

Violet Township Board of Trustees

May 18, 2016

Regular Meeting

Mr. Dunlap called the meeting to order at 7:30 p.m.

Mr. Eisel called the roll: Trustees Terry J. Dunlap, Sr.; Harry W. Myers, Jr. and Darrin Monhollen were present. Others present were: Director of Operations, John Eisel; Fire Chief, Mike Little; Assistant Fire Chief James Paxton; and Township Engineer, Greg Butcher.

Mr. Dunlap asked students from Violet Elementary School Abby Canan and Karleigh Canan to lead the Trustees in the Pledge of Allegiance followed by a moment of silence honoring those who protect us here at home and abroad. Mr. Dunlap presented the students with Certificates of Appreciation and a Violet Township lapel pin.

Mr. Myers moved to approve, without public reading as submitted by the Fiscal Officer, the minutes of the Regular Trustee meeting of May 4, 2016. Seconded by Mr. Monhollen. Roll call vote: Mr. Myers, yes; Mr. Monhollen, yes; Mr. Dunlap, yes. Motion carries 3-0.

Public Comment:

Mike Proctor, 8700 Refugee Rd, the CPR Coordinator for the fire department, spoke to the trustees about starting a bystander CPR program. He has done research and believes this is the best way to improve outcomes with cardiac arrest victims. He pointed out that currently the national standard for emergency response time is six minutes and thirty seconds. Our fire department's average response time is six minutes and one second. Chief Little explained how this response time was calculated. Firefighter Proctor explained about brain damage beginning after 6 minutes. Even with our quality equipment and staff training, we can improve patient outcome by bringing bystander CPR and automated external defibrillators (AEDs) to the public. Only 4% of cardiac arrests without bystander CPR have good neurological outcomes, but with bystander CPR, that increases to 37%. Bystander CPR is the single most important action in saving a victim of cardiac arrest. The program would also instruct the public on how to use an AED and where to find them. His vision is to make Violet Township/Pickerington a CPR zone. He would like to post signs where people enter the community to generate interest and encourage them to "Take Action" when a cardiac arrest occurs. A website would have a video showing how to perform CPR. Refrigerator magnets would be mailed to all township residences. He would use local events, businesses and the schools to get the word out. He expects the start up cost to be approximately \$20,000.00. Funding options include grants, partnering with local hospitals and support from local businesses. His plan is to fund this without the use of tax payer dollars. He will go to the city and hospitals presently if the trustees approve the program. The goal of the program is to increase bystander CPR from the national average of 19% to 100% here in Violet Township.

Mr. Monhollan commented that students where he works have been trained in hands-free CPR and where the AED is located. We are the first school district to train everyone. He thinks that this is a creative idea that could bring help to victims earlier.

Mr. Eisel suggested that community groups, who have offered to volunteer for the township in the past, may be willing to help with this program.

Mr. Dunlap made a motion to support the Save a Life Bystander CPR program sponsored by the Violet Township Fire Department. Seconded by Mr. Myers. Roll call vote: Mr. Dunlap, yes; Mr. Myers, yes; Mr. Monhollen, yes. Motion 2016-0518-A carries 3-0.

County Authorities:

None

Departmental Reports:

Fire Chief: Mike Little

Chief Little had three resolutions for consideration but first he had some general updates.

Fire department staff attended a program with Gordon Graham at the Wigwam on May 16th and 18th regarding risk management and systems to reduce risk. It was well received by those attending. He thanked Jim Ressa and his staff at the Wigwam as well as the Wolfe Family for the use of the facility at no cost.

The April monthly report showed runs and transports are about equal to last year, but EMS receipts are down 21%. Chief Little contacted McKesson, the EMS billing company, and found that our billing team is behind nearly two months in billing claims due to personnel transitions. The billing company is working to get caught up and we should see an increase in EMS receipts over the next 2-3 months. Mr. Myers asked if the billing company explained why they were behind. Chief Little said that it was because of staffing issues and the billing company took full responsibility for it.

Construction of Station 591 is currently out for rebid and there will be a pre-bid meeting at Station 592 on May 24th at 1:00 PM. Bids will be opened on June 7, 2016 at the Township Administrative Office at 11:00 AM.

Lt. Dave Carter graduates from the Ohio Fire Executive Program on May 20, 2016. Chief Little will attend the graduation ceremony at noon.

