

Violet Township Board of Trustees

February 15, 2017

Regular Meeting

Mr. Myers called the meeting to order at 7:30 p.m.

Mr. Sauer called the roll: Trustees Harry W. Myers, Jr., Terry J. Dunlap, Sr.; and Darrin Monhollen were present. Others present were: Director of Operations, John Eisel; Chief Mike Little; Assistant Chief, Jim Paxton; Township Engineer, Greg Butcher and Zoning Inspector, Kelly Sarko were present.

Mr. Myers asked students from Diley Middle School: Myah Sanders and Aliena Sharples to lead the Trustees in the Pledge of Allegiance followed by a moment of silence honoring those who protect us here at home and abroad. Mr. Myers presented the students with certificates.

Mr. Dunlap moved to accept, without public reading as submitted by the Fiscal Officer, the minutes of the Regular Trustee meeting of February 1, 2017. Seconded by Mr. Monhollen. Roll call vote: Mr. Dunlap yes; Mr. Monhollen, yes; Mr. Myers, yes. Motion carries 3-0.

Mr. Dunlap moved to accept, without public reading as submitted by the Fiscal Officer, the minutes of the Public Hearing on February 1, 2017 for Case Number 03-ZC-2016. Seconded by Mr. Myers. Roll call vote: Mr. Dunlap, yes; Mr. Myers, yes; Mr. Monhollen, yes, Motion carries 3-0.

Guest: Brett Rothfuss, representative for ACD.net was present to discuss two proposed cell tower installations. Their Ohio location is in Dublin, Ohio. ACD is a competitive change carrier through AT&T. They have been contracted by Verizon Wireless to put up some small cell towers throughout Ohio. Two of the locations are in Violet Township. They will be submitting applications and asking for approval. Today there is not enough capacity for 911, first responders and the citizens. What this does is: they are 35' tall, they have battery backup and they act just like a cell tower does. They are the contractors for Verizon Wireless.

Mr. Rothfuss explained that ODOT has their own revised code. Mr. Dunlap said he thought they were subject to the same law as we are. Mr. Butcher added that the Senate Bill that was referenced was for cities and municipalities only in the State of Ohio. Unincorporated areas, counties and townships are exempt from that law. The bill does not impact us as a Township and he thinks what Mr. Rothfuss was referencing is their permitting requirements but statutorily we would fall under the same guidelines as ODOT.

Mr. Myers asked if he would be coming back because the radius is a half mile now. Mr. Rothfuss said most likely yes. because it is all based off of usage and capacity on the network. Mr. Butcher addressed Mr. Myers and said that legislature has said that we really don't have any say. This is a battle that local governments need to have with our elected state leaders.

Mr. Butcher asked if there was any flexibility of meeting staff out there to see if we can adjust these locations. Mr. Rothfuss said through the FCC he can move it 100 feet. If it is more than 100 feet then he can go back for approval from Verizon. Mr. Butcher asked about co-locating it on another utility pole. Mr. Rothfuss said there are safety issues with AEP and South Central.

Mr. Monhollen said it was disappointing that the technology seems to be coming more archaic than progressive.

Mr. Sauer asked if potentially Sprint, AT&T and T-Mobile could come in and put a tower next to their tower. Mr. Rothfuss said they have to enable joint use on their poles but the technology is just not there yet.

Mr. Dunlap asked how this would affect those that have chosen not to have cable and they have free TV out of the air and would this cause any interference. Mr. Rothfuss said this was all regulated frequencies that Verizon Wireless owns. So there is no interference with public safety.

Mr. Eisel commented that at some point in the future the technology will change on the way it gets delivered and he wanted to know who is responsible for removing those poles when that technology becomes obsolete. Mr. Rothfuss said they were.

Mr. Eisel also asked if there was co-locating on street lights that exist. Mr. Rothfuss said absolutely.

Ms. Sarko asked if these would be located directly in front of someone's house. Mr. Rothfuss said they do not locate them in front of someone's house. The worst case scenario is they will put them in between property lines but they would need to get approvals.

Mr. Myers asked if the street light option was no cost. Mr. Rothfuss said that was correct they would pay the bill and they would tie it in.

Mr. Butcher asked with permission of the board we will liquefy and maybe lead to standardization/

Mr. Dunlap made a motion at 8:00 p.m. to recess the regular Violet Township Trustee meeting and re-open the Public Hearing that we continued on Case Number 03-ZC-2016. Seconded by Mr. Myers. Roll call vote: Mr. Dunlap, yes; Mr. Myers, yes; Mr. Monhollen, yes. Motion carries.

Mr. Dunlap made a motion to close the public hearing at 8:20 pm. Seconded by Mr. Myers. Roll call vote: Mr. Dunlap, yes, Mr. Myers, yes; Mr. Monhollen, yes. Motion carries 3-0.

