

Violet Township Board of Trustees

June 15, 2016

Regular Meeting

Mr. Dunlap called the meeting to order at 7:30 p.m.

Mr. Sauer called the roll: Trustees Terry J. Dunlap, Sr.; Harry W. Myers, Jr. and Darrin Monhollen were present. Others present were: Fiscal Officer, Brian Sauer; Director of Operations, John Eisel; Fire Chief, Mike Little; Assistant Fire Chief James Paxton; Township Engineer, Greg Butcher.

Mr. Dunlap led the Trustees in the Pledge of Allegiance followed by a moment of silence honoring those who protect us here at home and abroad.

Mr. Myers moved to approve, without public reading as submitted by the Fiscal Officer, the minutes of the Regular Trustee meeting of June 1, 2016. Seconded by Mr. Monhollen. Roll call vote: Mr. Myers, yes; Mr. Monhollen, yes; Mr. Dunlap, yes. Motion carries 3-0.

Mr. Myers moved to approve, without public reading as submitted by the Fiscal Officer, the minutes of the Public Hearing of June 1, 2016. Seconded by Mr. Monhollen. Roll call vote: Mr. Myers, yes; Mr. Monhollen, yes; Mr. Dunlap, yes. Motion carries 3-0.

Recognition of Guests:

Mr. Dunlap presented Larry Hanna and Gwen Shafer from the Fairfield County Department of Health who made a presentation regarding the Zika virus. They had several handouts for us to keep at the front desk. They gave us information to put on our website.

Mr. Myers asked them to briefly explain the accreditation of the Fairfield County Health Department. Ms. Shafer explained that the Director of the Ohio Department of Health is requiring all Health Departments in Ohio to be accredited to achieve national accreditation by July of 2020. If they do not get accredited they would be forced to contract with adjoining counties for their services and that particular Health Department would probably dissolve due to the grant funding. The application is \$21,000 to apply and each year it is about \$6,800 in maintenance fees and you have to reapply every five years.

Public Comment:

J. R. Blair, of 9368 Circle Drive, Pickerington, Ohio was present and asked about the result of the special meeting on single trash hauler last night as he had to leave early. Mr. Eisel explained there were several items that were picked up on to include in the bid documents. 1) There will be a discounted rate for residents who like to pay annually or different billing modes. 2) Opt in language for condominium complexes and private developments and include a minimum of two township newsletters to be included with the bill. Mr. Eisel added he was impressed with the turnout of people and the questions.

Steve Herb of 8612 North Spring Court, Pickerington, Ohio was present. He could not attend last night's meeting. About 10 years ago he lived in Granville and the Village implemented a single hauler trash policy and from a resident standpoint it seemed to work beautifully and recommended getting in touch with them.

County Authorities:

None

Departmental Reports:

Fire Chief: Mike Little

Chief Little reported he will be on vacation June 17-26 and back in office on June 27th,

Runs were down 3.3%.

EMS Revenue catching up but still down 10%

Chief Little pointed out the whole month of May about 14% of their time was spent training.

They received delivery of 2 Tahoes, Medic and Rescue; Doc is working to get them in service.

There were two resolutions for consideration:

The first resolution was to advertise for soil and structural testing for the new fire station 591. **Mr. Myers made a motion to adopt Resolution 2016-0615-02 – Authorize Advertisement to Request Proposals for Soil and Structural Testing for New Fire Station 591. Seconded by Mr. Monhollen. Discussion:** Mr. Dunlap asked if the resolution should include a “not to exceed” dollar amount. Chief Little explained that they had looked at the different elements of the required testing and he estimates the cost to be in the neighborhood of \$50,000.00 to \$60,000.00. Mr. Myers noted that the resolution was just for advertising for proposals. Chief Little explained that the advertisement will be published on June 20th and 27th; bids will be opened in July. A dollar amount will be included in a future resolution to accept the winning bid. **Roll call vote: Mr. Myers, yes; Mr. Monhollen, yes; Mr. Dunlap, yes. Motion carries 3-0.**

The second resolution was for acceptance of the lowest and best bid for the Fire Station 591 contractor. Bids were received and reviewed by KFZ Design and township staff last week. The lowest and best bid was submitted by Robertson Construction of Heath, Ohio in the amount of \$5,377,000.00. **Mr. Myers made a motion to adopt Resolution 2016-0615-03 – Accept the Lowest and Best Bid for Fire Station 591. Seconded by Mr. Monhollen. Roll call vote: Mr. Myers, yes; Mr. Monhollen, yes; Mr. Dunlap, yes. Motion carries 3-0.** Chief Little explained for the audience where the new station was going to be located.

