

Violet Township Board of Trustees

January 03, 2018

Regular Meeting

Mr. Dunlap called the meeting to order at 7:15 p.m.

Mr. Brian Sauer called the roll: Mr. Terry Dunlap, Sr., Mr. Darrin Monhollen and Mrs. Melissa Wilde were present. Other Township Personnel present were: John Eisel, Director of Operations; Greg Butcher, Township Engineer; Fire Chief Mike Little; Assistant Chief Paxton; Director of Development Holly Mattei and Zoning Inspector, Kelly Sarko.

Mr. Monhollen asked Student Chad Rice from Heritage Elementary to lead the Trustees in the Pledge of Allegiance followed by a moment of silence honoring those who have given us all our freedom. Mr. Monhollen then presented Chad Rice with a certification of appreciation.

Mr. Dunlap moved to accept, without public reading as submitted by the Fiscal Officer, the minutes of the regular Trustee Meeting of January 3, 2018. Seconded by Mr. Monhollen. Roll call vote: Mr. Dunlap, yes; Mr. Monhollen, yes; Mrs. Wilde, abstain. Motion carries 3-0, with.

Mr. Dunlap made a motion to approve, without public reading, the Public Hearing Minutes from December 20, 2017 – Case #08-ZC-2017. Seconded by Mr. Monhollen. Roll call vote: Mr. Dunlap, yes; Mr. Monhollen, yes; Mrs. Wilde, Abstain. Motion carries 2-0 with 1 abstention.

Public Comments:

None

County Authorities:

None

Departmental Reports:

Fire Chief: Mike Little

Chief Little gave the following updates:

Station 591 – works continues inside and stonework on the outside retaining wall has begun.

They had their meeting and the hope is mid to end of February to begin getting into the building

Chief Little gave the Trustees a copy of their strategic plan. This is a pretty aggressive plan for the next 3 to 5 years.

Chief Little reported J.D. Postage is one of the two finalists for the Doug Barr Safety Award. The Pickerington Area Chamber of Commerce Dinner is February 9th at 5:30pm.

The radio issue has been taken care of. When they put the new consoles in for whatever reason they created what they call a 'double interface'. They did away with the second interface and everything is back to normal.

Chief Little had five resolutions for consideration.

The first resolution was Internet Auction of Township Property. It gives the Fire Department the opportunity to sell unneeded or discarded items they no longer use through internet auction should they not have any way to sell them. **Mr. Dunlap made a motion to adopt Resolution 20187-0103-05 – Internet Auction of Township Property. Seconded by Mrs. Wilde. Roll call vote: Mr. Dunlap, yes; Mrs. Wilde, yes; Mr. Monhollen, yes. Discussion:** Mr. Dunlap asked if they would be aware of every item that was going to be posted. Chief Little said there wouldn't be anything posted until everyone was aware. **Resolution carries 3-0.**

The second resolution was authorizing employee benefits for the non-bargaining unit full-time staff which includes: the Fire Chief, Assistant Fire Chief, Executive Assistant, and both mechanics. **Mr. Dunlap made a motion to adopt Resolution 2018-0104-09 – Authorize Employee Benefits for Fire Department Non-Bargaining Unit Full-Time Staff. Seconded by Mrs. Wilde. Roll call vote: Mr. Dunlap, abstained; Mrs. Wilde, yes; Mr. Monhollen, yes. Resolution carries 2-0 with 1 abstention.**

The next resolution was to amend compensation for the position of part time firefighter entry level 1. **Mr. Dunlap made a motion to adopt Resolution 2018-0103-10 – Amend Compensation for the Position of Part Time Firefighter Entry Level 1. Seconded by Mr. Monhollen. Roll call vote: Mr. Dunlap, yes; Mr. Monhollen, yes; Mrs. Wilde, yes. Resolution carries 3-0.**

The next resolution was to pay off the lease for Rescue 592. This will basically pay off the lease early and there is no penalty to pay it off early. It saves us interest and takes away a \$10,000.00 a month payment. **Mr. Dunlap made a motion to adopt Resolution 2018-0103-11 – Lease Pay Off for Rescue 592. Seconded by Mrs. Wilde. Roll call vote: Mr. Dunlap, yes; Mrs. Wilde, yes; Mr. Monhollen, yes. Resolution carries 3-0.**

