

Violet Township Board of Trustees

January 6, 2016

Regular Meeting

Mr. Dunlap called the meeting to order at 7:30 p.m.

Brian Sauer called the roll: Trustees Terry J. Dunlap, Sr.; Harry W. Myers, Jr. and Darrin Monhollen were present. Others present were: Fire Chief, Mike Little; Assistant Chief James Paxton; Township Engineer, Greg Butcher and Director of Operations, John Eisel.

Mr. Dunlap led the Trustees in the Pledge of Allegiance followed by a moment of silence honoring those who protect us here at home and abroad.

Fiscal Officer, Brian Sauer asked for nominations to elect Chairman of the Board of Trustees for 2016.

Mr. Myers made a motion to nominate Mr. Dunlap as Chairman of the Violet Township Board of Trustees for 2016. Seconded by Mr. Monhollen. Roll call vote: Mr. Myers, yes; Mr. Monhollen, yes; Mr. Dunlap, abstained. Motion carries 2-0 with 1 abstention.

Mr. Sauer turned the meeting back over to Mr. Dunlap.

Mr. Dunlap made a motion to nominate Mr. Myers as Vice-Chairman of the Violet Township Board of Trustees for 2016. Seconded by Mr. Monhollen. Roll call vote: Mr. Dunlap, yes; Mr. Monhollen, yes; Mr. Myers, abstained. Motion carries 2-0 with 1 abstention.

Mr. Myers moved to approve, without public reading as submitted by the Fiscal Officer, the minutes of the Special Trustee meeting of December 30, 2015. Seconded by Mr. Dunlap. Roll call vote: Mr. Myers, yes; Mr. Dunlap, yes; Mr. Monhollen, yes. Motion carries 3-0.

Guests:

Mr. Dunlap recognized Melissa Wilde from the Pickerington City Council and Vanessa Niekamp from the Pickerington Board of Education and thanked them for being there.

Public Comment:

None

County Authorities:

None

Departmental Reports:

Fire Chief: Mike Little

Chief Little reported the Christmas toy drive helped about 1700 kids this year. A total of 663 families were assisted, 217 were from the Pickerington Local School District. They were able to reach out and help families outside our area again this year. Many thanks to Jimmy Barber and Liz Pfeifer-Smith for coordinating the drive.

They are meeting with KZF Designs on Friday to go over the electrical diagrams for the new fire station. This is part of the process in the design development to review each area to be sure everything is as it should be. Any changes needed in the electrical design will be made then.

Fire Inspector Don Searls will be retiring on January 22nd. He will be at the January 20th trustee meeting when a retirement resolution will come before the board. A

proclamation for his years of service is planned and a reception will be held at the fire station. Details will be provided.

Chief Little presented a photo of the fire department staff to be displayed at the administrative office. The department worked with local photographer David Beckham who donated his time and talent to put together the photo. There is one on display at each of the fire stations.

Chief Little presented several resolutions. The first resolution was to amend the 2016 appropriations, adding \$127,479.22 to the appropriation fund 4101-890-890-0000 which deals with bond expenditures. This is the amount of money needed to pay the fees for the bond. **Mr. Myers moved to adopt Resolution 2016-0106-02 – Amendment to 2016 Appropriations. Seconded by Mr. Monhollen. Roll call vote: Mr. Myers, yes; Mr. Monhollen, yes; Mr. Dunlap, yes. Motion carries 3-0.**

The second resolution was a license renewal for an annual maintenance agreement for the Rocket Utility devices on department vehicles that allows them to do Wi-Fi. The cost is not to exceed \$2500.00. **Mr. Dunlap moved to adopt Resolution 2016-0106-03 – Utility Rocket MDT Software Annual Licensing Renewal. Seconded by Mr. Myers. Roll call vote: Mr. Dunlap, yes; Mr. Myers, yes; Mr. Monhollen, yes. Motion carries 3-0.**

The third resolution was to approve the collective bargaining agreement with IAFF Local 3558 effective January 1, 2016 through December 31, 2018. **Mr. Myers moved to adopt Resolution 2016-0106-04 – Accept Collective Bargaining Agreement with IAFF Local 3558. Seconded by Mr. Monhollen. Roll call vote: Mr. Myers, yes; Mr. Monhollen, yes; Mr. Dunlap, yes. Motion carries 3-0.**

