

Violet Township Board of Trustees

February 21, 2018

Regular Meeting

Mr. Monhollen called the meeting to order at 7:30 p.m.

Mrs. Tremblay called the roll: Mr. Darrin Monhollen, Mr. Terry Dunlap and Mrs. Melissa Wilde and were present. Other Township Personnel present were: John Eisel, Director of Operations; Greg Butcher, Township Engineer; Assistant Fire Chief Jim Paxton; Development Director, Holly Mattei and Zoning Officer, Kelly Sarko.

Mr. Monhollen asked students from Diley Middle School: Carley Monhollen, Allison Tarrant, Natalie Balko and Lindsay Davis to lead the Trustees in the Pledge of Allegiance followed by a moment of silence honoring those who have given us all our freedom. Mr. Monhollen then presented each of the students with a certificate of appreciation and a special pin.

Mr. Dunlap moved to accept, without public reading as submitted by the Fiscal Officer, the minutes of the regular Trustee Meeting of February 6, 2018. Seconded by Mrs. Wilde. Roll call vote: Mr. Dunlap, yes; Mrs. Wilde, yes; Mr. Monhollen, yes. Motion carries 3-0.

Mr. Dunlap moved to accept, without public reading as submitted by the Fiscal Officer, the minutes of the Public Hearings of 2-7-2018 07-ZC-2017 and 08-ZC-2017. Seconded by Mrs. Wilde. Roll call vote: Mr. Dunlap, yes; Mrs. Wilde, yes; Mr. Monhollen, yes. Motion carries 3-0.

Mr. Dunlap moved to accept, without public reading as submitted by the Fiscal Officer, the minutes of the Regular Trustee Meeting of 2-7-2018. Seconded by Mr. Monhollen. Roll call vote: Mr. Dunlap, yes; Mr. Monhollen, yes; Mrs. Wilde, yes. Motion carries 3-0.

Public Comments:

None

County Authorities:

None

Departmental Reports:

Fire Chief: Mike Little (Assistant Chief Paxton filling in)

Assistant Chief Paxton reported they had their bi-weekly construction meeting today.

Station 591 – work continues to move forward... Starting to get final inspections set up as well as setting up the schedule for the final punch out of about 200-300 things next Wednesday. The last part of the component that will be complete inside the building will be the bay area. They cannot finish the exhaust system until the elevator is done. They will finish up with exterior painting, trim and some concrete once we get some good weather.

Our run volumes have increased. We are about 10% ahead of where we were last year at this time. Fire runs have been up.

The first resolution was to purchase the laundry extractor for protective gear for new Fire Station 591 from Ohio Super Laundry at a cost of \$9,596.00. We have received grant money from BWC for this already. **Mr. Dunlap made a motion to adopt Resolution 2018-0221-01 – Purchase Extractor Washer for New Fire Station 591. Seconded by Mr. Monhollen. Roll call vote: Mr. Dunlap, yes; Mr. Monhollen, yes; Mrs. Wilde, yes. Resolution passes 3-0.**

The second resolution is for the purchase of the Mechanics truck. The Violet Township Fire Department is prepared to move forward with the purchase of a 2018 Chevrolet Silverado 2500 Extended Cab Pickup Truck from Jack Maxton Chevrolet at a cost not to exceed \$31,000.00. **Mrs. Wilde made a motion to adopt Resolution 2018-0221-02 – Purchase New Mechanic Pickup Truck. Seconded by Mr. Monhollen. Discussion:** Mr. Dunlap asked if we were trading this in. Chief Paxton said he thought the trade-in value was very minimal and was not sure how this was going to work out. **Roll call vote: Mrs. Wilde, yes; Mr. Monhollen, yes; Mr. Dunlap, yes. Resolution passes 3-0.**

The third resolution is for the resignation of our part-time Mechanic. We have had Rob Fann but his personal business took off at a more rapid pace than he expected. We would like to accept the resignation of our part-time mechanic, Rob Fann with an effective date of February 7, 2018. **Mrs. Wilde made a motion to adopt Resolution 2018-0221-03 – Resignation of Part-Time Mechanic. Seconded by Mr. Monhollen. Roll call vote: Mrs. Wilde, yes; Mr. Monhollen, yes; Mr. Dunlap, yes and Mr. Dunlap added that the service Mr. Fann has given us was outstanding. Resolution passes 3-0.**

The last resolution is for the annual online subscription of \$9,284.00 that is due for 2018 for our Lexipol service. Subscription fees will also be assessed annually hereafter. **Mr. Dunlap made a motion to adopt Resolution 2018-0221-04 – Online Policy Manual and Training Bulletin Subscription Service. Seconded by Mr. Monhollen. Roll call vote: Mr. Dunlap, yes; Mr. Monhollen, yes; Mrs. Wilde, yes. Resolution passes 3-0.**

Township Engineer: Greg Butcher

Mr. Butcher reported the 2018 Violet Township-City of Pickerington-PLSD combined paving project bids will be opened on Thursday, February 22 at 10:00 a.m. at Pickerington City Hall.

