vote: Mr. Dunlap, yes; Mrs. Wilde, yes; Mr. Monhollen; yes. Motion carries 3-0.

Mr. Dunlap made a motion to adjourn the meeting at 8:00 p.m. Seconded by Mrs. Wilde. Roll call vote: Mr. Dunlap, yes; Mrs. Wilde, yes; Mr. Monhollen, yes. Motion carries 3-0.

Respectfully submitted,

Brian Sauer, Fiscal Officer

Joniann Goldberg,
Administrative Assistant

Approved by:

Terry J. Dunlap, Sr., Trustee

Darrin Monhollen, Trustee

Melissa Wilde., Trustee

Date: _____