

## Violet Township Board of Trustees

May 2, 2018  
Regular Meeting

Mr. Monhollen called the meeting to order at 7:30 p.m.

**Mr. Sauer called the roll: Mr. Darrin Monhollen, Mr. Terry Dunlap and Mrs. Melissa Wilde were present. Other Township Personnel present were: Brian Sauer, Fiscal Officer; John Eisel, Director of Operations; Greg Butcher, Township Engineer; Mike Little, Fire Chief; Assistant Fire Chief Jim Paxton; Holly Mattei, Development Director and Kelly Sarko, Zoning Inspector**

Mr. Monhollen asked students from Harmon Middle School – Ethan Todd and Jack McDonnell to lead the Trustees in the Pledge of Allegiance followed by a moment of silence honoring those who have given us all our freedom. Mr. Monhollen then presented each of the students with a certificate of appreciation and a special pin.

**Mr. Dunlap moved to accept, without public reading as submitted by the Fiscal Officer, the minutes of the regular Trustee Meeting of April 18, 2018. Seconded by Mr. Wilde. Roll call vote: Mr. Dunlap, yes; Mr. Wilde, yes; Mr. Monhollen, yes. Motion carries 3-0.**

**Mr. Dunlap moved to accept without public reading as submitted by the Fiscal Officer, the minutes of the Special Trustee Meeting of 4-25-2018. Seconded by Mrs. Wilde. Roll call vote: Mr. Dunlap, yes; Mrs. Wilde, yes; Mr. Monhollen, yes. Motion carries 3-0.**

### **Public Comments:**

None

### **County Authorities:**

None

### **Departmental Reports:**

#### **Fire Chief: Mike Little**

Chief Little had (6) resolutions.

Chief Little reported that due to one of our prevention officers retiring next year, we want to reclassify Lt. Barry Wright to position of Fire Safety Inspector. Barry was the top scoring candidate through the testing process. **Mr. Dunlap made a motion to adopt Resolution 2018-0502-02 – Reclassify Lieutenant to Fire Safety Inspector. Seconded by Mrs. Wilde. Discussion:** Mr. Dunlap asked if Lt. Wright would lose his rank. Chief Little said he would not and he would still have his rank and pay as Lieutenant. He is going to be known as the Fire Safety Inspector and we have no reason to create an officer's position at this time. This does create a Lieutenant opening on shift. **Roll call vote: Mr. Dunlap, yes; Mrs. Wilde, yes; Mr. Monhollen, yes. Resolution carries 3-0.**

The next resolution was to do window repairs at Station 592 which is 21 years old. We had Pella windows come out and there is about \$4,000.00 of window repair to do. **Mrs. Wilde made a motion to adopt Resolution 2018-0502-03 – Window Repairs Fire Station 592. Seconded by Mr. Dunlap, Roll call vote: Mrs. Wilde, yes; Mr. Dunlap, yes; Mr. Monhollen, yes. Resolution 2018-0502-03 carries 3-0.**

The next resolution was additional millwork done at Station 591 that was done at our request. These are items we noticed after things were done and we felt we needed to have completed to make things better for what we were doing. This was done at a cost of \$4,890.00. **Mrs. Wilde made a motion to adopt Resolution 2018-0502-04 – Additional Millwork for New Station 591. Seconded by Mr. Monhollen. Discussion:** Mr. Dunlap asked if this was done after or before the drywall was done. Chief said it was after the drywall was on. **Roll call vote: Mrs. Wilde, yes; Mr. Monhollen, yes; Mr. Dunlap, yes. Resolution 2018-0502-04 carries 3-0.**

The next resolution was to purchase fitness equipment for new Fire Station 591. This will basically outfit the whole workout room for Station 591 at a cost not to exceed \$23,000.00. **Mrs. Wilde made a motion to adopt Resolution 2018-0502-09 – Purchase Fitness Equipment for New Fire Station 591. Seconded by Mr. Dunlap. Discussion:** Mr. Dunlap asked if we would utilize some of the equipment we had at Station 591. Chief said alot of the equipment was in storage at 592. Mr. Monhollen asked if the training guy did anything with body mass index. Chief said he did when they originally started they did body mass measurements and after a year they re-did them and it should be coming up time to do them again soon. **Roll call vote: Mrs. Wilde, yes; Mr. Dunlap, yes; Mr. Monhollen, yes. Resolution 2018-0502-09 – carries 3-0.**

