

Violet Township Board of Trustees

March 16, 2016

Regular Meeting

Mr. Dunlap called the meeting to order at 7:30 p.m.

Mr. Sauer called the role: Trustees Terry J. Dunlap, Sr.; Harry W. Myers, Jr. and Darrin Monhollen were present. Others present were: Director of Operations, John Eisel; Fire Chief, Mike Little; Assistant Chief James Paxton; and Township Engineer, Greg Butcher and Fiscal Officer, Brian Sauer.

Mr. Dunlap asked students from Violet Elementary – Tyler Richardson and Annie Bellish to lead the Trustees in the Pledge of Allegiance followed by a moment of silence honoring those who protect us here at home and abroad. Due to Mr. Dunlap's arm being in a sling he had Mr. Monhollen present the students with Certificates of Appreciation.

Mr. Myers moved to approve, without public reading as submitted by the Fiscal Officer, the minutes of the Regular Trustee meeting of March 2, 2016. Seconded by Mr. Monhollen. Roll call vote: Mr. Myers, yes; Mr. Monhollen, yes; Mr. Dunlap, yes. Motion carries 3-0.

Mr. Dunlap moved to approve, without public reading as submitted by the Fiscal Officer, the minutes of the Public Hearing of March 2, 2016 for Case Number 04-ZC-2015. Seconded by Mr. Myers. Roll call vote: Mr. Dunlap, yes; Mr. Myers, yes; Mr. Monhollen, yes. Motion carries 3-0.

Public Comment:

None

County Authorities:

None

Departmental Reports:

Fire Chief: Mike Little

Chief Little had seven resolutions for consideration but first he had some general updates.

- Runs are down 7.5% for the first 2 months of the year and EMS revenues are down 25%.
- The MECC Consortium is applying for the Local Government Public Safety Capital Grant for radio consoles for the MECC dispatching center. Violet Township, Truro Township, Whitehall, Plain Township, Mifflin Township, Jefferson Township are applying as a regional group for this newly available grant funded by \$10 million. Violet Township Fire Department is also applying separately for this same grant for replacement of the roof at Station 592. They are hoping to get up to \$100,000.00
- Don Searls, who recently retired, was honored on March 14, 2016 by the Lancaster K of C with their Blue Coat Award.
- Firefighter Joe Holland attended classes at the Safety Congress last week which meets one of our ISSP requirements for the year. He completed the evaluation and got credit for the class. Also, he was asked to be on the Bureau of Workers Comp. EMS committee. More details will be provided later.

The first resolution was to appoint Darrin Monhollen to serve as the alternate for Violet Township on the MECC Regional Council of Governments. **Mr. Myers made a motion to adopt Resolution 2016-16-01 – Appoint Darrin Monhollen as the Alternate to the MECC Regional Council of Governments for Violet Township. Seconded by Mr. Dunlap. Roll call vote: Mr. Myers, yes; Mr. Dunlap, yes; Mr. Monhollen, yes. Motion carries 3-0.**

The second resolution was to authorize increases in pay levels for part-time staff which was discussed at the planning session. Chief Little clarified that the bonus paid to those part-time employees working over 300 hours per year would be increased from \$0.25 to \$0.50 per hour. **Mr. Myers made a motion to adopt Resolution 2016-0316-02 – Authorize Employee Benefits for the Fire Department Part-Time Level 2 Staff. Seconded by Mr. Monhollen.** Discussion: Mr. Dunlap asked if the bonus was paid only on the hours worked over 300 hour per year. Chief Little confirmed that was the case. Mr. Dunlap commented that the bonus pay would be a good incentive for the part-timers to put in hours with us. **Roll call vote: Mr. Myers, yes; Mr. Monhollen, yes; Mr. Dunlap, yes. Motion carries 3-0.**

The third resolution was to make the following fund transfers:

1. \$100,000.00 from the Transfer Out fund (2111-910-910-0000) to the Fire Wage & Benefits Stabilization fund (2902-220-190-0000)
2. \$650,000.00 from the Transfer Out fund (2111-910-910-0000) to the Fixed Assets-Fire fund (4904-760-790-0000)
3. \$250,000.00 from the Transfer Out fun (2111-910-910-0000) to the Principal Payments – Bond, Fire Bond Retirement Fund (3102-810-810-0000)

Mr. Monhollen made a motion to adopt Resolution 2016-0316-03 – Transfer of Funds. Seconded by Mr. Myers. Roll call vote: Mr. Monhollen, yes; Mr. Myers, yes; Mr. Dunlap, yes. Motion carries 3-0.

