

## **Violet Township Board of Trustees**

December 20, 2017

Regular Meeting

Mr. Dunlap called the meeting to order at 8:00 p.m.

**Mr. Sauer called the role: Mr. Terry Dunlap, Sr. and Mr. Darrin Monhollen were present. Other Township Personnel present were: John Eisel, Director of Operations; Greg Butcher, Township Engineer; Fire Chief Mike Little; Director of Development Holly Mattei and Zoning Inspector, Kelly Sarko.**

Mr. Dunlap announced that Mr. Myers was attending the Pickerington Central State Champions Football celebration. Mr. Myers was one of the assistant coaches for the team.

Mr. Dunlap asked the audience to join him in the Pledge of Allegiance followed by a moment of silence for those who have given us all our freedom.

**Mr. Dunlap moved to accept, without public reading as submitted by the Fiscal Officer, the minutes of the regular Trustee Meeting of December 6, 2017. Seconded by Mr. Monhollen. Roll call vote: Mr. Dunlap, yes; Mr. Monhollen, yes. Motion carries 2-0.**

**Mr. Monhollen made a motion to approve, without public reading, the Public Hearing Minutes from December 6, 2017 – Final Plat for Meadowmoore Reserve Section 1 Phases 1 & 2. Seconded by Mr. Dunlap. Roll call vote: Mr. Monhollen, yes; Mr. Dunlap, yes. Motion carries 2-0.**

**Mr. Dunlap made a motion to approve, without public reading, the Public Hearing Minutes from December 6, 2017 – Case #06-ZC-2017 - M/I Homes Modify Development Text for Heron Crossing. Seconded by Mr. Monhollen. Roll call vote: Mr. Dunlap, yes; Mr. Monhollen, yes. Motion carries 2-0.**

**Mr. Dunlap made a motion to recess the Regular Trustee meeting and go into the scheduled Public Hearing for Case #08-ZC-2017. Seconded by Mr. Monhollen. Roll call vote: Mr. Dunlap, yes; Mr. Monhollen, yes. Motion carries 2-0.**

**Mr. Dunlap made a motion at 8:50 PM to continue the Public Hearing for #08-ZC-2017 until January 3, 2018 at 8:00 PM. Seconded by Mr. Monhollen. Roll call vote: Mr. Dunlap, yes; Mr. Monhollen. Motion carries 2-0.**

**Mr. Dunlap made a motion to return to the Regular Trustee meeting at 8:50pm. Seconded by Mr. Monhollen. Roll call vote: Mr. Dunlap, yes; Mr. Monhollen. Motion carries 2-0.**

### **Public Comments:**

None

Mr. Dunlap initiated a five minute recess then called the meeting back in order at 8:56 PM.

### **County Authorities:**

None

**Departmental Reports:**

**Fire Chief: Mike Little**

Chief Little gave the following updates:

Station 591 – works continues inside. The bay doors are up and the glass downstairs should be done by Friday. Following that the building will be secure and we can begin to lock it.

Monthly report – We have had 5713 runs so far and are on pace to break 6000. The number of transports is up about 4% and transport revenue is up about 9% ahead.

Chief Little had three resolutions for consideration.

First resolution is an MOU (Memo of Understanding) to clean up our Holiday Time language for the bargaining unit. Within a holiday time there is 12 recognized holidays for the bargaining unit numbers. One of those days was inappropriately named and wasn't considered a pensionable day. It was called a "Kelly" day and they want to change it to say "Easter". **Mr. Monhollen made a motion to adopt Resolution 2017-1220-09 – Memo of Understanding – Holiday Time. Seconded by Mr. Dunlap. Discussion:** Mr. Dunlap asked if this was a pay increase for them. Chief Little said it has no bearing on their pay and they will get pension for this. It is an increase in their pension by one day. **Roll call vote: Mr. Monhollen, yes; Mr. Dunlap, yes. Motion carries 2-0.**

Resolution 2017-1220-10 is a staffing time off that is basically updating how they want to define their three spots off in Section 29.1 of the CVA. It doesn't increase their time off; it just re-defines what's available at the beginning of the year. Mr. Dunlap asked if they didn't already know. Chief Little said it was a little confusing to everyone. This way they will be defined as three spots off if they have a person that is on long term disability then that will occupy one of the spots and then they have two spots left for either vacation or training time. So someone on long term that is one of those days. **Mr. Dunlap made a motion to adopt Resolution 2017-1220-10 – Memo of Understanding – Staffing/Time Off. Seconded by Mr. Monhollen. Roll call vote: Mr. Dunlap, yes; Mr. Monhollen, yes. Motion carries 2-0.**

**The last resolution was to purchase an air compressor for Station 591 for a cost of \$2,599.00. Mr. Dunlap made a motion to adopt Resolution 2017-1220-11. Seconded by Mr. Monhollen. Roll call vote: Mr. Dunlap, yes; Mr. Monhollen, yes. Motion carries 2-0.**

Mr. Dunlap mentioned the front of the balcony he said it looked like part of the roof was messed up. Chief Little said they would be addressing it and they hope to develop punch lists in the next week or so.