The last resolution was to authorize shared cost of the purchase and installation of a bi-directional amplifier installed in the Pickerington Central High School campus at a cost not to exceed \$12,000.00. **Mrs. Wilde made a motion to adopt Resolution 2018-0103-12 – Authorized Shared Cost of Bi-Directional Amplifier for Radio Communications Inside Pickerington Central High School. Seconded by Mr. Dunlap. Discussion:** Mr. Dunlap asked if this will pick up all (3) frequencies (since they are different) at the same time and rebroadcast them. Chief Little said it will function for all three places. Pickerington Police Department is in the process of moving to the Marx System and when they get the Marx System up and running; it is a digital system and we will be able to put their template in our radios. **It improves the reception of the radios so that our people inside the building or outside it will reduce that signal so they can communicate from inside to outside. Roll call vote: Mrs. Wilde, yes; Mr. Dunlap, yes; Mr. Monhollen, yes. Resolution carries 3-0.**

Mr. Dunlap asked if Chief Little ever took a look at the front of the new building where there is one piece of flashing missing and there are two pieces sticking up. Chief Little said they had that discussion today and he has made it 'pointedly' clear to the construction contractor that it needed to be fixed. The reason it is up like that is because they don't have the cap on yet. Mr. Dunlap said his main concern is wind and moisture getting under there.

Township Engineer: Greg Butcher

Mr. Butcher reported much of his report was discussed at the last meeting, but he wanted to get Mrs. Wilde familiar with some of the things they are working on. Some of the items are ongoing and some will carry over.

We are working with the City and the School district on supplying them with salt.

We have been out on three occasions for snow removal. Fortunately they have had minor equipment issues. They have used quite a bit of salt and this week he ordered 250 tons from Cargill however, the salt supply they have is sufficient.

There will be a wood fence section installed adjacent to the new sidewalk on Haaf Farm Drive. The fence will be installed for pedestrian safety and weather permitting, and Mr. Butcher hopes this to be done sooner than later.

2018 paving program still being formulated and discussions with the City of Pickerington and PLSD personnel on a joint program continue. The Pickerington City Engineer has announced his resignation and this could be problematic with the timing.

There is no information yet on the status of our (2) Issue One project applications. We should hear something on or before January 20, 2018 when District 17 meets.

Mr. Eisel and Mr. Butcher met with Jeremiah Upp, Fairfield County Engineer on an issue of frequent flooding on Waterloo Road. between Hill and Winchester Road. Mr. Butcher will have a proposal to present to the Trustees to explain his thoughts on perhaps doing some hydraulic modeling to see if we can raise that road maybe not eliminate, but prevent frequent flooding.

We are still looking at the concept of a new mid-size dump truck. Mr. Butcher had a revised quote to repeat where we have been historically. A new truck was in our 2017 capital improvements plan but was not purchased.

We have been in contact with Fairfield County Soil and Water to review our NPDES Storm Water Pollution and Prevention Plan. Soil and Water has requested some housekeeping items relating to the Service Center and former maintenance facility. We will be working through these items over the next couple of months. One item that will require Board discussion is the removal of the septic tank at the maintenance facility. Mr. Dunlap asked if the septic tank removal was for the old maintenance facility. Mr. Butcher said this was correct.

Mr. Dunlap asked if Mr. Butcher had seen any reduction of recyclable material since we have had the new trash hauler. Mr. Butcher said he had not. Mr. Eisel added we had just gotten a report and after April the numbers dropped but then went right back up. Mr. Dunlap feels Fairfield County needs to have a couple more recycle locations.

Director of Operations: John Eisel

Mr. Eisel reported all the Life Insurance forms have been completed and given to our Broker. We have scheduled employee education meetings for January 22, 23 and 24 beginning at 8:30 am at Fire Station 592. Mr. Eisel highly encouraged everyone to attend one of those sessions because of the differences.

Updates will be forthcoming as to install dates for the new phone systems.

We are continuing to work with VASU Communications on a solution for the Road Department radios.

Annual Inventories are being finalized and will be sent to the County Engineer.

Mr. Eisel had a resolution for consideration to authorize him to sign the agreement with the Fairfield County Sheriff's Office for 2018.

