

Violet Township Board of Trustees

July 5, 2018
Regular Meeting

Mr. Monhollen called the meeting to order at 7:30 p.m.

Mr. Sauer called the role: Mr. Darrin Monhollen, Mr. Terry Dunlap and Mrs. Melissa Wilde were present. Other Township Personnel present were: Fire Chief Mike Little; Assistant Fire Chief Jim Paxton; Kelly Sarko, Zoning Official; Jennifer Huber, Township Legal Counsel.

Mr. Monhollen asked the audience to join him in the Pledge of Allegiance followed by a moment of silence honoring those who have given us all our freedom.

Mr. Dunlap moved to accept, without public reading as submitted by the Fiscal Office, the minutes of the regular Trustee Meeting of June 20, 2018. Seconded by Mr. Wilde. Roll call vote: Mr. Dunlap, yes; Mr. Wilde, yes; Mr. Monhollen, yes. Motion carries 3-0.

Public Comment:

None

County Authorities:

None

Departmental Reports:

Fire Chief: Mike Little

Chief Little reported that the 2019 Budget Appropriations are in orders and ready for review.

Station 591 was showcased on the Good Day Columbus television program on June 27th. We got a lot of good publicity from it before the June 29th building dedication.

Chief Little will be at the Ohio Fire Chiefs Conference July 12-16.

Chief Little had 4 resolutions.

Resolution 2018-0705-01 is a resolution to pay for the Lieutenant Assessment Center which was done on April 14th at a cost of \$8600.00. **Mr. Dunlap made a motion to adopt Resolution 2018-0705-01 – Lieutenant Assessment Center. Seconded by Mrs. Wilde. Roll call vote: Mr. Dunlap, yes; Mrs. Wilde, yes; Mr. Monhollen, yes. Resolution carries 3-0.**

Resolution 2018-0705-02 is a resolution to authorize the payment for the modifications for the new Engine 591 done by Fire and Marine at a cost of \$6173.55. These modifications were expected to be needed following the delivery of the new engine.

Mr. Dunlap made a motion to adopt Resolution 2018-0705-02 – Authorize Modifications for the New Engine. Seconded by Mrs. Wilde. Roll call vote: Mr. Dunlap, yes; Mrs. Wilde, yes; Mr. Monhollen, yes. Resolution carries 3-0.

Resolution 2018-0705-03 is a resolution to transfer funds from the operating budget to the fire wage and benefits stabilization fund in the amount of \$300,000.00. **Mrs. Wilde made a motion to adopt Resolution 2018-0705-03 – Transfer of Funds. Seconded by Mr. Dunlap. Roll call vote: Mrs. Wilde, yes; Mr. Dunlap, yes; Mr. Monhollen, yes. Resolution carries 3-0.**

Resolution 2018-0705-05 is a resolution to purchase a laptop and related accessories for the EMS Coordinator at a cost not to exceed \$4500.00. A desk top cradle will be included to allow work to be done at the office. **Mr. Dunlap made a motion to adopt Resolution 2018-0705-05 – Purchase Laptop and Related Accessories. Seconded by Mrs. Wilde. Roll call vote: Mr. Dunlap, yes; Mrs. Wilde, yes; Mr. Monhollen, yes. Resolution carries 3-0.**

Township Engineer: Greg Butcher

Mr. Butcher was not in attendance.

Chief Little reported that Darby Creek Excavating continues working (when the weather allows) on the City of Pickerington portion of the paving contract. Our portion of the paving in the township will likely begin toward the end of July.

Bids for the OPWC project for the Mamie Drive Culvert Replacement were opened on June 21, 2018. The intent is to award a contract at the July 18, 2018 trustee meeting.

Mr. Butcher and John Eisel, Director of Operations, met with a representative from Echo Manor in regard to their private drive. The township would like to convert the drive into a public road and extend it into the Wigwam property. There will be continued discussion about this.

Mr. Butcher is reviewing employment applications submitted in 2017 to see if anything needs updated. There will be more discussion with the board going forward.

Director of Operations: John Eisel

Mr. Eisel was not in attendance.

Chief Little reported that staff has provided cost estimates to formulate an improvement budget for the Wigwam. Mr. Eisel is working with legal counsel to develop an RFQ for architectural services to develop bid specs for the project. The sale of notes was completed on June 26 and the funds will be in our account by July 11. The county prosecutor is working with Capital Square legal counsel to develop a lease agreement for WBNS to continue to use the antenna tower. Staff has met with WBNS to determine what will be needed for the tower. The closing on the property is set for July 16. A meeting is set for July 17 with AEP regarding the property.

Mr. Eisel is still waiting on a quote from Vasu Communications on digital capable radios that they have in stock for utilizing the Franklin County Sheriff's Office's MARC's upgrade.

The departments have been working on the budget and a final version will be presented at the July 18, 2018 trustee meeting for approval. Mr. Dunlap asked if that date will be within the timeline required. Mr. Sauer said yes and added that the trustees would receive a copy for review prior to the July 18th meeting.

There is a resolution on the agenda tonight regarding proposed updates to the 2019-2028 Solid Waste District Plan.

Mr. Eisel will be back in town no later than July 11th.

Mr. Eisel and Mr. Butcher have been working with Sam's Pest Control to schedule spraying.

