

## Violet Township Board of Trustees

November 4, 2015

Regular Meeting

Mr. Weltlich called the meeting to order at 7:30 p.m.

**Brian Sauer called the roll: Trustees Gary P. Weltlich, Terry J. Dunlap, Sr., and Harry W. Myers, Jr. were present. Others present were: Fire Chief, Mike Little; Assistant Chief James Paxton; Township Engineer, Greg Butcher and Director of Operations, John Eisel, and Trustee elect, Darrin Monhollen.**

Mr. Weltlich asked students from Harmon Middle School – Morgan Guentter and Hannah Bailey to lead the Trustees in the Pledge of Allegiance followed by a moment of silence honoring those who protect us here at home and abroad. Mr. Weltlich then presented the students with Certificates of Appreciation.

**Mr. Dunlap moved to approve, without public reading as submitted by the Fiscal Officer, the minutes of the Regular Trustee meeting of October 21, 2015. Seconded by Mr. Myers. Roll call vote: Mr. Dunlap, yes; Mr. Myers, yes; Mr. Weltlich yes. Motion carries 3-0.**

### **Public Comment:**

None

### **County Authorities:**

None

### **Departmental Reports:**

#### **Fire Chief: Mike Little**

Chief Little had three resolutions for consideration.

Chief Little shared a few general updates with the board.

OSU has assigned a research team to investigate cancer exposures. We will be doing this in conjunction with Truro Township and Worthington Fire. We will have to write a letter of support for the grant which is now being worked on. After the first of the year we should start to see some movement with research portion of this.

The Battalion Assessment Center is this Saturday; the Oral interviews are on Monday. This will create the new list for the next three years.

We are meeting with KZF next Wednesday to begin the Development Design Phase. We will start with mechanical and electrical engineering designs. This will also involve Prater Engineering.

The Toy Drive preparations are underway.

Negotiations meeting is November 18.

The first resolution was for the resignation of one of our part-time firefighters, Zach Leckrone who has been with us for a few years. **Mr. Myers made a motion to adopt Resolution 2015-1104-05 – Resignation of Part-Time Firefighter. Seconded by Mr. Dunlap. Roll call vote: Mr. Myers, yes; Mr. Dunlap, yes; Mr. Weltlich, yes, with great regrets. Motion carries 3-0.**

The next resolution was to authorize the sale of excess equipment. In a previous meeting we declared the three thermal imaging cameras to be excess equipment. The Central Ohio Joint Fire District wishes to purchase these cameras and their related accessories. **Mr. Dunlap made a motion to adopt Resolution 2015-1104-06 –**

**Authorize the Sale of Excess Equipment to Central Ohio Joint Fire District. Seconded by Mr. Myers. Roll call vote: Mr. Dunlap, yes; Mr. Myers, yes; Mr. Weltlich, yes. Motion carries 3-0.**

In order to comply with zoning for the new fire station 591 project, we would like to designate the former Grange building lot as the adjacent or nearby lot to meet the satellite parking requirements established by Section 1290.02(b) of the City of Pickerington Zoning Code with the following exceptions: i. Use by the Pickerington Area Chamber of Commerce personnel for the period of time occupying space in new Station 591 to allow employee parking and Board member parking on their designated meeting dates; ii. Use by the Pickerington-Violet Township Historical Society members on their designated meeting dates. **Mr. Dunlap made a motion to adopt Resolution 2015-1104-07 – Authorize Use of the New Station 591 Parking Area. Seconded by Mr. Myers. Discussion:** Mr. Myers mentioned when we start construction, we will have to section off where materials can and cannot go in that lot. They cannot have the whole lot for materials. Chief Little said to keep in mind that Station 1 will remain open for the construction of the building. We will not be moving our guys out. The parking will still be there beside station 1. Once the new station is open is open, most of the materials will be gone. Chief Little said they would work out all the logistics. Mr. Dunlap mentioned approaching the schools about using the west side of Victory Park for parking. **Roll call vote: Mr. Dunlap, yes; Mr. Myers, yes; Mr. Weltlich, yes. Motion carries 3-0.**

Mr. Dunlap asked about the community medic vehicle. Chief Little said he was working on it.

**Greg Butcher: Township Engineer**

Mr. Butcher reported the Mingo Estates Issue One project continues. A lot of cleanup has been done in the last week or so.