The fourth resolution was to set the compensation rates for the fire department staff that are outside the bargaining unit including the Fire Chief, Assistant Fire Chief, Executive Assistant and the mechanic. **Mr. Dunlap moved to adopt Resolution 2016-0106-05 – Authorize Employee Benefits for Fire Department Non-bargaining Unit Full-time Staff. Seconded by Mr. Monhollen. Roll call vote: Mr. Dunlap, yes; Mr. Monhollen, yes; Mr. Myers, yes. Motion carries 3-0.**

The fifth resolution was to re-classify part-time level 1 firefighter Alex Daniels to part-time level 2. Alex passed his testing this past week and the recommendation of the part-time committee was to move him to level 2. **Mr. Myers moved to adopt Resolution 2016-0106-12 – Reclassify Part-time Level 1 Firefighter to Part-time Level 2. Seconded by Mr. Monhollen. Roll call vote: Mr. Myers, yes; Mr. Monhollen, yes; Mr. Dunlap, yes. Motion carries 3-0.**

The sixth resolution was to replace a portable radio which was lost. This was mentioned at the last trustee meeting. The cost is not to exceed \$6000.00, but \$3500.00 will be coming from the insurance company. There has been a long discussion about radio safety in the officers meeting this week. **Mr. Myers moved to adopt Resolution 2016-0106-13 – Replace Portable Radio. Seconded by Mr. Monhollen.** Mr. Dunlap asked Chief Little if there had been discussion with the firefighters about radio safety. Chief Little said that is was the officers' job to discuss that with the firefighters and they would be doing that. Mr. Dunlap asked if there had been any incentive put in place to encourage this not to happen again. Chief Little said that the incentive at this point is that if it happens again the result would be a little more that going to the trustees and asking for a replacement. The staff talked about securing radios on their person or inside of vehicles. Chief Little expressed his displeasure with the loss and commented that these were not cheap radios. Mr. Dunlap asked Chief Little to give some thought to what exactly the penalty would be if equipment was lost in the future; whether it would be a minimum number of days off for example. **Roll call vote: Mr. Myers, yes; Mr. Monhollen, yes; Mr. Dunlap, yes. Motion carries 3-0.**

The last resolution was to pay Kurguz Paving to install the concrete pad, fence and protective bollards for the generator project at fire station 593 at a cost not to exceed \$8500.00. **Mr. Myers moved to adopt Resolution 2016-0106-14 – Install Fencing,**

Concrete Pad and Bollards for Generator Placement at Station 593. Seconded by Mr. Dunlap. Roll call vote: Mr. Myers, yes; Mr. Dunlap, yes; Mr. Monhollen, yes. Motion carries 3-0.

Mr. Monhollen commented that the fire department had done a good job on the toy drive.

Mr. Dunlap asked if there was something that might be done to recognize the toy drive coordinators. Chief Little said that the department was in the process of developing something to recognize employees generally and he had a draft he wants the other chiefs to review.

Greg Butcher: Township Engineer

Mr. Butcher congratulated Mr. Monhollen on his election to office.

Mr. Butcher had the following updates:

1. January 7th at 10am there will be a walk-through with the Ohio Department of Transportation and project contractor, Newcomer Concrete Services, for the Harmon Middle School Safe Routes to School Project. This is an approximately one mile sidewalk project. No issues are expected.
2. Regional Planning Commission activity:
 - a. The Winding Creek subdivision plat was extended for 180 days. This is the section that has not been developed yet.
 - b. A variance for the open ditch section along Refugee Road near Heron Crossing subdivision was approved. The county standard was reduced due to the right of way and utility poles. Mr. Butcher confirmed for Mr. Dunlap that the county engineer had to sign off on it.
3. Mr. Butcher will be attending the Strategic Highway Safety Plan quarterly meeting next Tuesday at ODOT Central Office.
4. The road levy fact sheet data is still being compiled and is close to complete. There is an article in the Pickerington ThisWeek newspaper about the levy.
5. Mr. Butcher will be meeting January 7th with representatives with ADR and Associates regarding the Stonecreek Drive Issue One project. His intent is to coordinate any project design changes that need to be addressed since the plan was designed in 2008. He does not expect many changes except where it meets the city's recent SR 256 project.
6. He attended the MORPC Transportation Advisory Committee and Attributable Funds Committee Wednesday morning. Nothing new to report at this time.
7. The Road Department Inventory is complete and was submitted to Mr. Eisel.