Chief Little will be out of town May 21-26, 2016. He will be in Henderson, NV attending the Fire-Rescue Med Conference.

The first resolution is to purchase two (2) MDT laptops and related accessories for the new Battalion and Community Medic vehicles at a cost not to exceed \$7500.00. **Mr. Myers made a motion to adopt Resolution 2016-0518-01 – Purchase MDT Laptops and Related Accessories. Seconded by Mr. Monhollen. Roll call vote: Mr. Myers, yes; Mr. Monhollen, yes; Mr. Dunlap, yes. Motion carries 3-0.**

The second resolution was to authorize modifications that will be needed on the new engine-rescue for specialized tool storage at a cost not to exceed \$10,000.00. **Mr. Dunlap made a motion to adopt Resolution 2016-0518-02 – Authorize Modifications for the New Engine-Rescue. Seconded by Mr. Myers. Roll call vote: Mr. Dunlap, yes; Mr. Myers, yes; Mr. Monhollen, yes. Motion carries 3-0.**

The third resolution was to retain Worley Law LLC of Westerville as legal counsel for human resource consultation on an as needed basis at a cost of \$250.00 per hour with a \$500.00 retainer. **Mr. Myers made a motion to adopt Resolution 2016-0518-03 – Retain Worley Law, LLC for Human Resources Consultation on an As-Needed Basis. Seconded by Mr. Monhollen. Roll call vote: Mr. Myers, yes; Mr. Monhollen, yes; Mr. Dunlap, yes. Motion carries 3-0.**

Mr. Myers asked how many people attended the Gordon Graham program. Chief Little said that there were about 70 both days. All MECC agencies were invited to attend. The bulk of the audience was from Violet and Truro Townships, but others attended from Whitehall, Mifflin Township, Jefferson Township, and Madison Township.

Mr. Dunlap asked how many bidders are expected on the rebid of Station 591. Chief Little said probably not as many as only three companies had taken out plans so far.

Greg Butcher: Township Engineer

Mr. Butcher reported that he had attended the Gordon Graham program on Monday and thought it was excellent. He thanked Chief Little and Chief Paxton for inviting him.

Mr. Butcher reported that work on the Mingo Estates project continues. The storm sewer work is done. They are bricking up some catch basins, but all the pipe is in the ground and therefore nearly all the underground work is complete. Curb replacement and pouring of the driveway aprons are ongoing on Circle Drive South. Project updates continue to be placed on a Mingo Estates Improvements Facebook page.

He received the signed contract for the Stonecreek Drive Improvements from Elite Excavating. There is a pre-construction meeting scheduled for Thursday, May 26, 2016 at 9:00AM at the township administrative office. Those expected to attend include: township staff and leadership, the contractor, city of Pickerington staff, county utilities and county engineer.

Grace Fellowship worked with township road staff on mulching Busey Park and the Dog Park and picking up several bags of trash along Allen and Ault Roads. A thank you note was sent and he also thanked his staff for working those evenings.

Mr. Butcher reported the scope of work for 2016 Pavement Maintenance program is complete. Advertisements will be placed in the Lancaster Eagle Gazette on May 20th and May 27th with bid openings on June 3, 2016.

Bike to School Day was May 10, 2016 with several volunteers participating. He thanked Mr. Eisel for helping out with the event.

There will be a meeting with ODOT District 5 personnel on June 14, 2016 at 9:30 AM at the township administrative office as requested by Mr. Dunlap.

Mr. Butcher and Mr. Eisel will be meeting with the principals of Toll Gate Elementary and Toll Gate Middle Schools, as well as school administration on Monday, May 23 at 10:00 AM to discuss the proposed access from the school to the Heron Crossing subdivision.

Mr. Butcher will be attending a pre-construction meeting for the street and storm sewer component of Heron Crossing May 19, 2016.

Chief Little and Mr. Butcher met with Mike Marr from the Bureau of Worker's Comp on Friday, May 13th to discuss our 2016 requirements. Activities identified for this year are: noise monitoring for road department staff, audit of the service center, and a member of the fire department attending the Safety Congress. These three activities will complete our requirement for 2016 once they are all done.

