

Violet Township Board of Trustees

September 2, 2015

Regular Meeting

Mr. Weltlich called the meeting to order at 7:30 p.m.

Brian Sauer called the roll: Trustees Gary Weltlich, Terry Dunlap, Sr. and Harry Myers, Jr. were present. Others present were: Fiscal Officer, Brian Sauer; Fire Chief, Mike Little; Township Engineer, Greg Butcher; and Assistant Fire Chief Jim Paxton

Mr. Weltlich led the Trustees in the Pledge of Allegiance followed by a moment of silence honoring those who protect us here at home and abroad.

Mr. Dunlap moved to approve, without public reading as submitted by the Fiscal Officer, the minutes of the Regular Trustee meeting of August 19, 2015. Seconded by Mr. Myers. Roll call vote: Mr. Dunlap, yes; Mr. Myers, yes; Mr. Weltlich, yes. Motion carries 3-0.

Mr. Dunlap moved to approve, without public reading as submitted by the Fiscal Officer, the minutes of the Public Hearing Case Number 02-ZC-2015 of August 19, 2015. Seconded by Mr. Weltlich. Roll call vote: Mr. Dunlap, yes; Mr. Weltlich, yes; Mr. Myers abstained. Motion carries 2-0 with 1 abstention.

Recognition of Guests:

None

Public Comment:

Tony Howard of 3140 Gerbert Road, Columbus, Ohio was present. Mr. Howard was there to introduce himself as the new Director for the Pickerington Public Library. He was previously employed with the Columbus Public Library.

County Authorities:

None

Departmental Reports:

Fire Chief: Mike Little

Chief Little had some general updates. The new station truck has been delivered. The snow plow and tonneau cover have been installed. The truck is now on station. He will work with Mr. Butcher to see what needs to be done with the old truck and snow plow for the township road crew. Mr. Dunlap asked if the new truck had radios and lights on it yet. Chief Little said not yet, but he expects that to be done soon. The department plans to put a county license plate on it because it may be used by personnel for training out of state.

Mark Rine, from the Columbus Fire Department, has done training this week for each of the fire department units about melanoma and other cancers in the fire service. He has been successful in getting House Bill 292, a presumptive cancer law, introduced in the legislature. The response from the firefighters has been good. Many of his suggestions for cancer prevention are already done here or are in the process of being done. He had some suggestions that the department will investigate, primarily diesel exhaust systems in the stations. Though he looks healthy, Mr. Rine's cancer is terminal. He presented a powerful message to the department staff.

The first Council of Governments (COG) meeting will be September 3, 2015. It is an informational meeting only for introductions and ground rules. The first official meeting will be in the coming months. The COG is a legislative body that allows multiple organizations to come together and have shared services agreements that lower the cost to each entity. The process has taken about three years to complete.

The closing on the purchase of the 5 West Columbus Street property is scheduled for Sept 3, 2015. It is part one of the properties the department needs to build a new 591 station.

The annual Doug Barr Golf Outing will be Friday, Sept 4, 2015. The event is sold out again with 36 teams of golfers. This is five years in a row that it has sold out, due mostly to the efforts of Rob Gibson, Eric Taft and other Local members who organize it.

The annual Labor Day Breakfast will be at station 592 on Sunday, Sept, 6 at 9:00 am.

The community paramedic program is continuing to move forward with Mt. Carmel. There will be a meeting on Sept. 11, 2015 with Mt. Carmel. At this point, it looks like a paramedic will start service on the street sometime in October. J. D. Postage has been chosen to be the first paramedic in the program.

There is a meeting scheduled on September 9, 2015 with KZH to begin the schematic design phase for the new 591 station. This fine tuning of the conceptual design is the next step in the process.

Chief Little will be out of town over Labor Day weekend. Assistant Chief Paxton will be available and will be at the Labor Day Breakfast on Sunday.

Chief Little had two resolutions for consideration.

The first resolution was to reclassify Jeremy Lust from a part time level 1 firefighter to a part time level 2 firefighter. **Mr. Dunlap made a motion to adopt resolution # 2015-0902-03 – Reclassify Part-Time Level 1 Firefighter to Part-Time Level 2. Seconded by Mr. Myers. Roll call vote: Mr. Dunlap, yes; Mr. Myers, yes; Mr. Weltlich, yes. Motion carries. 3-0.**

The second resolution was to approve the owner/architect agreement for the new 591 station. It has been reviewed and approved by Jason Dolin in the County Prosecutor's office. **Mr. Myers made a motion to adopt Resolution 2015-0902-05 – Standard Form of Agreement Between Owner and Architect Form AIA-B101 and General Conditions of the Contract for Construction Form AIA-A201 for the New Fire Station 591 Project.. Seconded by Mr. Weltlich. Roll call vote: Mr. Myers, yes; Mr. Weltlich, yes; Mr. Dunlap, yes. Motion carries. 3-0**

Township Engineer: Greg Butcher

Mr. Butcher reported that Shelly and Company has indicated that they will be mobilizing in the township on Friday or next Tuesday.

