

## Violet Township Board of Trustees

December 2, 2015

Regular Meeting

Mr. Dunlap called the meeting to order at 7:00 p.m. as Chairman Weltlich was absent.

**Brian Sauer called the roll: Trustees Terry J. Dunlap, Sr. and Harry W. Myers, Jr. were present. Others present were: Fire Chief, Mike Little; Assistant Chief James Paxton; Township Engineer, Greg Butcher and Director of Operations, John Eisel.**

Mr. Dunlap explained they would be deviating from the normal agenda and move directly to Mike Little, Fire Chief. Chief Little explained that over the years they have attempted to do a third part time spot and over the last few years they have come to the conclusion that a third part time spot does not work for us on a consistent basis. Based on this conclusion they now have the ability to add (3) full time members.

**Resolution 2015-1202-02 – Appoint Full-Time Firefighter/Paramedic Brandon Assmann. Mr. Dunlap made a motion to adopt Resolution 2015-1202-02. Seconded by Mr. Myers. Roll call vote: Mr. Dunlap, yes; Mr. Myers, yes. Motion carries 2-0. Mr. Dunlap swore in Brian Assmann.**

**Resolution 2015-1202-03 – Appoint Full-Time Firefighter/Paramedic Shane Carr. Mr. Myers made a motion to adopt Resolution 2015-1202-03. Seconded by Mr. Dunlap. Roll call vote: Mr. Myers, yes; Mr. Dunlap, yes. Motion carries 2-0. Mr. Myers swore in Shane Carr.**

**Resolution 2015-1202-04 – Appoint Full-Time Firefighter/Paramedic Joe Pineda. Mr. Dunlap made a motion to adopt Resolution 2015-1202-04. Seconded by Mr. Myers. Roll call vote: Mr. Dunlap, yes; Mr. Myers, yes. Motion carries 2-0. Mr. Sauers swore in Joe Pineda.**

**Mr. Myers made a motion to take a 20 minute recess. Seconded by Mr. Dunlap. Roll call vote: Mr. Myers, yes; Mr. Dunlap, yes. Motion carries 2-0. Recessed at 7:11 p.m.**

**Mr. Dunlap made a motion to come out of recess at 7:30 p.m. Seconded by Mr. Myers. Roll call vote: Mr. Dunlap, yes; Mr. Myers, yes. Motion carries 2-0.**

Mr. Dunlap asked students from Tussing Elementary – Caleb Waugh, Nathan Pratali and Lucas McMaken to lead the Trustees in the Pledge of Allegiance followed by a moment of silence honoring those who protect us here at home and abroad. Mr. Dunlap then presented the students with Certificates of Appreciation.

**Mr. Myers moved to approve, without public reading as submitted by the Fiscal Officer, the minutes of the Regular Trustee meeting of November 18, 2015. Seconded by Mr. Dunlap. Roll call vote: Mr. Myers, yes; Mr. Dunlap, yes. Motion carries 2-0.**

### **Guests:**

Scott Ericson, municipal advisor from Rockmill Financial Consulting was present to go over the process for selling the bonds for the new Fire Station. Mr. Ericson went over a recap of the financing at hand coming up in December and closing in January. Their role has been to guide our staff through the process of what it is to issue securities and put together a large rating presentation for a bond rating that was presented to the rating analysts in New York on November 20<sup>th</sup>. Chris Franzman, Bond Council is drafting all the documents and drafting the legislation that will be approved this evening. Mr. Franzman will also be drafting all the closing documents and legal documents called the preliminary official documents. They are expecting to get the rating back this coming Friday. Mr. Ericson gave kudos to all staff that was in on the presentation to Moody's. He said they did an excellent job.

Mr. Ericson said we have very healthy cap reserves both in the General Fund and the Fire side of things and an excellent history in terms of fund balances. We had very strong voter support.

Mr. Ericson explained that they have the ability to sell bonds to individuals and talked about having an investor seminar giving the opportunity to local residents to buy the securities. We sent this out to all of our media contacts.

