

## Violet Township Board of Trustees

March 01, 2017

Regular Meeting

Mr. Myers called the meeting to order at 7:30 p.m.

**Mr. Sauer called the roll: Trustees Harry W. Myers, Jr., Terry J. Dunlap, Sr.; and Darrin Monhollen were present. Others present were: Director of Operations, John Eisel; Chief Mike Little; Assistant Chief, Jim Paxton; Township Engineer, Greg Butcher; and Zoning Inspector, Kelly Sarko.**

Mr. Myers asked students from Tollgate Middle School: Abby Rowles and Kaci Naegele to lead the Trustees in the Pledge of Allegiance followed by a moment of silence honoring those who protect us here at home and abroad. Mr. Myers presented the students with certificates.

**Mr. Dunlap moved to accept, without public reading as submitted by the Fiscal Officer, the minutes of the Regular Trustee meeting of February 15, 2017. Seconded by Mr. Monhollen. Roll call vote: Mr. Dunlap yes; Mr. Monhollen, yes; Mr. Myers, yes. Motion carries 3-0.**

**Mr. Dunlap moved to accept, without public reading as submitted by the Fiscal Officer, the minutes of the Public Hearing on February 15, 2017 for Case Number 03-ZC-2016. Seconded by Mr. Myers. Roll call vote: Mr. Dunlap, yes; Mr. Myers, yes; Mr. Monhollen, yes, Motion carries 3-0.**

**Guest(s):** Ryan Jenkins, Treasurer and Dr. Valerie Browning-Thompson, Superintendent for Pickerington Local School District were present to talk about the upcoming school levy. Their slogan was 'plan for the future, invest in the future and protect our community investment.' The Pickerington School Board voted 5-0 to put a permanent improvement school levy on the May 2<sup>nd</sup> ballot. It will be a 3 mill continuing levy. It will cost the homeowner \$105 for every hundred thousand dollars of valuation. Ms. Browning-Thompson stated this is not a bond levy but you can actually borrow against this levy to do other larger projects and this is part of their plan.

Mr. Jenkins explained this would allow them to do regular maintenance so that in the future they are protecting the investment of the schools.

They have identified about \$23 million dollars they will need in just upkeep for the schools.

They supplied a 5 year forecast for all to see.

Mr. Dunlap asked if the million they said they transfer each year, if this passes they won't have to and he wondered if they were going to set it aside and not spend it for anything. Mr. Jenkins said no, but that will have a positive impact on all areas of operation. With that 5 million, it will stay in operations where they would like it to be.

### **Public Comment:**

None

### **County Authorities:**

None

### **Departmental Reports:**

#### **Fire Chief: Chief Mike Little:**

Chief Little had some general updates. He updated everyone on Station 591. Everything is going very well and it is moving along.

Chief Little, Chief Paxton and Doc have a meeting with Horton on March 6 to talk about a potential replacing of one of their Medics again.

Chief Little is presenting an educational session at BWC Safety Congress on March 8. Chief Little will be talking about Cancer and the Fire Service.

The Lancaster Bluecoat dinner is on March 13 honoring Lt. Jason Smith. Our May honoree will be Lt. Barry Wright.

Leader as Coach training on March 14-15 for Officers and Acting Officers.

The first resolution was for a class that was held to assist our personnel to more competently and effectively manage emergency incidents, we presented a seminar on Creating the Culture of Firefighter Resiliency and the cost was \$2,950.00. **Mr. Monhollen made a motion to adopt Resolution 2017-0301-01 – Firefighter Stress Issues Training Session. Seconded by Mr. Myers. Roll call vote: Mr. Monhollen, yes; Mr. Myers, yes; Mr. Dunlap, yes. Resolution carries 3-0.**

The next resolution amendments appropriations. **Mr. Myers made a motion to adopt Resolution 2017-0301-02 – Amendment to 2017 Fire Fund Appropriations. Second by Mr. Monhollen. Roll call vote: Mr. Myers, yes; Mr. Monhollen, yes; Mr. Dunlap, yes. Resolution carries 3-0.**

