

# Violet Township Board of Trustees

February 1, 2012

Regular Meeting

Mr. Myers called the meeting to order at 7:30 p.m.

Mr. Smith called the roll: Mr. Myers, Mr. Dunlap and Mr. Weltlich were present. Other Township employees present were: Director of Operations, Bill Yapple; Township Engineer, Greg Butcher and Fire Chief, John Eisel.

Mr. Myers asked everyone in attendance to join him in the Pledge of Allegiance.

**Mr. Weltlich moved to approve the minutes of the Regular Trustee meeting of January 18, 2012 without public reading. Mr. Dunlap seconded the motion. Roll call vote: Mr. Weltlich, yes; Mr. Dunlap, yes; Mr. Myers, yes. The Regular Trustee minutes of January 18, 2012 are approved 3-0.**

## **Recognition of Guests and Public Comment:**

None

## **County Authorities:**

None

## **Departmental Reports**

### **Fire Department**

Chief Eisel reported he met with the Pickerington Police Department and County EMA regarding the planning for the March table top exercises. Jon Kochis will be sending out more detailed information.

Chief Eisel will be attending the Fairfield Hocking County Red Cross Chapter Heroes Breakfast on February 14<sup>th</sup>.

Chief Eisel explained about the new Reverse 911 system. As residents would have logged in before and signed up for this service they can now log back in and add their cell and telephone number and it will create an alert text message any time there is a tornado warning for Fairfield County. There will be proposal cards available at the front counter of the administrative building as well as Station 2. There is also information available on our website.

Mr. Dunlap asked if the Medic was back. Chief Eisel reported it is back and Doc is still waiting on some parts from Tri-Max.

### **Township Engineer**

Mr. Butcher had a resolution for consideration which he talked about at the last meeting to approve a spill prevention control plan. The plan is a requirement by the EPA that needs to be in place because of any spills that we may have as well to educate Township employees about preventing spills.

**Resolution No. 2012-0201-02 – Approve and Implement Spill Prevention, Control and Countermeasure (SPCC) Plan. Mr. Dunlap made the motion to adopt Resolution 2012-0201-02. Mr. Weltlich seconded the motion. Roll call vote: Mr. Dunlap, yes; Mr. Weltlich, yes; Mr. Myers, yes. Motion passed 3-0.**

Mr. Butcher had a memo regarding Issue 1 results for Mingo Estates and the Stonecreek Drive Project. We were not funded for either project. We were 12 points short on Mingo and 10 points short on Stonecreek. Mr. Butcher went into detail in the memo of what we can and cannot control.

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Mr. Butcher reported there was another fatality on Interstate 70 last Friday, between the I- 270 E. interchange and SR256. Mr. Butcher shared concern he has of the I-70 Corridor in this area and discussion continued. The Trustees asked Mr. Butcher to contact neighboring jurisdictions to share their interest in speaking to ODOT as one block of governmental entities to look at any short term solutions to the ongoing safety concern.

**Director of Operations**

The Pickerington Chamber Banquet is February 4<sup>th</sup> at 7:00 pm. We have prepared proclamations for this event.

The annual Ohio Township Association conference is next week from February 8 through February 11<sup>th</sup>.

The District 17 meeting is a meeting that Mr. Dunlap has attended before where all townships and villages may attend. He suggests that someone attends and proceed as we have before in nomination of Mr. Butcher. The meeting will be held on February 16<sup>th</sup> at 6:30 pm at the Licking County Administration Building.

The Fairfield 33 Development Alliance will be holding their annual meeting March 29<sup>th</sup> at Fairfield Medical Center.

Our annual scheduled meeting with the Fairfield County Engineer will be at 7:30 a.m. to 9:00 a.m. on Friday, February 24<sup>th</sup> at his office in Lancaster. Mr. Upp will be attending that meeting.

The Planning Sessions will be held on February 21 at 12:30 p.m; February 23, at 8:30 a.m. and February 28 at 12:30 p.m.

A few meetings ago Mr. Myers had said that Violet Township was to host the County Trustee meeting in March and asked us to check with Pleasant Township to see if they would trade. They would not trade. **Mr. Dunlap made a motion to host the Trustee and Fiscal Officer event on March 31, 2012 at 6:00 p.m. at the Violet Township Service Center. Seconded by Mr. Myers. Roll call vote: Mr. Dunlap, yes; Mr. Myers, yes; Mr. Weltlich, yes. Motion A2012-0201 passes 3-0.**

Mr. Yapple and Chief Eisel are working on a 'Memo of Understanding' between Violet Township and Truro Township about cooperation of phone service and possibly expanding further. This project is moving forward. It will reduce our long-term costs significantly. Long-term – currently it is done from station 2 and the talk is to move to the data room downtown so that each building would be served over the network independently (not go to station 2 and then downtown). It would save us in equipment as the piece we would put in would handle up to 480 different phones via internet. It could go auto attendant or voice answered. The carrier would be Time-Warner. We should have some cost information within the next few weeks.

Mr. Yapple received a letter from the Public Utilities Commission of Ohio commenting on the rail crossing at Lockville Road and the railroad just west of SR33. Mr. Yapple and Mr. Butcher have looked at it and they think they need to get Bloom Township to put a stop bar and an X crossing on the road as those markings are not there currently. They will respond to this letter as to what Violet Township is going to do. This is a joint road with Bloom Township.

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We have been in contact with the County Prosecutor regarding the article in the Columbus Dispatch on Townships and funding buses. The Prosecutor said we could fund Lancaster Public Transit because of the grants they get for services for the elderly and by the ORC Section 507.70 you can fund services for the elderly. We are working on a resolution to have for the next meeting.

