

# Violet Township Board of Trustees

January 16, 2013

Regular Meeting

Mr. Dunlap called the meeting to order at 7:30 p.m.

**Mr. Smith was present and called the roll: Mr. Myers, Mr. Dunlap and Mr. Weltlich were present. Others present were: Director of Operations, Bill Yaple; Engineer, Greg Butcher and Fire Chief, John Eisel and Kelly Sarko, Zoning Inspector.**

Mr. Dunlap asked everyone in attendance to join him the Pledge of Allegiance and a moment of silence honoring those who protect us around the world.

**Mr. Weltlich moved to approve, without public reading, the minutes of the Special meeting of December 19, 2012 as submitted by the Fiscal Officer. Seconded by Mr. Myers. Roll call vote: Mr. Weltlich, yes; Mr. Myers, yes; and Mr. Dunlap, yes. The minutes of the Special meeting of December 19, 2012 are approved 3-0.**

**Mr. Weltlich moved to approve, without public reading, the minutes of the Regular meeting of January 2, 2013 as submitted by the Fiscal Officer. Seconded by Mr. Myers. Roll call vote: Mr. Weltlich, yes; Mr. Myers, yes; Mr. Dunlap, yes. The minutes of the Regular meeting of January 2, 2013 are approved 3-0.**

**Mr. Weltlich moved to approve, without public reading, the minutes of the Special meeting of January 9, 2013 as submitted by the Fiscal Officer. Seconded by Mr. Myers. Roll call vote: Mr. Weltlich, yes; Mr. Myers, yes; Mr. Dunlap, yes. The minutes of the Special meeting of January 9, 2013 are approved 3-0.**

## **Recognition of Guests:**

John Barker with the Ohio Plan was present asking if we were open for proposals for insurance. Mr. Yaple explained we had a claim open at this time that is not settled.

## **County Authorities:**

There were no county authorities present.

## **Departmental Reports**

### **Fire Department**

Chief Eisel reported they started their paramedic refresher course last week. This will provide all of the hours needed for the continuing education requirements required by the state.

Chief Eisel had two resolutions to present. The first was to establish part time firefighter entry level 1, establish compensation. Lieutenant John Davis was the "spearhead" of this as it will give us the ability to bring on firefighters and part timers who have already received their 240 hour fire certification as well as some level of EMS certification for those we bring on that only have the 36 hour certification. We will still retain the volunteer classification. **Mr. Myers made a motion to adopt Resolution 2013-0116-01 – Establish Part Time Firefighter Entry Level 1 and Set Compensation for the Position. Seconded by Mr. Weltlich. Roll call vote: Mr. Myers, yes; Mr. Weltlich, yes; Mr. Dunlap, yes. Resolution 2013-0116-01 passes 3-0.**

Chief Eisel reported after careful consideration and review and extensive background investigation process they have six candidates to bring on to the part time level 1 category. **Mr. Myers made a motion to adopt Resolution 2013-0116-02 – To Appoint New Part Time Firefighters, Level 1. Seconded by Mr. Weltlich. Roll call vote: Mr. Myers, yes; Mr. Weltlich, yes; Mr. Dunlap, yes. Resolution 2013-0116-02 passes 3-0. Mr. Weltlich asked how the background check worked if they work for other fire organizations. Chief Eisel said that they spend a lot of their days off with us.**

### **Township Engineer**

Mr. Butcher shared an email regarding a proposal provided by Fairfield Soil and Water.

Basically we need a true baseline as to where we are with our culvert inventory for maintenance costs and liability costs associated with risks and inspections. Mr. Butcher said he "modeled" the program that Soil and Water used and this is for a cost of \$8000

for their time and equipment. Mr. Butcher estimated that we have 1,000 road culverts, which equates to \$8/culvert plus our staff time. This would allow us to move our data into the Fairfield County GIS System and allows us to move that data into the Softworks system. We have performed some trial runs and Mr. Butcher is very satisfied with the efficiency of the process and the quality of the data. Mr. Dunlap asked if being involved with the NPDES would help us in the future. Mr. Butcher said it will all tie in together.

Mr. Weltlich wanted to know if all the software was on a relational database. Mr. Yaple said that Softworks and MS4 will integrate with the GIS program at the County.