Mr. Eisel also had (3) resolutions for legal counsel for consideration.

Mr. Eisel had a resolution for the Senior Center Levy that is the first of (2) resolutions that are needed to put that levy renewal on the ballot this year. Once we sign this first resolution it then authorizes us to go to the County Auditor to get the certification and prepare the second resolution. After the meeting on January 17th we can deliver them to the Board of Elections and for this election cycle only, in the State of Ohio they have to be delivered to the Auditor's office as well. Mr. Eisel said that in his conversations with the Prosecutor's office there was a tweak in the language because there are different requirements to put a levy on now after this last legislative session.

Mr. Eisel had another resolution that Mr. Sauer will have to amend the 2018 appropriations. He had communicated to the Trustees that when we prepared the budget all the numbers were correct however, one of the cost centers did not carry to total and this resolution will correct that.

There is also a resolution to correct the hourly rate for Road Employee 1.

The MECC Regional Council of Governments will hold their annual meeting at the Administrative office on January 12th at 1:00 pm.

In speaking to Mr. Monhollen regarding the Planning Session they looked at January 15th to do this however, Mr. Butcher may not be in town that day. We could do Admin and Fire that day and hold a session on a different day for Mr. Butcher. It was decided they would look at other potential dates so they could do it all in one day.

Mr. Eisel and Mr. Butcher will be meeting with a representative from OTARMA to look at if they will have coverage to include damage to our infrastructure items, i.e. the guardrail on Allen Road, culverts and those types of things.

The Ohio Township Association 2018 Winter Conference will be held January 31 to February 3. Registration is open.

There will be Zoning training presented by the Fairfield County Prosecutor's Office on February 6, 2018 beginning at 6:00 p.m. at the County Utilities Facility. Mr. Eisel can register anyone interested in attending.

The 2017 Chamber Annual Awards Dinner is February 9, 2018 at Zion Church in Pickerington. We may want to reserve (2) tables this year.

Mr. Dunlap made a motion to adopt Resolution 2018-0103-01 – Retain Sara Rose, LLP for Human Resources Issues on an 'As Needed' Basis. Seconded by Mr. Monhollen. Roll call vote: Mr. Dunlap, yes; Mr. Monhollen, yes; Mrs. Wilde, yes. Resolution carries 3-0.

Mr. Dunlap made a motion to adopt Resolution 2018-0103-02 – Retain Township Attorney on an Annual Basis for 2018 (Loveland). Seconded by

Mrs. Wilde. Roll call vote: Mr. Dunlap, yes; Mrs. Wilde, yes; Mr. Monhollen, yes. Resolution carries 3-0.

Mr. Dunlap made a motion to adopt Resolution 2018-0103-03 – Retain Township Attorney on an Annual Basis for 2018 (Brosius). Seconded by Mrs. Wilde. Roll call vote: Mr. Dunlap, yes; Mrs. Wilde, yes; Mr. Monhollen, yes. Resolution carries 3-0.

Mr. Dunlap made a motion to adopt Resolution 2018-0103-04 – Resolution Declaring it Necessary to Levy a Tax Outside the Ten-Mill Limitation for a Renewal of a Senior Services Levy at the May 8, 2018 Election. Seconded by Mrs. Wilde. Roll call vote: Mr. Dunlap, yes; Mrs. Wilde, yes; Mr. Monhollen, yes. Resolution carries 3-0.

Mrs. Wilde made a motion to adopt Resolution 2018-0103-06 – Adopt Agreement with Fairfield County Sheriff. Seconded by Mr. Monhollen. Discussion: Mr. Dunlap asked which one this was. Mr. Eisel said it was the one they started a long time ago (the original one). Roll call vote: Mrs. Wilde, yes; Mr. Monhollen, yes; Mr. Dunlap, yes. Resolution carries 3-0.

Mr. Dunlap made a motion to adopt Resolution 2018-0103-08 – Authorize Benefits for Administrative Office and Road Employees. Seconded by Mrs. Wilde. Roll call vote: Mr. Dunlap, yes; Mrs. Wilde, yes; Mr. Monhollen, yes. Resolution carries 3-0.