Mr. Dunlap asked if there was potential that the other investors other than local would buy them all the bonds so there wouldn't be any for the locals. Mr. Ericson said this is why they do the seminar ahead of time to see how many folks are interested and they will be able to pre-determine what maturities they are interested in and what level of purchasing. The brokers will be able to access the suitability for investors. The broker will also determine if an account needs to be set up.

Once they check off the box for authorizing bond legislation they will receive the rating and finalize the preliminary bond statement this Friday at which point it will be distributed electronically and there will be copies printed for Monday evening at the meeting, 12/7 at 7 pm. The pricing period will be held on December 15<sup>th</sup>. For those who helped with the bond rating they have a 2 hr window (the time will be determined by the underwriter) to watch it real time on computers and watch the sales as they come in. The bonds will close and the funds will be delivered to the Township on January 7<sup>th</sup>.

Mr. Myers asked if after the bonds are all sold is Fifth Third done or do they manage it through the 20 year deal. Mr. Ericson said once the bonds are closed that is the end of the relationship with Fifth Third. The continued relationship is with Huntington as the paying agent and registrar. Mr. Myers asked how Fifth Third was making money on this and much are they making. Mr. Ericson said when underwriters are paid; they are paid as a dollar amount per thousand of bonds sold. In the case of Fifth Third they are being paid \$4.00 per thousand.

Mr. Sauers said they went through (4) preparations and he felt the best one they did was the actual one for the real presentation. Mr. Eisel said it was extremely educational and very informative.

**Public Comment:**

Trish Jones, President of the Glenshire Civic Association lives at 9647 Camelot, Pickerington, Ohio 43147. They have had considerable discussion of late regarding traffic issues. She did not have any particular data to present but she had concerns about the entrance into Glenshire at Wellesley and SR204. With traffic coming off of the Taylor Road exit 112C and they stop at that traffic light. When traffic eastbound is backed up at 204 they cut through the neighborhood well over 25 miles per hour. The other issue that has risen is the Harmon Camelot intersection dangerous. The secondary issue is people who live in Haaf Farms are coming straight into the neighborhood and immediately turning left into the Needham place Court and doing a turnaround, coming back out and then shooting north up the exit ramp because of that area having been cut off. There is a safety concern and they would like to work with the township to readdress some of the issues that have developed since that development was approved.

Mr. Dunlap said we could bring this to ODOT's attention and see if they can monitor this and consider expanding that right turn lane. We might consider what the prosecutor would say about posting a 'no through traffic' sign. Mr. Butcher said this was not a recognized traffic control sign or it is not enforceable. Mr. Eisel asked what the time frame was for this happening. Ms. Jones said it was definitely a 4pm to 6pm window.

Mr. Butcher wanted to know what the safety concerns were being articulated to Ms. Jones from the HOA. Ms. Jones said the concern is the volume of traffic.

Mr. Dunlap said 4-way stops have to come out of a traffic study and accidents history and the other thing is speed bumps. They are a liability. As a township you cannot place an obstruction in the roadway.

Mr. Myers asked Mr. Butcher if it would be costly (since we were talking 3 hours a day) to changing the timing of the light on Harmon Road. Mr. Butcher will check into this and ask if they would consider this.

**County Authorities:**

None

**Departmental Reports:**

**Fire Chief: Mike Little**

Chief Little continued with his report with some general updates.

The preparations for the Community Medic Program continue to move forward. We are working on the Business Contract with Mount Carmel at this time. Lt. Postage has been working on protocols with Dr. Zeeb, assisting with scheduling of clinical times for the other medics and getting all the necessary documentation items together.

Chief Little said the new Battalion training has been scheduled for December 15.

Assistant Chief Paxton will oversee the Station 593 Generator project; meeting tomorrow with Doc and Lt. Metzger to put together a plan.

