

Violet Township Board of Trustees

January 17, 2018

Regular Meeting

Mr. Monhollen announced he was not feeling well so Mr. Dunlap graciously accepted the duties of running the meeting.

Mr. Dunlap called the meeting to order at 7:30 p.m.

Mr. John Eisel called the role: Mr. Darrin Monhollen, Mrs. Melissa Wilde and Mr. Dunlap were present. Other Township Personnel present were: John Eisel, Director of Operations; Greg Butcher, Township Engineer; and Fire Chief Mike Little.

Mr. Dunlap asked students Rachel Mallory, Ashlyn Adolph, Jayden Soddors, Alyssa Abrams and Audrey Shafer from Heritage Elementary to lead the Trustees in the Pledge of Allegiance followed by a moment of silence honoring those who have given us all our freedom. Mr. Dunlap then presented all the students with certificates of appreciation and special pins.

Mr. Monhollen moved to accept, without public reading as submitted by the Fiscal Officer, the minutes of the regular Trustee Meeting of January 3, 2018. Seconded by Mrs. Wilde. Roll call vote: Mr. Monhollen, yes; Mrs. Wilde, yes; Mr. Dunlap, yes. Motion carries 3-0.

Mr. Monhollen moved to accept, without public reading, the Public Hearing Minutes from January 3, 2018 – Case No. 08-ZC-2017 and the Final Plat for Heron Crossing, Section 2. Seconded by Mrs. Wilde. Roll call vote: Mr. Monhollen, yes; Mrs. Wilde, yes; Mr. Dunlap, yes. Motion carries 3-0.

Mr. Monhollen moved to accept, without public reading, the Special Meeting Minutes from January 11, 2018. Seconded by Mrs. Wilde. Roll call vote: Mr. Monhollen, yes; Mrs. Wilde, yes; Mr. Dunlap, yes. Motion carries 3-0.

Public Comments:

Sonya Poff of 9632 Basil Western Road, Canal Winchester, Ohio was present. Mrs. Poff wanted to know if the Noise Ordinance had been finalized and where we were with it. Mr. Dunlap commented the last he knew it was still being worked on by the Sheriff's Department and the Prosecutor's office. Mrs. Poff asked what the holdup was as it is going on 24 months. She said the last time they called; a Deputy came to her house and he stated he would have to come to their house a second time in order to issue a citation. Mr. Dunlap asked if she got the Deputy's name and badge number. Mrs. Poff said she did not get his badge number but talking to Churchill he said he has only been in this position 6 months and he said he will be talking to the attorneys to see what is going on.

Mr. Eisel commented that during his absence when he was off work, Mr. Butcher met with (at that time) Lt. Lape and Lt. Churchill and he reported back to the board as far as what they found and the ability to charge violators with disorderly conduct. That was the route they were going to take from there on out. He said that is why we put it on the 'back burner' because the resolution we were working on intended to provide them with noise meters that had to be calibrated. Chief

Deputy Lape had met with legal council during Mr. Eisel's absence and they were more than willing to go with that. It was some type of decision by the State Supreme Court, who issued an opinion that permitted disorderly conduct to be charged in these matters. Violet Township cannot enforce the statute; however the Sheriff's Office can as they have to be the enforcing agency. Mrs. Poff said her fear is that the Noise Ordinance is not finalized in an ordinance. Mr. Eisel said we have a Noise Ordinance in place and has been since 2002 and revised in 2011. Mrs. Poff said that was a 'slap on the wrist'. Mr. Eisel said not if the Sheriff's Office charges them with disorderly conduct. She wanted to know if they can enforce that even though that is not in the ordinance today. Mr. Eisel said that was his understanding and it is still a minor misdemeanor and that is what our ordinance refers to.

Mrs. Poff asked about the meter and wanted to know who picks the decibel level. Mr. Eisel said he went and sat in the Ugly Mug driveway at 8:00 am and the decibel level we had determined was exceeded by the ambient noise from traffic on 33 and Basil Western. Mrs. Poff wanted to know who sets the decibel level for the meter. Mr. Eisel said what we went with was from a recommendation from a Noise Ordinance in New York. Mr. Eisel said the Sheriff's Office does not want to do it because it requires the meters to be calibrated along with several other things to be useful. The Sheriff's Office feels very confident, and they have sighted the Ugly Mug. Mr. Dunlap added that there is no violation unless someone calls the Sheriff's Office.