Mr. Monhollen reported that he had spoken with a number of residents who were excited about the new fire station being built, but wanted to know when it was going to happen. Chief Little explained the process going forward, but does not expect ground breaking before late July or early August. Robertson Construction is ready to move forward immediately and a firmer time frame will likely be available after the preconstruction meeting. The building is supposed to be finished within fifteen (15) months of the start of construction.

James Blair of 9368 Circle asked if there was a penalty clause if the construction was not completed on time. Chief Little explained that the township does not have a contract with Robertson Construction yet. Mr. Myers said that the architect would be advising the township on the contract including penalty and incentive clauses.

Township Engineer: Greg Butcher

Mr. Butcher reported that the Mingo Estates Infrastructure Improvements Project continues. It is the largest capital improvement project that Violet Township has ever done. There has been quite a bit of restoration related to the water line and, especially, sanitary sewer easements. There are some problems with the final seeding done by the contractor and Mr. Butcher plans to address the issue by having rocks removed and additional top soil spread before reseeding the problem areas. It should be finished with the next day. There has been a six (6) month delay in getting AT&T to move their lines from the temporary poles back to the permanent poles. Mr. Butcher had asked for an AT&T representative to be at the meeting tonight. No one attended, but the AT&T lines have been moved back to the permanent poles. There is still some work to do to

remove the temporary poles, but the project is moving forward. Mr. Butcher said that South Central Power, WOW and Time Warner Cable had been great to work with in getting their utility lines moved.

Mr. Dunlap asked if Mr. Butcher had been able to make contact with the contractor about the pavement grinding machine. Mr. Butcher said that the good weather had allowed the curb and gutter work to be expedited. The paving is expected to be done by the end of June and he has asked the contractor to expedite the paving if possible.

Mr. Dunlap asked if the postal service to the residents affected by the construction had improved. Mr. Butcher said that there are some mailboxes that are accessible, but because some mailboxes are not accessible, the post office elected to not deliver to any of the homes in the construction area. He has spoken to the Pickerington Postmaster about it. Mr. Dunlap asked if the post office would be willing to have the mail carrier for that area deliver the mail on foot. Brian Skinner of 9765 Circle Drive was in the audience. He works with the post office and explained that rural carriers and city carriers are different. Mr. Dunlap asked if there was some way to fill in the gutter area with gravel to allow the post office truck to get to the mailbox. Mr. Butcher said that he would look into it. Mr. Dunlap said that if the post office continued to refuse delivery after gravel was added, we would pursue the issue through state elected officials.

Mr. Blair said that he had heard that school buses, mail trucks and delivery trucks could not negotiate the roads in Mingo Estates because the roads were torn up. Mr. Dunlap said that there were some days this was the situation, but in most cases the contractor accommodated them and the project will be done soon.

A pre-construction meeting regarding the Stonecreek Drive Improvements was held with Elite Excavation. Work should begin around the July 4, 2016.

2016 Pavement Maintenance bids were opened June 3. There was a resolution to enter into contract with the Shelly Company. Mr. Butcher shared the bid results with the Trustees. **Mr. Dunlap made a resolution to adopt Resolution 2016-0615-04 – To Award Contract for 2016 Violet Township Pavement Maintenance Program to the Shelly Company. Seconded by Mr. Monhollen. Roll call vote: Mr. Dunlap, yes; Mr. Monhollen, yes; Mr. Myers, yes. Motion carries 3-0.**

Mr. Butcher reported the Senior Center Parking Lot project is well underway. The rear lot is ready to be paved.

As part of our Bureau of Workers Compensation program we are required to perform three activities. The bureau performed noise monitoring of staff and a safety audit of the Service Center. Mr. Butcher said this provides value to our safety programs and culture.

2017 budget has been completed.

We met with our representative from ODOT District 5. Mr. Butcher brought up the signal issue with State Route 204 and Mr. Butcher received an email stating that they will look at the timing of the signal. This has been since December of this year.

The Far East Freeway study (which is a study from Columbus to Taylor Road) which is a multimillion hundred dollar project.

They talked about the US 33 and the 204 corridor.

The Engineer's office is in the process of replacing the signal heads on the signals for Refugee Road and Harmon, Pickerington, Milnor, Tollgate with the yellow and black back plates.

