

## Violet Township Board of Trustees

June 20, 2018  
Regular Meeting

Mr. Monhollen called the meeting to order at 7:30 p.m.

**Mrs. Tremblay called the roll: Mr. Darrin Monhollen, Mr. Terry Dunlap and Mrs. Melissa Wilde were present. Other Township Personnel present were: Melissa Tremblay, Assistant Fiscal Officer; Greg Butcher, Township Engineer; Assistant Fire Chief Jim Paxton; Holly Mattei; Development Director**

Mr. Monhollen asked the audience to join him in the Pledge of Allegiance followed by a moment of silence honoring those who have given us all our freedom.

**Mr. Dunlap moved to accept, without public reading as submitted by the Fiscal Office, the minutes of the regular Trustee Meeting of June 6, 2018. Seconded by Mr. Wilde. Roll call vote: Mr. Dunlap, yes; Mr. Wilde, yes; Mr. Monhollen, yes. Motion carries 3-0.**

### **Public Comment:**

None

### **County Authorities:**

None

### **Departmental Reports:**

#### **Fire Chief: Mike Little (Asst. Chief Paxton filled in)**

Assistant Chief Paxton reported the monthly report had been submitted. There were no accidents in May; total runs are 11% ahead of last year; patient transports are equal to last year and EMS revenues are 6% ahead of last year.

The Ribbon Cutting and Dedication for Station 591 is scheduled for June 29<sup>th</sup> from 1-4p.m. Staff is diligently working on getting everything organized and ready to go.

We have begun our prepping for 4<sup>th</sup> of July. We have met several times with Commander Cheney, Chief Taylor and the Pickerington Police Department, trying to lay out the plan in hopes it will be a more controlled and safer event than last year.

Assistant Chief Paxton had 2 resolutions.

Resolution 2018-0620-01- Authorize Apparatus Graphics Applications for the new Medic. Cost should not exceed \$3,300.00. **Mr. Dunlap made a motion to adopt Resolution 2018-0620-01 - Authorize Apparatus Graphics Applications. Seconded by Mrs. Wilde. Roll call vote: Mr. Dunlap, yes; Mrs. Wilde, yes; Mr. Monhollen, yes. Resolution carries 3-0.**

Resolution 2018-0620-02 – Renew ImageTrend Software. This is the documentation software J.D. Postage uses for the Community Medic Program. The cost is \$15,450.00. **Mrs. Wilde made a motion to adopt Resolution 2018-Approve ImageTrend Elite Software Annual Fee. Seconded by Mr. Monhollen. Discussion:** Mr. Dunlap asked why it was so expensive. Chief Paxton said because it has to have multiple points of access to be integrated into the hospital software so as the Doctors update a patient file, **J.D. Postage can see those updates in the field. It's a lot more accessible and a lot more secure Roll call vote: Mrs. Wilde, yes; Mr. Monhollen, yes; Mr. Dunlap, yes. Resolution carries 3-0.**

### **Township Engineer: Greg Butcher**

Mr. Butcher reported he had 3 items of consideration, no resolutions or any formal activity by the board.

Darby Creek Excavating continues working (when the weather allows) on the City of Pickerington portion of the paving contract.

OPWC projects – Curb Replacement and Mamie Drive Culvert Replacement are currently out for advertisement. Bids will be opened June 21 for Mamie Dr. Bid opening for the concrete project has been pushed back to July 10.

Crews have been busy since Saturday afternoon dealing with storm debris from this past weekend's storm. It was very sporadic straight line winds and just a few sub-divisions that we are dealing with brush has been either removed from the road or transported to the curb right of way. It is very much appreciated by our residents that we are dealing with this.

We have had a few complaints with speeding in Mingo Estates (specifically in Huntington Hills. Sheriff's Office dispatched a deputy separate from the ones that routinely work up here for a day and did some speed enforcement within those two sub-divisions.

The new Ford 550 Dump Truck showed up. This is our first time going with a smaller dump truck with plow similar to what other jurisdictions have used. We have historically stayed away from the smaller dump truck. Staff did a great job programming it and it looks good and is very well designed.

Between now and the next meeting, Mr. Butcher would like to have separate conversations with each Trustee regarding the potential addition of a new fulltime employee. Mr. Dunlap asked if we might consider 2 because one person might have to be moved to the Wigwam to handle all that. Mr. Butcher said we could have that conversation. Mr. Butcher said we will be replacing the one part-timer who took another job but it is extremely hard to find someone to work part-time. Mr. Dunlap said OTARMA said they had no problem if we hired someone under 18 as long as our manual allowed this. Mr. Eisel said they have looked at the manual and he has posed the question to OTARMA'S Risk Management as well as Josh at the Prosecutor's office. There are some inherent problems as to how we administer the Drug Free Workplace as they are minors. Do we have to go through their parents etc. and we are working through this and as we get the answers and report to the Trustees. Mr. Butcher said our goal is to get resolution on this.