Resolution 2018-0705-04 is to support the 2019 update to the Coshocton-Fairfield-Licking-Perry Solid Waste District Management Plan. **Mr. Dunlap made a motion to adopt Resolution 2018-0705-04 – To Support the 2019 Update to the District Solid Waste Management Plan. Seconded by Mrs. Wilde.** Mr. Dunlap commented that he was the Fairfield County township representative to the Solid Waste District Board and a lot of work went into the update. It was completed a year ahead of time and the Ohio EPA had no changes to policy, only some minor changes in the language structure. **Roll call vote: Mr. Dunlap, yes; Mrs. Wilde, yes; Mr. Monhollen, yes. Resolution carries 3-0.**

Resolution 2018-0705-06 is a resolution to declare the property owned by Melinda Carroll, located at 8779 Chateau Dr, a nuisance. Ms. Sarko stated that the property is in the Countrywood Subdivision. There have been numerous complaints about the property regarding overgrown vegetation, refuse and debris including mattresses, automobile parts and other debris. Ms. Sarko requested that the property be declared a nuisance. Mr. Monhollen stated that he had received a phone call that the residents had been taking trash from the driveway, including furniture and mattresses, and dumping it

in the back of Steve Anderson's property on Milnor Road. He advised the caller not to engage the people doing the dumping and that the Sheriff's Office had been contacted to deal with it. He thanked Ms. Sarko for coming in on her vacation to get the nuisance resolution taken care of quickly. **Mr. Dunlap made a motion to adopt Resolution 2018-0705-06 – A Resolution Declaring the Property Owned by Melinda Carroll, Located at 8779 Chateau Drive in Violet Township, Fairfield County, Ohio a Nuisance. Seconded by Mrs. Wilde. Roll call vote: Mr. Dunlap, yes; Mrs. Wilde, yes; Mr. Monhollen, yes. Resolution carries 3-0.**

Mr. Dunlap stated that there is an issue with a resident running an illegal daycare center in the Jefferson Woods subdivision which the zoning office and director of operations have been monitoring. **Mr. Dunlap made a motion to send the issue of the daycare center at 7662 Heatherwood Dr, Canal Winchester to legal counsel.** Ms. Sarko said that she and Mr. Eisel had been observing the property before and after school and neighbors had sent photos and videos of cars picking up children. They think it is in the best interest of the township to send the matter to our legal counsel for litigation. **Seconded by Mrs. Wilde. Roll call vote: Mr. Dunlap, yes; Mrs. Wilde, yes; Mr. Monhollen, yes. Motion 2018-0705-A passes 3-0.**

Fiscal Officer: Brian Sauer

Mr. Sauer reported that there will be a public hearing at 7:45 p.m. on July 18, 2018 regarding the 2019 budget and the proposed budget will be sent to the trustees for review.

With regard to the 2016-2017 township audit, the auditors requested an extension because we had to file some notes with the 2016 budget. This had to be done and uploaded to the public site before the auditors could officially complete the audit. This being done, the report from the auditors will be forthcoming.

Trustee Reports:

Mrs. Wilde reported we are done with all the community center focus groups and are ready to move onto the next main meeting. Mr. Dunlap said that Norm Hopkins approached him last night and said that he was looking forward to attending the senior focus group meeting. Mr. Dunlap asked that Mrs. Wilde let Mr. Hopkins know that the focus group had already met. Mrs. Wilde agreed to do so.

Mrs. Wilde said that there were two finance committee meetings left before the next general public meeting which has yet to be scheduled. Mr. Dunlap asked that any information from the focus groups be brought back to the board before the next general public meeting so any questions could be addressed. He wants to be sure the trustees are all fully informed.

Mr. Monhollen said that he would be happy to continue as Violet Township's representative to the Fairfield County Regional Planning Commission (RPC), but asked that Holly Mattei be appointed instead. One year has elapsed since she left the RPC and we could now appoint her. Meeting conflicts sometimes make it impossible for Mr. Monhollen to attend the RPC meeting.

Meetings where there may be more than one Trustee present:

Picktown Palooza – Scheduled times below:

- July 11, 5:00 to 11:00 p.m.
- July 12, 5:00 to 11:00 p.m.
- July 13, 5:00 to midnight
- July 14, Noon to midnight

Old Business:

None

Tabled Business:

None

New Business: The next regularly scheduled meeting of the Violet Township Board of Trustees will be on Wednesday, July 18, 2018 at 7:30 p.m. at the Violet Township Administrative offices.

Pay Bills:

Mr. Dunlap made a motion to pay the bills. Seconded by Mrs. Wilde. Roll call vote: Mr. Dunlap, yes; Mrs. Wilde, yes; Mr. Monhollen; yes. Motion carries 3-0.

Mr. Dunlap made a motion to recess until the 8:00 p.m. public hearing. Seconded by Mr. Monhollen. Roll call vote: Mr. Dunlap, yes; Mr. Monhollen; yes; Mrs. Wilde, yes. Motion carries 3-0.

Mr. Dunlap made a motion to come out of recess and go into the 8:00 p.m. scheduled public hearing. Seconded by Mr. Monhollen. Roll call vote: Mr. Dunlap, yes; Mr. Monhollen; yes; Mrs. Wilde, yes. Motion carries 3-0.

Mr. Dunlap made a motion to set the public hearing for the 2019 proposed tax budget for 7:45 p.m. on July 18th. Seconded by Mr. Monhollen. Roll call vote: Mr. Dunlap, yes; Mr. Monhollen; yes; Mrs. Wilde, yes. Motion 2018-0705-B carries 3-0.

Mr. Dunlap made a motion to adjourn the meeting at 8:14 p.m. Seconded by Mr. Monhollen. Roll call vote: Mr. Dunlap, yes; Mr. Monhollen, yes; Mrs. Wilde, yes. Motion carries 3-0.

Brian Sauer, Fiscal Officer

Peggy Portier, Administrative Assistant

Approved by:

Terry J. Dunlap, Sr., Trustee

Darrin Monhollen, Trustee

Melissa Wilde., Trustee

Date: _____