Resolution 2015-1202-05 is reclassify Thurman Rohrbaugh to Part-Time Level 2 Firefighter effective December 14. **Mr. Dunlap made a motion to adopt Resolution 2015-1202-05 – Reclassify Part-Time Level 1 Firefighter to Part-Time Level 2. Seconded by Mr. Myers. Roll call vote: Mr. Dunlap, yes; Mr. Myers, yes. Motion carries 2-0.**

The next resolution is to reclassify KyriAnn Gold to the position of Part-Time Level 1 Firefighter with an effective date of December 14, 2015. **Mr. Myers made a motion to adopt Resolution 2015-1202-06 – Reclassify Volunteer to Part-Time Level 1 Firefighter. Seconded by Mr. Dunlap. Roll call vote: Mr. Myers, yes; Mr. Dunlap, yes. Motion carries 2-0.**

The next resolution is to reclassify Matt Kimbleton to the position of Volunteer Firefighter with an effective date of December 2, 2015. **Mr. Myers made a motion to adopt Resolution 2015-1202-07 – Reclassify Part-Time Level 1 Firefighter to Volunteer. Roll call vote: Mr. Myers, yes; Mr. Dunlap, yes. Motion carries 2-0.**

The next resolution is to appoint two members of the Violet Township Trustees to serve on the Volunteer Firefighters Dependent Fund. Those two members, along with two members of from the Fire Department and a member-at-large, make up the board for a one-year period. They are requesting to have Trustees Terry Dunlap, Sr. and Harry Myers, Jr. serve in that capacity for the Township. Additionally, Jason Smith (president of the Firefighter's Association) and Dale England (citizen) have served on this board, as well as the Fire Chief, and have agreed to do this again for 2016. **Mr. Myers made a motion to adopt Resolution 2015-1202-08 – Volunteer Firefighter Dependent Fund Board Appointments. Seconded by Mr. Dunlap. Roll call vote: Mr. Dunlap, yes. Motion carries 2-0.**

The next resolution is for the resignation of William Gottke who has submitted his letter of resignation effective November 27, 2015. **Mr. Myers made a motion to adopt Resolution 2015-1202-09 – Part-Time Firefighter Resignation. Seconded by Mr. Dunlap. Roll call vote: Mr. Myers, yes; Mr. Dunlap, yes. Motion carries 2-0.**

For the last resolution we will need to reimburse a proportional expense relating to legal fees as a member of the Council of Governments. Mr. Eisel represents the Township for this group. They met this week and passed a resolution to retain Baker & Hostetler via

the COG for a payment of \$9,600.00. The cost is being shared by 5 organizations or members of the COG. **Mr. Dunlap made a motion to adopt Resolution 2015-1202-11 – Authorize Council of Government s Legal Expenses. Seconded by Mr. Myers. Discussion:** Mr. Dunlap asked if Baker & Hostettler was who we have used in the past. Chief Little said this was correct. **Roll call vote: Mr. Dunlap, yes; Mr. Myers, yes. Motion carries 2-0.**

**Greg Butcher: Township Engineer**

Mr. Butcher reported the Mingo Estates Issue One Project continues. Sanitary sewer and water main work is complete. Temporary seeding and mulching has been placed. Temporary pavement in street and drive crossing has been placed. Fences within sanitary sewer easement are in the process of being reinstalled. Mr. Butcher elaborated on this should the Trustees receive any phone calls. Easements in general are prohibited from having 'stuff' within them such as fences, sheds or trees. The County Utilities Department has taken the position that they are allowing the fences to be re-installed.

Harmon Middle School Safe Routes to Schools project is progressing. About 200 lineal feet of a total 4,100 lineal feet remains to be poured. Seeding and mulching complete. New solar powered rectangular rapid flash beacons are being installed.

Staff has been cutting dead or dying trees within road rights of way.

Dragging of berm has been performed in select locations where rutting was observed.

Some trucks have been set up for snow removal. Others are still being used for other activities as weather allows.

Truck and equipment maintenance activities are continuing when weather prohibits outside work.

Mr. Butcher has requested an extension/carryover of our County Engineer culvert allocation until next year. It was approved. There are some larger diameter culvert replacements being considered for next year. Additionally, there is some guardrail that needs to be evaluated and potentially repaired/replaced. These are the reasons for the extension request.

Mr. Butcher gave an update on the Senior Center Parking Lot. There were (8) pine trees removed on the west side in the area of where there is a drainage swale and some berm being installed. The contractor has cut the asphalt pavement and the storm sewer happened today.

There is an issue within Sagamore Ponds that warrants discussion.