Mr. Butcher had two resolutions. The first was a resolution to participate in the State of Ohio Cooperative Purchasing Program for road salt. We will be advertising for 1,000 tons of salt plus or minus 10%. **Mr. Dunlap made a motion to adopt Resolution 2015-0518-05 – Participate in State of Ohio Cooperative Purchase Program. Seconded by Mr. Monhollen. Roll call vote: Mr. Dunlap, yes; Mr. Monhollen, yes; Mr. Myers, yes. Motion carries 3-0.**

The second resolution was to hire a part time seasonal road employee. Mr. Butcher explained that separate resolutions to hire individual seasonal employees is a change from previous years, but it is being done now in the road department to make the process uniform across township departments. **Mr. Myers made a motion to adopt Resolution 2015-0518-06 – Hire Part Time Seasonal Road Employee. Seconded by Mr. Dunlap. Roll call vote: Mr. Myers, yes; Mr. Dunlap, yes; Mr. Monhollen, abstain. Motion carries 2-0 with 1 abstention.**

Mr. Myers commented that he thinks there is a road sign missing at Toll Gate and S.R. 204. Mr. Butcher explained that this used to be ODOT's responsibility, but has since been delegate to the entity that intersects with the state route. Mr. Myers asked Mr.

Butcher to mention the timing of the traffic light at Harmon Road and S.R. 204 when he meets with ODOT on June 14th.

Mr. Myers made a motion to recess the regular Trustees meeting and convene a scheduled public hearing of Case Number 02-ZC-2016. – an application filed by John Donley to Rezone 115+ acres from the R-1 Single Family Residential District to a PD, Planned Residential District to Accommodate a 193(194) lot single family subdivision. Seconded by Mr. Monhollon. Roll call vote: Mr. Myers, yes; Mr. Monhollon, yes; Mr. Dunlap, yes. Motion carries 3-0.

Mr. Myers made a motion to return to the regularly scheduled trustee meeting. Seconded by Mr. Monhollan. Roll call vote: Mr. Myers, yes, Mr. Monhollan, yes; Mr. Dunlap, yes. Motion carries 3-0.

Director of Operations: John Eisel

Mr. Eisel reported that he and Mr. Butcher attended a meeting to review the results from the Joint Recreation and Leisure Activity Survey. An executive summary is being prepared and Cheryl Ricketts will be at the June 1st trustees meeting to provide an update on the survey and the CORE activities.

Mr. Eisel reported that 151 families participated and 53 pounds of medications were collected during the drug and electronics recycling event. They are still working to get a number on the pounds of electronics recycled.

Mr. Eisel attended the May 5th economic development committee meeting at Pickerington city hall. He reported that the Chamber of Commerce is working on some re-branding. The Pickerington Public Library is working on opening a branch at the Ohio University-Pickerington campus. The facility would be approximately 4500 square feet and they are in the process of reviewing building plans. During the month of April approximately 400 people per day visited the library. For each dollar spent by the library, visitors received \$3.48 in material and services and \$4.90 was freed up to spend in the community.

He reported that approximately 60 people attended the single trash hauler community roundtable meeting with the consultants on May 16th. Bid specifications and timelines were discussed and some great questions were asked by the residents attending. Everyone was respectful and he thought the session was successful in getting feedback and dialog with the residents. We were able to gain information about the various prices paid by residents which varied greatly even among residents with the same hauler. A list of frequently asked questions was provided to those attending and, since the meeting, a fact sheet has been developed and emailed to the civic association email list. It has also been posted on the website and Facebook page and copies are available at the front desk. Mr. Eisel said that he has had numerous conversations with visitors and callers about the project. The tentative timeline is to present a copy of the bid documents approved by the county prosecutor to the trustees on June 1st and the authorization to go to bid. Even if the bids come back favorably, the implementation would not be until February 1, 2017. There are two particular issues that have come up the most in the public meetings:

- 1) "This is a done deal." Mr. Eisel explained that it is not a done deal and would require the board of trustees allowing a contract to go out to bid and bids would then have to come back favorably.
- 2) "I pay my trash rate for a year in advance." Mr. Eisel explained that, working with our consultants Mr. Giordino and Mr. Long, there is a plan to address that issue by either:
 - a. For contracts paid from January to January, the resident would simply not sign up for a full year at the beginning of January 2017
 - b. For contracts with a different start date, our consultants would try to get a refund for the resident or we would grant temporary permission to that hauler to finish the period of time that was already paid by a particular resident. We could potentially have a period of months when there would be more than one trash hauler still working in the township.