Mr. Dunlap asked how the Toy Drive was going. Chief Little said it went very well.

**Township Engineer: Greg Butcher**

Mr. Butcher reported he had no resolutions. Mr. Butcher reported crews have been out on two separate occasions to salt roads.

There will be a wood fence section installed adjacent to the new sidewalk on Haaf Farm Drive. The fence will be installed for pedestrian safety and weather permitting, will be placed soon.

2018 paving program still being formulated and discussions with the City of Pickerington and PLSD personnel on a joint program continue.

Formal notification of the status of our Issue One project applications should be forthcoming on or about Friday, January 20, 2018.

Mr. Butcher and Mr. Eisel met with County Engineer, Jeremiah Upp, and an engineering consultant to review the frequent flooding of Waterloo Road which results in the closing of the road several times a year. The goal of the meeting was to discuss hydraulic modeling if the road were raised. More discussion to occur before the Board of Trustees in January, 2018.

On December 14, Mr. Butcher spoke on the benefits of local road research to about 200 local government employees and consultants. Local government funding opportunities were the topic of the workshop.

Discussions continue relating to the cluster mailbox concept for new subdivisions. The use of cluster mailboxes as required by USPS will be a 'new normal' moving forward.

Mr. Dunlap asked what the County Engineer thought about the Waterloo Road Idea he gave Mr. Butcher. Mr. Butcher said they did feel that raising the road was an option but we need to take into consideration the existing bridge designs, bridge elevations and the modeling of that backwater that we get detained or restrained. It was discussed to have a culvert system with a series of culverts. Mr. Eisel added it was interesting to be a part of that discussion and this firm had done this before and were able to provide a solution for that problem along a State Route and this was encouraging. Mr. Dunlap said if we could solve this it would be a big health and safety issue for the whole community.

**Director of Operations: John Eisel**

Mr. Eisel reported all documents relating to our renewal have been sent to Burnham & Flower and JHP. Employees have been scheduled for meetings January 22, 23 & 24 beginning at 8:30 am at Station 592. Life Insurance Beneficiary forms and Voluntary insurance selections need to be turned in no later than December 26. Detailed instructions were sent to all employees to setup the automatic verification process for the debit cards.

The agreement for the new phone system has been signed and returned from Keytel. Updates will be forthcoming as to install dates.

Continuing to work with VASU Communications on a solution for the Road Department radios.

The developers for South Hampton have submitted modification for the final development plan to the Trustees. This will also serve as a clerical correction to the record that was approved over 10 years ago and incorporate the parcels into the planned development with a portion of the development having R-3 restrictions.

Departments have worked with the Fiscal Office to complete work for 2018 appropriations. There was a resolution for consideration.

There was a resolution prepared for 2018 pay rates for road and administrative office personnel.

There was a resolution prepared for the 2018 agreement for legal services for the Prosecutor's office.

Resolutions were prepared to reappoint Steve Palsgrove to the Zoning Commission and Al Kluczynski to the BZA.

Quarterly meeting for MECC RCOGG was held and 3 resolutions were approved relating to Medical Director Contracts for 2018.

The prosecutor's office is pursuing restitution for damages to our infrastructure from the Allen Road crash.

Local Waste has submitted their required \$250,000 Bond continuation requirement which is valid through March 31, 2019.

Senior Center Levy resolution of necessity will be prepared for the January 3 meeting and a resolution to proceed at the January 17 meeting. The ballot issue needs to be filed with BOE no later than 4:00 pm on February 7, 2018.

OTA 2018 Winter Conference registration is January 31 to February 3.