Mr. Butcher received formal notification from OPWC District 17 that our two Issue One projects-miscellaneous curb repair and Mamie Drive culvert replacement have been funded. We will receive \$124,000 in grant funding for the Mamie Drive culvert and \$335,000 in OPWC assistance (\$200,000 grant and \$135,000 no interest loan) for the miscellaneous curb replacement project. Work can now commence on getting bid documents ready. No work can begin until after July 1.

Mr. Butcher attended a meeting of the Huntington Hills Civic Association. Fairfield County is evaluating all of their property and has asked if we are interested in acquiring the green space at the south end of the division. As a reminder, this was discussed at our Planning Session. The situation is similar to that of Nelson Park (Eastchester subdivision) several years ago. No action necessary at this time. Mr. Dunlap asked if there were any comments from the Civic Association of them taking it over. Mr. Butcher said there were essentially three mechanisms for a transfer. One is someone from a local government and sale to a non local government which would be by sealed bid. Therefore they would be in that category of having to place a bid. They expressed in the meeting that that was unlikely to happen. Mr. Dunlap asked if there was not a mechanism for the County to donate the land to us. Mr. Butcher said there is.

Mrs. Wilde asked if we don't want to accept it what happens to it. Mr. Butcher said it would be at the County Commissioner's discretion on how they want to get rid of it. It would probably be in a closed bid scenario. It is zoned R-2.

Salt supply is sufficient. We have ordered our maximum allowable contract amount. Mr. Butcher has asked the supplier if the contract had any provisions where we could extend the contract but Mr. Butcher has not heard back.

Mr. Butcher had one resolution. Mr. Butcher shared that from time to time we utilize part-time personnel. **Mr. Dunlap made a motion to adopt Resolution 2018-0221-07 – Hire Part-time Road Worker. Seconded by Mrs. Wilde. Roll call vote: Mr. Dunlap, yes; Mrs. Wilde, yes; Mr. Monhollen, abstained. Resolution passes 2-0 with 1 abstention.**

Director of Operations: John Eisel

Mr. Eisel reported all of our direct dial phone numbers are now ported. Keytel has been very good about taking care of the glitches we have run into.

Mr. Eisel reported a meeting was held on February 15 at Pickerington Police Department regarding the Road Department radios and there were a few minor changes were proposed to the agreement. Those changes were incorporated and the document was finalized and sent out for signatures.

Computer tablets were delivered and set up on February 21st.

Mr. Eisel reported the new meeting room furniture will be delivered on the 22nd.

We have not yet received our information for our OTARMA renewal.

The Senior Center lease has been reviewed and signed by the Prosecutor. It is now ready to go to the Senior Center for their review. The renewal date is July 3rd. Mr. Eisel will get Mrs. Wilde the information needed to take over to the Senior Center. Mr. Eisel reported there were no substantial changes to the lease agreement.

Mr. Eisel reported he, Mrs. Tremblay and Trustee Dunlap have been working on the Fairfield County Ohio Township Association to revitalize it. An organizational meeting is scheduled for March 10th at Liberty Township. Mr. Dunlap has agreed to serve as President, and Mrs. Tremblay has agreed to serve as Secretary-Treasurer. All documents have been retrieved from the OTA offices.

While we were at the OTA Conference we found a Cooperative Purchasing group that is another purchasing venue for us called the National Joint Powers Alliance. We have since joined and received our membership materials. This is a nationally bid contract which ORC Section 9.48 permits us to partake in.

Trustee Wilde, Holly Mattei and Mr. Eisel met with Moody-Nolan on February 9 to discuss planning and conducting a feasibility study for a Community Center.

We met with David Conley of Rockmill Financial on February 20th to discuss financial options for a Community Center.

Holly Mattei attended the annual meeting for Fairfield County GIS was held February 14.

Met with EPS Security to review the Administrative Office. They are preparing a quote for us for several different options when it comes to entry. They also evaluated the Maintenance Facility.

Mr. Butcher and Mr. Eisel received communication from the insurance Risk Management Company for the Allen Road accident. We received a settlement agreement that would provide us with the whole restitution in the amount of (the guardrail, the concrete cutting) that we submitted to them for invoices. This was forwarded to the Prosecutor on Tuesday and he said he was good with it. We will execute this and we hope to get our check back to get reimbursed for that damage.