Today at 2:00 pm we accepted bids for the Senior Center parking lot repaving project. There were two bids submitted. The first was from Columbus Asphalt for \$249,102.00. The other bid was from Decker construction for \$254,879.19. The estimate for the project was \$231,178.50. Mr. Butcher said the lower bid appears responsive and within ten percent of the engineer's estimate.

Mr. Dunlap asked what the difference in cost was related to the percentage of the project. Mr. Butcher said that it was within ten percent.

Mr. Weltlich asked if there was any reason not to award the bid legislatively since the low bid was within ten percent of the estimate. Mr. Butcher said no.

Mr. Dunlap asked if there were only two bidders. Mr. Butcher said yes. Mr. Dunlap asked whether the company that bid on station 592 knew about the bid. Mr. Butcher said that they were aware of the bid advertisement.

Mr. Myers asked who the engineer was that had done the estimate. Mr. Butcher said ADR & Associates. Mr. Myers asked if the ten percent was figured on the dollar amount

of that estimate. Mr. Butcher said yes. Mr. Myers clarified that would be \$23,000.00 and that one of the bids was more than ten percent over the bid estimate. Mr. Butcher confirmed this and said he did not mean to imply that both bids were within ten percent. The low bid was within ten percent.

Mr. Dunlap asked if the trustees had to award the contract. Mr. Butcher said yes.

Mr. Weltlich asked if Mr. Butcher was done looking at the bids and if he was recommending that the trustees accept the bids and award the contract. Mr. Butcher explained the issues involved with the project. One thought was to mill off a couple of inches of pavement and then resurface it. The concerns with this plan were drainage and number of parking spaces. The senior center board indicated that they would like to increase the drainage and number of parking spaces. This required some additional paperwork with the city. Mr. Butcher said that if the township trustees wish to advocate for what the senior center board desires, he recommends they accept the low bid and move forward with construction.

Mr. Dunlap asked if the city had approved everything. Mr. Butcher said yes.

Mr. Myers asked if the township was using Columbus Asphalt now in Mingo Estates. Mr. Butcher said yes. Mr. Myers asked how that was going. Mr. Butcher said OK and that he would talk about that more next. He explained that Columbus Asphalt does a lot of work here in central Ohio. He was surprised that both companies bid on the contract, but both were qualified and had been around for a long time.

Mr. Myers asked what the time line was for construction. Mr. Butcher said the completion date is November 1, 2015. Mr. Myers asked if the completion date was in the bid documents and Mr. Butcher confirmed that it was.

Mr. Dunlap made a motion to accept the low bid for the senior center parking lot from Columbus Asphalt in the amount of \$249,102.00. Seconded by Mr. Weltlich. Roll call vote: Mr. Dunlap, yes; Mr. Weltlich, yes; Mr. Myers, yes. Motion carries. 3-0.

Mr. Weltlich and Mr. Butcher expressed that this project has been a journey and has required a lot of discussion.

Mr. Eisel said that he and Mr. Sauer would most likely have to look at the budget and a re-appropriation may be required.

Mr. Butcher said that the Mingo Estates project continues and quite a bit of work has been done since the last meeting. Both WOW and AT&T have relocated most of their above ground wires which has allowed the contractor to get back in and start working on the sanitary sewer and water lines. Mr. Myers asked what the completion date was on that. Mr. Butcher said the end of the year (18 months from July 1, 2014). Mr. Myers asked if the asphalt would be laid next year. Mr. Butcher said it could be, at least the surface course of asphalt.

Mr. Butcher reported that another round of mowing had been completed on the township right-of-ways.

The township had received a letter from a resident in Haaf Farms a couple of weeks ago and Mr. Dunlap had asked Mr. Butcher to respond to it. Mr. Butcher reported that it had been taken care of and the trustees received a copy of the response letter. Mr. Dunlap and Mr. Weltlich expressed approval of the response. Mr. Butcher confirmed that the response should have been received a couple of days ago.

Mr. Dunlap told Mr. Butcher that, due to the heat, we should do another mosquito spray. Mr. Butcher said OK. Mr. Dunlap clarified for the audience that when we do a mosquito spray we drive every road in the township including county and state roads.

Director of Operations: John Eisel

Mr. Eisel had several general updates. The first was in regard to the upcoming Labor Day weekend which is the City of Pickerington's Bicentennial Celebration. Line up for the parade on Labor Day will begin at 8:30am on Opportunity Way. He asked who wanted to ride on the float provided to them as a bicentennial sponsor. Mr. Dunlap said he would ride on the float. Others were undecided.