Mr. Monhollen added we are very sensitive to this and we have tried some scientific methods that did not work. Mrs. Poff said it was very frustrating for them and it has been going on for 14 years.

Mr. Dunlap said hopefully Lt. Churchill. (with his new position) will make sure the deputy's are all following the same protocol and we will ask him to ensure that happens.

Mr. Dunlap announced that the applicant for Case Number 08-ZC-2017 asked that his case be continued until February 7th at 8:00 p.m. **Mr. Monhollen made a motion to continue Case Number 08-ZC-2017 to February 7, 2018 at 8:00 p.m. Seconded by Mrs. Wilde. Roll call vote: Mr. Monhollen, yes; Mrs. Wilde, yes; Mr. Dunlap, yes. Motion carries 3-0.**

County Authorities:

None

Departmental Reports:

Fire Chief: Mike Little

Chief Little gave the following updates:

Station 591 – works continues and work on the roof is mostly done, however the coping on the top is still not there and the Superintendent did notify the roofer today. They finished the gutters and downspouts and the roofer will be coming back out to get that done.

If you see the overflow drain with the stalactites hanging off of it; there is a plan to make sure the overflow drains are not draining like that and creating these problems. That will all get resolved before we are in the building.

Work on the elevator has started back up again. There is a significant amount of electrical work going on. There is some flooring in the bathrooms. There is cabinetry going in on all levels and the general flooring should be starting late this week or early next.

Chief Little reported we are working on transitioning dispatching into the RCOG like we did EMS. The hope is to have it in by July 1st. Once we make that transition the RCOG will be responsible for dispatching just like they are for EMS.

Chief Little shared his monthly report. These were year-end numbers but preliminary and nothing has been finalized.

EMS runs were overall up 2% over last year.

Fire runs went up almost 20% this year compared to last year.

Community Medic visits were up because we had a full years worth of community medic visits for a total of 6,257 runs which is an increase over the 5,342 we had last year.

EMS receipts; by end of year looking at about \$835,200 which is about a \$60,000 increase over last year.

Transports were up about 100 over last year.

Changed healthcare has helped us in getting reimbursements back,

Chief Little had two resolutions for consideration.

Since EMS went into the Regional Council of Governments we need to release the employment of Dr. Lowell Chambers with the Violet Township Fire Department, as his new oversight agency becomes the MECC Regional Council of Governments, with an effective date of January 1, 2018. Our relationship with Dr. Chambers as the Associate Medical Director of Trauma will remain in place for the Violet Township Fire Department through this council of governments. **Mr. Monhollen made a motion to adopt Resolution 2018-0117-02 – Release Employment to Regional Council of Government s of Associate Medical Director of Trauma. Seconded by Mrs. Wilde. Discussion:** Mr. Dunlap asked how long he served for us. Chief Little said at least 5 years. **Roll call vote: Mr. Monhollen, yes; Mrs. Wilde, yes; Mr. Dunlap, yes. Resolution carries 3-0.**

The second resolution is as part of our mitigation efforts on preventing or reducing cancer in the fire service, the Fire Department is proposing the purchase of fifty-six (56) Structural Particulate Hoods from Phoenix Fire Service at a cost of \$5111.89. We have received grant funding reimbursement for the purchase. **Mr. Monhollen made a motion to adopt Resolution 2018-0117-07 – Structural Firefighting Particulate Hood Purchase. Seconded by Mrs. Wilde. Discussion:** Mr. Dunlap asked if each guy would have (2) two hoods. Chief said what will happen is every Sunday; whatever unit is on duty, they exchange the hoods and they are taken out to get washed and dried and then given back. What will happen is the same thing with these. They will develop a program to make sure they get cleaned every week. Mr. Dunlap also asked about turnout gear and asked if each guy had two sets. Chief Little said they were working towards that as not everyone has two sets. Mr. Dunlap wanted to make sure that each time they rotate the gear they get a clean hood. Chief Little said that was correct. **Mr. Monhollen, yes; Mrs. Wilde, yes; Mr. Dunlap, yes. Resolution carries 3-0.**