Mr. Dunlap made a motion to return to the regularly scheduled trustee meeting at 8:20 pm. Seconded by Mr. Monhollen. Roll call vote: Mr. Dunlap, yes, Mr. Monhollen, yes; Mr. Myers, yes. Motion carries 3-0.

Public Comment:
None

County Authorities:
None

Departmental Reports:

Fire Chief: Chief Mike Little:

Chief Little had some general updates. The runs have increased nearly 7% over the last year (Community Medic in this total). .

Transports increased 10.5% over last year.

First month of receipts was very good with nearly \$60,000.

Compassionate Care/Taking Care of our own seminar was held for personnel.

Will be contacting AT&T to find the final details of the line move and if a refund of any monies is due.

Chief Little gave an update on Station 591. Most of the masonry is up. They are still finishing up the south wall. They have the rest of the east wall to go and at the top on the Columbus Street side there is a significant amount of steel and they are putting decking up on the second floor.

In talking to Pat Dunlap, the project Superintendent the thought is that probably within the next 3 to 4 weeks the masonry part should be done and a significant amount of steel should be up and we should be to a point of getting under roof.

Chief Little had four (4) resolutions for consideration.

The first resolution was to amend the current contract with Robertson Construction to account for certain additions totaling \$123,546.96. Mr. Myers made a motion to adopt Resolution 2017-0215-01 Change Order for Station 591 project. Seconded by Mr. Monhollen. Roll call vote: Mr. Myers, yes; Mr. Monhollen, yes; Mr. Dunlap, yes. Resolution carries 3-0.

Chief Little reported they have five (5) continuing education series training sessions scheduled for 2017 through the Bowling Green State University State Fire School at a cost of \$10,800. **Mr. Dunlap made a motion to adopt Resolution 2017-0215-02 Bowling Green State University Continuing Education Sessions for 2017. Seconded by Mr. Monhollen. Roll call vote: Mr. Dunlap, Yes; Mr. Monhollen, yes; Mr. Myers, yes. Resolution carries 3-0.**

The Township will need to settle the 2016 property taxes for the 5 West Columbus Street property acquisition for the Station 591 project. Chief spoken to the Auditor's Office and once the property is tax exempted we should get a refund. **Mr. Myers made a motion to adopt Resolution 2017-0215-03 – Property Tax Payment for 5 West Columbus Street. Seconded by Mr. Monhollen. Roll call vote: Mr. Myers, yes; Mr. Monhollen, yes; Mr. Dunlap, yes. Resolution carries 3-0.**

As part of our strategic planning, the Fire Department wishes to engage Lexiprol for development of a web-based policy manual and daily training bulletin service. The total cost of this contract would not exceed \$22,245.75 which includes an initial one-time development fee of \$13,900.00 and a first year annual fee of \$8,345.75. **Mr. Dunlap made a motion to adopt Resolution 2017-0215-04 – Policy Manual and Training Bulletin Development. Seconded by Mr. Monhollen. Discussion:** Mr. Dunlap asked if the annual fee picks up any state or federal law changes that might affect anything in the documents. Chief Little said they monitor for any changes in the law for all states. If there are changes they will notify us. **Roll call vote: Mr. Dunlap, yes; Mr. Monhollen, yes; Mr. Myers, yes. Resolution carries 3-0.**

Township Engineer: Greg Butcher

Mr. Butcher had one resolution that relates to our 2017 paving program. Joint Violet Township Pickerington Project advertises tomorrow 2-16-17 and bids are due March 10, 2017 at 10:00 am.

Mr. Butcher has been working on the Safe Routes to School funding application for new sidewalk along the west side of Ault Road. Application is due March 3. Mr. Dunlap asked if this would go the entire length. Mr. Butcher said it would go to Gearied Street.

Mr. Butcher gave a road salt update. He said they have ordered 550 tons of 1,100 tons contracted.

A meeting was held with Chad Lucht of Fairfield County Soil and Water to review our drainage, Erosion and Sedimentation Control Program (DESC). The program is approaching 10 years old. Based on some 'lessons learned', we will be adding/deleting/revising some aspects of the program to make it more effective. This will be a multi-month effort. No action is required.

Mr. Dunlap made a motion to adopt Resolution 2017-0215-06 – Advertise for Paving Bids. Seconded by Mr. Monhollen. Roll call vote: Mr. Dunlap, yes; Mr. Monhollen, yes; Mr. Myers, yes. Resolution carries 3-0.

Director of Operations: John Eisel

Mr. Eisel reported our new scanner (which was approved at the last meeting) has been installed and Peggy Portier is working with it.

Mr. Eisel reported he has received his new tablet and is working with Keytel in regards to file access, storage and security for Trustee documents. Mr. Eisel would be happy to share a demo on how it has been working thus far.

Lancaster Public Transit System will be holding a required public hearing on 2-21-2017 at 2:00 pm at the Pickerington Senior Center.