Mr. Dunlap commented that we needed to set the meeting dates for next year. Mr. Dunlap commented that normally the meetings are on the first and third Wednesdays, however, in July the first Wednesday is on July 4th so we will have to set a different date for that meeting.

Motions to be considered:

Mr. Monhollen made a motion to do the first and third with the possibility of discussing this at our Planning Sessions and looking at the possibility of conducting some meetings during the daytime; maybe the third week of the month so we have an opportunity for some people who cannot attend in the evening could potentially attend. This could be problematic and he has not talked to either of the Trustees but he would like to have some discussion. **Mr. Monhollen made a motion to conduct business at 7:30 p.m. on the first and third Wednesday of each month and move the July 4th meeting to July 5th and to discuss the possibility of conducting one meeting per month during the daytime at the planning session. Seconded by Mr. Dunlap. Roll call vote: Mr. Monhollen, yes; Mr. Dunlap, yes; Mrs. Wilde, yes. Motion 2018-0103A passes 3-0.**

Brian Sauer: Fiscal Officer

Mr. Sauer had no report other than a resolution for 2018 appropriations. **Mr. Dunlap made a motion to approve the amended Appropriations for General as it includes the amendments to the General and the MECC. Discussion: Chief Little said the amount for the MECC was \$192,034.74. Seconded by Mr. Dunlap. Roll call vote: Mr. Dunlap, yes; Mr. Monhollen, yes; Mrs. Wilde, yes. Amendment carries 3-0.**

On the overall motion with the Amendment – Mr. Dunlap, yes; Mr. Monhollen, yes; Mrs. Wilde, yes. Resolution carries 3-0.

Trustee Reports: Mr., Dunlap had no report but he announced the passing of a significant individual, Sam the Pumpkin Man Patterson.

Mrs. Wilde said she was excited to be on board here.

Mr. Monhollen reported Mr. Ricketts and Mrs. Mattei will be making a Community Authority 101 presentation to Pickerington City Council after their next regularly scheduled meeting on January 16th from approximately 8:00 to 8:15 p.m. There will be a Q & A period after the presentation with council members if they see fit.

Mr. Monhollen also reported that Vanessa Neikamp from the Pickerington Food Pantry is planning a spring fundraiser to be held April 28th from 7:00 to 11:00 p.m. at the Zion Church and it will be a black tie optional event.

Meetings (where there may be more than one Trustee present):

Old Business: None

Tabled Business: None

New Business: The next regularly scheduled meeting of the Violet Township Board of Trustees will be on Wednesday, January 17, 2018 at 7:30 p.m. at the Violet Township Administrative offices.

Pay Bills:

Mr. Dunlap made a motion to pay the bills. Seconded by Mr. Monhollen. Roll call vote: Mr. Dunlap, yes; Mr. Monhollen, yes; Mrs. Wilde, yes. Motion carries 3-0.

Mr. Dunlap made a motion to recess the Regular Trustee meeting and go into the scheduled Public Hearing for Case Number 08-ZC-2017 that was continued from the last meeting. Seconded by Mr. Monhollen. Roll call vote; Mr. Dunlap, yes; Mr. Monhollen, yes; Mrs. Wilde, yes. Motion carries 3-0.

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Pursuant to the ORC Section 121.22(G) (1) Mr. Dunlap made a motion to go into Executive Session at 8:16 p.m. to discuss/consider personnel issues after a 5 minute recess. Seconded by Mr. Monhollen. Roll call vote: Mr. Dunlap, yes; Mr. Monhollen, yes; Mrs. Wilde, yes.

Mr. Dunlap made a motion to come out of Executive Session at 8:34 p.m. Seconded by Mr. Monhollen. Roll call vote: Mr. Dunlap, yes; Mr. Monhollen, yes; Mrs. Wilde, yes. Motion carries 3-0.

Mr. Monhollen made a motion to adjourn the meeting at 8:35 p.m. Seconded by Mr. Dunlap. Roll call vote: Mr. Monhollen, yes; Mr. Dunlap, yes; Mrs. Wilde, yes. Motion carries 3-0.

Brian C. Sauer, Fiscal Officer

Joniann Goldberg, Administrative Assistant

Approved by:

Terry J. Dunlap, Sr., Trustee

Darrin Monhollen, Trustee

Melissa S. Wilde, Trustee

Date: _____