Chief Little also wanted to make everyone aware that JK Mechanical was the former plumber on our site at Station 591. Chief Little received notice that JK has filed a lien for payment against Robertson. Chief has already spoken to the Prosecutor and it will really not affect anything we are doing and won't affect anything we are doing at the site. Chief Little has notified Robertson and made the architect aware. Ben Posey is working on this and deciding what type of response needs to be made. Mr. Dunlap said we just need to make sure we dot our I's and cross our T's because we don't want someone coming in later on down the road that might prevent us from accessing or moving in the building.

Mr. Dunlap asked if the total runs (6257) for last year was correct. Chief Little said this was correct.

Township Engineer: Greg Butcher

Mr. Butcher started out by saying how proud he was of his staff for over the last nearly 100 hours of work from last Friday at 4:00 p.m. to about 6:30 p.m. last night. For the most part they were out salting and plowing and salting and plowing.

Mr. Butcher expressed this has been very abnormal with the below zero temperatures, high winds and quite a bit of snow. It has made for a very challenging effort for snow and ice removal. Mr. Butcher stated they have had almost zero hours of down time.

The salt supply was low. We received a delivery yesterday; however we have more on order.

Mr. Butcher spoke to Chief Little and his staff. One measure he always seeks out is how many serious crashes were on township roads. He is not aware of any situations where police, EMS, fire could not get to a house. Mail delivery – Mr. Butcher did not receive any calls about people not receiving their mail.

Mr. Butcher had a resolution to advertise for 2018 paving bids. He would like to speak to each Trustee individually to discuss what our plan is and how we are going to treat roads.

Formal notification of our status or our (2) Issue One project applications should be forthcoming on or about Friday, January 19.

There is a resolution to purchase a new dump truck with plow and salt spreader. This is part of our 5 year equipment replacement program. The truck is a 4550 which is the Chassis. The truck body and spreader and plow will be built by Ace Truck Body Inc. out of Grove City who we have worked with in the past. It has a snow prep package. The dump body is a stainless steel body and it has a western plow and an undercarriage spreader. We will be able to purchase the truck off of our State Bid Cooperative Purchasing Program. That saves us about \$20,000.

Mr. Butcher also had a resolution to authorize Prime AE Group to study the area of Walnut Creek where Waterloo Road (between Hill and Winchester) floods several times a year. Hydraulic modeling of that area, Walnut Creek and a Tributary of Walnut Creek comes out of its banks and floods the road. What we are proposing to have evaluated is a modeling of a road profile that is raised several feet to see what the back waters do in the event of a 25 or 100 year storm. That road has become extremely heavily traveled. It is a main thoroughfare; north, south thoroughfare (one of the few we have in that area) that connects with Hill/Diley interchange and US 33.

Mr. Butcher reported that beginning next month we can contact the County Engineers Office who will contact the Fairfield County Commissioners to load limit reduce our roads. This does not require a resolution, simply a notification from the Township of which roads we want to identify. It begins February 2nd or sometime in the beginning of the month.

We received our Certification of Road Mileage. Mr. Butcher explained this is something that the County Engineer's Office gets from ODOT. It certifies the

road mileage in Violet Township on a centerline mile basis. It allows us to not only know what we have but what we get paid for from that fund.

Mr. Butcher will be out of the office from January 25th to January 30th.

Mr. Monhollen commended Mr. Butcher for a great job in managing the snow event. He went above and beyond the call of duty as he was out plowing himself along with Mr. Eisel as well. Mr. Monhollen spoke with a resident that had mailbox damage and he explained to them our policy is that if they hit a mailbox they report that to Mr. Butcher immediately and we make the appropriate arrangements to fix the mailbox. Mr. Monhollen said he is very proud of the fact that we are very proactive and being so service oriented to our constituents.

