

# Violet Township Board of Trustees

September 7, 2016

Regular Meeting

Mr. Dunlap called the meeting to order at 7:30 p.m.

**Mr. Sauer called the role: Trustees Terry J. Dunlap, Sr.; Harry W. Myers, Jr. and Darrin Monhollen were present. Others present were: Fiscal Officer, Brian Sauer; Director of Operations, John Eisel; Fire Chief, Mike Little; Zoning Inspector, Kelly Sarko; and Fiscal Assistant, Melissa Tremblay.**

Mr. Dunlap led the Trustees in the Pledge of Allegiance followed by a moment of silence honoring those who protect us here at home and abroad.

**Mr. Myers moved to approve, without public reading as submitted by the Fiscal Officer, the minutes of the Regular Trustee meeting of August 17, 2016. Seconded by Mr. Monhollen. Roll call vote: Mr. Myers, yes; Mr. Monhollen, yes; Mr. Dunlap yes. Motion carries 3-0.**

**Mr. Monhollen moved to approve, without public reading as submitted by the Fiscal Officer, the minutes of the Public Hearing for Heron Crossing of August 17, 2016. Seconded by Mr. Dunlap. Roll call vote: Mr. Monhollen, yes; Mr. Dunlap yes; Mr. Myers, abstain. Motion carries 2-0 with one abstention.**

**Mr. Myers moved to approve, without public reading as submitted by the Fiscal Officer, the minutes of the Public Hearing for Meadowmoore Reserve Modification of Approved Development Plan and Text of August 17, 2016. Seconded by Mr. Monhollen. Roll call vote: Mr. Myers, yes; Mr. Monhollen, yes; Mr. Dunlap yes. Motion carries 3-0.**

## **Public Comment:**

James R. Blair of 9368 Circle Drive, Pickerington addressed the Trustees about the deterioration of the pavement at the southwest corner of Shalemar Drive and Circle Drive. Mr. Dunlap said that the township would come out to evaluate the problem and patch the pavement where needed.

## **County Authorities:**

None

## **Departmental Reports:**

### **Fire Chief: Mike Little**

There were four (4) resolutions for consideration and some general updates. Assistant Chief Paxton is off, but is being updated about activities within the department.

Chief Little met with the Lt. Allison Wendt and Lt. Brett Bowen, members of the department's fitness committee, and Matt Wenning from Wenning Strength. Mr. Wenning is a world-class weight lifter and body builder and has his own gym in Columbus. He does personal training and works with several fire departments in Central Ohio. Washington Township Fire Department (Dublin, Ohio) has worked with him for five years and they have seen their injury rates and Worker's Compensation rates decrease. They have also seen an impressive increase in the overall strength of their firefighters. Mr. Wenning's fee would be \$350.00 to \$450.00 per week for once a week visits that would have him meeting with each crew once every three weeks. He would develop individual exercise regiments for each firefighter. Over time, our firefighters should see improvement in core strength and overall strength that would help decrease their potential for injury. Chief Little recommended that the department utilize Mr. Wenning October through December and then evaluate if his services should be continued in 2017. Mr. Dunlap questioned the cost for 2017. Chief Little said that it would be in the neighborhood of \$18,000.00 to \$20,000.00 and there is \$20,000.00 in the fitness

fund annually that could be used for this expense. Health and wellness is one of the department's biggest issues moving forward and this would be an opportunity to improve the fitness of employees, some of whom are not as fit as others. Department employees have used the services of a physical therapist for about ten years and the employees would help determine if this new program was worthwhile. There is money left in the fitness fund for 2016 that will pay for the three-month trial period. There is no contract to sign and we would be billed monthly. No action by the trustees is needed.

The temporary home for Station 591 will be delivered later this week or next week. Township staff has been working to get the utilities connected. The building will be set on September 15th in the northwest corner of the township maintenance facility. The anticipated move-in date for personnel is mid to late October. Chief Little expressed his appreciation to Mr. Butcher, Township Engineer, for helping to accommodate the firefighters at the maintenance facility.