#### **Director of Operations: John Eisel**

Mr. Eisel reported, as all were aware the Wigwam purchase was announced on Friday, June 15. We made a joint decision with our partners at Wolfe Enterprises agreed to release that information to the Dispatch. The reporter did a great job with the article and Mr. Eisel invited her to have a tour and discuss what our visions are. Since that article ran we have had (2) calls from Caterers; (2) requests to book a wedding and a request to book the theatre for a concert.

- We should be set to close on Monday, July 16. Funding from the note sale should be in our accounts no later than July 11.
- Staff has worked together to develop cost estimates for improvements. We did not put a generator on there to power our office portion of the building so we will add in at some point. A tentative meeting is scheduled with Echo Manner.
- Rockmill Financial Bond Counsel and PNC are working on the issuance/sale of the notes.
- There is a resolution that provides the ability for Mr. Eisel to sign at closing.
- We have a resolution to allow Keytel to begin technical work in the theatre after closing at a cost not to exceed \$9,500. Keytel is also placing the fiber order which will take 3-4 months to complete.
- We also have (2) resolutions to establish budget funds for this project
- Todd Younkin, Director of Fairfield County Parks toured the complex and this will be on the July agenda for their board to discuss

Holly Mattei has been working on the Economic Development Website and the site is now live.

Focus Group and Finance meetings continue for the Community Center.

The Draft we gave the Trustees '*A Guide to Neighborhood Speed Enforcement*' has been finalized and published for use. Kristi will load on our website.

We are waiting on a quote from Vasu on digital capable radios that they have in stock from the FCSO MARC's upgrade.

Reminder that our next Trustee meeting is Thursday, July 5 due to the July 4 holiday.

Mrs. Wilde referred back to Mr. Eisel's comment on people already calling to schedule events. She wondered if we were waiting for the offices to be done. Mr. Eisel said we would have to make that decision and we would have to wait until after construction unless we do it in house. After we get the ramp built from the concrete from the parking lot (the concrete step) will have to be ramped from the bridge built across from the theatre.

Mrs. Tremblay said we also have to look at outside lighting.

All of the lights, the projector, and the mixing boards have all been brought back. Mr. Eisel will have to check with Kent to see if that can all be installed.

Mr. Ruess has reached out to his people on several occasions regarding the cell tower to ensure that there was no need that Wolfe Enterprise had. They are in fact still using the tower for part of their operation at WBNS. Mr. Eisel said we would work out a lease agreement to continue the use. We have confirmed they are not using the satellite for anything. There will be a term in it that would give them 3-6 months notice of any termination. Mr. Eisel said there also needs to be a cost attached to that. Mr. Dunlap asked if there was a possibility of them doing some technical work in the theatre. Mr. Eisel said this could be a possibility.

**Mr. Dunlap made a motion to adopt Resolution 2018-0620-03 – to Authorize Director of Operations to Sign Closing Documents related to the property. Seconded by Mrs. Wilde. Roll call vote: Mr. Dunlap, yes; Mrs. Wilde, yes; Mr. Monhollen, yes. Resolution carries 3-0.**

The following (6) resolutions have to do with nuisances and one to authorize technology improvements for the Theatre.

- 2018-0620-06: To declare property located at 10520 Doty Road owned by Eric Booth, a Nuisance per ORC 505.87. The property contains uncontrolled and overgrowth of vegetation. Zoning office has received complaints about this property. **Mr. Dunlap made a motion to adopt Resolution 2018-0620-06. Seconded by Mrs. Wilde. Roll call vote: Mr. Dunlap, yes; Mrs. Wilde, yes; Mr. Monhollen, yes. Resolution carries 3-0.**
- 2018-0620-07: To declare property owned by Andrew T/ \* & Stephanie Young located at 11513 Village Mill Road a Nuisance per ORC 505.87. The property contains uncontrolled and overgrowth of vegetation and the property is vacant. **Mrs. Wilde made a motion to adopt Resolution 2018-0620-07. Seconded by Mr. Dunlap. Roll call vote: Mrs. Wilde, yes; Mr. Dunlap, yes; Mr. Monhollen, yes. Resolution carries 3-0.**
- 2018-0620-08: To declare property owned by Roger D. & Sharon A. Smith located at 7720 Pickerington Road a Nuisance Per ORC 505.87 The property contains uncontrolled and overgrowth of vegetation. **Mr. Dunlap made a motion to adopt Resolution 2018-0620-08. Seconded by Mrs. Wilde. Roll call vote: Mr. Dunlap, yes; Mrs. Wilde, yes; Mr. Monhollen, yes. Resolution carries 3-0.**
- Resolution 2018-0620-09 – Authorize Technology Improvements for the Theatre. Work will not begin until after closing. **Mr. Dunlap made a motion to adopt**

**Resolution 2018-0620-09. Seconded by Mrs. Wilde. Roll call vote: Mr. Dunlap, yes; Mrs. Wilde, yes; Mr. Monhollen, yes. Resolution carries 3-0.**