Mr. Dunlap asked if we heard back from ODOT as they said they were going to look at the intersection of Wagram and 204 with the traffic and particularly the truck turning movements. Mr. Butcher said he had not. Mr. Dunlap said he needed to take a picture of the utility pole in the northwest corner that is about half tore off where the trucks turn and send it to ODOT. Or maybe we should solicit South Central's assistance. Mr. Butcher said ODOT has studied it and Mr. Butcher will follow up.

Mr. Dunlap said we had talked to ODOT about looking at the possibility of when you come in off Taylor Road, an exit in to Haaf Farms to take all that traffic off of 204 and U turns and congestion at Harmon Road and Haaf Farms. Mr. Butcher has talked to them and said there is a limited access right of way there are discussions about future development of that parcel and that may be not only access off of the ramp but also access off of 204. Mr. Dunlap wants to make sure we keep up on this.

Mr. Dunlap said we were going to speak to the Prosecutor about 'No Through Trucks'; particularly on Allen, Steman and Wagram. The issue is we are having the semi traffic. Mr. Butcher said there has been some follow up on this from the County Sheriffs office on that. Mr. Butcher will look at this. Mr. Dunlap wants to also look at 33 southbound and northbound where it says 'Allen Road Ahead' and the picture of a semi so they don't make the turn and get stuck. Mr. Butcher recommended possibly invite them to a meeting.

Mr. Dunlap asked if we had very many cars that we blocked in when we plowed snow. Mr. Butcher said no. Mr. Eisel said he only had one complaint. Mr. Dunlap explained the reason he asked was whether or not it would warrant us to pass a resolution for 'No on Street Parking' till after a 2" snowfall. If we are not having an issue then it is not worth messing with.

Mr. Monhollen made a motion to adopt Resolution 2018-0117-03 – Purchase of Ford 550 Dump Truck and Body with Snow Plow and Salt Spreader. Seconded by Mr. Dunlap. Roll call vote: Mr. Monhollen, yes; Mr. Dunlap, yes; Mrs. Wilde, yes. Resolution carries 3-0.

Mr. Monhollen made a motion to adopt Resolution 2018-0117-04 – Authorize Contract with Prime AE Group for Hydraulic Study in the Area of Walnut Creek, its Tributary and Waterloo Road. Seconded by Mrs. Wilde. Roll call vote: Mr. Monhollen, yes; Mrs. Wilde, yes; Mr. Dunlap, yes. Resolution carries 3-0.

Mr. Dunlap made a motion to adopt Resolution 2018-0117-10 – Advertise for Paving bids for 2018. Seconded by Mr. Monhollen. Discussion: Mr. Dunlap asked if they were combining this together with Pickerington. Mr. Butcher said

yes. **Roll call vote: Mr. Dunlap, yes; Mr. Monhollen, yes; Mrs. Wilde, yes. Resolution carries 3-0.**

Mr. Dunlap asked Mr. Butcher to let the guys know what a great job they did with the snow event.

Director of Operations: John Eisel

Mr. Eisel echoed what Mr. Dunlap said everyone's sentiments regarding the snow event. The guys did a phenomenal job. Mr. Eisel explained how this storm was different from past years. The staff concentrated on getting the main roads for the safety of the traveling public.

Mr. Monhollen added that we should be proud of the fact that our citizens expect good service and they get it.

The new phones for the new phone system has been installed in the Administrative and Road buildings. All they are waiting for is for the numbers to get ported from the previous provider to the new provider.

Mr. Eisel reported they made great progress on the Road Department radios. They had a meeting that was facilitated by Chief Dispatcher Carolyn Sharp of Pickerington PD that included VASO Communications, Commander Annis, Pickerington City Service Dept., 2 representatives from the Fire Dept, and the Pickerington School District in regards to a future solution. They are willing to keep the current infrastructure in place. They are working on a shared services agreement to share the annual maintenance costs of keeping that system up and running between Violet Township, the City of Pickerington, Service Dept. and the local school district. We will not only have our own Violet channel; there will be a Pickerington channel, a school bus channel and we will have the ability to all talk back and forth. The Fire Dept. will be able to get on that frequency as well with the equipment they have. Sometime in the future the FCC is going to mandate that we transition from analog to digital so as we buy new radios we will make sure they are digital capable. Mr. Eisel sent a draft of a Shared Services Agreement to the Prosecutor before he sends it out to the group.

