

## Violet Township Board of Trustees

April 6, 2016

Regular Meeting

Mr. Dunlap called the meeting to order at 7:30 p.m.

**Mr. Sauer called the role: Trustees Terry J. Dunlap, Sr.; Harry W. Myers, Jr. and Darrin Monhollen were present. Others present were: Director of Operations, John Eisel; Fire Chief, Mike Little; Assistant Chief James Paxton; and Township Engineer, Greg Butcher and Fiscal Officer, Brian Sauer.**

Mr. Dunlap asked students from Tussing Elementary—Keegan Fitzpatrick, Christopher Woodard, KaeJuan Alexander and VanNess DeCree to lead the Trustees in the Pledge of Allegiance followed by a moment of silence honoring those who protect us here at home and abroad. Mr. Dunlap presented the students with Certificates of Appreciation and Violet Township lapel pins.

**Mr. Myers moved to approve, without public reading as submitted by the Fiscal Officer, the minutes of the Regular Trustee meeting of March 16, 2016. Seconded by Mr. Monhollen. Roll call vote: Mr. Myers, yes; Mr. Monhollen, yes; Mr. Dunlap, yes. Motion carries 3-0.**

### **Guests:**

Brian Wisniewski of 659 Theron Drive, Pickerington, Ohio was present to give the Trustees an introduction to the Just Serve Program. He explained this is really all about 'just serving' in the community. It is a free service that his church is providing. They are just now 'rolling' it out. He gave a quick demonstration. He helps administer these projects anywhere from Violet Township, Pickerington, and Reynoldsburg and all the way down to Athens and Chillicothe. Mr. Wisniewski shared a video.

Mr. Eisel asked if it would be helpful to put a link on our website for people who were looking for an opportunity to serve as we could do this for them.

### **Public Comment:**

J.R. Blair of 9368 Circle Drive, Pickerington, Ohio 43147 was present. Mr. Blair had spoken about a mosquito problem in a previous meeting. He did call down to the Board of Health in Lancaster. The 16 tires stacked in his neighbor's yard are not trash, but a potato garden. They have straw on the bottom and are filled with dirt. The neighbor harvested several bushels of potatoes last year. He is very concerned about the Zika virus and congratulated the trustees for working on controlling mosquitoes.

Mr. Blair said Greg Butcher and John Eisel did a magnificent job in getting the road levy passed.

Mr. Myers commented that Circle Drive was a bit congested right now because of the construction. Mr. Blair agreed and added that he had had to help keep the temporary road closed sign up in front of his house. He also complained about a neighbor who had six cars at their house on the weekends and there was an ordinance against it. Mr. Myers said no there was not. Mr. Dunlap explained that the neighbor was allowed to have as many visitors as they wanted. Mr. Blair then said that they were not visitor, but people living there.

Mark Poff of 9632 Basil Western Road, Canal Winchester, Ohio 43110 was present. He asked if the Noise Ordinance was still in effect and he said it was "not worth the paper it is written on as long as the Fairfield County Sheriff is not going to enforce it."

Mr. Eisel explained to Mr. Poff that before he received his phone call he had already spoken to Mr. Dunlap and Mr. Eisel had reached out to Lieutenant Lape at the Fairfield County Sheriff's office who said he would reinforce it. One of the problems they have been running into is the enforceability, which has happened countywide as other

Townships throughout the county borrowed our noise ordinance language. We are working with the County and City Prosecutor to find ways to strengthen it to make it better and to make it more enforceable for the deputies on the road. Mrs. Poff wanted to know what Mr. Eisel meant by “enforceability.” Mr. Eisel said they are looking for a way to strengthen it to give them more “teeth.” Mr. Dunlap said that right now if a citation is issued they can just send in \$100 and walk away and do this multiple times. We are working with the prosecutors to find a way to make it more enforceable as far as fines and such so it has more impact. In the mean time, if the Poff’s call in with an issue they will get the shift supervisor, not one of the several road Deputies who may not be as aware of previous complaints.

**County Authorities:**

None

**Departmental Reports:**

**Fire Chief: Mike Little**

Chief Little had seven resolutions for consideration but first he had some general updates.

We received a BWC award for 517,618 work hours without an accident between December 2011 and December 2015.

The new medic should be delivered this month.

The new Engine/Rescue will be displayed in Indianapolis at FDIC April 18-23 in the Pierce booth; delivery will take place in Wisconsin after the truck has been prepped following FDIC. VTFD staff will leave for Wisconsin on April 26<sup>th</sup> to pick it up.