The next resolution was to make a transfer. **Mr. Monhollen made a motion to adopt Resolution 2017-0301-03 – Transfer of Funds. Second by Mr. Dunlap. Roll call vote: Mr. Monhollen, yes; Mr. Dunlap, yes; Mr. Myers, yes. Resolution carries 3-0.**

The next resolution was to make a transfer. **Mr. Myers made a motion to adopt Resolution 2017-0301-04 – Transfer of Funds. Seconded by Mr. Monhollen. Discussion:** Mr. Dunlap asked if these three resolutions were all for the building. Chief Little said no the two others were to pay the bonds for the building and the million is going to our Capital Fund **Roll call vote: Mr. Myers, yes; Mr. Monhollen, yes; Mr. Dunlap, no. Resolution carries 2-1.**

The next resolution was to pay for “Leader as Coach – Improving Firefighter Performance”. **Mr. Monhollen made a motion to adopt Resolution 2017-0301-05 – Officer Leadership Training. Seconded by Mr. Myers. Roll call vote: Mr. Monhollen, yes; Mr. Myers, yes; Mr. Dunlap, yes. Resolution carries 3-0.**

The next resolution was we are recommending reclassification of Uriah Landoll to Part-Time Level 1. **Mr. Dunlap made a motion to adopt Resolution 2017-0301-07 – Reclassify Volunteer Firefighter to Part-Time Level 1. Seconded by Mr. Monhollen. Roll call vote: Mr. Dunlap, yes; Mr. Monhollen, yes; Mr. Myers, yes. Resolution carries 3-0.**

The last resolution was that Firefighter Chad Mathias has tendered his resignation to the department. **Mr. Monhollen made a motion to adopt Resolution 2017-0301-08 – Resignation of Part-Time Firefighter. Seconded by Mr. Myers. Roll call vote: Mr. Monhollen, yes; Mr. Myers, yes; Mr. Dunlap, yes. Resolution carries 3-0.**

#### **Township Engineer: Greg Butcher**

Mr. Butcher reported paving bids are due at Pickerington City Hall on March 10, 2017 at 10 am. We have at least 6 perspective bidders that have received bid packages. This is the combined project with the City of Pickerington.

Mr. Butcher has been working on the Safe Routes to School funding application for new sidewalk along the west side of Ault Road. Application is due March 3. Mr. Butcher has a resolution this evening for consideration.

Mr. Butcher reported we are up to 650 tons of salt ordered of the 1,100 tons contracted.

Mr. Butcher met with the representative with ACD.net to talk about the cell tower in Chevington Woods North and New England Acres subdivisions. Mr. Butcher has identified two locations that make sense from an aesthetics perspective. They are within the right of way, as we knew. He feels the locations are as inconspicuous as they can be and they are in the location of other poles. They offered to have these poles made from metal which allow future co location on them and he wanted the board's blessing before moving forward. The board said silver would be the most neutral color. Mr. Myers asked if they were good with the locations Mr. Butcher picked. Mr. Butcher said yes they would.

There was a meeting with ODOT last Thursday with City of Pickerington, Violet Township and County staff regarding the future vision of the US 33 corridor within the Pickerington/Violet Township area. Discussions centered on a conceptual interchange location. Consensus of those in attendance preferred an interchange closer to Allen Road and merged with the conceptual US 33 to I 70 connector concept.

Mr. Butcher reported Fairfield County Engineer, Jeremiah Upp, was invited to Washington D.C. by Representative Stivers to talk about infrastructure funding as part of President Trump's infrastructure initiative. The US 33 to I 70 connector was a topic of discussion as it appears Representative Stivers is supportive of the project concept.

Mr. Butcher's staff attended a seminar sponsored by Advanced Drainage Systems (ADS). The seminar discussed new product advances and pipe installation guidelines.

Mr. Butcher wanted to elaborate on his Safe Routes to School Resolution. He thinks this sends a message to ODOT that we do have a great degree of support for this effort and he read some 'whereas' from the resolution. **Mr. Dunlap made a motion to adopt Resolution 2017-0301-12 – Support 2017 Safe Routes to School Application. Seconded by Mr. Monhollen. Roll call vote: Mr. Dunlap, yes; Mr. Monhollen, yes; Mr. Myers, yes. Resolution carries 3-0.**

Mr. Monhollen thanked Mr. Butcher for all the hard work he put into the application.