Annual Inventories were sent to the County Engineer on January 11, 2018 and we received confirmation back that they received it.

Mr. Eisel has a quote for the tablet project for the Board and a resolution for consideration and we have been working on a storage solution for all the documents.

Mr. Eisel received a quote to replace the chairs in the small meeting room and the chairs for the board members. These are Hagh chairs that are guaranteed for life and made in the USA.

All of our BWC compliance that is required by end of January has been completed and submitted. We also have a meeting with OTARMA to look at potential coverage for infrastructure damage.

Mr. Eisel and Mr. Butcher continue to work with the insurance representative to try and recover damage costs from the Allen Road crash.

Mr. Eisel had a resolution for consideration for the Senior Center Levy. It is a Resolution to Proceed. The ballot issue needs to be filed with the BOE no later than 4:00 p.m. on February 7, 2018. Mr. Eisel took the resolution from January 11th down to the County Auditor's office at 8:00 a.m. last Friday. They generated

the certificate and gave him file copies while he waited. They were very professional, very responsive and very supportive.

The Senior Center is working on the levy renewal campaign and once filed with the BOE will set up their bank account.

The kickoff meeting for the Refugee/Pickerington Rd. Master Plan was held on 1-10-2018 and very well attended by residents, County agencies, MORPC and Township staff.

Employee education meetings for Health insurance have been scheduled for January 22, 23, and 24 at Station 592. Mr. Eisel emailed the phone app and instructions if you want to call a physician and he will call in a prescription. The service is free of charge.

OTA 2018 Winter Conference will be held January 31 to February 3.

Zoning training is February 6th at County Utilities Facility at 6:00 p.m.

Chamber Annual Awards Dinner is February 9, 2018 at Zion Church. Mr. Eisel has rsvp's and now has bumped it up to a third table.

The 2018 Chamber State of the Community address will be March 15th at the monthly luncheon.

Mr. Eisel had 5 resolutions for consideration.

The first is to authorize the purchase of computer equipment which would provide tablets for the board to eliminate the amount of paper we generate. Three of those have a 2 year warranty and 3 hours of field engineering to get them set up. **Mr. Monhollen made a motion to adopt Resolution 2018-0117-01 – Authorize Purchase of Computer Equipment. Seconded by Mrs. Wilde. Discussion:** Mr. Dunlap asked if he is a 'flip phone guy' will he be able to do it. Mr. Eisel said they would make it that easy. **Roll call vote: Mr. Monhollen, yes; Mrs. Wilde, yes; Mr. Dunlap, yes. Resolution carries 3-0.**

The second resolution is to hire a Seasonal MORPC Intern. Traditionally Mr. Butcher has taken on the role of an intern for the past 3 or 4 years. This year he wanted to pass that baton on and he will be working with Mrs. Mattei and Mr. Eisel. We have met and interviewed him and he will start **May 14 and work through August 17th. Mr. Dunlap made a motion to adopt Resolution 2018-0117-05 – Hire Seasonal MORPC Intern. Seconded by Mrs. Wilde. Discussion:** Mr. Dunlap added this has always been a good result with those people. **Roll call vote: Mr. Dunlap, yes; Mrs. Wilde, yes; Mr. Monhollen, yes. Resolution carries 3-0.**

The next resolution is to authorize our 2018 membership and dues for the Mid Ohio Development Exchange (MODE). We haven't been a member with them for a number of years and now that we have a Development Director, Mrs. Mattei has been very involved with this organization and they did not charge us for about 8 months in 2017. **Mr. Monhollen made a motion to adopt Resolution 0117-06 – Authorize 2018 Membership and Dues for Mid-Ohio Development Exchange (MODE). Seconded by Mrs. Wilde. Mr. Monhollen, yes; Mrs. Wilde, yes; Mr. Dunlap, yes. Resolution carries 3-0.**