**Monthly Report**

- i. Runs down 6%
- ii. Transports down 5.4%
- iii. EMS Revenues down 21.4%

The decrease in EMS revenues is the bigger concern. We are seeing a change in how much we are reimbursed. Reimbursement is based on the service we provide, not strictly based on what the dispatch message is. For example, if the dispatch comes in as a basic call, but we end up providing advanced life support care, the call can get coded upwards to reflect that. The bottom line is we are getting less reimbursement from privates and less reimbursement from Medicare and Medicaid. Private insurance reimbursement used to be the better payer, but they have changed their reimbursement rates based on the Medicare system and Medicare rates.

Chief Little reported that he will be out of town April 12-15<sup>th</sup>.

Chief Little had (7) resolutions for consideration.

The first resolution was that they received notice of resignation from part-time firefighter Brian Smith. **Mr. Myers made a motion to adopt Resolution 2016-0406-01, accept, with regret, the resignation of Brian Smith as Part-Time Level 2 Firefighter with the Violet Township Fire Department with an effective date of April 8, 2016. Seconded by Mr. Monhollen. Roll call vote: Mr. Myers, yes; Mr. Monhollen, yes; Mr. Dunlap, yes. Motion carries 3-0.** Mr. Dunlap asked Chief Little to express to Mr. Smith the thanks of the board for his service.

Resolution 2016-0406-02 is to renew our Physio Control Lifepak-15 maintenance agreement that takes care of annual preventive maintenance on our Lifepak-15 heart monitors on all four of our medics and includes free battery replacement. This is at a cost not to exceed 17136.00 over a three year period. **Mr. Monhollen made a motion to adopt Resolution 2016-0406-02 – Physio Control Lifepak-15 Maintenance Agreement. Seconded by Mr. Myers. Roll call vote: Mr. Monhollen, yes; Mr. Myers, yes; Mr. Dunlap, yes. Motion carries 3-0.**

The third resolution was for payoff of our lease for Engine 593. The cost is \$192,612.81 and will save the township around \$5200.00 in interest charges over the next two years as we are paying it off two years early. **Mr. Dunlap made a motion to adopt Resolution 2016-0406-03 – Lease Payoff for Engine 593. Seconded by Mr. Myers.** **Discussion:** Mr. Myers asked if this was a good or bad deal since this was the first piece of equipment we have leased. Chief Little said there is good and bad. It gives you the ability to purchase a vehicle at a lesser monthly cost instead of paying all the money up front. When you lease it (because you are making lease payment from the start of construction of the truck) you get a significant discount from Pierce. For Engine 593 it was a 5% or 6% discount. On the Engine Rescue it was a 7% or 7.5% discount. The bad part is you are paying interest. This particular lease agreement included two vehicles and worked out well because we needed to replace the trucks and didn't know if the future fire levy would pass. It allowed us to replace the trucks when needed. In the future, if we are able to pay for new trucks outright, Chief Little thinks we should do that. If not, this is an alternative for us. Mr. Myers asked if we are leasing the Rescue as well. Chief Little said yes and we have been paying on that lease while the Rescue has been built. Mr. Dunlap asked if Engine 593 was the one we refurbished and pointed out that refurbishing significantly lowered the price compared to purchasing a new Engine. Chief Little confirmed that Engine 593 was refurbished and the price to refurbish was \$339,000 compared to the price for a new Engine which would have been about \$600,000. **Roll call vote: Mr. Dunlap, yes; Mr. Myers, yes; Mr. Monhollen, yes. Motion carries 3-0.**

Resolution 2016-0406-04 is for Rescue Technician training through Bowling Green State University (taught locally) at a cost not to exceed \$8,700.00. **Mr. Myers made a motion to adopt Resolution 2016-0406-04 – Fire Department Rescue Technician Training. Seconded by Mr. Monhollen. Roll call vote: Mr. Myers, yes; Mr. Monhollen, yes, Mr. Dunlap, yes. Motion carries 3-0.**

The fifth resolution is to purchase (8) portable radios and (4) mobile radios from Motorola to replace outdated equipment at a cost not to exceed \$59,000.00. The good part of this is that Joe Magerko was able to save us \$13,000.00 on this purchase through a trade-in program. **Mr. Myers made a motion to adopt Resolution 2016-0406-08 – Purchase Portable Communication Equipment for Fire Department. Seconded by Mr. Monhollen. Roll call vote: Mr. Myers, yes; Mr. Monhollen, yes; Mr. Dunlap, yes. Motion carries 3-0.**