#### **Director of Operations: John Eisel**

Mr. Eisel reported as of today we have processed 37 opt out requests for the single trash hauler on behalf of our residents. There were not less 250 calls into the office. Some of those calls were residents saying they didn't know anything about this. Mr. Eisel traced back our steps when this began and the number of times we have communicated about the single trash hauler program which was no less than 21 times through the newspaper, the magazines, the website, social media and that does not include how many times on social media it has been shared. He thought it was important that we could convey to those that no less than 6 times was this conveyed to their homes through the Pickerington Magazine and the direct mail letter.

Mr. Eisel attended the Lancaster Fairfield Public Transit public hearing on 2-21. There is a 30 day comment period and then the information will be submitted to ODOT.

Peggy Portier has begun the process of scanning our documents.

The 'connection to city streets' issue has been resolved through our 2-23-17 meeting. The Mayor vowed that should there be anything we need to make this right, the City will be happy to provide that to us. Mr. Butcher added we think this important for the record and it is important to have in writing, the philosophy that the City exercised was in writing to us and we will request that in return. Mr. Eisel added, in working with the County Prosecutor in regards to this, our legal counsel is still going to continue his venture of he will provide us with a written opinion. So should this incident happen with another administration sometime in the future, we will have that document to refer to.

The furnace at the FCSO Substation was replaced by Kessler Heating and Cooling on 2-24-17 at a cost of \$2,495.

The US 33/ODOT meeting was held on 2-23 at the County Utilities complex.

The BWC 2017 Safety Congress is being held March 8<sup>th</sup> to the 10<sup>th</sup> at the Convention Center.

**Mr. Eisel reported Resolution 2017-0301-06 is to prohibit medical marijuana cultivators, processors or retail dispensaries. This is afforded to us through House Bill 523 that Townships can do this to protect the health, safety and welfare of our residents. Mr. Dunlap made a motion to adopt Resolution 2017-0301-06 – Marijuana Resolution to Prohibit. Seconded by Mr. Monhollen. Discussion:** Mr. Myers asked if this had gone through the Prosecutor's Office. Mr. Eisel said yes it had come from them. **Roll call vote: Mr. Dunlap, yes; Mr. Monhollen, yes; Mr. Myers, yes.**

The second resolution 2017-0301-09 is a Resolution to Amend the Zoning Resolution of Violet Township, Fairfield County, Ohio – Zoning Amendment Case #03-ZC-2016 The Enclave at Meadowmoore Planned Residential District (PD). **Mr. Myers made a motion to adopt Resolution 2017-0301-09. Seconded by Mr. Monhollen.**

Ms. Sarko read the following items into the record after the approval of the Resolution to approve Case Number 03-ZC-2016:

- Zoning Text revision date
- Vicinity Map and Existing Conditions; Site Plan; Conceptual Utility Plan; Conceptual Landscape Plan; Landscape Enlargements; Landscape Details dated November 21, 2017
- Open Space and Pedestrian Circulation Plan dated January 26, 2017
- Anticipated Phasing Plan and the Setback Plan dated November 21, 2016
- Illustrative Site Plan dated November 9, 2016
- Optional Side Patios, dated October 7, 2016
- Streetscape
- Conceptual Architecture dated October 7 and October 31, 2016
- Zoning Description dated September 7, 2016
- Exhibit "F" will be the Agreement between Donley Homes Inc. and Violet Township Board of Trustees for Payment Towards Public Improvements Relating to the Enclave at Meadowmoore Development

**Roll call vote: Mr. Myers, yes; Mr. Monhollen, yes; Mr. Dunlap, yes. Resolution carries 3-0.**

Mr. Myers asked if someone who has never taken trash and has a big dumpster that gets picked up every two weeks at a farm site (that is where he takes it) has to fill out the form. Mr. Eisel said he did need to fill out the form. Otherwise he will end up getting a bill for service. The purpose of the 'opt out form' #1 – so he or she doesn't have to pay for trash service twice (which they currently don't do today) but the mailing went out as a blanket mailing to every household in Violet Township.

