

Violet Township Board of Trustees

July 20, 2016

Regular Meeting

Mr. Dunlap called the meeting to order at 7:30 p.m.

Mr. Sauer called the roll: Trustees Terry J. Dunlap, Sr.; Harry W. Myers, Jr. and Darrin Monhollen were present. Others present were: Fiscal Officer, Brian Sauer; Director of Operations, John Eisel; Fire Chief, Mike Little; Assistant Fire Chief James Paxton; and Township Engineer, Greg Butcher. Ms. Sarko was also present.

Mr. Dunlap led the Trustees in the Pledge of Allegiance followed by a moment of silence honoring those who protect us here at home and abroad.

Mr. Myers moved to approve, without public reading as submitted by the Fiscal Officer, the minutes of the Regular Trustee meeting of July 6, 2016. Seconded by Mr. Monhollen. Roll call vote: Mr. Myers, yes; Mr. Monhollen, yes; Mr. Dunlap, yes. Motion carries 3-0.

Mr. Myers moved to approve, without public reading as submitted by the Fiscal Officer, the minutes of the Special Meeting of July 15, 2016. Seconded by Mr. Monhollen. Roll call vote: Mr. Myers, yes; Mr. Monhollen, yes; Mr. Dunlap, yes. Motion carries 3-0.

Recognition of Guests:

None

Public Comment:

J.R. Blair of 9368 Circle Drive, Pickerington, Ohio was present. He discussed his neighbor's tires which had been used to grow potatoes and they have fallen over, collecting water and will become a mosquito breeding ground. His concern was the Zika virus. Mr. Dunlap asked Ms. Sarko to investigate this with the Board of Health. Ms. Sarko said she would email her in the morning.

County Authorities:

None

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None

Departmental Reports:

Fire Chief: Mike Little

There were eight resolutions for consideration.

Chief Little reported he met with Columbus Division of Fire about Community Paramedicine delivery and collaboration with them.

Chief Little reported he received the AG opinion about Community Paramedics; met with County Prosecutor to discuss further; Dr. Zeeb also attended. The opinion was favorable. Jason Dolin outline some areas that we need to get further clarification that has to do with scope of practice and a few legislative things. Mr. Dunlap asked about having a contract. Chief Little said we have to have a contract in force with the other departments. Kristi is researching this to find out what contracts we may or may not have.

Bids for testing companies will be opened at the Admin office on July 26 at 11am. Chief Paxton will be here for that. This is for testing for Station 591.

Chief Little and Chief Paxton will attend the annual Safety Services Dinner at the Wigwam on July 28th.

Runs are down 3% from last year.

Patient transports are down 2.5% from last year.

EMS receipts are still down 8% from last year; we were down over 20% in April.

Lieutenant Postage made 11 visits as the Community Medic.

The first resolution was to declare excess equipment. Due to recent upgrades, we would like to declare one of our ice rescue sleds as excess equipment. **Mr. Myers made a motion to adopt Resolution 2016-0720-01 – be it resolved by the Board of Trustees of Violet Township, Fairfield County, Ohio, declares the above mentioned equipment as excess and not needed for public use, and authorize the Fire Chief or his designee to enter into agreements as necessary for the sale, trade-in or disposal thereof. Seconded by Mr. Monhollen. Discussion:** Mr. Dunlap said he had seen some things on the news about underwater rescue and there was question as to whether fire departments could do it and asked if this fell under that category. Chief Little said no, we are not doing underwater rescue; we are doing water rescue of people that are stranded or struggling in the water or people that have fallen through the ice. If it becomes an underwater rescue situation we have to notify either the County Special Ops Team or Columbus Dive Team. Mr. Eisel said there is pending legislation that would provide the opportunity for the Fire Departments to recover costs if instead of being a rescue it was a recovery. **Roll call vote: Mr. Myers, yes; Mr. Monhollen, yes; Mr. Dunlap, yes. Resolution carries 3-0.**

The second resolution was to authorize the sale of excess equipment. Millersport Fire has expressed their desire to purchase the ice rescue sled we declared as excess in the preceding resolution. **Mr. Dunlap made a motion to adopt Resolution 2016-0720-02 – that the Violet Township Board of Trustees agrees to sell one (1) Ice Rescue Sled to the Millersport Fire Department in exchange for the sum of \$1.00 (one-dollar). Seconded by Mr. Monhollen. Roll call vote: Mr. Dunlap, yes; Mr. Monhollen, yes; Mr. Myers, yes. Resolution carries 3-0.**

The third resolution was for a change order authorization for new station 591 project. During construction the cost of change orders may exceed the current limit the Fire Chief is authorized to approve. Deferring decisions on change orders may cause a delay in the completion of the project. They are asking for the Fire Chief's limit be increased specific to, and for the duration of, this project. **Mr. Myers made a motion to adopt Resolution 2016-0720-03 – Authorize the Fire Chief to Approve Change Orders for the New Fire Station 591 Project. Seconded by Mr. Monhollen. Roll call vote: Mr. Myers, yes; Mr. Monhollen, yes; Mr. Dunlap, yes. Resolution carries 3-0.**