The next resolution is to purchase the Handtevy Pediatric Emergency Kits. This is a system that will be placed on all four of our medics for the care of pediatric patients. The cost is not to exceed \$7,717.48. We currently have a \$3500.00 grant from the State of Ohio that will pay a portion of the expense. It is a reimbursement grant, so we have to pay for this first, and then get the \$3500.00 back. Lt. Jason Smith is working on a grant request through the Fairfield County Foundation from the Hunter Barber Fund for the remaining 4217.48. The department is fairly confident it will be able to cover the entire cost of this purchase with grant monies. **Mr. Dunlap made a motion to adopt Resolution 2016-0406-09 – Purchase Pediatric Emergency Kits. Seconded by Mr. Monhollen. Discussion:** Mr. Dunlap asked if the kits were to replace something we already have. Chief Little said yes, it is replacing the Broselow system they have used for the past 12-15 years. The Handtevy system is more advanced and updated. Mr. Dunlap asked if the old system would be of value to any of our neighbors. Chief Little said probably not. **Roll call vote: Mr. Dunlap, yes; Mr. Monhollen, yes; Mr. Myers, yes. Motion carries 3-0.**

The last resolution is to purchase the Mobile Radio Bridge for the new Battalion vehicle at a cost not to exceed \$4,890.09. This system allows unlike radio channels to be patched together at a fire scene so that all communication is heard across all radios. This will equip the new car the same as the current vehicle so when one has to go out of service, the other is available and no change over is needed. **Mr. Myers made a motion to adopt Resolution 2016-0406-10 – Purchase Command Vehicle Mobile Radio Bridge. Seconded by Mr. Monhollen. Roll call vote: Mr. Myers, yes; Mr. Monhollen, yes; Mr. Dunlap, yes. Motion carries 3-0.**

**Greg Butcher: Township Engineer**

Mr. Butcher reported work on the Mingo Estates project continues. Columbus Asphalt has made good progress on new storm sewer and related structures. Local traffic is being maintained. Project updates are being posted on Face book.

A pre-construction meeting was held on 4-4-2016 for the sanitary sewer portion of Heron Crossing. Equipment and materials will begin to be delivered to the site this week and work should begin shortly. Mr. Dunlap asked about an email he had received involving the Army Corps of Engineers which indicated the developer was going to post a \$45,000.00 bond in order to do away with some wetland area. He wanted to know how that would affect water runoff across the road into Huntington Hills. Mr. Butcher said he had seen the email. He said that the issue of water runoff and wetlands were like apples and oranges. There are three ways to mitigate wetlands. If it is less than ½ acre, no mitigation is required. Over ½ acre and be mitigated in two ways: 1) by creating a wetlands onsite, or 2) by putting funding towards a wetland bank that would be created offsite. He further indicated that wetlands and storm water runoff are two totally different. Mr. Dunlap asked if this was going to take away from any of the green space that was presented as part of the plan. Mr. Butcher said no, it would only affect the wetland area at the rear of the property and a couple of small areas along the east property line.

Bids for the Stone creek Drive Improvements project were opened today. The lowest and best bidder was Elite Excavation at \$950,000.00. We will vet that as we always do, but in a brief look at the bid it appeared to capture everything that was required. The OPWC funding and our local share are in excess of the bid amount which is good. The bid was slightly higher than the engineer's estimate. He feels it is a good bid.

Mowing of parks, cemeteries and offices has begun.

Mr. Butcher commented about a resolution to hire Vishwas Jena for the summer through the MORPC internship program. Mr. Jena is from Chicago and is currently a junior at Ohio State majoring in civil engineering. This is the second year we have participated in the MOPRC program. Mr. Jena offers a more technical background than last year's intern which should be of benefit to the township.

There is a resolution relating to a property transaction (land swap) between the Molinaro family and Violet Township in regard to the service center property and the property to the south.

Grace Fellowship Church approached the township about service projects they could perform again this year. Mr. Butcher identified a week's worth of work: mulching at the dog park, mulching at Busey Park, litter pick up along Allen Road, Ault Road, Toll Gate Road and any other roads where litter needs picked up. This will take place in May.

A new Chevy Silverado 1500 pickup was delivered last week and will make a nice addition to the fleet.