The US 33 Corridor/ODOT meeting is 2-23-2017 at the County Utilities office.

Mr. Eisel explained that once again we are able to transfer funds to reserve them for future obligations in the Capital Improvements (Fixed Assets) and Bond Retirement Funds. Once these funds are transferred, the balances will be Fund 3101 – General Bond Retirement, \$1,200,846.88 and Fund 4903 – Fixed Assets General, \$771,824.

The Fairfield County Sheriff office Substation is in need of replacement furnace. There is a resolution for consideration to authorize the replacement at a cost not to exceed \$3,000. We have several estimates already and awaiting one more.

Mr. Eisel and Mr. Butcher have been working on a grant through the Active Transportation funding that can provide street lighting. It is funded at 100% and we are investigating solar powered LED lighting. Mr. Dunlap asked if this would also allow some individual safety intersection lighting as part of that grant or do they all have to be together. Mr. Eisel said at this point we would be best to wrap it into one, consolidated, focused project. This is the first year this funding source has offered this type of program. As it expands we can identify some target areas that would benefit the safety and provide active transportation

At the March 1 Trustee meeting, the Superintendent and Treasurer of the PLSD will be presenting in regards to their upcoming levy on the ballot in the spring.

Mr. Eisel attended the Central Ohio Administrator meeting in Genoa Township. It was well attended and very beneficial.

We received an email from the Fairfield County Engineer about the meeting schedule between March 6 and March 17 between 7am and 3pm. It was agreed that they would do it the way they did last year. We collected the data and if we had any questions we submitted to them.

Mr. Monhollen made a motion to adopt Resolution 2017-0215-05 – Transfer of Funds. Seconded by Mr. Myers. Roll call vote: Mr. Monhollen, yes; Mr. Myers, yes; Mr. Dunlap, yes. Resolution carries 3-0.

Mr. Dunlap made a motion to adopt Resolution 2017-0215-07 – Authorize Replacement of Furnace at the Facility Located at 4 E. Columbus Street. Seconded by Mr. Myers. Discussion: Mr. Dunlap explained to the audience that the Township owns this building and the furnace is ours to fix. **Roll call vote: Mr. Dunlap, yes; Mr. Myers, yes, Resolution carries 3-0.**

Upcoming Events –

There were no upcoming events

Brian Sauer: Fiscal Officer

Mr. Sauer reported we received our first cut of funds from the County last week. These were fire department funds, roughly 2.6 million. Our second cut should be coming in the next week or so. That will cover road and bridge, road levy and the second portion of the Fire Department. General will be coming here soon.

The final 2016 numbers were submitted to the county in the last week and a half

Our interest and investment numbers were positive this year and we also got a real good detailed view on it this year now that we have everything aligned.

Mr. Dunlap asked if we have closed the books for 2016. Mr. Sauer said they are closed. We will be submitting to the state at the end of the month. We are just waiting to hear back from our accounting folks. We are not required to file with the State of Ohio until the first week of March.

Trustee Reports:

Mr. Monhollen said he donated time this past Monday at the PCMA Food Pantry. He added that \$1 donated to the Food Pantry equals \$10 of buying power at Mid Ohio Food Bank.

Meetings (where there may be more than one Trustee present):

Old Business: None

Tabled Business: None

New Business: The next regularly scheduled meeting of the Violet Township Board of Trustees will be on Wednesday, March 1, 2017 at 7:30 p.m. at the Violet Township Administrative offices.

Pay Bills:

Mr. Monhollen made a motion to pay the bills. Seconded by Mr. Myers. Roll call vote: Mr. Monhollen, yes; Mr. Myers, yes; Mr. Dunlap, yes. Motion carries 3-0.

Mr. Dunlap made a motion to take a 10 minute recess and then go into Executive Session at 8:54 p.m. per the Ohio Revised Code Section 122 (G)(3) – To Discuss pending or imminent court action to include the three Trustees, Greg Butcher and Mr. Eisel will be included. Seconded by Mr. Myers. Roll call vote: Mr. Dunlap, yes; Mr. Myers, yes; Mr. Monhollen, yes. Motion carries 3-0.

Mr. Dunlap made a motion to come out of Executive Session at 9:27 pm. Seconded by Mr. Monhollen. Roll call vote: Mr. Dunlap, yes; Mr. Monhollen, yes; Mr. Myers, yes. Motion carries 3-0.

Mr. Dunlap made a motion to adjourn the meeting at 9:28 pm. Seconded by Mr. Monhollen. Roll call vote: Mr. Dunlap, yes; Mr. Monhollen, yes; Mr. Myers, yes. Meeting adjourned at 9:28pm.

Respectfully Submitted:

Brian C. Sauer, Fiscal Officer

Approved by:

Terry J. Dunlap, Sr., Trustee

Darrin Monhollen, Trustee

Harry W. Myers, Jr., Trustee

Joniann Goldberg, Administrative
Assistant

Date: _____