Mr. Yaple recommended we let them develop a proposal and agreement and then we will write a resolution to allow Mr. Butcher or Mr. Yaple to sign it. **Mr. Weltlich made a motion to allow Mr. Butcher to Pursue a formal proposal from Fairfield Soil and Water and present it to the Trustees at the next Trustee meeting. Seconded by Mr. Dunlap. Roll call vote: Mr. Weltlich, yes; Mr. Dunlap, yes; Mr. Myers, yes. Motion A2013-0116 passes 3-0.**

Mr. Butcher handed out Road Department inventory for 2012.

Mr. Butcher had a proposal for engineering design services for the Safe Routes to Schools. The amount is just under \$40,000 that we can execute without qualified proposals. There was a Grant for \$460,000 received from the Ohio Department of Transportation in May 2012, for design and construction of sidewalks around Harmon Middle School. Mr. Butcher recommended that we authorize this work at the next Trustee meeting. The engineering cost is 100% reimbursable from ODOT. Mr. Butcher needed to know if we needed to have this project appropriated by project or by project services and if we can for either, will we have the books closed by the next meeting? Mr. Smith advised that he would have the books closed but was not sure about the other question.

Lastly, Mr. Butcher reported the FEMA Project Worksheet Packet is complete and needs executed. Total reimbursed cost is \$13,470.32. The worksheet summary sheet summarizes everything and part of the closeout is legislation that identifies someone to sign off on what we did and attest to what Mr. Butcher gave them and he presented a resolution to do this. **Mr. Dunlap made a motion to adopt Resolution 2013-0116-03 - Appoint Greg Butcher as the Authorized Agent for FEMA Reimbursement for the June 29 to July 2, 2012 Wind Event. Seconded by Mr. Weltlich. Roll call vote: Mr. Dunlap, yes; Mr. Weltlich, yes; Mr. Myers, yes. Resolution 2013-0116-03 passes 3-0.**

**Director of Operations:**

Mr. Yaple asked if anyone turned in reservations for the CLOUT Reception on January 30<sup>th</sup> at the Capital Club from 8:00 to 9:30 am. It may be cancelled.

Everyone is registered for the OTA Convention at the Convention Center on January 30 through February 2<sup>nd</sup>. Classes you don't have to register for but any special events you have to call ahead of time to register.

Pickerington Area Chamber of Commerce annual dinner is on February 2<sup>nd</sup> at 5:30 p.m.. There is a Silent Auction. Mr. Dunlap suggested we give them what we gave last year.

YTD building permits we had 23 single family homes last year. Valuation was about 6.1 million. We had 27 other permits for the quarter and YTD we had 156 other permits. We had 2 commercial permits for the quarter at a valuation of \$589,000. YTD was 2.4 million.

Mr. Yaple reported we will have a resolution in February for building and zoning permit fees. The Trustees have been given information to look through and if there are questions contact Kelly or Bill. We may need to look at some farm market issues on some numbers as currently we do not have anything in the permit structure for them. Mr. Dunlap asked if there was any state legislation that we could infringe on. Mr. Yaple said the state says we need to look at off road parking and ask for some sort of zoning permit for this. We are still working on details.

The next District Advisory Council meeting is January 28, at 7:00 pm at the Fairfield County Commissioners Hearing Room.

After next Thursday we will be transferring onto our shared services at Keytel Systems and redirecting email to a different server at the Data Center. The switchover should be complete by early Friday. We are hoping business is normal but it may take us awhile to get things up and running.

Mr. Yapple reported Ms. Sarko attended a meeting last week on Moving Forward Ohio. We have met with Wesleyan Church and in the process of drafting an agreement between the two of us for right of entry for us. We are looking for well closure people and we have demo bids from a few contractors. There is a broad spread in them from \$18,000 to \$38,000. We are working on the paperwork. We hope to have this complete sometime in April. Verbally the funds we upfront the money and for the first five years there is no rebate and the next five is rebated back 20% per year. At the end of the 10 years it goes away if they haven't transferred the property. If it transfers in the first part of the ten years then the money that is left on the assessed tax bill (if it is transferred) those funds comes back to a 'set aside' account in the Township that will stay for future programs of this nature. This is the verbal agreement we have today.

**Mr. Weltlich made a motion to recess the regular meeting and go into the scheduled Public Hearing. Seconded by Mr. Myers. Roll call vote: Mr. Weltlich, yes; Mr. Myers, yes; Mr. Dunlap, yes. Motion passes 3-0.**

**Mr. Weltlich made a motion to come out of the public hearing at 8:07 p.m. and return to the Regular Trustee meeting. Seconded by Mr. Myers. Roll call vote: Mr. Weltlich, yes; Mr. Myers, yes; Mr. Dunlap, yes. Motion passes 3-0.**

Mr. Yapple continued speaking about Moving Ohio Forward. He reported we have condemnation letters from Mike Asebrook and the County is doing condemnation letters on ten properties we named in the Township. We have sent five or six letters out to folks we know are interested in tearing their houses down.