Mr. Butcher attended the National Safe Routes to School Conference in Columbus yesterday and today. Pickerington and Violet Township have been active in the Safe Routes to School Program and he found the conference to be informative. Tomorrow he and Mr. Eisel will be attending a program at MORPC presented by one of the STRS Conferences' keynote speakers about creating great communities through active public space.

Mr. Butcher and Mr. Eisel met with Pickerington Local School District officials and their civil engineer regarding the stub street connection to the Toll Gate campus from Heron Crossing. This was a preliminary meeting at their request. We are still having discussion about details of this cross access that will allow vehicular and emergency access that does not interfere with buses. He will keep the trustees updated

Mr. Myers asked if Regional Planning had contacted Mr. Butcher about the turn lanes on Refugee Road. He said yes. Mr. Myers commented that the developer is not required

to put turn lanes in during the first phase as the number of lots is less than 50, the number that would require turn lanes. They will have to move some electric poles. Moving the poles may trigger more conversation about the turn lanes.

Mr. Myers commented that there is an elementary school on Taylor Road that connects to a subdivision. He noticed there are signs specifically no thru traffic. Mr. Butcher said there is a total restriction of access 24/7. Mr. Butcher shared with them that he didn't feel this was the best option. Once they are closed they are closed forever. It is a public space and he feels it is important that there is access to that destination.

Mr. Monhollen commended Mr. Eisel and Mr. Butcher for their use of Facebook to get information out to the public on Facebook. They have gotten (4) responses so far.

Mr. Monhollen made a motion to adopt Resolution 2016-0406-06 – To Hire Vishwas Jena as an Intern. Seconded by Mr. Myers. Roll call vote: Mr. Monhollen, yes; Mr. Myers, yes; Mr. Dunlap, yes. Motion carries 3-0.

**Director of Operations: John Eisel**

Mr. Eisel reported the Joint Recreation and Leisure Activity Survey is in progress and he hopes to have results in early May.

Mr. Butcher and Mr. Eisel will attend the MORPC "Planners, Parks & Services Officials" forum which features a nationally recognized speaker – April 7 from 9am to 11am.

Mr. Eisel met with Holly Mattei from FCRPC regarding the Land Use Plan. She has provided us with a draft RDFT that we can join. Violet Township and the City of Pickerington will be included as an "addendum" to the bid proposal. We are working on the Scope of Services to be included in the document.

Staff has a meeting scheduled with our Reps to review our proposed 2016-2017 renewal information for OTARMA.

Mr. Butcher and Mr. Eisel have been approved for the \$2,000 scholarships to attend this 40 hour class for LeanOhio Bootcamp. Mr. Butcher will attend in April and Mr. Eisel will attend in May.

The State of the County Address is Tuesday, April 19<sup>th</sup> from 1130-1pm at the Liberty Center.

The Drug and Electronics Recycling Event will be held April 30<sup>th</sup> from 10am to 2pm at the Violet Township Service Center.

The MORPC State of the Region luncheon will be held May 6<sup>th</sup> at 11am at the Hilton Columbus Downtown. We will be sharing a table with Canal Winchester.

Communications and Conflict Resolution training with Scott Warrick was held on Marcy 29 for all Administrative and Road employees.

The Pickerington/Violet Township Historical Society will hold a meeting to review the concept of installing elevator. Cost is \$120,000 to \$150,000. Other options are being considered and we will meet again in June. They had several estimates for an elevator.

Work begins on the Single Trash Hauler. Mr. Butcher and Mr. Eisel have met with a local consultant to review the RFT and scope and have asked for a proposal.

The 5k race (Violet Festival Planning) will be held on July 4 at the PHSN Complex – Planning for the festival continues and we have our next meeting scheduled for April 20<sup>th</sup>.

The US Dept. of Commerce 2016 Government Units Survey has been completed and submitted.

We received a quote from Sam's Termite and Pest Control as we have in prior years. The rate remains \$120.00 per hour and the terms and products remain the same.

We will have a resolution for consideration for CareWorksComp (formerly Frank Gates,) which allows us to be in the OTA Group Rating Pool for our BWC coverage saving us \$24,313 in annual premiums.

Mr. Butcher and Mr. Eisel have been working on a resolution for a land exchange. This was sent to the Prosecutor for review. We hope to have a resolution next meeting.

Mr. Eisel emailed the Trustees some potential dates to meet with the County Engineer. They also offered the information packet if we did not feel a meeting was necessary. The Trustees were good with a packet.