**Mr. Dunlap made a motion to adopt Resolution 2017-1220-02 – Establish 2018 Pay Rates for Road and Administration. Seconded by Mr. Monhollen. Roll call vote: Mr. Dunlap, yes; Mr. Monhollen, yes, Motion carries 2-0.**

**Mr. Monhollen made a motion to adopt Resolution 2017-1220-03 to approve final plats for Meadowmoore Reserve Section I, Phase 1 and 2. Seconded by Mr. Dunlap. Roll call vote: Mr. Monhollen, yes; Mr. Dunlap, yes. Motion carries 2-0.**

**Mr. Dunlap made a motion to adopt Resolution 2017-1220-04 – Resolution Approving Modification to the Heron Crossing Planned Residential District – Development Text Modification – Cluster Mailboxes – Case No. 06-ZC-2017. Seconded by Mr. Monhollen. Roll call vote: Mr. Dunlap, yes; Mr. Monhollen, yes. Motion carries 2-0.**

**Mr. Dunlap made a motion to adopt Resolution 2017-1220-05 – Reappoint Steve Palsgrove to Term on Zoning Commission. Seconded by Mr. Monhollen. Roll call vote: Mr. Dunlap, yes; Mr. Monhollen, yes. Motion carries 2-0.**

**Mr. Monhollen made a motion to adopt Resolution 2017-1220-06 – Reappoint Al Kluczynski to Term on the Board of Zoning Appeals. Seconded by Mr. Dunlap. Roll call vote: Mr. Monhollen, yes; Mr. Dunlap, yes. Motion carries 2-0.**

**Mr. Dunlap made a motion to adopt Resolution 2017-1220-07 – Authorize 2018 MORPC Membership Dues. Seconded by Mr. Monhollen. Roll call vote: Mr. Dunlap, yes; Mr. Monhollen, yes. Motion carries 2-0.**

**Mr. Monhollen made a motion to adopt Resolution 2017-1220-08 – Hire the Prosecuting Attorney's Office for 2018. Seconded by Mr. Dunlap. Roll call vote: Mr. Monhollen, yes. Motion carries 2-0.**

Mr. Monhollen asked what the protocol was for when the BZA and Zoning Commission members are appointed and reappointed. Mr. Eisel explained they appear before the Trustees before they are first appointed but not when they do

more terms. Mr. Dunlap added they do fill out a letter of intent when they want to be reappointed so the Trustees know their intent. Mr. Monhollen asked who did the interviews. Ms. Sarko explained the Trustees do the initial interviews.

Motions to be considered:

**The Chair moved to have the first meeting in January to be set for Wednesday, January 3, 2018 at 7:15 pm here at the Administrative Office. Seconded by Mr. Monhollen. Roll call vote: Mr. Dunlap, yes; Mr. Monhollen, yes. Motion A2017-1220 carries 2-0.**

**Brian Sauer: Fiscal Officer**

Mr. Sauer had no report other than a resolution for 2018 appropriations. **Mr. Monhollen made a motion to adopt Resolution 2017-1220-01 – 2018 Appropriations. Seconded by Mr. Dunlap. Roll call vote: Mr. Monhollen, yes; Mr. Dunlap, yes. Motion carries 2-0.**

**Trustee Reports:** Mr. Monhollen reported he volunteered at the Pickerington Food Pantry last week. Residents that had 6 family members were able to come back and choose a handmade item. There were also some gently used toys. Mr. Monhollen reported they are going to have a spring fundraiser for the food pantry and this will be a more formal event at the Zion Church.

**Meetings (where there may be more than one Trustee present):**

**Old Business:** None

**Tabled Business:** None

**New Business:** The next regularly scheduled meeting of the Violet Township Board of Trustees will be on Wednesday, January 3, 2018 at 7:15 p.m. at the Violet Township Administrative offices.

Mr. Monhollen swore in Mr. Dunlap for another term as Violet Township Trustee.

**Pay Bills:**

**Mr. Monhollen made a motion to pay the bills. Seconded by Mr. Dunlap. Roll call vote: Mr. Monhollen, yes; Mr. Dunlap, yes. Motion carries 2-0.**

**Mr. Monhollen made a motion to adjourn the meeting at 9:27 p.m. Seconded by Mr. Dunlap. Roll call vote: Mr. Monhollen, yes; Mr. Dunlap, yes. Motion carries 2-0. Meeting adjourned.**

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Brian C. Sauer, Fiscal Officer

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Joniann Goldberg, Administrative Assistant

Approved by:

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Terry J. Dunlap, Sr., Trustee

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Darrin Monhollen, Trustee

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Harry W. Myers, Jr., Trustee

Date: \_\_\_\_\_