Mr. Yapple has not heard anything back on RUMA.

The Pickerington Senior Center Agreement is still being worked on. Mr. Yapple needs to modify the agreement we have and take it to them.

**Mr. Weltlich made a motion to accept recommendations for the Zoning Amendment for Case No. 01-ZC-2012 Section 3AA6. Seconded by Mr. Dunlap. Roll call vote: Mr. Weltlich, yes; Mr. Dunlap, yes; Mr. Myers, yes. Motion B2013-0116 passes 3-0.**

Mr. Dunlap brought up the information regarding the list of exempt parcels tax bases in the cities and township that Mr. Yapple had given them. Mr. Yapple is still working on getting this information.

#### **Fiscal Officer**

Mr. Smith reported work continues to get the books closed. Since it is almost as early as we can have a second meeting there would be no bills tonight but we will need to pay them prior to our next meeting. Once 2012 is closed and 2013 is opened Mr. Smith will let them know.

Mr. Weltlich had asked Mr. Smith about CEDA funds for the last 3 to 5 years. Mr. Yapple was working on a spreadsheet of the expenses and the revenues and he will get this to the Trustees.

**Mr. Weltlich made a motion to adopt Resolution 2013-0116-04 – Advance Payment out of Current Tax Collection. Seconded by Mr. Myers. Roll call vote: Mr. Weltlich, yes; Mr. Myers, yes; Mr. Dunlap, yes. Resolution 2013-0116-04 passes 3-0.**

#### **Trustee Reports**

Mr. Weltlich reported the Plaza lights at the Pickerington Food Pantry raised over \$35,000.00 so far this year. We can thank Chief Eisel and his firefighters for all their efforts.

Mr. Weltlich asked where we stood with credit cards for the Senior Center. Mr. Smith said he met with Fairfield Federal but the person who is actually in charge of that is in Lancaster. Mr. Smith said he would work with John Samborski to do whatever he needed to do to help get him a credit card.

**Trustees out of Office Meetings**

January 28 is the District Advisory Council meeting there may be one Trustee there.  
January 30, is the CLOUT legislative reception at the Capital Club which may or may not happen. January 30 to February 2<sup>nd</sup> – Ohio Township Association Annual Conference at Columbus Convention Center. At various times all three Trustees will be there.

February 2, 2013 is the PACC Annual Dinner at 5:30 p.m. at Hickory Lakes. There will be more than two Trustees present.

**Old Business**

None

**Tabled Business**

None

**New Business**

The next regularly scheduled meeting of the Violet Township Board of Trustees will be held February 6, 2013 at 7:30 p.m.

**Pay Bills**

There were no bills to be paid.

**Mr. Myers made a motion to go into Executive Session at 8:21 p.m. per the Ohio Revised Code Section 121.22(G)(1) - to Consider Compensation of Public Employee or Official. Seconded by Mr. Weltlich. Roll call vote: Mr. Myers, yes; Mr. Weltlich, yes; Mr. Dunlap, yes. Motion passes 3-0.**

**The attendees of this executive session were all three Trustees; Mr. Weltlich, Mr. Myers and Mr., Dunlap; Fiscal Officer, Mr. Smith; Director of Operations, William Yaple and Fire Chief, John Eisel.**

**Mr. Weltlich made a motion to come out of Executive Session at 9:21 p.m. Seconded by Mr. Myers. Roll call vote: Mr. Weltlich, yes; Mr. Myers, yes; Mr. Dunlap, yes. Motion passes 3-0.**

**Adjournment**

**Mr. Weltlich made a motion to adjourn the regular meeting at 9:21 p.m. Mr. Myers seconded the motion. Roll call vote: Mr. Weltlich, yes; Mr. Myers, yes; Mr. Dunlap, yes. Motion passes 3-0.**

Respectfully Submitted,

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Christopher H. Smith, Fiscal Officer

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Joniann Goldberg, Administrative Assistant

Approved by:

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Terry J. Dunlap, Sr., Trustee

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Harry W. Myers, Jr., Trustee

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Gary P. Weltlich, Trustee

Date: \_\_\_\_\_