There is approximately 80 ft. of sidewalk that has not been completed on the east and west sides of Sagamore Pond Drive. This will require conversations with Fairfield County Regional Planning and other County Agencies to identify what can be done to rectify this situation.

Mr. Myers asked whose responsibility it was to make this 'ADA' compliant if it is not a public improvement. Mr. Butcher said the County has taken the position that public improvements were accepted and this comes many years after the fact.

Mr. Dunlap had asked Mr. Butcher to look at the pavement markings on Stonecreek Drive at the last Trustee meeting. Throughout the 256 Corridor, according the City Engineer, it was a construction plan or design plan error that forced the striping to end shorter than what was there previously and this is throughout the corridor; not just Stonecreek Drive. Mr. Butcher reported the City Engineer has asked the stakeholders our offices, the City offices and the Fire Department, to suggest what we feel needs to be re-marked then the City Engineer will take that to ODOT. Mr. Butcher asked that they replicate what was there previously.

**Director of Operations: John Eisel**

Mr. Eisel reported after several additional meetings, the Insurance Committee has proposed staying with the OPEC – HC consortium for our 2016 renewal. Mr. Eisel had a resolution for consideration authorizing him to sign the necessary documents.

Mr. Eisel received notification that he has been nominated for the Alliance Board of Directors. This would replace the seat that Mr. Weltlich occupied on this Board. The next meeting is December 9, at 7:45 a.m. at US Corrugated, 1290 Campground Road, Lancaster, Ohio.

Several staff members will be attending the Columbus 2020 – Economic Development 411 annual event on Friday, December 4<sup>th</sup> at the Ohio Union.

We will know our bond rating this Friday December 4<sup>th</sup>, and Mr. Eisel couldn't thank the Trustees enough for the opportunity to represent Violet Township during this venture as it truly was an experience.

Violet Township will need to appoint a Trustee to fill the vacancy that Mr. Weltlich held on the Board for the PCMA Food Pantry. According to the pantry bylaws, at this time it must be a Trustee. Mr. Dunlap asked if we could appoint a Trustee at the organizational meeting in January. Mr. Eisel said that would be fine.

There was a MECC Council of Governments meeting held November 30<sup>th</sup>. The next meeting is scheduled for December 15<sup>th</sup> at the Township.

We received a notification of change in the law that permits the hours of alcohol sales to be extended for a "Qualified Major Event". This does not apply to us, as item 2a requires a population in excess of 350,000.

Mr. Eisel and Mr. Butcher participated in a focus group of Local Government / Economic Development at OU Lancaster on December 1.

Fairfield County EMA is working on revisions of the Emergency Operations Plan (EOP) and we were sent 7 sections to review as it relates to the role of the elected officials.

The community tree lighting for the food pantry plaza lights is Friday December 4<sup>th</sup> from 5 to 8:30. The tree lighting takes place at 7pm.

The annual OTA Annual Banquet at the Liberty Center is December 13<sup>th</sup>.

The Winter Conference is January 27<sup>th</sup> through January 30<sup>th</sup>. Mr. Eisel put tentative copies of the agenda in the Trustee boxes.

**Mr. Dunlap made a motion to adopt Resolution 2015-1202-01 - 2016 Employee Healthcare Renewal. Seconded by Mr. Myers. Roll call vote: Mr. Dunlap, yes; Mr. Myers, yes. Motion carries 2-0.**

Mr. Eisel also reported they have some funds remaining in our 'contributions to other organizations' if we wanted to consider making a donation to the Plaza Lights Fundraiser for the Food Pantry. Mr. Dunlap asked Mr. Eisel to monitor this and let the Trustees know at their next meeting.

**Fiscal Officer: Brian Sauer**

Mr. Sauer reported they went to Moody's in late November and all went well.

Mr. Sauer reported over the last few weeks he has been working with the Ohio Treasurer's Office with regards to the Ohio Checkbook Program. In terms of maintenance; very simple as it takes him 15 minutes to upload. Mr. Dunlap asked what this will do. Mr. Sauer said it will list every check that the Township has cut which would be subject to public information requests. It is also categorized. This should be online within the next week or two.

A press release was sent out indicating the date for the public purchase of bonds for the new Fire Station.