Harmon Middle School Safe Routes to Schools project is progressing. Most of the concrete walk has been poured.

Staff has been taking advantage of nice weather to complete many open road ditch-related projects. Specifically, we have re-established ditches along Wagram. Amanda Northern and Nantucket. All of these projects should help with storm water management.

Fairfield County Engineers Office Roadeo-Jim Smith won with a perfect score. Will Yaple finished second with one point deducted. Both scores were the highest of all participants.

2015 budget has been submitted.

We submitted an article for the next issue of the Pickerington Magazine-focus was township roads and infrastructure.

Mr. Butcher has formally asked Regional Planning Commission, in conjunction with the Engineers Office, to review the storm water calculating for Heron Crossing, Phase 1, specifically as they relate to the discharge under Refugee Road.

This Friday, is the pre-construction meeting for the Senior Center and will be here at the Administrative Office at 10:00 a.m.

Mr. Butcher participated in a panel discussion on the research committee that he participates on with the Ohio Transportation Engineering Conference that is held every year. They may have to move it to Cleveland next year. It went very well and is being well received.

Mr. Dunlap asked if we would be ok with personnel for snow removal this winter. Mr. Butcher explained we have part time limitations that all departments face. Right now those hours are in check. We have a total of 5 employees and we have Bruce Miller and

Chad Lucht. We also have a gentleman who applied for a fulltime job who we have sent an application to. We also have a gentleman who may be retiring from the City of Pickerington.

**Director of Operations: John Eisel**

Mr. Eisel reported he attended the first MECC COG meeting and he was elected as the Recording Secretary.

MORPC will present an overview of the Insight 2050 Report for the Board at the November 18<sup>th</sup> meeting.

We have a resolution for consideration to proceed for the potential road maintenance levy. This is the second of the two required resolutions, and will allow us to file with the Board of Elections for the 1.5 mill road levy. Both resolutions and the Certificate must be delivered to the Board of Elections no later than 4:00 p.m. on December 16, 2015.

The RFB Document and Appendices for the Single Trash Hauler have been reviewed and approved by the Prosecutor. We also received feedback from the CFLP Solid Waste District that needs to be incorporated and timelines will need to be established.

BWC has awarded Violet Township the "Destination Excellence Bonus" for achieving compliance in the industry-Specific Safety Program, the Transitional Work Bonus program, the Drug-Free Safety Program, the Go-Green and Lapse-Free bonuses. This provides us with the highest tier discounts offered to public employers. We received a refund of \$2,318.77 from this discount.

The County OTA annual Banquet is December 13<sup>th</sup> at 6pm at the Liberty Center. We need to RSVP by December 4<sup>th</sup>.

We have scheduled the date for the Employee Appreciation Luncheon as December 18<sup>th</sup>.

Mr. Eisel explained we did the "resolution of Necessity" last meeting which is required by the ORC to allow us to go to the County Auditor and receive our 'Certificate of Estimated Property Tax Revenue. On October 22, 2015 the Auditor's Office certified the 1.5 mill at a cost of \$52.50 per \$100,000 of valuation to the unincorporated area of Violet Township calculated to bring in \$770,000 annually for the five year period of the levy based on our tax valuation at that time. If approved, it will be effective beginning January 1, 2016 and we will then see revenues of the first draw in 2017 for the levy. This is the second resolution required by the ORC (resolution to proceed) and along with the first resolution and the certificate need to be delivered to the Board of Elections by 4:00 pm on December 16, 2015. Mr. Butcher and Mr. Eisel plan to meet with the Board of Elections to review all the documents as quickly as possible so they can make any corrections that need to be done. **Mr. Myers made a motion to adopt Resolution 2015-1104-01 – Resolution Declaring it Necessary to Levy a Tax Outside the Ten-Mill Limitation and Further Stating the Intent to Proceed to Place an Additional Road Levy on the March 15, 2016 Ballot. Seconded by Mr. Dunlap. Discussion:** Mr. Weltlich asked if this was a five year levy because of the ORC. Mr. Eisel said that was the choice that we made. **Roll call vote: Mr. Myers, yes; Mr. Dunlap, Mr. Weltlich, yes. Motion carries 3-0.** Mr. Weltlich and Mr. Butcher commended Mr. Eisel for carrying the 'weight' on this and doing a great job. Mr. Eisel went on to extend his gratitude of how both the prosecutor's office and the auditors' office were so responsive and timely through this whole process.