The next resolution was to purchase tools and accessories for new Station 591 at a cost not to exceed \$11,500.00. **Mr. Dunlap made a motion to adopt Resolution 2018-0502-10 – Purchase Tools & Accessories for New Fire Station 591. Seconded by Mrs. Wilde. Discussion:** Mr. Dunlap asked if this was not to be used to work on equipment because Doc has his own tools for that. Chief said that was correct unless it was for something minor, not for major repairs. **Roll call vote: Mr. Dunlap, yes; Mrs. Wilde, yes; Mr. Monhollen, yes. Resolution 2018-0502-10 carries 3-0.**

The last resolution was to purchase beds and mattresses for new fire station 591. This is at a cost not to exceed \$5,400.00. **Mr. Dunlap made a motion to adopt Resolution 2018-0502-11 – Purchase Beds & Mattresses for New Fire Station 591. Seconded by Mrs. Wilde. Roll call vote: Mr. Dunlap, yes; Mrs. Wilde, yes; Mr. Monhollen, yes. Resolution 2018-0502-11 carries 3-0.**

Chief Little reported they passed Life Safety (received certificate of Occupancy from Pickerington) for New Fire Station 591. The punch lists are getting completed for Station 591. Final cleaning is taking place on levels 2 & 3. Paving /striping of parking area was done Monday, 4/40. Landscaping has been started. Exterior caulking & painting needs to be completed. Lettering above bay doors scheduled to be completed this week or early next week. We passed all the final inspections and received a certificate of occupancy from the City of Pickerington. We received a certificate of final completion from Robertson Construction. Mrs. Wilde asked if there was a date that the Mayor could go through and Chief said to have him call or email to set up.

**Township Engineer: Greg Butcher**

Mr. Butcher reported he is waiting on a schedule for the 2018 paving program. The parks portion of the schedule is out, the school districts portion is out and the City's and our portions are pending. It is Mr. Butcher's opinion that we will get the paving done sooner than later this year.

For the past year Mr. Eisel and Mr. Butcher have been working on something that has come to partial fruition today. It is a guide to neighborhood speed enforcement. They have collected information from other local governments and

personalized it for our township. He passed out a compilation of good information that we have collected. Mr. Butcher would like to have a simultaneous review with staff and the board. When this is completed it will be posted on our website.

**Mr. Dunlap made a motion to adopt Resolution 2018-0502-08 – Financial Support of Fairfield County Transportation Improvement District. Seconded by Mrs. Wilde. Roll call vote: Mr. Dunlap, yes; Mrs. Wilde, yes; Mr. Monhollen, yes. Resolution 2018-0502-08 carries 3-0.**

**Mr. Dunlap made a motion to adopt Resolution 2018-0502-05 – Authorizing Participation in the ODOT Winter Contract (018-19) for Road Salt. Seconded by Mrs. Wilde. Roll call vote: Mr. Dunlap, yes; Mrs. Wilde, yes; Mr. Monhollen, yes. Resolution 2018-0502-05 carries 3-0.** Mr. Butcher added that we currently have about 400 tons of salt on hand. This resolution allows us to go up to 110% or 1,650 tons if we were to exhaust what we have on hand and what the contract allows he feels comfortable where we are at.