The fourth resolution was to request an attorney general's opinion about the community medic program as discussed at a previous meeting. The fire department would like to ask Jason Dolin from the Fairfield County Prosecutor's Office, in his capacity as Law Director, to send a letter to the Ohio Attorney General's Office requesting an opinion on specific questions about the Community Medic Program. They would like assurance that the program is not stepping outside the scope of the Ohio Revised Code. The program is ready to move forward, but the department would like to confirm the legal grounds first. **Mr. Monhollen made a motion to adopt Resolution 2016-0316-04 – Request Attorney General Legal Opinion. Seconded by Mr. Myers. Roll call vote: Mr. Monhollen, yes; Mr. Myers, yes; Mr. Dunlap, yes. Motion carries 3-0.**

The fifth resolution was to approve an advertisement for bids for the construction of the new Fire Station 591. The department has been working with KZF Designs to complete the drawings and construction documents and they are ready to proceed with the bidding process. **Mr. Dunlap made a motion to adopt Resolution 2016-0316-05 – Authorize the Advertisement for Bids for the Construction of New Fire Station 591. Seconded by Mr. Monhollen. Roll call vote: Mr. Dunlap, yes; Mr. Monhollen, yes; Mr. Myers, yes. Motion carries 3-0.**

The sixth resolution was to purchase MDT laptops and mounting accessories for the new engine-rescue and new medic at a cost not to exceed \$7,000.00. The new medic is expected to arrive here sometime in April and the engine-rescue sometime in May. **Mr. Monhollen made a motion to adopt Resolution 2016-16-06 – Purchase MDT Laptops. Seconded by Mr. Dunlap. Roll call vote: Mr. Monhollen, yes; Mr. Dunlap, yes; Mr. Myers, yes. Motion carries 3-0.**

The last resolution was to hire a legal firm from Pennsylvania which specializes in EMS law to provide department-wide training in documentation at a cost not to exceed \$4,500.00. The department would like to have an outside entity emphasize the importance of documentation from a legal standpoint as well as documentation for the purposes of EMS revenue recovery. **Mr. Myers made a motion to adopt Resolution 2016-0316-07 – Authorize Agreement with Page, Wolfberg & Wirth for EMS Documentation Education. Seconded by Mr. Monhollen. Roll call vote: Mr. Myers, yes; Mr. Monhollen, yes; Mr. Dunlap, yes. Motion carries 3-0.**

Mr. Monhollen asked if the Chief was able to attend the Pickerington City Council meeting yesterday. The Chief said that he was not able to, but that he had emailed City Manager Bill Vance this morning and spoken with Lynda Yartin. He was able to confirm that everything has been done and the plaza property is being deeded over to the township. They are waiting for a response from Mr. Hartman, the city legal director, to

see if he is going to take care of the deed. He is out of town this week, but the Chief expects that Mr. Hartman will be doing it. Based on last night's meeting, all the property that the department needs for the new fire station has been acquired. Mr. Dunlap if the township will be getting all the plaza property. Chief Little confirmed that the township will be getting all the plaza, not just the south half. There was a 25 foot x75 foot section on the northeast corner of the plaza that was attached to the property on the corner where the historical society is located. That will be changed and deeded to the township. The rest of the plaza has already been deeded over and the lot lines redrawn by the county auditor's office.

Director of Operations: John Eisel

Mr. Eisel reported that the joint recreation and leisure activity survey we are doing in cooperation with the city of Pickerington, Fairfield County Historical Parks and the Pickerington Public Library was mailed earlier this week. Results are expected the first week of May.

Mr. Eisel reminded all of the educational and enrollment sessions to transition to AFLAC Accident and Cancer policies, scheduled for March 17, 18 and 22 beginning at 8:30 am at Station 592. You only need to attend one session.

Mr. Butcher and Mr. Eisel are enrolled to attend a 40 hour class for LeanOhio Bootcamp. Greg will attend in April and Mr. Eisel will attend in May. The course is free, and the State of Ohio is covering our tuition with a \$2,000 voucher for each of them.

Mr. Eisel gave many thanks to our community leaders from our HOA's and Civic Associations that helped. Issue 3 passed by a margin of: 59.44% FOR total of 4341 votes and 40.56% AGAINST total of 2962 votes.

All information for our OTARMA renewal has been submitted, we will schedule a meeting to review prior to our renewal dates.

Mr. Eisel attended the first quarterly meeting for CLOUT this week representing the Central district.

The Chamber "State of the Community" meeting will be held March 17th beginning at 11:30 at the Senior Center.