All paperwork has been completed and will be submitted with payment for the annual OTA Membership.

Mr. Eisel talked about a Food Truck Frenzy Sponsorship for the PCMA Food Pantry. We were a sponsor last year for \$5,000. Last year they had 11 vendors. This will be held June 5<sup>th</sup> at Seton Parish. Our Food Pantry is providing an average of about 13,000 meals a month within the school district. Every dollar taken in provides \$11 worth of food for someone.

**Mr. Myers made a motion to adopt Resolution 2016-0406-07 – Authorize CareworksComp, as our BWC Group Rating Program. Seconded by Mr. Dunlap. Roll call vote: Mr. Myers, yes; Mr. Dunlap, yes; Mr. Monhollen, yes. Motion carries 3-0.**

**Mr. Dunlap made a motion to Hire Sam's Termite & Pest Control for our annual Mosquito Spraying. Seconded by Mr. Monhollen. Roll call vote: Mr. Dunlap, yes; Mr. Monhollen, yes; Mr. Myers, yes. Motion A2016-0406 carries 3-0.**

Mr. Eisel reported the Zoning Commission recommended approval of the Meadowmoore East Reserve. They will be receiving the application at the April 20<sup>th</sup> meeting and then they can set a date for the public hearing most likely in May.

Mr. Eisel sent the Trustees an email from Rob Platt of Etna Township inviting us to the regarding the 2016 construction kickoff event that deals with the I-70 310 bridge project tomorrow at Etna Township at 1pm.

**Mr. Dunlap made a motion to designate Melissa Tremblay as Public Records Designee for Violet Township. Seconded by Mr. Monhollen. Roll call vote: Mr. Dunlap, yes; Mr. Monhollen, yes; Mr. Myers, yes. Motion B2016-0406 carries 3-0.**

Mr. Myers asked if we were up to date with our storm water MSDS. Mr. Butcher said we were. Soil and Water did the report. We are good for another year.

**Fiscal Officer:**

Mr. Sauer reported our bi-annual audit will begin on April 18<sup>th</sup> and will be conducted by Julian and Grube.

Mr. Sauer and Ms. Tremblay have targeted the second full week of June to have a copy of the tax budget available to review.

Mr. Sauer had lunch with our investment representative from 5/3 and they re-evaluated everything. Mr. Sauer had a resolution for a movement of funds for engineering. **Mr. Myers made a motion to adopt Resolution 2016-0406-05 – Amendment to 2016 Appropriations. Seconded by Mr. Monhollen. Roll call vote: Mr. Myers, yes; Mr. Monhollen, yes; Mr. Dunlap, yes. Motion carries 3-0.**

Mr. Myers asked if Mr. Sauer was still coming in on Fridays. Mr. Sauer said he would be in and he apologized as last week his kids were home on spring break and he was not here. His schedule is Fridays from 8am to noon.

**Trustee Reports:**

**Trustees out of Office Meetings Where More than one (1) Trustee present**

April 13 from 3-5 pm for the Planning Session for Road and Administration at the Township offices.

April 19 – State of the County at Liberty Center in Lancaster.

April 19 is the bid opening for the new fire station at 2pm at the Administrative offices.

**Old Business**

None

**Tabled Business**

None

**New Business**

The next regularly scheduled meeting of the Violet Township Board of Trustees will be Wednesday, May 4, 2016 at 7:30 p.m. at the Violet Township Administrative offices.

**Pay Bills**

**Mr. Myers made a motion to pay the bills. Seconded by Mr. Monhollen. Roll call vote: Mr. Myers, yes; Mr. Monhollen, yes; Mr. Dunlap, yes. Motion carries 3-0.**

**Mr. Myers made a motion to adjourn the meeting. Seconded by Mr. Dunlap. Roll call vote: Mr. Myers, yes; Mr. Dunlap, yes; Mr. Monhollen, yes. Motion carries 3-0. Meeting adjourned at 8:58 p.m.**

Respectfully Submitted:

\_\_\_\_\_  
Brian Sauer, Fiscal Officer

\_\_\_\_\_  
Joniann Goldberg, Administrative Assistant

Approved by:

\_\_\_\_\_  
Terry J. Dunlap, Sr., Trustee

\_\_\_\_\_  
Darrin Monhollen, Trustee

Date: \_\_\_\_\_

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Harry W. Myers, Jr., Trustee