Chief Little updated the trustees on the At&T fiber optic lines that need to be relocated at the new fire house project site. Robertson Construction estimated moving the lines will delay the project for up to three and a half months and cost an additional \$212,211.00 (best case scenario with an easy winter) to \$271,733.00 (worst case scenario with a bad winter). This does not include the charges from AT&T. We have talked to the site contractor, Massana, about doing the work to move the lines. It would be about \$14,000.00 less, but, although they have done this type of work in Atlanta, GA, they have never done it in Ohio. If Massana does the work, we would have to pay an AT&T official to be onsite lessening the cost savings. Chief Little is not sure if it would be worth it. Another advantage to using Massana is we would have more control over the timeline. He thinks that there are things we can do to coordinate timing with Massana and At&T to decrease the construction delay.

Chief Little will be out of town September 19-25.

The first resolution was to purchase a lift for the maintenance facility at a cost not to exceed \$49,986.21. The current lift is unable to handle the newer vehicles with tandem axles. The cost includes the trade-in value of the old lift. **Mr. Myers moved to adopt Resolution 2016-0907-02 – Purchase Lift for Maintenance Facility. Seconded by Mr. Monhollen.** Discussion: Mr. Dunlap asked if the current units would be traded in and if the new lift would be moveable like the old one. Chief Little said yes, they will work the same way. **Roll call vote: Mr. Myers, yes; Mr. Monhollen, yes; Mr. Dunlap, yes. Motion carries 3-0.**

The second resolution was to authorize the cost of \$167,944.84 to relocate the AT&T fiber optic lines at the new fire house construction site. **Mr. Myers made a motion to adopt Resolution 2016-0907-03 – Authorize AT&T Fiber Optic Line Relocation Costs. Seconded by Mr. Monhollen.** Mr. Dunlap explained for the audience that no one had been unaware of the fiber optic cable located under the construction site for the new firehouse. It was installed without a permit in the 1970s. The six conduits must be moved prior to construction. **Roll call vote: Mr. Myers, yes; Mr. Monhollen, yes; Mr. Dunlap, yes. Motion carries 3-0.**

The third resolution was to repair landscaping on neighboring property damaged by fire apparatus during a working fire call in the Blacklick-Eastern/Toll Gate Road area. The cost is not to exceed \$2614.94. The repairs will be done by COMO Property Services, who submitted the lowest bid, as it was determined that the township service department could not do it at a lesser cost. **Mr. Dunlap made a motion to adopt Resolution 2016-0907-04 – Authorize Landscape Repair. Seconded by Mr. Myers. Roll call vote: Mr. Dunlap, yes; Mr. Myers, yes; Mr. Monhollen, yes. Motion carries 3-0.**

The fourth resolution was to authorize a temporary leave of absence for part-time firefighter Drew Stevens who was recently hired by Mifflin Township Division of Fire. He requested a temporary leave of absence from September 6 through December 2, 2016, while he completes his orientation training there. **Mr. Monhollen made a motion to adopt Resolution 2016-0907-08 – Firefighter Leave of Absence. Seconded by Mr. Myers.** Discussion: Mr. Dunlap asked if the firefighter could come back as a part-timer after the leave of absence. Chief Little said yes. **Roll call vote: Mr. Monhollen, yes; Mr. Myers, yes; Mr. Dunlap, yes. Motion carries 3-0.**

**Township Engineer: Greg Butcher**

Mr. Butcher reported a walkthrough was conducted Monday, August 22 for the Mingo Estates Phase II Infrastructure Project. Staff from Violet Township, the City of Pickerington and Fairfield County Utilities provided items needing correction to the contractor, Columbus Asphalt. The township's main concern is restoration of disturbed areas which includes topsoil, regrading and reseeding. He will continue to address the issue with Columbus Asphalt to get it done as soon as possible, but it may not be until the weather is cooler.

The Stonecreek Drive improvements continue to be a work in progress. The majority of curb has been installed. The water line has been installed and tested. A portion of the water line was relocated along Stonecreek Drive near the township administrative office. The necessary reconnection to our building is expected sometime after September 23<sup>rd</sup>. The reconnection will disrupt service to our building and the office building next door for one day. Overall, Mr. Butcher is pleased with the work. They are on schedule and there are no change orders.