Mr. Eisel and Mr. Butcher have been appointed to the Mid Ohio Regional Planning Commission representing Violet Township. He provided the trustees with information about MORPC'S Annual Township Dinner on Tuesday, September 29th.

The first MECC Council of Governments meeting is scheduled for September 3rd.

The Pickerington Bicentennial Founders' Day Banquet is scheduled for the evening of September 3rd. Press notifications have been made.

Last week Mr. Eisel attended the Fire Rescue International 2015 Conference in Atlanta, GA. There were some great sessions. He spent Wednesday with the national partners and the board meeting was on Thursday. The 10th anniversary dinner was on Thursday evening at the Carter Center. Friday was exhibits. There was a lot of good dialog about firefighter health and safety issues. They discussed how to fund a medical exam for every firefighter in the United States. As a member of the board, Mr. Eisel has been asked to spearhead the cancer research, education, mitigation, and best practices nationwide and coordinate that with the International Association of Firefighters, International Association of Fire Chiefs, the Firefighter Cancer Support Network, and the National Volunteer Fire Council. He has reached out to Dr. Sara Jahnke, an advocate and research partner, and Brian Frieders, the president of the Firefighters Support Network. Mr. Weltlich asked Mr. Eisel to let the trustees know how they can help support that effort.

Mr. Eisel reported that the staff has been working on the required policy and application for the required indigency program. The policy was discussed in 2013, but never formalized which is required by the Ohio Revised Code. The new policy is the model policy from the Ohio Township Association. Jason Dolin, our legal counsel, has reviewed and approved it. It takes from the 2013 notes the maximum spending limit of \$1000.00 per burial. It also requires that the policy be distributed when requested and that documentation be required demonstrating an income of not more than 150% of the poverty level. Mr. Dunlap asked for clarification about living family noted in the policy and how that affects indigency. Mr. Eisel explained that the family must provide documented proof of their indigency. He further explained that having a living family does not preclude indigency and, according to state law, any funds spent cannot be recovered from a tax lien against real estate property owned. Mr. Dunlap asked about the provision that would require the township to provide a grave plot in a township cemetery. He said that all township cemeteries had been closed and Violet Cemetery is a private cemetery with its own board. Mr. Eisel offered to investigate additional wording and said that in a conversation with Dick Powers from the Violet Cemetery he learned that Violet Cemetery had been required to set aside an area for indigent burials. **Mr. Dunlap made a motion to table Resolution 2015-0902-1. Seconded by Mr. Myers. Roll call vote: Mr. Dunlap, yes; Mr. Myers, yes; Mr. Weltlich. Motion carries 3-0. Resolution 2015-0902-01 is tabled.**

Mr. Weltlich asked if this was a time sensitive issue. Mr. Eisel said no, but that we have had a recent request for an application. A copy of the application, approved by the prosecutor, found with the 2013 notes was sent out. We have not heard anything back. Mr. Eisel will find out about new wording.

Mr. Dunlap said that there are a few plots left in some on the township cemeteries. He wanted to know how we would go about reopening those cemeteries and what issues could arise after doing that. Mr. Eisel said that he would look into it.

Mr. Eisel presented a second resolution. **Mr. Dunlap made a motion to adopt Resolution 2015-0902-06 – A Resolution Declaring the Property Located at 6696 Hill Road in Violet Township, Fairfield County, Ohio, a Nuisance. Seconded by Mr. Weltlich.** Mr. Dunlap pointed out that this property has been a problem for two years and is now in foreclosure. **Roll call vote: Mr. Dunlap, yes; Mr. Weltlich, yes; Mr. Myers, yes. Motion carries. 3-0.**

Susan Kistler of 9303 Busey Road, Canal Winchester, OH 43110, and the niece of a next door property owner, asked what steps would be taken now about the nuisance property. Mr. Dunlap said that Zoning Inspector Kelly Sarko had been in conversation with the owner, Jacolyn Smith, who indicated she would take care of mowing the property. The township will now send the property owner a letter giving her five (5) days to mow it. If it is not done as ordered, the township will go in and mow the property and send a bill to the owner. If the owner does not pay the bill, the township will put a tax lien on the property to recover the cost of mowing.

Mr. Eisel presented a third resolution. **Mr. Myers made a motion to adopt Resolution 2015-0902-04 – To Approve Modification to the Winding Creek Planned Residential District- Section 5 Part 1, Reserve B. Seconded by Mr. Dunlap. Roll call vote: Mr. Myers, yes; Mr. Dunlap, yes; Mr. Weltlich, yes. Motion carries. 3-0.**

Mr. Myers asked if Mr. Eisel was going to be involved in the City's Bicentennial Celebration over Labor Day Weekend and if he would be riding on the township float. Mr. Eisel said he would.