There was a resolution from the last meeting that was carried over to this meeting for approval. **Mr. Dunlap made a motion to adopt Resolution 2016-0316-08 – Resolution to Amend the Zoning Resolution of Violet Township, Fairfield County, Ohio Zoning Amendment Number 04-ZC-2015. Seconded by Mr. Myers. Roll call vote: Mr. Dunlap, yes; Mr. Myers, yes; Mr. Monhollen, yes. Motion carries 3-0.**

Mr. Eisel reported he will be out of town from Saturday, March 19 to Saturday, March 25th.

Fiscal Officer:

Mr. Sauer had a resolution for the Road and Bridge Department to establish a fund for the curb and gutter repairs that we will be receiving the grant for. Mr. Monhollen made a motion to adopt Resolution 2016-0316-10 – Establishment of Fund. Seconded by Mr. Myers. Roll call vote: Mr. Monhollen, yes; Mr. Myers, yes; Mr. Dunlap, yes. Motion passes 3-0.

Trustee Reports:

Mr. Myers reported he attended a Board of Health Meeting a week ago Monday night. Our DAC contribution will be the same as last years but the Board of Health needs to be accredited to the State of Ohio which will cost about \$28,000 a year to do the accreditation. They have to do it every 5 years. So, in 2018 the DAC contribution for Violet Township will go up.

Trustees out of Office Meetings Where More than one (1) Trustee present

March 17 the Pickerington Chamber “State of the Community” meeting will be held at the Pickerington Senior Center at 11:30 am.

March 29th is the Chamber Elected Officials Event from 5-7pm.

Mr. Eisel had a resolution to present for Mr. Butcher as he was not in attendance (as he had to attend a mandatory meeting). This was a resolution to advertise for bids for the Stonecreek Drive Improvements Project. **Mr. Dunlap made a motion to adopt Resolution 2016-0316-09 – Authorize Township Engineer to Advertise for Bids for Stonecreek Drive Improvements. Seconded by Mr. Monhollen. Roll call vote: Mr. Dunlap, yes; Mr. Monhollen, yes; Mr. Myers, yes. Motion carries 3-0.**

Old Business

None

Tabled Business

None

New Business

The next regularly scheduled meeting of the Violet Township Board of Trustees will be Wednesday, April 2, 2016 at 7:30 p.m. at the Violet Township Administrative offices.

Pay Bills

Mr. Myers made a motion to pay the bills. Seconded by Mr. Dunlap. Roll call vote: Mr. Myers, yes; Mr. Dunlap, yes; Mr. Monhollen, yes. Motion carries 3-0.

Mr. Eisel went over Mr. Butcher’s report since he could not be in attendance.

Mr. Eisel reported Mr. Butcher provided the Trustees with the letter that went out to Mingo Estates to residents affected for the Mingo Estates Infrastructure Improvements Project.

ODOT has not had the opportunity to review between Taylor Road/Wellesley Drive and Milnor Road. No word on when that might happen.

Mr. Butcher represented us yesterday at the MORPC open house to review and comment on the 2016-2040 Metropolitan Transportation Plan. There are several area projects within the plan.

No further update on the Spring Creek subdivision future development plans.

Clearing of trees for Section One of Heron Crossing was performed since our last meeting.

Patching of potholes continues.

Work to replace a 42 inch diameter storm sewer within the Haaf Farms subdivision continues. The sewer is located within an existing Drainage Maintenance District. Therefore, work is being coordinated by the County Engineer’s Office.

Mr. Eisel and Mr. Butcher met with Scott Zody at the Auditor’s office. They talked about Natureworks grants; specifically the project on Busey Park in cooperation with Kiwanis. We also spoke to him about an issue that exists within some of the drainage maintenance districts in Violet Township. They exist within the county that they are working on. They will try to combine them and try to find a scale of fairness of how to distribute the money and how to assess fairly. In the past it has been done by section of subdivision. Others are paying by the entire subdivision. It has never really had a consistent approach. Mr. Eisel and Mr. Butcher will be included in future meetings.

Mr. Myers asked how much the grant will be for Natureworks. Mr. Eisel said this will be determined.

Mr. Dunlap mentioned a few dates to come up with for a work session so Greg could look at. The dates they came up with were April 4, April 11, and April 13 at 3:00 pm. Mr. Eisel will coordinate with Mr. Butcher and notify the Trustees.

Mr. Myers made a motion to adjourn the meeting. Seconded by Mr. Monhollen. Roll call vote: Mr. Myers, yes; Mr. Monhollen, yes; Mr. Dunlap, yes. Motion carries 3-0. Meeting adjourned at 8:05 p.m.

Respectfully Submitted:

Brian Sauer, Fiscal Officer

Joniann Goldberg, Administrative
Assistant

Approved by:

Terry J. Dunlap, Sr., Trustee

Darrin Monhollen, Trustee

Harry W. Myers, Jr., Trustee

Date: _____