**Mr. Dunlap made a motion to adopt Resolution 2018-0502-07 – Hire Part-Timers for Road Department. Seconded by Mrs. Wilde. Discussion:** Mr. Dunlap asked if we got an answer if they should be called seasonal or part-time. Mr. Butcher said it appears that part-time versus seasonal has nothing to do with the title; it relates primarily or perhaps exclusively to the number of hours worked. Mr. Butcher has talked with Melissa Tremblay and John Eisel and while it may have some inherent assumptions we don't think it has any unemployment considerations that we should be concerned with. Mr. Eisel added 'seasonal or part-time' doesn't matter as it is based on hours and average weekly wage over a certain period of time. **Roll call vote: Mr. Dunlap, yes; Mrs. Wilde, yes; Mr. Monhollen, yes. Resolution carries 3-0.**

**Mr. Dunlap moved to recess the regular Trustee Meeting at 8:00 p.m. and open the scheduled public hearing for the Final Plat Review for Violet Meadows Section 5 Phase 1. Seconded by Mr. Monhollen. Roll call vote: Mr. Dunlap, yes; Mr. Monhollen, yes; Mrs. Wilde, yes. Motion carries 3-0.**

**Mr. Dunlap made a motion to close the public hearing at 8:07 p.m. and render our decision at the next regularly scheduled Trustee meeting of May 16, 2018. Seconded by Mr. Monhollen. Roll call vote: Mr. Dunlap, yes; Mr. Monhollen, yes; Mrs. Wilde, yes. Motion carries 3-0.**

**Director of Operations: John Eisel**

Mr. Eisel reported the deadline for Drug free Workplace Training was extended to May 4, 2018. After that date the links expire. For employees to complete the classes after that date will cost them \$25.00 per class.

We met with the Ohio sales rep for GovDeals on May 2<sup>nd</sup> to conduct our training on the use of the site and we can begin to auction items after they are declared surplus.

There was a resolution for consideration to support the Light Central Ohio Blue campaign that was developed to show support to the law enforcement personnel who protect our communities in Central Ohio and a way to honor and pay respects to the law enforcement officers who have died in the line of duty. Mr. Dunlap encourage all to participate in this.

There was a resolution for consideration to support the efforts of both high school bands for a float in the 2019 Rose Bowl Parade. This effort was being led by the Michael D. Sewell Memorial Foundation.

BWC will be providing rebates to employers once again. This year's program is titled "More than a Billion back" and may provide us with a rebate of up to 85% of our billed premium for the calendar year 2016.

We have received the beta version of the Economic Development Website and are working to refine before it is launched.

ArcGIS – Fairfield County GIS is working to get us set up with this system.

Mr. Eisel has spoken with the Fairfield County Land Bank in regards to 6185 Mamie Drive and 6540 Riverton Circle. They are in the process of looking into the Riverton Circle property and the Mamie Drive property is currently in foreclosure.

Mr. Eisel and Mrs. Tremblay attended the semiannual membership meeting for the Jefferson Health Plan. Our financial and claim status are very transparent.

A resolution for sponsoring of the 4<sup>th</sup> of July fireworks was tabled on 4-18-2018.

The State of the County was attended by 260 guests.

Quarterly meeting was held on April 26. The Chiefs continue work on transitioning services from individual entities to the RCOG.

Mr. Monhollen, Chief Little and Mr. Eisel attended the annual "Friends of Education" Awards dinner.

Over 300 attended the Drug Collection, Electronics Recycling and Shred Day on April 28.

May 5<sup>th</sup> is the Tyler's Light 5k. Notifications were sent to all residents of Toll Gate Rd., Mamie Drive and Toll Gate Ct. that Toll Gate Rd. will be closed from 9:45 to 11:00 a.m.

The Public Meeting for the Community Center will be held May 10 at Violet Baptist Church beginning at 6:30 p.m.

**Mr. Dunlap made a motion to adopt Resolution 2018-0502-01 – To Support & Encourage our Community to Participate in the 2018 Light Central Ohio Blue Campaign. Seconded by Mrs. Wilde. Roll call vote: Mr. Dunlap, yes; Mrs. Wilde yes; Mr. Monhollen, yes. Resolution 2018-0502-01 carries 3-0.**

**Mr. Dunlap made a motion to adopt Resolution 2018-0502-06 – Authorize Contribution to 2019 Rose Bowl Parade Float. Seconded by Mrs. Wilde. Roll call vote: Mr. Dunlap, yes; Mrs. Wilde, yes; Mr. Monhollen, yes. Resolution 2018-0502-06 carries 3-0.** Mr. Dunlap commented he challenged the Mayor to meet the amount with us and he said he would work on it to get this accomplished. Mr. Eisel commented this is a joint effort and both schools are participating in this.