#### **Upcoming Events –**

There were no upcoming events

#### **Brian Sauer: Fiscal Officer**

Mr. Sauer reported our annual report has been submitted to the State. The only thing outstanding with that has to do with one of the resolutions we will do tonight. One of the requirements the state requires now is notes that go along with those. Upon the board's approval Julian & Grube, Inc. is going to assist us with that and will review those so we can turn them in.

Mr. Sauer reported 2016 is closed out.

The first resolution is to authorize an agreement with Julian & Grube, Inc. for 2016 for a three (3) year engagement that would not exceed \$1,000.00. **Mr. Dunlap made a motion to adopt Resolution 2017-0301-10. Seconded by Mr. Monhollen.**

**Discussion:** Mr. Myers asked if this was \$1000.00 a year. Mr. Sauer it was and Mr. Myers said the resolution didn't really say this. Mr. Eisel said he would put a strike through and put 'per year' on the resolution. **Roll call vote: Mr. Dunlap, yes; Mr. Monhollen, yes; Mr. Myers, yes. Resolution carries 3-0.**

The next resolution is simply to go ahead and appropriate \$154,870.00 from unappropriated funds from the General Fund to the transfers out. **Mr. Myers made a motion to adopt Resolution 2017-0301-11. Seconded by Mr. Monhollen. Roll call vote: Mr. Myers, yes; Mr. Monhollen, yes; Mr. Dunlap, yes. Resolution carries 3-0.**

**Trustee Reports:**

Mr. Dunlap said he attended the Route 33 meeting that Mr. Eisel and Mr. Butcher talked about.

Mr. Monhollen attended a meeting for Food Pantry Board. The large topic of discussion was the Food Truck Frenzy which will be Sunday, June 4<sup>th</sup>. Over the first two years this has earned the Food Pantry \$45,000.00. **Mr. Monhollen moved that they donate a budgeted amount to the Food Pantry which was \$5,000. Mr. Myers seconded the motion. Discussion:** Instead of going to the Food Pantry it will go to the Food Truck Frenzy. Mr. Monhollen said we would have a banner on stage. Mr. Eisel said it would be set up as the Violet Township Food Truck Plaza. **Roll call vote: Mr. Monhollen, yes; Mr. Myers, yes; Mr. Dunlap, Motion 2017-0301A carries 3-0.**

**Meetings (where there may be more than one Trustee present):**

**Old Business:** None

**Tabled Business:** None

**New Business:** The next regularly scheduled meeting of the Violet Township Board of Trustees will be on Wednesday, March 15, 2017 at 7:30 p.m. at the Violet Township Administrative offices.

**Pay Bills:**

**Mr. Dunlap made a motion to pay the bills. Seconded by Mr. Myers. Roll call vote: Mr. Dunlap, yes; Mr. Myers, yes; Mr. Monhollen, yes. Motion carries 3-0.**

**Mr. Dunlap made a motion to take a 10 minute recess and then go into Executive Session at 8:35 p.m. per the Ohio Revised Code Section 121.22 (G)(1) – To discuss personnel issues to include the three Trustees, Greg Butcher and John Eisel and Brian Sauer will be included. Seconded by Mr. Myers. Roll call vote: Mr. Dunlap, yes; Mr. Myers, yes; Mr. Monhollen, yes. Motion carries 3-0.**

**Mr. Myers made a motion to come out of Executive Session at 9:30 pm. Seconded by Mr. Dunlap. Roll call vote: Mr. Myers, yes; Mr. Dunlap, yes; Mr. Monhollen, yes. Motion carries 3-0.**

**Mr. Dunlap made a motion to adjourn the meeting at 9:31 pm. Seconded by Mr. Myers. Roll call vote: Mr. Dunlap, yes; Mr. Myers, yes; Mr. Monhollen, yes. Meeting adjourned at 9:31 pm.**

Respectfully Submitted:

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Brian C. Sauer, Fiscal Officer

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Joniann Goldberg, Administrative  
Assistant

Approved by:

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Terry J. Dunlap, Sr., Trustee

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Darrin Monhollen, Trustee

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Harry W. Myers, Jr., Trustee

Date: \_\_\_\_\_