Mr. Dunlap made a motion to adopt Resolution 2018-0117-08 – Resolution Declaring it Necessary to Levy a Tax Outside the Ten-Mill Limitation &

Further Stating the Intent to Proceed to Place a Renewal Senior Services Levy on the May 8, 2018 Ballot. Seconded by Mrs. Wilde. Discussion: Mr. Dunlap asked if all the 'l's were dotted and t's crossed' and Mr. Eisel said it was. He stated that this election cycle (because the ORC was changed and they didn't eliminate a section they intended to. Both resolutions and the certificate by the Auditor's Office have to be delivered to not only the Board of Elections but the County Auditor's Office as well. **Roll call vote: Mr. Dunlap, yes; Mrs. Wilde, yes; Mr. Monhollen, yes. Resolution carries 3-0.**

Mrs. Sarko provided information for Case Number 07-ZC-2017 which will be advertised for February 7, 2018 at 8:00 p.m. The resolution is to receive that proposed amendment. **Mr. Dunlap made a motion to adopt Resolution 2018-0117-09 – To Receive Proposed Amendment (Case No. 07-ZC-2017) to the Violet Township Zoning Resolution and to Establish Public Hearing Date. Seconded by Mr. Monhollen. Discussion:** Mr. Dunlap said there will be (2) public hearings that night. First is the one we continued and then this one. **Roll call vote: Mr. Dunlap, yes; Mr. Monhollen, yes; Mrs. Wilde, yes. Resolution carries 3-0.**

Motions to be considered:

Mr. Dunlap made a motion to have the Director of Operations proceed on the quote from Office Mart for the chairs not to exceed \$6100.00. Seconded by Mr. Monhollen. Roll call vote: Mr. Dunlap, yes; Mr. Monhollen, yes; Mrs. Wilde, yes. Motion 2018-0117-A carries 3-0.

Brian Sauer: Fiscal Officer

Mr. Sauer reported he and Melissa have been working together to get the books closed up for the year. This should be done by end of month.

Mr. Sauer said he will be out of town next Thursday and Friday for a work project.

Mr. Sauer reported at the next meeting he will have a resolution prepared whereas, every year we have appointed Melissa as our Public Records Officer.

Mr. Sauer will also put together a resolution for our taxes for the year for next meeting.

Trustee Reports:

Mr. Monhollen and Mrs. Wilde attended City of Pickerington Council meeting. Holly Mattei made a presentation along with Rick Ricketts in regards to Community Authority. This is a great opportunity for us to exercise an option that will help pay for infrastructure moving forward as we continue to develop the area. Mr. Monhollen feels Council was very receptive to the possibilities. President of Council invited Mrs. Mattei and Mr. Ricketts to a Finance meeting.

Meetings (where there may be more than one Trustee present):

January 22, 23, 24 at 8:30 a.m. at Fire Station 592 for the Health Insurance Educational Meeting.

January 31st to February 3rd for the Ohio Township Association Winter Conference at the Columbus Convention Center.

Zoning Training is February 6th at 6:00 p.m. at Fairfield County Utilities.

Old Business: None

Tabled Business: None

New Business: The next regularly scheduled meeting of the Violet Township Board of Trustees will be on Wednesday, February 7, 2018 at 7:30 p.m. at the Violet Township Administrative offices.

Pay Bills:

Mr. Dunlap made a motion to pay the bills. Seconded by Mrs. Wilde. Roll call vote: Mr. Dunlap, yes; Mrs. Wilde, yes; Mr. Monhollen, yes. Motion carries 3-0.

Mr. Dunlap went back to 'Motions to be Made'.

Mr. Eisel added that we needed to thank Doc Metzger for fixing our heat.

Mr. Monhollen made a motion to adjourn the meeting at 8:30 p.m. Seconded by Mrs. Wilde. Roll call vote: Mr. Monhollen, yes; Mrs. Wilde, yes; Mr. Dunlap, yes. Motion carries 3-0.

Brian C. Sauer, Fiscal Officer

Joniann Goldberg, Administrative Assistant

Approved by:

Terry J. Dunlap, Sr., Trustee

Darrin Monhollen, Trustee

Melissa S. Wilde, Trustee

Date: _____