Mr. Dunlap asked the status of extending the striping for Stonecreek North and South. Mr. Butcher said that he thought it had been done on Stonecreek North, but Stonecreek south had not been done. Mr. Dunlap would like Mr. Butcher to follow up on that and also the signage for the township near the intersection.

Director of Operations: John Eisel

Mr. Eisel wished everyone a Happy New Year. He congratulated Mr. Monhollen and welcomed him to the board of trustees. He had some general updates said the staff has been working on 2015 year-end items and 2016 matters such as the road levy, perusing a single trash hauler and improving development processes.

Regarding compliance issues, a lot of Workers Comp requirements have a deadline of January 31, 2016. Our Public Employee Risk Reduction Program 300AP form has been completed and filed with the state. He pointed out that in 2015 our total number of reportable cases of on the job injuries was zero. This was the first time in a 12 month period that we have had no injuries. We have a lot of exposure to injuries through both the fire department and road department with the use of heavy equipment. He credited

the good leadership of these departments and said job well done. Our Drug Free Work Place compliance paperwork for the random testing has been updated and submitted. We are working to schedule a meeting soon with Mike Marr from BWC to establish our Industry Specific Safety Program activities for 2016. Early planning done last year worked well and we were able to avoid a last minute rush, getting ours done my mid-year.

We have received information about budget and tax deal delays as it relates to health care and the Affordable Care Act (ACA). The excise tax, or "Cadillac" tax, was delayed until 2020, instead of 2018. A moratorium was implemented on the ACA 2.3 percent Medical Device Tax. They suspended the ACA Health Insurance Tax for one year, until 2017. They extended some other measures that prevent the federal government from shifting funds to pay for the ACA's risk corridors program. These are things we had concerns about in the past and they have been diverted for now.

Annual inventories are being compiled by all departments. The deadline for submitting these to the County Engineer is Monday, January 11th.

Mr. Butcher worked on and submitted an article about the road levy for the Pickerington Magazine's late January/February issue.

Mr. Eisel will be out of town January 17-20 attending the Mid-Winter Board Meeting for the IAFC Health and Survival Section. He will be back in the office on January 21st.

He advised that Kelly Sarko, Zoning Officer, had put together a packet of information for the trustees related to Resolution 2016-0106-01.

The Pelotonia jersey which was presented to the township last year for the township's support of Team Pickerington in 2015 was framed by former trustee Gary Weltlich. It will be displayed at the township administrative office. Mr. Eisel believes the Pelotonia route will continue to come through Pickerington this year and suggested we might continue to support it.

Rebecca Medinger, City of Pickerington Parks and Recreation Director, had contacted the township about the 2016 fireworks display for the Pickerington July 4th Celebration. In the past, the township has shared the cost of the fireworks with the city of Pickerington. Due to a possible increase in costs this year, the township's share could be \$17,500.00. **Mr. Myers made a motion 2016-0106-A to make a contribution not to exceed \$17,500.00 for the Pickerington-Violet Township 4th of July Celebration. Seconded by Mr. Monhollen. Roll call vote: Mr. Myers, yes; Mr. Monhollen, yes; Mr. Dunlap, yes. Motion carries 3-0.**

Mr. Eisel had several resolutions for consideration.

The first was to receive proposed amendments for Case No. 03-ZC-2015 to the Violet Township Zoning Resolution and to establish a Public Hearing Date. **Mr. Dunlap made a motion to establish February 3, 2016 for the public hearing date and adopt Resolution 2016-0106-01. Seconded by Mr. Myers. Roll call vote: Mr. Dunlap, yes; Mr. Myers, yes; Mr. Monhollen, yes. Motion passes 3-0.**

Mr. Myers made a motion to adopt Resolution 2016-0106-06 – Resolution Retaining Wanda L. Carter of Carter Law, LLC as Legal Counsel to Advise & Represent the Township in Annexation Related Matters. Seconded by Mr. Dunlap. Roll call vote: Mr. Myers, yes; Mr. Dunlap, yes; Mr. Monhollen, yes. Motion carries 3-0.

Mr. Dunlap made a motion to adopt Resolution 2016-0106-07 – Retain Sara Rose, LLP for Human Resources Issues on an 'As Needed' Basis. Seconded by Mr. Monhollen. Roll call vote: Mr. Dunlap, yes; Mr. Monhollen, yes; Mr. Myers. Motion carries 3-0.