**Mr. Dunlap made a motion to table Resolution 2018-0502-13 – To Approve Final Plat for Violet Meadows Section 5 Phase 1. Seconded by Mr.**

**Monhollen. Roll call vote: Mr. Dunlap, yes; Mr. Monhollen, yes; Mrs. Wilde, yes. Resolution 2018-0502-13 carries 3-0 and is tabled.**

**Brian Sauer: Fiscal Officer**

Mr. Sauer reported the audit will start next week and he had one resolution 2018-0502-12 – Amendment to 2018 Appropriations. This would cover paving costs. **Mr. Dunlap made a motion to adopt Resolution 2018-0502-12 – Amendment to 2018 Appropriations. Seconded by Mrs. Wilde. Roll call vote: Mr. Dunlap, yes; Mrs. Wilde, yes; Mr. Monhollen, yes. Resolution carries 3-0.**

**Trustee Reports:**

Mrs. Wilde reported the ADAMH presented at Peace United Methodist was very well done. Mrs. Wilde attended a Pickerington City Council meeting as well.

Mrs. Wilde stated she would be visiting different Community Centers if any staff would like to join her. Mr. Monhollen said he could go after school is out but would need 24 hr. notice so the press could be notified. Mr. Dunlap added she should talk to other staff that have visited other Community Centers so we don't ask the same questions.

Mrs. Wilde stated she and Mr. Butcher went out to Haaf Farms to talk about the speeding issues and they discussed possibly putting out flashing signs that show the speed of people driving through the subdivision. Mr. Dunlap asked if we have had a trailer there. Mr. Butcher said we have. Mr. Butcher also indicated he and Mr. Eisel have been working on a neighborhood speed enforcement document and handed it to the Trustees for their future review and comment.

Mr. Dunlap asked what the signs were that the Sheriff's office had given us. Mr. Butcher said we have had two speed indicators; (1) was on a tri-pod and the other is the one that we currently use which is a trailer mounted unit that was purchased by the Sheriff's Office. Mr. Butcher added we have been very diligent about setting that out and rotating it. Mr. Dunlap asked if Mr. Butcher had any luck in finding a solar charger for the trailer mounted unit. Mr. Butcher said it can be retrofitted but it was just as cheap to buy a new one.

Before the meeting, Mr. Butcher said he researched the State's Cooperative Purchasing agreements and there are two vendors that offer speed indicators along with lasers and radars etc. Mr. Butcher said everything that is being offered has a solar component. Mrs. Wilde mentioned the possibility of individual subdivision's Home Owner Associations contributing to the cost of a speed indicator. Mr. Monhollen wanted it to be known there are 'several' neighborhoods in the unincorporated area of Violet Township.

Mr. Butcher also shared that there are multiple subdivisions that don't have an HOA but also have a speeding problem. Mrs. Wilde shared that in the absence of an HOA, individual residents could solicit donations. Mr. Dunlap asked Mr. Butcher to check with the County Engineer on ones that you mount on utility poles. Mr. Butcher those indicators have been utilized by the Sheriff's Office and Mr. Eisel said they had one on Basil Western and it didn't work well. Mr. Dunlap asked Mr. Butcher to check with MORPC as they had signs available that say 'slow down children'. Mr. Eisel also added they were provided with reports on the enforcement within the Haaf Farms subdivision. Mr. Butcher said the speed at which the traveling public feels comfortable on our wider streets is somewhere around 32 mph. There are very few law enforcement agencies that will issue a citation unless it's 10 or more miles above the speed limit.

Mr. Butcher also shared that Central Ohio Community did a study with before and after speed indicators and found that reduced the speed by 1 mph.