Mr. Eisel presented the Trustees with the "Top 5" designs that the committee has chosen for our new logo and we need a final decision on the design to move forward. Mr. Eisel shared the #1 'Employee's Choice.' Mr. Weltlich commented the #1 choice was 'busy' and Mr. Dunlap said the other one was 'busy' as well. Mr. Eisel shared that one of our goals when going through this was to make the 'Violet Township' wording more prominent. Mr. Dunlap asked about the colors and how it is different on different shirts. Mr. Eisel said we would need to have some flexibility. Everything else would have conformity. Mr. Dunlap asked about possibly putting a strip on the back or side of

our dump trucks/fire trucks (anything that we have that says 'www.violet.oh.us'. Mr. Eisel said we felt it was important to begin to advertise this more and more but did not feel it should be on the actual logo. Mr. Myers asked if the logo should say something about the community like 'a great place to live?' Mr. Weltlich added that it should draw your eyes to the top three points. **Mr. Dunlap made a motion to accept Patch #1 for the new Violet Township Logo. Seconded by Mr. Myers. Roll call vote: Mr. Dunlap, yes; Mr. Myers, yes; Mr. Weltlich, yes. Motion 20-15-1104-A passes 3-0.**

Mr. Eisel added he has been invited to the President of the SE Realtors Association to speak and attend their meeting tomorrow morning.

**Fiscal Officer: Brian Sauer**

Mr. Sauer reported all budgets have been received from Department Heads. Fiscal Office is compiling them and should have them available by the next Trustee's meeting for review.

The third of four Bond Rating Prep meetings was attended by Mr. Sauer, Chief Little, Mr. Eisel, Mrs. Tremblay on Monday, November 2. They did their first test presentation to the group which will be presented to Moody's. They will meet one more time before leaving for New York.

David Conley and Scott Ericson will be at the Trustee meeting after we get back to the bond hearing to go over the process of selling the bonds for the new Fire Station and to answer any questions.

Melissa and Brian will be out of town November 19-21 in New York for the presentation to Moody's. The actual meeting is November 20<sup>th</sup>. Mr. Weltlich asked if they had 'zeroed' in on a bond amount. Chief Little said 4.75 was the bond amount.

Chief Little said they had already paid about \$340,000 so far and will probably pay another \$170,000 or so when we close on 13 West Columbus property. There is another \$10,000 or so to do soil sampling and the estimated cost on the building is \$5 million which includes a 13% contingency. We will bond the 4.75 and up to the point where we get the bonding money we will probably have expended in the neighborhood of \$600,000. The total project when you start adding what we have already spent and what the architects fees are you are looking in the neighborhood of \$6 million.

Mr. Weltlich asked when Chief Little went after his bond levy activity did he have any discussions with anyone about what it would cost for the fire station. He said they did talk to Moody Nolan to get an estimate and honestly what they gave them was not a good estimate because it was really low. They estimated in the neighborhood of 3.5 million. The re-worked estimate they got is 5 million, 6000 which comes out to about 267.00 a square foot which is right in line with most commercial buildings that are being built at 267.00 per square foot. They feel pretty good about what they got from the standpoint of the estimate from CPS.

Mr. Dunlap asked Mr. Weltlich about some issues when we did the Service Center and we had to commit to restricting some things. Mr. Weltlich said he had to reduce the street paving down to \$350,000 because they said we could not afford it. Mr. Weltlich explained when he did the bonding for the Service Center part of the question was how you are going to pay all your other obligations. Mr. Weltlich went through that exercise and was told he had to cut the street paving down to \$350,000. It was not an option.

Chief Little shared that based on what we are being told by Rockmill; either way we are looking 'healthy' right now and we are very healthy for the next five years.

Mr. Dunlap had a question on the bond sales. We had raised the fact about them having anything available for local investors. Mr. Sauer said that was a priority and this is part of the conversation and when they come in at the December meeting they will explain all this.