There was a walkthrough with Columbus Asphalt to review the Senior Center parking lot on August 22<sup>nd</sup>. There were no punch list items provided and Mr. Butcher regards the contract as completed pending trustee approval. We are still waiting for South Central Power to install utility poles for exterior lighting, but this does not involve the paving contractor.

Mosquito spraying began last night and will continue tonight and Thursday. This is a contracted service.

New berm was placed on Allen, Busey and School House Roads. A combination of imported material and recycled material was used. The recycled material was gathered from our pavement maintenance program this year.

Items of interest from Mid Ohio Regional Planning Commission (MORPC):

1. The annual state TRAC (Transportation Review Advisory Council) list is available now showing large transportation projects around the state. One project of interest to us is a request for funds for detailed designs of Phase 2 & 3 of the Far East Freeway Project. This includes a redesign of I-70 around the I-270 and Brice Road interchanges. Mr. Butcher provided handouts of the TRAC list to the trustees.
2. Annual crash data as compiled by MORPC was provided to the trustees
3. Insight 2050 is a MORPC initiative on planning for the next 30 years. He and Mr. Eisel have attended several meetings and presentations about it. They would like permission to invite MORPC representatives to come here to give a short presentation.
4. Two Fairfield County projects were submitted for federal funding:
  - a. Single Lane roundabout at Pickerington and Refugee Road. This is a \$2.2 million project and a \$1.6 grant was requested by the Fairfield County Transportation Improvement District
  - b. Intersection modifications at Center St/MilnorRd/Meadows Blvd and Stemen Rd. This involves an extension of Stemen Road. The total project is \$6.6 million and the City of Pickerington has requested \$4.6 million in federal funds.

Fairfield County Community Action contacted Mr. Butcher today about the township having an Adopt-A Road program. Apparently they were approached by someone in Pickerington wanting to adopt a road. Community Action would provide supplies needed including trash bags, gloves and signs identifying the road. The township would pick the road. He will provide more information at the next meeting.

We do not have the schedule yet from the Shelly Company for chip sealing. Rejuvenator will be placed on Stemen Road soon. Mr. Dunlap commented that he would hope the Rejuvenator is not applied until after the berms, grading and seeding are done on Stemen Road so that mud is not tracked back out on top of it. Mr. Butcher said they would continue to push back the date of the Rejuvenator application until the rest was done.

Mr. Myers asked if we were still watering the trees in Busey Park. Mr. Butcher said yes and considering the weather this year, he thinks they look pretty good. Mr. Myers agreed that the maples were doing well. Mr. Myers asked if the hay had been cut and baled lately. Mr. Butcher said that it was cut over the weekend and Mr. Dunlap confirmed that it was baled today. This was the second time this year. Mr. Dunlap asked if we were trading the hay for straw. Mr. Butcher said no arrangements have been made for that. It will be pursued.

Mr. Butcher presented a resolution to authorize consulting services for pavement management. **Mr. Dunlap made a motion to adopt Resolution 2106-0907-07 – Authorize Proposal from JG3 Pavement Management Consulting Services. Seconded by Mr. Myers.** Mr. Dunlap explained to the audience that the township regularly evaluates the roads, but since the road levy passed earlier this year it has decided to utilize a professional service to evaluate and rank them in order of repaving priority. **Roll call vote: Mr. Dunlap, yes; Mr. Myers, yes; Mr. Monhollen, yes. Motion carries 3-0.**

**Director of Operations: John Eisel**

Mr. Eisel reported on the single trash hauler stating to date we have 6 different companies that have come in and picked up a bid package. The bids are due back September 12 by 11:00 AM when the bid opening will be held at the township office.

There have been (2) addendums issued.

Spires Paving sealed the Administrative Office parking lot Saturday, August 20<sup>th</sup>. He is waiting to hear back from one of their representatives about improvements that need to be made.

The annual agreement with South Central Power for the Eastchester lighting has been completed and filed with the county auditor for the 2017 tax assessment.