The final budget will be presented to the Trustees for consideration at the next meeting. Mr. Sauer will have a copy in the Trustee boxes so they can review it first.

Mr. Sauer had a resolution providing authorization for the issuance of the sale of bonds. **Mr. Myers made a motion to adopt Resolution 2015-1202-10 – A resolution providing for the issuance and sale of bonds in the maximum principal amount of \$5,250,000, for the purpose of paying the costs of improving the township’s public safety facilities by constructing, furnishing and equipping a new fire station, acquiring related interests in real property and otherwise improving the same, together with all necessary and related appurtenances thereto. Seconded by Mr. Dunlap. Roll call vote: Mr. Myers, yes; Mr. Dunlap, yes. Motion carries 2-0.**

The second resolution is for the establishment for a fire bonds for Station 591 replacement. **Mr. Myers made a motion to adopt Resolution 2015-1202-12 – Establishment of Fund. Seconded by Mr. Dunlap. Roll call vote: Mr. Myers, yes; Mr. Dunlap, yes. Motion carries 2-0.**

Mr. Eisel had correspondence from Gary Weltlich that was presented and Mr. Eisel read aloud. Mr. Weltlich’s letter resigning as Chairman of the Violet Township Board of Trustees effective immediately. Mr. Dunlap, as Vice-Chairman will step in as the Chairman for the remaining of 2015.

**Trustee Reports:**

Mr. Myers reported he met with the Fairfield County Board of Health and they are in the Jefferson Group also with the health insurance at the same level we are at the 25%. Mr. Myers had a meeting last night with Regional Planning and they are taking over administering the County Building Department; so they will be the administrator of county building inspections on commercial buildings, except Violet Township as we have our own building department and inspectors.

**Trustees out of Office Meetings Where More than one (1) Trustee present**

Pickerington Holiday Gathering on December 4<sup>th</sup> from 5-830 at Pickerington Village and the County Township Association Christmas Dinner on December 13<sup>th</sup> at 6pm at the Liberty Center.

**Old Business**

None

**Tabled Business**

None

**New Business**

The next regularly scheduled meeting of the Violet Township Board of Trustees will be Wednesday, December 16, 2015 at 7:30 p.m. at the Violet Township Administrative offices.

**Pay Bills**

**Mr. Myers made a motion to pay the bills. Seconded by Mr. Dunlap. Discussion:** Mr. Dunlap asked about a bill for Horton Emergency for \$ 234,074.01. Chief Little said this was for the new medic. The resolution was passed earlier this year. **Roll call vote: Mr. Myers yes; Mr. Dunlap, yes. Motion carries 2-0.**

**Executive Session**

**Mr. Dunlap made a motion to take a five minute recess then go into Executive Session at 9:15 p.m. per the ORC Section 121.22 (G) (1) to discuss personnel issues (to include: Trustee Terry J. Dunlap, Sr.; Trustee Harry W. Myers, Jr.; Fiscal Officer, Brian Sauer; Director of Operations, John Eisel; Fire Chief, Mike Little; Assistant Fire Chief, Jim Paxton and Trustee Elect, Darrin Monhollen. Mr. Myers**

**seconded the motion. Roll call vote: Mr. Dunlap, yes; Mr. Myers, yes. Motion carries 2-0.**

**Mr. Dunlap made a motion to come out of Executive Session at 10:58 p.m. Seconded by Mr. Myers. Roll call vote: Mr. Dunlap, yes; Mr. Myers, yes. Motion carries 2-0.**

**Mr. Dunlap made a motion to adjourn the meeting at 10:59 p.m. Seconded by Mr. Myers. Roll call vote: Mr. Dunlap, yes; Mr. Myers. Motion carries 2-0. Meeting adjourned.**

Respectfully Submitted:

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Brian Sauer, Fiscal Officer

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Joniann Goldberg, Administrative  
Assistant

Approved by:

\_\_\_\_\_  
Terry J. Dunlap, Sr., Trustee

\_\_\_\_\_  
Harry W. Myers, Jr., Trustee

\_\_\_\_\_  
Gary P. Weltlich, Trustee

Date: \_\_\_\_\_