Mr. Monhollen attended the Senior Center meeting and had a question regarding the light poles being moved. Mr. Butcher said they were moved last Friday. In working with South Central Power we may be able to install the poles underground in conduit but this would be done after paving is complete.

Mr. Myers spoke about a road employee shuttling people in and out of the Senior Center on a Saturday night. We paid him overtime for doing this and Mr. Myers feels this money should come out of the Senior Center account. Mr. Myers commended Mr. Butcher and Mr. Smith for their efforts in getting this done.

Director of Operations: John Eisel

Mr. Eisel reported as a result of last night's single trash hauler meeting they estimated approximated 120 people were in attendance. Work continues on bid documents and based on last night's feedback from the meeting they have 3 items to include:

- a. Discount for those that wish to pay annually
- b. "Opt In" language for condominium complexes and private developments
- c. Include a minimum of 2 Township newsletters included with billing

Mr. Dunlap asked if they could ask for 3 Township newsletters. Mr. Myers said something was mentioned about people getting their money back if the hauler that bid the contract was unsuccessful would they agree to pay back. Mr. Eisel said this was correct. He added he was meeting with our consultants on Monday to compile their list of items for the bid package.

Work continues on finalizing plans for the Violet Festival and help to make it a safe and great event.

The Flag Retirement Ceremony was held on Monday, June 13 at the maintenance facility and was very well attended.

Mr. Eisel will be out of town from June 21 to June 24 and Mr. Butcher will be covering for him.

Mr. Eisel will attend a Recycling panel discussion for CFLP Solid Waste District on June 28 in Newark.

Mr. Eisel had 1 resolution for consideration and advised the Trustees of the packet of potential zoning violations and a request from our Zoning Inspector to have them reviewed by our legal counsel. **Mr. Dunlap made a motion to adopt Resolution 2016-0615-01 – A Resolution Declaring the Property Owned by Mary Shannon Wilson, known as Woodstream Section 5 Lot 200 in Violet Township, Fairfield County, Ohio, a Nuisance. Seconded by Mr. Myers. Roll call vote: Mr. Dunlap, yes; Mr. Myers, yes; Mr. Monhollen, yes. Motion carries 3-0.** Mr. Eisel added that the packet of information the Zoning Inspector had compiled are cases she has been working on for some time and has exhausted her abilities as provided with the authority granted to us and she feels if they forward to legal counsel the first step would be a letter to these folks outlining or reiterating our position in our zoning code in their violations asking them to cure these prior to any future actions. **Mr. Dunlap made a motion to refer these seven (7) items (with the request of the Zoning Office) to legal counsel with instructions in their letter to say a minimum of 30-45 days for compliance and then go to legal action. Mr. Monhollen seconded the motion. Roll call vote: Mr. Dunlap, yes; Mr. Monhollen, yes; Mr. Myers, yes. Motion 2016-0615-A passes 3-0.**

Fiscal Officer:

Mr. Sauer reported everyone has received the initial tax budget and he encouraged everyone to review.

Our audit is completed and we should have a final report by next week.

Mr. Sauer will be out of town July 1 thru July 4 for a family wedding.

Mr. Dunlap asked what the final date was that we have to approve the 2017 temporary budget. Mr. Sauer said we need to approve that at the next meeting (first meeting in July). It is due at the Auditor's Office on July 7th.

Trustee Reports:

Trustees out of Office Meetings Where More than one (1) Trustee present:

July 4, 2016 – Pickerington Fourth of July Parade at 6:00 PM. Lineup from 4:30-5:30pm.

Old Business:

None

Tabled Business:

None

New Business:

The next regularly scheduled meeting of the Violet Township Board of Trustees will be Wednesday, July 6, 2016 at 7:30 p.m. at the Violet Township Administrative offices.

Pay Bills:

Mr. Monhollen made a motion to pay the bills. Seconded by Mr. Dunlap. Roll call vote: Mr. Monhollen, yes; Mr. Dunlap, yes; Mr. Myers, yes. Motion carries 3-0.

Mr. Myers made a motion to adjourn the meeting. Seconded by Mr. Monhollen. Roll call vote: Mr. Myers, yes; Mr. Monhollen, yes; Mr. Dunlap, yes. Motion carries 3-0. Meeting adjourned at 8:57 p.m.

Respectfully Submitted:

Brian Sauer, Fiscal Officer

Joniann Goldberg, Administrative
Assistant

Approved by:

Terry J. Dunlap, Sr., Trustee

Darrin Monhollen, Trustee

Harry W. Myers, Jr., Trustee

Date: _____