Mr. Dunlap asked if the project came to fruition if there would be plenty of time for residents to know about it before they signed up for a new full-year of service. Mr. Eisel said yes. Once the bids have come back and it is determined that a single trash hauler is going to be pursued, education to the community would begin immediately.

Mr. Eisel attended the May 12th & 13th sessions of the LeanOhio Bootcamp and he will be at the OSU Newark campus for the May 19th, 20th and 27th sessions. So far, the class has been great.

Mr. Eisel had one procedural resolution to name Mr. Eisel as the authorized individual from Violet Township to agree to participate in the State of Ohio Cooperative Purchasing Program. **Mr. Myers made a motion to adopt Resolution 2016-0518-04 – Authorize Political Subdivision to Participate in the State of Ohio Cooperative Purchasing Program. Seconded by Mr. Monhollen. Roll call vote: Mr. Myers, yes; Mr. Monhollen, yes; Mr. Dunlap, yes. Motion carries 3-0.**

Mr. Eisel reminded the trustees that the Violet Grange flag retirement ceremony would be at the service center on June 13, 2016 at 7:00 pm.

Fiscal Officer:

No report.

Trustee Reports:

Mr. Monhollen reported he attended the Violet Meadows HOA meeting on May 17th. Resident Don Meigel gave a report about the single trash hauler project. The few questions asked were able to be answered by the fact sheets made available to the residents. Those who attended the roundtable meeting on May 16, 2016 were impressed and Mr. Monhollen thanked Mr. Eisel for that.

Mr. Monhollen met with Ted Hackworth on May 14th to discuss the Senior Center's facility and transportation concerns. Mr. Hackworth had some good ideas. Mr. Monhollen has a meeting scheduled with Mayor Gray about some of Mr. Hackworth's concerns and he will report back after that meeting.

Trustees out of Office Meetings Where More than one (1) Trustee present

Violet Grange Flag Retirement Ceremony on June 13, 2016 at 7:00 pm at the Violet Township Service Center, 490 N. Center Street, Pickerington, OH 43147.

Old Business

None

Tabled Business

None

New Business

The next regularly scheduled meeting of the Violet Township Board of Trustees will be Wednesday, June 1, 2016 at 7:00 p.m. at the Violet Township Administrative offices.

Pay Bills

Mr. Myers made a motion to pay the bills. Seconded by Mr. Monhollen. Discussion: Mr. Myers asked Chief Little for clarification about a bill for paving at Station 593. Chief Little responded and said the project was complete except for the final approval sign off from the City of Reynoldsburg **Roll call vote: Mr. Myers, yes; Mr. Monhollen, yes; Mr. Dunlap, yes. Motion carries 3-0.**

Mr. Dunlap made a motion to take a five minute recess then go into Executive Session per ORC 122.G(1) to discuss Personnel Issues to include the (3) Trustees and the Director of Operations at 9:14 p.m. Seconded by Mr. Myers. Roll call vote: Mr. Dunlap, yes; Mr. Myers, yes; Mr. Monhollen, yes. Motion carries 3-0.

Mr. Myers made a motion to come out of Executive Session at 10:52 p.m. Seconded by Mr. Monhollan. Roll call vote: Mr. Myers, yes; Mr. Monhollan, yes; Mr. Monhollen, yes. Motion carries 3-0.

Mr. Myers made a motion a adopt resolution 2016-0518-07 - Provide Employment benefit to Joniann Goldberg. Seconded by Mr. Monhollan. Roll call vote: Mr. Myers, yes; Mr. Monhollen, yes; Mr. Dunlap, yes. Motion carries 3-0.

Mr. Dunlap made a motion to approve granting of overtime or comp time if Melissa Tremblay acceded sixty hours per pay period with advanced approval of the Director of Operations. Seconded by Mr. Myers. Roll call vote: Mr. Dunlap, yes; Mr. Myers, yes; Mr. Monhollan, yes. Motion 2016-0518-B carries 3-0.

Mr. Myers made a motion to adjourn the meeting. Seconded by Mr. Monhollan. Roll call vote: Mr. Myers, yes; Mr. Monhollen, yes; Mr. Dunlap, yes. Motion carries 3-0. Meeting adjourned at 10:54 p.m.

Respectfully Submitted:

Brian Sauer, Fiscal Officer

Approved by:

Peggy Portier, Administrative Assistant

Terry J. Dunlap, Sr., Trustee

Darrin Monhollen, Trustee

Harry W. Myers, Jr., Trustee

Date: _____