Mr. Dunlap asked how many Fire Explorers we have now. Chief Little said that he didn't know, but that Jason Belleau was currently working to revitalize the program. Mr. Dunlap said any current explorers could ride on the float.

Fiscal Officer: Brian Sauer

Mr. Sauer presented one resolution resulting from the county budget committee meeting. Mr. Weltlich asked when the deadline was to respond. Mr. Sauer said he thought it was 30 days and could verify that, but we were within the window to respond. **Mr. Dunlap made a motion to adopt Resolution 2015-0902-02 – Resolution Accepting the Amounts & Rates as Determined by the *Fairfield County Budget Commission & Authorizing the Necessary Tax Levies & Certifying them to the County Auditor.* Seconded by Mr. Myers. Roll call vote: Mr. Dunlap, yes; Mr. Myers, yes; Mr. Weltlich, yes. Motion carries. 3-0.**

Trustee Reports:

Mr. Myers reported that he attended a meeting of the Tax Incentive Review Council on August 21st at the County Auditor's Office. It was a round table discussion about Tax Incentive Review Council funds.

Mr. Weltlich reported that he and Mr. Eisel conducted a discussion of the technological deployment at the senior center to try and get everyone on the same page. He thought it was very informative for some of those who attended.

Mr. Dunlap noted that there were OUPS markings around the driveway into the township pole barns on North Center Street. He asked Mr. Butcher if there was a projected date on when the culvert was going to be replaced. Mr. Butcher said he would like to meet with Mr. Dunlap to discuss the logistics involved with the project, specifically access to the heavily used recycling trailers and coordinating access for township vehicles. Replacement of the culvert is probably the easiest part of the whole job. Mr. Dunlap was concerned about access to the gas tanks for township vehicles and asked if there was any temporary access worked out in case something unforeseen happened and the driveway could not be reopened quickly. He offered to assist with supplies needed for a temporary drive. Mr. Butcher was concerned about the public trying to use a temporary drive meant for township vehicles only. He said signage for public parking in the church next door could be an option to address public access to the recycling trailers.

Mr. Myers asked how long it would take to replace the culvert. Mr. Butcher said the better part of a day. He said that the old eight inch culvert will be replaced with a new twelve inch pipe so he will have to dig it out a little deeper. The new culvert will be a little longer to make a wider turning radius possible. There is also some fiber optic cable involved that will need special attention and old head walls to remove. Mr. Myers asked if the pipe had been ordered. Mr. Butcher explained that he didn't want to do it prior to the holiday, but the pipe is in stock at a facility in south Columbus. He thinks they will probably be able to work on it next week. Mr. Dunlap said he just wanted to be sure they didn't run out of good weather.

Trustees out of Office Meetings Where More than one (1) Trustee present

September 3, 2015 – Pickerington Founders' Day Banquet

September 7, 2015 – Pickerington Labor Day Parade

Old Business

None

Tabled Business

None

New Business

The next regularly scheduled meeting of the Violet Township Board of Trustees will be Wednesday, September 16, 2015 at 7:30 p.m. at the Violet Township Administrative offices.

Pay Bills

Mr. Dunlap made a motion to pay the bills. Seconded by Mr. Myers. Roll call vote: Mr. Dunlap, yes; Mr. Myers, yes; Mr. Weltlich, yes. Motion carries 3-0.

Executive Session

Mr. Dunlap made a motion to take a five minute recess then go into Executive Session per the ORC Section 121.22 (G) (2) to discuss and consider the purchase of property for public purposes (to include: Trustee Gary P. Weltlich, Trustee Terry J. Dunlap, Sr., Trustee Harry W. Myers, Jr., Fiscal Officer Brian Sauer, Director of Operations, John Eisel, Fire Chief, Mike Little, Assistant Fire Chief Jim Paxton and Engineer Greg Butcher. Mr. Myers seconded the motion. Roll call vote: Mr. Dunlap, yes; Mr. Myers, yes; Mr. Weltlich, yes. Motion carried 3-0.

Mr. Dunlap made a motion to come out of Executive Session at 8:54 p.m. Seconded by Mr. Myers. Roll call vote: Mr. Dunlap, yes; Mr. Myers, yes; Mr. Weltlich, yes. Motion carried 3-0.

Adjournment

Mr. Weltlich made a motion to adjourn the meeting. Seconded by Mr. Dunlap. Meeting adjourned at 8:55 p.m.

Respectfully Submitted:

Brian Sauer, Fiscal Officer

Joniann Goldberg, Administrative Assistant

Approved by:

Terry J. Dunlap, Sr., Trustee

Harry W. Myers, Jr., Trustee

Gary P. Weltlich, Trustee

Date: _____