Mr. Sauer said Resolution 02 is an amendment to the 2015 appropriations and 03 both deal with our payment this year for the road Maintenance Facility. We just needed to move some funds around. In 02 we will shift some things around for the principal payment because it was higher than what we had appropriated for interest. **Mr. Myers made a motion to adopt Resolution 2015-1104-02 – Amendment to 2015 Appropriations. Seconded by Mr. Dunlap. Roll call vote: Mr. Myers, yes; Mr. Dunlap, yes; Mr. Weltlich, yes. Motion carries, 3-0.**

Resolution 03 is additional funds that we needed to appropriate to that bond retirement fund account as well. These will come from unappropriated monies as well and since we shortened the term when we did the refinance this year. The payment went up roughly \$30,000 each year and that reduced our interest and shortened our term about five years on our bond. **Mr. Dunlap made a motion to adopt Resolution 2015-1104-03. Supplemental Appropriations. Seconded by Mr. Myers. Discussion:** Mr. Weltlich asked if he was transferring these electronically. Mr. Sauer said he was not. Mr. Sauer said he would look into it next year. **Roll call vote: Mr. Dunlap, yes; Mr. Myers, yes; Mr. Weltlich, yes, Motion carries 3-0.**

Resolution 04 is a transfer of funds which is basically executing what was in the budget this year where we are transferring \$80,000 from Road and Bridge to the road and bridge fixed asset account. **Mr. Myers made a motion to adopt Resolution 2015-1104-04 – Transfer of Funds. Seconded by Mr. Dunlap. Roll call vote: Mr. Myers, yes; Mr. Dunlap, yes; Mr. Weltlich, yes. Motion carries 3-0.**

**Trustee Reports:**

None

**Trustees out of Office Meetings Where More than one (1) Trustee present**

There may be more than one Trustee at the Award Ceremony for Peggy Portier at the Pickerington Senior Center on Friday, November 13 from 1 – 3 pm.

**Old Business**

None

**Tabled Business**

None

**New Business**

The next regularly scheduled meeting of the Violet Township Board of Trustees will be Wednesday, November 18, 2015 at 7:30 p.m. at the Violet Township Administrative offices.

Mr. Eisel brought up another item of business. He originally had MORPC scheduled to come in for a presentation on November 18<sup>th</sup> and due to the timeline for the fire station Chief Little needs KZF to come in and do a presentation at the November 18 meeting. Mr. Eisel will see if MORPC can come in sometime in January.

**Pay Bills**

**Mr. Dunlap made a motion to pay the bills. Seconded by Mr. Myers. Discussion:** Mr. Weltlich asked what Loveland Law was working on now. Mr. Eisel said that are finalizing the executing of the settlement agreement for the case on Hill Road. **Roll call vote: Mr. Dunlap, yes; Mr. Dunlap, yes; Mr. Weltlich, yes. Motion carries 3-0.**

**Executive Session**

**Mr. Dunlap made a motion to take a five minute recess then go into Executive Session per the ORC Section 121.22 (G) 1) to discuss personnel issues (to include: Trustee Terry J. Dunlap, Sr.; Trustee Harry W. Myers, Jr.; Trustee Gary P. Weltlich; Fiscal Officer, Brian Sauer; Director of Operations, John Eisel; Fire Chief, Mike Little; Assistant Fire Chief, Jim Paxton and the Township Engineer, Greg Butcher at 8:45 p.m. Mr. Myers seconded the motion. Roll call vote: Mr. Dunlap, yes; Mr. Myers, yes; Mr. Weltlich, no; Motion carries 2-1.**

**Mr. Dunlap made a motion to come out of Executive Session at 9:58 p.m. Seconded by Mr. Myers. Roll call vote: Mr. Dunlap, yes; Mr. Myers, yes; Mr. Weltlich, yes. Motion carried 3-0.**

**Mr. Dunlap made a motion to adjourn the meeting at 9:59 p.m. Seconded by Mr. Myers. Roll call vote: Mr. Dunlap, yes; Mr. Myers, yes; Mr. Weltlich, yes. Motion carries 3-0. Meeting adjourned.**

Respectfully Submitted:

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Brian Sauer, Fiscal Officer

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Joniann Goldberg, Administrative  
Assistant

Approved by:

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Terry J. Dunlap, Sr., Trustee

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Harry W. Myers, Jr., Trustee

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Gary P. Weltlich, Trustee

Date: \_\_\_\_\_