Regarding the Cooperative Land Use Planning, Mr. Eisel travelled to Union County with Liberty Schindel, Pickerington Economic Development Director, to meet with Eric Phillips, Executive Director of Union County. He and Ms. Schindel also met with staff from the city of Dublin regarding their Crossroads Area Plan which involves a county, two township, two cities and a regional planning commission cooperating in the development plan of the US33/OH161/Post Road area. He and Ms. Schindel also travelled to Washington Township/Centerville near Dayton to discuss their joint land use plan and visit their community center. The trips were very informative.

Mr. Eisel provided the trustees with a revised draft of a proposed noise resolution. He and Lt. Lape from the Sheriff's office met with the county prosecutor's office this afternoon for advice. He has already sent the revised draft to the prosecutor's office for review. The next step is to meet with the staff at the Municipal Court to get their input.

Mr. Eisel, Mr. Dunlap and Chief Little attended the annual township dinner at MORPC last week. There was a nice presentation and it was well attended.

The next Senior Center Luncheon will be held September 20<sup>th</sup> at noon. Ted Hackworth invited the trustees to attend and hear the presentation by Carrie Woody from Lancaster Fairfield Public Transit about the new bus routes in Violet Township.

Mr. Eisel and Mr. Butcher met with Carrie Woody about the additional bus routes starting in our area and providing assistance with installation of the bus stop signs. All the materials will be provided by Lancaster Fairfield Public Transit. He provided the trustees with a sample of the signs. There will be 28 different stops that will run daily. The stops will run hourly and future plans include grants to double that so the stops will run every 30 minutes. We are seeing a lot of return on our investment with Public Transit and they are very appreciative of our support.

The 2017 health care plan renewal was received on September 2<sup>nd</sup> and staff will begin work for our 2017 coverage. Copies were provided to the trustees.

Mr. Eisel recognized Mr. Butcher for his work in providing extensive information regarding our road inventory to JG3 and our use of GIS which significantly reduced the cost for the pavement management services.

Mr. Eisel presented two resolutions for consideration. The first resolution was for the Heron Crossing development. **Mr. Monhollen made a motion to adopt Resolution 2016-0907-05 – To Approve Final Plat for Heron Crossing Section 1, Deed Restrictions and Tot Lot. Seconded by Mr. Dunlap.** Mr. Dunlap asked if the trustees needed to address anything other than what was discussed at the last meeting. Ms. Sarko said that Shawn Lanning and Doug Tailford with MI Homes were working diligently to correct any questions or concerns she has with the development text or plat. Mr. Dunlap asked if this resolution should be

approved before the corrections are made. Ms. Sarko said they have already provided some corrections. The deed restrictions are still with legal counsel. She is confident that they will make the corrections to her satisfaction. **Roll call vote: Mr. Monhollen, yes; Mr. Dunlap, yes; Mr. Myers, abstain. Motion carries 2-0 with 1 abstention.**

The second resolution was for Meadowmoore Reserve. **Mr. Myers made a motion to adopt Resolution 2016-0907-06 – Resolution Approving the Modifications to the Meadowmoore Reserve Planned District (PD) and Preliminary Plan Approval. Seconded by Mr. Monhollen.** Mr. Dunlap asked if the trustees needed to address anything other than what was discussed at the last meeting. Ms. Sarko said that they added a request for divergence to the development text and everything has been changed to her satisfaction. Mr. Dunlap asked if the site angles at the entrance to Ault Road was sufficient so that shrubbery would not obstruct the view of traffic on Ault Road. He was concerned that vehicles exiting Meadowmoore not have to pull up past the stop bar to see traffic on Ault Road. Mr. John Donnelly, the developer, stated that he had not personally view that, but it would be addressed. **Roll call vote: Mr. Myers, yes; Mr. Monhollen, yes; Mr. Dunlap, yes. Motion carries 3-0.**

Mr. John Donnelly thanked the trustees and Ms. Sarko for the months of work involved with the Meadowmoore Reserve development.