- 2018-0620-10: To declare property owned by Roland O. & Folorunso O. Lapido, located at 8590 Cranberry Lane a Nuisance per ORC 505.87. The property contains uncontrolled and overgrowth of vegetation. Zoning office has received several complaints about this property. **Mrs. Wilde made a motion to adopt Resolution 2018-0620-10. Seconded by Mr. Dunlap. Roll call vote: Mrs. Wilde, yes; Mr. Dunlap, yes; Mr. Monhollen, yes. Resolution carries 3-0.**
- 2018-0620-11: To declare property owned by Stephen A. & Susan Wharton located at 7412 Pickerington Road a Nuisance per ORC 505.87. The property contains uncontrolled and overgrowth of vegetation. Zoning office has received a complaint about this property. **Mrs. Wilde made a motion to adopt Resolution 2018-0620-11. Seconded by Mr. Monhollen. Roll call vote: Mrs. Wilde, yes; Mr. Monhollen, yes; Mr. Dunlap, abstained. Resolution carries 2-1.**
- 2018-0620-12: To declare property owned by Pickerington Rd. LLC consisting of 8.63 Acres on West Side of Pickerington Road north of US33 a Nuisance per ORC 505.87. The property contains uncontrolled and overgrowth of vegetation and the. Zoning office has received complaints about this property. **Mr. Dunlap made a motion to adopt Resolution 2018-0620-12. Seconded by Mrs. Wilde. Roll call vote: Mr. Dunlap, yes; Mrs. Wilde, yes; Mr. Monhollen, yes. Resolution carries 3-0.**
- 2018-0620-13: To declare property owned by Oron E. Schuss & Melissa R. Lipchik, located at 13884 Stonehenge Circle a Nuisance per ORC 505.87. The property contains uncontrolled and overgrowth of vegetation. Zoning office has received a complaint about this property. **Mrs. Wilde made a motion to adopt Resolution 2018-0620-13. Seconded by Mr. Dunlap. Roll call vote: Mrs. Wilde, yes; Mr. Dunlap, yes; Mr. Monhollen, yes. Resolution carries 3-0.**

#### **Brian Sauer: Fiscal Officer**

Mrs. Tremblay stepped in for Mr. Sauer. She had (2) resolutions for consideration. The first is to establish Establishment the fund for the Wigwam note money. **Mr. Dunlap made a motion to adopt Resolution 2018-0620-04 – Establishment of Funds. Seconded by Mrs. Wilde. Roll call vote: Mr. Dunlap, yes; Mrs. Wilde, yes; Mr. Monhollen, yes. Resolution carries 3-0.**

The second resolution was to appropriate the fund in the Wigwam Fund. Mr. Monhollen made a motion to adopt Resolution 2018-0620-05 – Amendment to 2018 Appropriations. **Mr. Dunlap made a motion to adopt Resolution 2018-0620-05. Seconded by Mrs. Wilde. Roll call vote: Mr. Dunlap, yes; Mrs. Wilde, yes; Mr. Monhollen, yes. Resolution carries 3-0.**

Mr. Dunlap asked that the fiscal office prepare in the near future, an exact amount of expenditures for Station 591 (total cost for everything regardless of what fund it came out of).

#### **Trustee Reports:**

Mrs. Wilde reported she has attended several of the Community Center meetings. . She reported there were a few women from the Women's League that offered to help with anything for the Wigwam.

Mr. Dunlap said a gentleman contacted him as well about working on the Community Center. Holly Mattei will call him.

Mr. Monhollen reported he met with DeanSabetta with PLSD who is in charge of College Credit Plus in regards to some opportunities at the Wigwam.

#### **Meetings (where there may be more than one Trustee present):**

Grand Re-opening – Krogers at 7833 Refugee Rd., June 27 at 9:00 a.m.

Dedication and Open House for Fire Station 591 – June 29 from 1-4 p.m.

4<sup>th</sup> of July Parade – Line up on Opportunity Way beginning at 4:30, parade begins at 6:00 p.m.

**Old Business:**

None

**Tabled Business:**

None

**New Business:** The next regularly scheduled meeting of the Violet Township Board of Trustees will be on Thursday, July 5, 2018 at 7:30 p.m. at the Violet Township Administrative offices.

**Pay Bills:**

**Mr. Dunlap made a motion to pay the bills. Seconded by Mrs. Wilde. Roll call vote. Mr. Dunlap, yes; Mrs. Wilde, yes; Mr. Monhollen; yes. Motion carries 3-0.**

**Mr. Dunlap made a motion to adjourn the meeting at 8:03 p.m. Seconded by Mrs. Monhollen. Roll call vote: Mr. Dunlap, yes; Mr. Monhollen, yes; Mrs. Wilde, yes. Motion carries 3-0.**

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Brian C. Sauer, Fiscal Officer

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Joniann Goldberg, Administrative Assistant

Approved by:

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Terry J. Dunlap, Sr., Trustee

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Darrin Monhollen, Trustee

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Melissa S. Wilde, Trustee

Date: \_\_\_\_\_