Central Ohio Building will be doing the Lobby Renovation project for the Administrative offices. They have been around for over 30 years. We will be getting all the proper paperwork together within the next few days and once the final contract is sign we hope to start ten days after that. Construction drawings are complete and building plans and permit is complete.

It is time to renew our cleaning contract for the offices and we have decided to go with CORVUS Cleaning. Their bid was lower than our current cleaning company. **Mr. Weltlich made a motion to adopt Resolution 2012-0201-01 – Accept Proposal for Township Office Cleaning. Mr. Dunlap seconded the motion. Roll call vote: Mr. Weltlich, yes; Mr. Dunlap, yes; Mr. Myers, yes. Resolution 2012-0201-01 passes 3-0.**

The apparent low bidder for the lobby renovation project for the Township Administrative building was Central Ohio Builders for a bid of \$75,888.00. **Mr. Dunlap made a motion to adopt Resolution 2012-0201-03 – Resolution identifying the Apparent Lowest Bidder; Notice to Proceed for the Violet Township Administrative Office Lobby Renovation. Mr. Weltlich seconded the motion. Discussion: Mr. Weltlich asked if this resolution includes authorizing Mr. Yapple to entertain and approve change notices up to \$2500. Mr. Dunlap asked if there was a completion date. Mr. Yapple said we haven't established this yet but we have given them 90 days for the total project Once they give us a start date we will have a completion date. Roll call vote: Mr. Weltlich, yes; Mr. Myers, yes; Mr. Dunlap, yes. Resolution 2012-0201-03 passes 3-0.**

Mr. Weltlich asked where we stood on the Waterloo Bridge project. Mr. Butcher met with Jeff Baird and there are some problems with this project. One is the right of way access to the east and west sides of the bridge. The west side of the bridge there is communication with the property owner and on the east side the home is now listed with a real estate agent. On the right of way issue there are two property owners. Plans are fairly complete. The County does not want to proceed without having the right of way acquired. Mr. Butcher suggested they advertise it, bid it, and open it with the condition that the right of way would be acquired. The county doesn't want to do this. Mr. Butcher has asked for a status report weekly from the County Engineers office and he asked them to document emails and phone calls so that he can respond. Mr. Butcher wants to know the details so that we have a paper trail. Mr. Butcher mentioned that part of the scoring criteria with the OPWC is scheduling and the schedule was confirmed with them prior to the application to be completed in 2012. The Trustees will have further discussion with the County Engineer at their annual meeting in their office. In the meantime Mr. Weltlich wants to explore other alternatives. Mr. Yapple and Mr. Butcher requested this job be bid no later than March 1, 2012. Mr. Yapple said we had hoped to come tonight with an authorization to advertise. We need three weeks of ads before the bid date. Mr. Weltlich suggested telling the County Engineers office that it is our intention to pass the resolution and would ask they support us with the contract documents.

Mr. Myers asked if the roof at the Sheriffs Sub Station was complete. Mr. Yapple said it was complete, but there are still some things we have to do. We will have to go in to the boarded up restroom on the outside, remove the plumbing fixtures

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and tear into the wall to change a vent. Apparently it is dry. We have repaired the lead bend that was in the pipe. David would like to move forward and go ahead with the quotes we have on the building. It is underneath the prevailing wage numbers we have. Would like to proceed with the masonry work, remove caulking, and eventually replace the glass and put in aluminum to try to reduce our utility loads. We are also getting water through the window by the step and the next thing to do is to block up the window and remove the window well and cut out 2 ft. of concrete around. Mr. Yapple thinks the original well in the basement has never been plugged. Mr. Yapple needs to talk to a professional well person to see what is going on. Mr. Yapple suggested the Trustees think about moving forward with the other repairs.

**Fiscal Office**

Mr. Smith reported 2011 is closed and 2012 is open. Mr. Smith reported we have been contacted for our pre-audit.

**Trustee Reports:**

Mr. Myers attended a District Advisory Council Board of Health meeting. The next meeting is March 5<sup>th</sup> at 7pm in the Commissioners' room at the Fairfield County Courthouse. Mr. Myers reported the DAC share of the budget for 2013 came up short \$64,500 which will be divided among entities. We were short about \$74,000 last year. The DAC should have what our portion of what the \$64,000 would be at that meeting.

**Trustees out of Office Meetings:**

Mr. Myers reported on February 4<sup>th</sup> at Hickory Lakes is the Pickerington Chamber Banquet there will be two or more Trustees there.

On February 8<sup>th</sup> through February 11<sup>th</sup> there could be two or more Trustees at the Ohio Township Association annual conference at the Convention Center.

**Old Business:**

None

**Tabled Business:**

None

**New Business:**

None

**Pay Bills:**

Mr. Weltlich made a motion to pay the bills. Mr. Dunlap seconded the motion. Roll call vote: Mr. Weltlich, yes; Mr. Dunlap, yes; Mr. Myers, yes. Motion passes 3-0.

**Adjourn:**

Mr. Weltlich made a motion adjourn the regular meeting. Mr. Dunlap seconded the motion. Roll call vote: Mr. Weltlich, yes; Mr. Dunlap, yes; Mr. Myers, yes. Motion carried 3-0. The meeting stands adjourned at 8:41 p.m.

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Respectfully Submitted,

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Christopher H. Smith, Fiscal Officer

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Joniann Goldberg, Administrative  
Assistant

Approved by:

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Terry J. Dunlap, Sr., Trustee

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Harry W. Myers, Jr., Trustee

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Gary P. Weltlich, Trustee

Date: \_\_\_\_\_