**Fiscal Officer:**

Mr. Sauer had one resolution to accept the amounts and rates we were given by the county budget commission at the budget hearing. Mr. Dunlap asked if everyone was happy with what we were given. Mr. Sauer said yes, he had not heard anything to the contrary. **Mr. Monhollen made a motion to adopt 2016-0907-01 – Resolution Accepting the Amounts & Rates as Determined by the Fairfield County Budget Commission & Authorizing the Necessary Tax Levies & Certifying them to the County Auditor. Seconded by Mr. Myers. Roll call vote: Mr. Monhollen, yes; Mr. Myers, yes; Mr. Dunlap, yes. Motion carries 3-0.**

**Trustee Reports:**

Mr. Myers said that he thinks the township should do a proclamation for the Pickerington Public Library and Pickerington-Violet Township Historical Society in honor of the Carnegie Library 100<sup>th</sup> Anniversary Celebration on September 18, 2016. Mr. Eisel will take care of that.

Mr. Dunlap reported that he had asked Mr. Butcher to explore with ODOT the possibility of adding a traffic light and turn lanes on SR 204 at Ault Road. He said that on SR 13 in Perry County near Sheridan High School there were newly installed turn lanes and a traffic light. In the past, ODOT has denied our request for a light at Ault Road saying it was not warranted. Mr. Dunlap would like to know the comparison of traffic at the SR 204/Ault Road intersection versus SR 13 near Sheridan High School. He thinks there is must more traffic here than in Perry County and if a traffic light is warranted there, it should be warranted here. Mr. Myers asked when the light was added and who paid for it. Mr. Dunlap said the light was installed this year. Mr. Butcher said that it was an ODOT project, not the school. He had confirmed that the new light on SR 13 was an ODOT project that was installed because a signal was warranted. He was told that ODOT has significant right-of-way on SR 13. In regard to ODOT District 5 where we are located, we are a more urban area compared to the rural area in much of the rest of the district. Mr. Butcher will make the request to ODOT for a traffic light on SR 204, but may need to discuss right-of-way at a later date. There is not much right-of-way around the SR 204/Ault Road intersection. In the past ODOT has been open to discussing improvements, but they may look to other entities to share in the cost.

**Trustees out of Office Meetings Where More than one (1) Trustee present:**

Carnegie Library 100<sup>th</sup> Anniversary Celebration, Sunday, September 18, 2016, 2:00-4:00 PM at the Pickerington-Violet Township Historical Society, 15 E. Columbus Street, Pickerington, OH 43147.

Senior Center Luncheon, Tuesday, September 20, 2016, 12:00 PM at 150 Hereford Dr, Pickerington, OH 43147.

**Old Business:**

None

**Tabled Business:**

None

**New Business:**

The next regularly scheduled meeting of the Violet Township Board of Trustees will be Wednesday, September 21, 2016 at 7:30 p.m. at the Violet Township Administrative offices.

**Pay Bills:**

**Mr. Monhollen made a motion to pay the bills. Seconded by Mr. Myers. Roll call vote: Mr. Monhollen, yes; Mr. Myers, yes; Mr. Dunlap, yes. Motion carries 3-0.**

**Mr. Dunlap made a motion at 8:20 PM to go into executive session to discuss personnel issues pursuant to §121.22 (G)(1) of the Ohio Revised Code after a ten minute recess. Seconded by Mr. Myers. Roll call vote: Mr. Dunlap, yes; Mr. Myers, yes; Mr. Monhollen, yes. Motion carries 3-0.**

**Mr. Myers made a motion to come out of executive session at 9:30 pm. Seconded by Mr. Monhollen. Roll call vote: Mr. Myers, yes; Mr. Monhollen, yes; Mr. Dunlap, yes. Motion carries 3-0.**

**Mr. Monhollen made a motion to adjourn the meeting. Seconded by Mr. Myers. Roll call vote: Mr. Monhollen, yes; Mr. Myers, yes; Mr. Dunlap, yes. Motion carries 3-0. Meeting adjourned at 9:31 p.m.**

Respectfully Submitted:

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Brian C. Sauer, Fiscal Officer

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Joniann Goldberg, Administrative Assistant

Approved by:

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Terry J. Dunlap, Sr., Trustee

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Darrin Monhollen, Trustee

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Harry W. Myers, Jr., Trustee

Date: \_\_\_\_\_