The fourth resolution is that is strongly recommended that the Township purchase Builders Risk Insurance for the Station 591 project. This coverage is not currently offered through OTARMA. **Mr. Myers made a motion to adopt Resolution 2016-0720-04 – Purchase Builders Risk Insurance for the New Station 591 Project. Seconded by Mr. Monhollen. Discussion:** Mr. Dunlap asked if this covers over and above what OTARMA would have covered and did OTARMA cover any of it. Mr. Myers explained that OTARMA did not cover this until the building is complete. Chief Little Roll call vote: **Mr. Myers, yes. Mr. Monhollen, yes; Mr. Dunlap, yes. Resolution carries 3-0.**

The fifth resolution is that the Fire Department would like to document the construction activities of the new Fire Station 591 project. This documentation should be useful for future maintenance for the structure, as well as beneficial for future staff. **Mr. Dunlap made a motion to adopt Resolution 2016-0720-05 – Authorize Construction Site for Photography from Multivista. Seconded by Mr. Monhollen. Roll call vote: Mr. Dunlap, yes; Mr. Monhollen, yes; Mr. Myers, yes. Resolution carries 3-0.**

The sixth resolution is – as part of our cooperative agreement with MECC, and after careful review, it was agreed by participating agencies that MECC would enter into a contract for the purchase, installation and maintenance of an RMS. **Mr. Myers made a motion to adopt Resolution 2016-0720-06 – Shared Software for Fire Department Records Management System (RMS) and Support. Seconded by Mr. Monhollen. Roll call vote: Mr. Myers, yes; Mr. Monhollen, yes; Mr. Dunlap, yes. Resolution carries 3-0.**

The seventh resolution is authorizing the underground utility mapping for the new station 591 project. The township will need to perform subsurface utility mapping and depth determination for a main AT&T trunk line to determine future actions regarding this utility. **Mr. Myers made a motion to adopt Resolution 2016-0720-07 – Authorize Underground Utility Mapping for the New Fire Station 591 Project. Seconded by Mr. Monhollen. Discussion:** Mr. Dunlap asked if Chief if he had heard anything back regarding their Permit to Install (P.T.I.). Chief Little said he has not received anything back from the City of Pickerington or AT&T but AT&T did say they are looking to see if they can find something. **Roll call vote: Mr. Myers, yes; Mr. Monhollen, yes; Mr. Dunlap, no. Resolution carries 2-1.**

The last resolution is to amend Resolution 2016-0706-05 – as upon review was determined the actual cost for the purchase of SIM MAN upgrades needs to reflect a dollar amount not to exceed \$3,600.00. **Mr. Myers made a motion to adopt Resolution 2016-0720-08 – Amend Resolution 2016-0706-05 – Purchase SIM MAN Patient Simulator Updates. Seconded by Mr. Monhollen. Roll call vote: Mr. Myers, yes; Mr. Monhollen, yes; Mr. Dunlap, yes. Resolution carries 3-0.**

Township Engineer: Greg Butcher

Mr. Butcher reported paving is complete on the Mingo Estates Issue One project. Cones and signs have been removed. Erosion control bags have been removed in areas where grass is growing. Walk through with project partners and Columbus Asphalt to identify punch list items needs to be scheduled.

Mr. Butcher reported on Stonecreek Drive improvements. Work has begun. Letters have been mailed to businesses and property owners within project area.

Mr. Butcher reported the Shelly Company will start paving next week on Allen Road.

Mr. Butcher reported the Senior Center parking lot has been striped. Walk through with Columbus Asphalt to identify punch list items needs to be scheduled.

Mr. Butcher reported there is no mosquito spraying planned at this time. Mr. Dunlap feels we should go ahead and do a spray. Mr. Butcher has had two concerns at Mingo and Woodsfield.

Mr. Butcher reported the Violet Festival Road Closure and No Parking seemed to go well. Based on feedback from last year, safety improvements were implemented this year changing the shuttle drop off/pick up area. Changes seemed very effective.

Notification to proceed for Issue One Curb Repair Project has been received and returned to OPWC.

Mr. Dunlap asked Mr. Butcher to look at mowing Allen Road if he would before they they start paving.

Mr. Dunlap asked about Mr. Riley and if he had gotten a hold of Mr. Butcher and Mr. Butcher said he had not. We are trying to get him to paint our roof across the street at from the maintenance facility. He will paint the roof aluminum for \$1250.00. Mr. Butcher added we had a facilities review a few months ago and this was one of the items on the list. **Mr. Dunlap made a motion to get Mike Riley to paint the barn for \$1250.00. Seconded by Mr. Myers. Discussion:** Mr. Myers asked if we would need to shut down recycling. Mr. Dunlap said no as there is no overspray. Mr. Myers

suggested shutting it down anyways. Mr. Dunlap said there is no overspray. He said it would take him about an hour and a half to do it. Roll call vote: Motion 20160720-A. Mr. Dunlap, yes; Mr. Myers, yes; Mr. Monhollen, yes. Motion carries 3-0.