Mr. Eisel presented Resolution 2018-0221-05 – Resolution to Approve Case Number 07-ZC-2017, Modification to Makdrew Planned Business and Industrial District. **Mr. Dunlap made a motion to adopt Resolution 2018-0221-05. Seconded by Mrs. Wilde. Roll call vote: Mr. Dunlap, yes; Mrs. Wilde, yes; Mr. Monhollen, yes. Resolution passes 3-0.**

Mr. Eisel presented Resolution 2018-0221-06 – To Rescind Resolution No. 2018-0117-05 – to Hire Jimmy Hoppel as a Seasonal MORPC Intern. Mr. Hoppel was offered a position in Dublin which he accepted. Mr. Eisel added that Mrs. Mattei and MORPC are working together to see if another intern would be interested in filling this. Mrs. Mattie said she had another name and an interview is set up for next week. **Mr. Dunlap made a motion to adopt Resolution 2018-0221-06 – To Rescind Resolution No. 2018-0117-05 to Hire Jimmy Hoppel as a Seasonal MORPC Intern. Seconded by Mr. Monhollen. Roll call vote: Mr. Dunlap, yes; Mr. Monhollen, yes; Mrs. Wilde, yes. Resolution passes 3-0.**

Motions to be considered:
None

Brian Sauer: Fiscal Officer
Mrs. Tremblay stated there was nothing to report.

Trustee Reports:
Mrs. Wilde reported she was excited about working with Mrs. Mattei and Mr. Eisel to try to move the Community Center concept forward. They met with Moody and Nolan and she is looking forward to getting the feasibility study moving forward.

Mr. Monhollen reported he had the opportunity to speak with Councilman Tom Romine for a few hours as well as Councilman Sabatino. Mr. Monhollen is trying to provide clarity on our potential collaborative action on the Community Authority. The City was going to be meeting with their legal counsel to discuss what they had done in the past with the Community Authority.

Meetings (where there may be more than one Trustee present):

Old Business: None

Tabled Business: None

New Business: The next regularly scheduled meeting of the Violet Township Board of Trustees will be on Wednesday, March 7, 2018 at 7:30 p.m. at the Violet Township Administrative offices.

Pay Bills:
Mr. Dunlap made a motion to pay the bills. Seconded by Mrs. Wilde. Roll call vote: Mr. Dunlap, yes; Mrs. Wilde, yes; Mr. Monhollen, yes. Motion carries 3-0.

Mr. Dunlap made a motion to suspend the rules for the 8:00 pm meeting as it was 7:55 p.m. Mr. Dunlap asked Ms. Sarko to explain. Ms. Sarko explained she and Mrs. Mattei have been in discussions with Mr. Ricketts and have been working with him to revise the Development Text he provided as of Tuesday morning. Mr. Ricketts requested his hearing be continued to March 7, 2018 at 8:00 p.m. at the Violet Township Administrative offices. **Mr. Monhollen made a motion to accept Mr. Ricketts request of continuing his hearing to Wednesday, March 7, 2018 at 8:00 p.m. at the Violet Township Administrative Offices. Seconded by Mr. Dunlap. Roll call vote: Mr. Monhollen, yes; Mr. Dunlap, yes; Mrs. Wilde, yes. Motion carries 3-0.**

Mr. Dunlap made a motion at 7:57 p.m. to go into Executive Session following a 5 minute recess per the Ohio Revised Code Section 122.22 (G) (2) to discuss the purchase or sale of public property. and after they come out of Executive Session they will conduct no further business and will adjourn. Seconded by Mr. Monhollen. Roll call vote: Mr. Dunlap, yes; Mr. Monhollen, yes; Mrs. Wilde, yes. Included in the Executive Session were the three Trustees, the Assistant Fire Chief, the Director of Operations and the Engineer. Motion carries 3-0. Mr. Monhollen added at the conclusion of the Executive Session they will conduct no further business.

Mr. Dunlap made a motion to come out of Executive Session and adjourn the meeting at 8:24 p.m. Seconded by Mrs. Wilde. Roll call vote: Mr. Dunlap, yes; Mrs. Wilde, yes; Mr. Monhollen, yes. Motion carries 3-0.

Brian C. Sauer, Fiscal Officer

Joniann Goldberg, Administrative Assistant

Approved by:

Terry J. Dunlap, Sr., Trustee

Darrin Monhollen, Trustee

Melissa S. Wilde, Trustee

Date: _____