Mr. Myers made a motion to adopt Resolution 2016-0106-08 – Retain Township Attorney on an Annual Basis for 2016 (Loveland). Seconded by Mr. Monhollen.

Roll call vote: Mr. Myers, yes; Mr. Monhollen, yes; Mr. Dunlap, yes. Motion carries 3-0.

Mr. Myers made a motion to adopt Resolution 2016-0106-09 – Retain Township Attorney on an Annual Basis for 2016 (Brosius). Seconded by Mr. Dunlap. Roll call vote: Mr. Myers, yes; Mr. Dunlap, yes; Mr. Monhollen, yes. Motion carries 3-0.

Mr. Dunlap made a motion to adopt Resolution 2016-0106-10 - Hire Prosecuting Attorney's Office to Serve as Law Director for 2016. Seconded by Mr. Monhollen. Discussion: Mr. Dunlap explained this was because we are a Home Rule Township and we have to have our own Law Director and it works out well for us because of the economics. **Roll call vote: Mr. Dunlap, yes; Mr. Monhollen, yes; Mr. Myers, yes. Motion carries 3-0.**

Mr. Myers made a motion to adopt Resolution 2016-0106-11 - Retain Alfred E. Schrader, Attorney at Law. Seconded by Mr. Monhollen. Roll call vote: Mr. Myers, yes; Mr. Monhollen, yes; Mr. Dunlap, yes. Motion carries 3-0.

Mr. Myers made a motion to adopt Resolution 2016-0106-15 – Adopt Agreement with Fairfield County Sheriff. Seconded by Mr. Monhollen. Discussion: Mr. Dunlap asked if this was the resolution where they asked us to help them out a few years ago and we have continued to do this. Mr. Eisel said this is the one that pays the salary for an entry level Deputy annually. Mr. Dunlap said he has questions about this and however this vote goes; we need to ask the Prosecutor whether or not we can do that. The Deputy that is assigned to Violet Township is also assigned to 50% of his patrol district to (Liberty Township) and we are quasi subsidizing law enforcement protection for Liberty Township with Violet Township tax payer dollars to Liberty Township. Mr. Eisel said he specifically spoke to the Law Director regarding this and he said there was nothing in the statute that specifically prevents that. He also told Mr. Eisel if he would like for him to research it further to let him know. Mr. Dunlap suggested he let him research it as far as he was concerned or he would ask him. Mr. Eisel said he would. **Roll call vote: Mr. Myers, yes; Mr. Monhollen, yes; Mr. Dunlap, no. Motion carries 2-1.**

Mr. Myers asked if we had gotten a ballot number for our road levy. Mr. Eisel said we had not yet. He said we are hoping to put it in the article when we have the opportunity to edit it. We should be seeing that opportunity to edit fairly soon.

Mr. Dunlap asked if Mr. Butcher, Mr. Eisel were working together with interested citizens to establish a Citizens Committee. Mr. Dunlap had some names of some interested people who might be interested in sitting on this committee. Mr. Dunlap highly recommends we get a meeting set for sometime next week in the evening to get these people together because time is flying.

Fiscal Officer: Brian Sauer

Mr. Sauer reported we will be receiving the bond funds for the Fire Station tomorrow. As far as he has seen; everything has moved along smoothly.

Mr. Sauer received the final report with regards to wellness credits for the Township. Mr. Sauer will be meeting with Mrs. Tremblay and Mr. Eisel in the next week to discuss how to go about addressing this (those that did not complete their credits for the year). It is very minimal.

Mr. Sauer reported he was contacted by the Ohio Treasurer's office this week with regards to the Ohio Checkbook. This will go live this coming Friday. The representative Mr. Sauer has been working with asked if they could do a Press Conference with Mr. Sauer on Friday this week at 10am. Mr. Dunlap asked if doing this would put an extra burden on the Fiscal Office. Mr. Sauer said it took him all of 15 minutes to getting it started up and it is really pretty simple. This is another tool to use if a resident calls into the office and we can point them to this "checkbook" online to see our expenditures. Mr. Monhollen thanked Mr. Sauer for setting this up.