Mr. Monhollen asked that we establish some sort of protocol for groups of people that are calling with concerns, to split the cost on this side and have that go through staff. Mrs. Wilde said her goal was to have some sort of 'buy-in'. Mr. Monhollen said the calls can go through the Admin office and if the Trustees get calls we can refer them to Mr. Butcher.

Mr. Dunlap referred to a letter that everyone received from the Fairfield County Solid Waste District, which Mr. Dunlap is the Fairfield County rep on this board. Mr. Dunlap said we are a year and one half ahead of what the EPA requires. Hearings will be June 14 and then we will be notified when the document is due. Mr. Dunlap went on to say that a lot of work has been put in on this and we are way ahead of the game.

Mr. Monhollen reported he attended the PLSD teacher appreciation dinner.

Mr. Monhollen reported many of our staff as well as the three Trustees attended the Pickerington Food Pantry's Gala event. He commended Vanessa Neikamp for a job well done. There were over 100 that showed up for this event. We raised a 'little' shy of \$10,000.00.

**Meetings (where there may be more than one Trustee present):**

May 10 - Community Center meeting at Violet Baptist Church at 6:30 p.m.

**Old Business:**

None

**Tabled Business:**

**Mr. Dunlap made a motion to take Resolution 2018-041812 – Authorize Contribution to the Annual Violet Township Pickerington 4<sup>th</sup> of July Celebration off the table. Seconded by Mrs. Wilde. Discussion: Mrs. Wilde said she had gotten what she asked for so she was ready to vote. Roll call vote: Mr. Dunlap, yes; Mrs. Wilde, yes; Mr. Monhollen, yes. Motion carried. Resolution 2018-0418-12 is off the table.**

**Mr. Dunlap made a motion to adopt Resolution 2018-0418-12. Seconded by Mrs. Wilde. Roll call vote: Mr. Dunlap, yes; Mrs. Wilde, yes; Mr. Monhollen, yes. Resolution 2018-0418-12 carries 3-0.**

**New Business:** The next regularly scheduled meeting of the Violet Township Board of Trustees will be on Wednesday, May 16, 2018 at 7:30 p.m. at the Violet Township Administrative offices.

**Pay Bills:**

**Mr. Dunlap made a motion to pay the bills. Seconded by Mr. Monhollen. Roll call vote: Mr. Dunlap, yes; Mr. Monhollen, yes; Mrs. Wilde, yes. Motion carries 3-0.**

**Mr. Dunlap made a motion at 8:42 p.m. to go in to Executive Session per the Ohio Revised Code Section 121.22 (G) (2) to consider the purchase of property for public purpose to include the (3) Trustees, Mr. Eisel. Mr. Sauer, Mrs. Mattei, Mr. Butcher, Chief Little and Assistant Chief Paxton. Seconded by Mrs. Wilde. Roll call vote: Mr. Dunlap, yes; Mrs. Wilde, yes; Mr. Monhollen, yes. Motion carries 3-0.**

**Mr. Dunlap made a motion to come out of Executive Session at 9:30 p.m. Seconded by Mr. Monhollen. Roll call vote: Mr. Dunlap, yes; Mr. Monhollen, yes; Mrs. Wilde, yes. Motion carries 3-0.**

**Mr. Dunlap made a motion to Authorize the Director of Operations to Sign a Contractual Purchase Offer on behalf of Violet Township. Seconded by Mr. Monhollen. Roll call vote: Mr. Dunlap, yes; Mr. Monhollen, yes; Mrs. Wilde, yes. Motion 2018-0502-A carries 3-0.**

**Mr. Dunlap made a motion to adjourn the meeting at 9:31 p.m. Seconded by Mr. Monhollen. Roll call vote: Mr. Dunlap, yes; Mr. Monhollen, yes; Mrs. Wilde, yes. Motion carries 3-0.**

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Brian C. Sauer, Fiscal Officer

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Joniann Goldberg, Administrative Assistant

Approved by:

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Terry J. Dunlap, Sr., Trustee

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Darrin Monhollen, Trustee

\_\_\_\_\_  
Melissa S. Wilde, Trustee

Date: \_\_\_\_\_