Mr. Myers made a motion to recess the regular meeting at 8:00 PM and open the late 7:45 Budget Hearing. Seconded by Mr. Monhollen. Roll call vote: Mr. Myers, yes; Mr. Monhollen, yes; Mr. Dunlap, yes. Motion passes 3-0.

Mr. Monhollen made a motion to open the Public Hearing for Case Number 01-ZC-2016 at 8:01 pm - an application filed by Rick Harkless, EMH & T to modify the Violet Meadows Planned Residential District, owned by Violet Meadows, Inc. Mr. Myers seconded the motion. Roll call vote: Mr. Monhollen, yes; Mr. Myers, yes; Mr. Dunlap, yes. Motion carries 3-0.

Mr. Myers made a motion to close the public hearing at 8:55 PM. Seconded by Mr. Monhollen. Roll call vote: Mr. Myers, yes; Mr. Monhollen, yes; Mr. Dunlap, yes. Motion carries 3-0.

Mr. Monhollen made a motion to return to the Regular Trustee meeting. Seconded by Mr. Myers. Roll call vote: Mr. Monhollen, yes; Mr. Myers, yes; Mr. Dunlap, yes. Motion carries 3-0.

Director of Operations: John Eisel

Mr. Eisel reported the pre-bid meeting for the Single Trash Hauler was July 18th 5 companies attended the meeting, and as of this date 6 different companies have come in and picked up the bid package. The RFB and Appendix documents have been available on our website as promised since July 7th. The deadline for bids are September 12th.

The Violet Festival event concluded Saturday, July 16th without any serious incidents. Shuttle service improved greatly this year, and we have asked to host a wrap up meeting to continually improve the event.

The admin office is obtaining quotes to have our lot sealed and re-stripped, as well as several areas of concrete sidewalk repaired.

Department Heads will be meeting with KLA Consulting on July 27 to review/update our Risk Management policies.

We will meet with our new rep from CareWorks on July 29 to review our services provided.

The County Tax Budget Hearing is August 1, 3rd floor Commissioners Hearing Room at 3:00 p.m.

Fairfield County Regional Planning Commission is sponsoring a public records request training to be taught by the Prosecutor's Office on August 2, 6:00 pm at the Fairfield County Utilities office. Mr. Dunlap asked if we were required to attend this every year. Mr. Sauer said we were required to attend every year and we had done a motion earlier in the year to designate Ms. Tremblay as that person to attend.

Fiscal Officer:

Mr. Sauer reported he will be on vacation starting tomorrow through the 31st of July.

Mr. Sauer had a resolution that is an amendment to the appropriations to appropriate \$75,000.00 from unappropriated funds to the Senior Citizens fund for repairs and maintenance. This has to do with the parking lot. This will leave them with a balance in their repairs and maintenance should they need it. Mr. Myers made a motion to adopt Resolution 2016-0720-09. Seconded by Mr. Monhollen. Discussion: Mr. Myers asked if the \$75,000.00 was in the wrong place to begin with. Mr. Butcher said what was budgeted at the end of 2015 was not sufficient to cover what the base bid is. Also, they

had some additional change orders that were very significant in the overall cost of the project. Roll call vote: Mr. Myers, yes; Mr. Monhollen, yes; Mr. Dunlap, yes. Resolution carries 3-0.

Trustee Reports:

None

Trustees out of Office Meetings Where More than one (1) Trustee present:

Mr. Myers will attend the Regional Planning Public Records Request Training on August 2, at 6:00 pm.

Old Business:

None

Tabled Business:

None

New Business:

The next regularly scheduled meeting of the Violet Township Board of Trustees will be Wednesday, August 3, 2016 at 7:30 p.m. at the Violet Township Administrative offices.

Pay Bills:

Mr. Myers made a motion to pay the bills. Seconded by Mr. Monhollen. Roll call vote: Mr. Myers, yes; Mr. Monhollen, yes; Mr. Dunlap, yes. Motion carries 3-0.

Mr. Myers made a motion to adjourn the meeting. Seconded by Mr. Dunlap. Roll call vote: Mr. Myers, yes; Mr. Dunlap, yes; Mr. Monhollen, yes. Motion carries 3-0. Meeting adjourned at 9:08 p.m.

Respectfully Submitted:

Brian Sauer, Fiscal Officer

Joniann Goldberg, Administrative Assistant

Approved by:

Terry J. Dunlap, Sr., Trustee

Darrin Monhollen, Trustee

Harry W. Myers, Jr., Trustee

Date: _____