Trustee Reports:

Mr. Monhollen said he has felt 'very welcome' by this group and has really enjoyed the last few months to know what is a very 'professional' staff and has appreciated the hospitality that has been extended to him by the Trustees and Fiscal Officer.

Mr. Dunlap asked Mr. Myers if he would still serve with the Fire Department and all the County events he attends and Mr. Dunlap would do all the road and Admin. Mr. Dunlap asked Mr. Monhollen if he would take over the Senior Center meetings and work with Mr. Eisel and Mr. Butcher on anything they need on the Road Levy as well as the Single Trash Hauler. Mr. Monhollen agreed.

Mr. Monhollen also said he would attend the Food Pantry meetings. Mr. Eisel added that the bi laws for the Food Pantry specifically state that it is to be a Trustee appointed by the Board. **Mr. Dunlap made a motion to appoint Mr. Monhollen to serve on the Pickerington Food Pantry as Violet Township Trustee Representative. Seconded by Mr. Myers. Motion 2016-0106-B Roll call vote: Mr. Dunlap, yes; Mr. Myers, yes; Mr. Monhollen, abstained. Motion carries 2-0 with 1 abstention.**

Mr. Eisel added that there has been some discussion to change the bi-laws to a member appointed by the Board of Trustees and it wouldn't have to be an elected official. It would be the same way with City Council. Their position is appointed by the Mayor.

Mr. Dunlap asked Mr. Eisel to go over the upcoming events.

Trustees out of Office Meetings Where More than one (1) Trustee present

There is a retirement reception for Mr. Laramee the Deputy County Auditor this Friday January 8th from 1-3pm in the Commissioners Hearing Room at the County Courthouse.

The Ohio Township Annual Conference is January 27th through January 30th.

We have been working with Della Rucker. Tentatively the Joint Economic Workshop is scheduled for January 28th from 7-9pm at the Pickerington Senior Center.

Pickerington Area Chamber of Commerce Annual Awards Dinner and Awards Celebration is February 4th at 5:00PM. The deadline is the last week in January.

Old Business

None

Tabled Business

None

New Business

The next regularly scheduled meeting of the Violet Township Board of Trustees will be Wednesday, January 20, 2016 at 7:30 p.m. at the Violet Township Administrative offices. Mr. Dunlap said that we needed to set our meetings for the year. **Mr. Dunlap made a motion to set the first and third Wednesdays at 7:30 p.m. unless otherwise noted that those would be our meetings for the rest of 2016. Seconded by Mr. Myers. Motion 2016-0106-C. Roll call vote: Mr. Dunlap, yes; Mr. Myers, yes; Mr. Monhollen, yes. Motion carries 3-0.**

Pay Bills

Mr. Myers made a motion to pay the bills. Seconded by Mr. Monhollen. Roll call vote: Mr. Myers yes; Mr. Monhollen, yes; Mr. Dunlap, yes. Motion carries 3-0.

Executive Session

Mr. Myers made a motion to take a five minute recess then go into Executive Session at 8:25 p.m. per the ORC Section 121.22 (G) (1) to discuss personnel issues (to include: Trustee Terry J. Dunlap, Sr.; Trustee Harry W. Myers, Jr.;

Trustee Darrin Monhollen; Fiscal Officer, Brian Sauer; Director of Operations, John Eisel; Fire Chief, Mike Little Assistant Fire Chief, Jim Paxton and Township Engineer, Greg Butcher. Mr. Monhollen seconded the motion. Roll call vote: Mr. Myers, yes; Mr. Monhollen, yes; Mr. Dunlap, yes. Motion carries 3-0.

Mr. Myers made a motion to come out of Executive Session at 9:23 p.m. Seconded by Mr. Dunlap. Roll call vote: Mr. Myers, yes; Mr. Dunlap, yes; Mr. Monhollen. Motion carries 3-0.

Mr. Dunlap made a motion to adjourn the meeting at 9:24 p.m. Seconded by Mr. Monhollen. Roll call vote: Mr. Dunlap, yes; Mr. Monhollen, yes; Mr. Dunlap, yes. Motion carries 3-0. Meeting adjourned.

Respectfully Submitted:

Brian Sauer, Fiscal Officer

Joniann Goldberg, Administrative
Assistant

Approved by:

Terry J. Dunlap, Sr., Trustee

Darrin Monhollen, Trustee

Date: _____

Harry W. Myers, Jr., Trustee