

Violet Township Board of Trustees

May 20, 2015
Regular Meeting

Mr. Weltlich called the meeting to order at 7:30 p.m.

Mr. Eisel called the role: Mr. Weltlich, Mr. Dunlap and Mr. Myers were present. Others present were: Director of Operations, John Eisel; Fire Chief, Mike Little; Assistant Chief, Jim Paxton and Township Engineer, Greg Butcher. Fiscal Officer, Brian Sauer arrived at 8:47 p.m.

On behalf of the Violet Township Board of Trustees, Mr. Weltlich recognized students Jayna Faryman and Ryan Koenig from Violet Elementary School who lead the Trustees in the Pledge of Allegiance followed by a moment of silence honoring those who protect us around the world. Mr. Weltlich asked everyone to remember the family of 14 year old Brock Johnson who just recently passed. The students were presented with a 'Certificate of Recognition.'

Mr. Myers moved to approve, without public reading as submitted by the Fiscal Officer, the minutes of the Regular Trustee meeting of May 6, 2015. Seconded by Mr. Dunlap. Roll call vote: Mr. Myers, yes; Mr. Dunlap, yes; Mr. Weltlich, yes. Motion carries 3-0.

Recognition of Guests:

Kenny McDonald, the Chief Economic Officer from Columbus 2020 was present to discuss a Joint Economic Development/Land Use Plan. Mr. McDonald explained this is an 11 county strategy for Central Ohio that they started 6 years ago. They are growing 20% faster than they ever have before. Mr. McDonald expressed the importance of having a plan. They would support us in helping make an economic plan work. His team is all over the world. Their team has about 18 people. Mr. Eisel asked what the value is as they are looking into strengthening a partnership with Pickerington and a port authority and part of the 33 Alliance JEDD. Mr. McDonald said it is important having a market based strategy and approaching it from a marketing perspective is important. It is a 'common sense' approach in growing our economy. Lean into collaborating as much as you can.

Mr. Myers stated the last time we did a Land Use Plan was in 2004 and stated we need to update this plan very soon. Mr. Myers asked if this would be something they would do or would they recommend a firm. Mr. McDonald said he would recommend collaborating with both Fairfield County and also Pickerington. He said we have a lot of good things going for us with our 33 corridor.

Mr. Dunlap asked what kinds of funding mechanisms they had to help facilitate the regional growth for our township. Mr. McDonald said there were no funding mechanisms through their organization and this is why they try to piece together public/private partnerships and he encouraged us to try to partner with our business and regional business community as our assets may be regional assets. Mr. Dunlap also asked how aligned the state department was with them. Mr. McDonald said they were very much aligned with them.

Mr. Dunlap asked Mr. McDonald to define what he meant by our community being "ready to go." Mr. McDonald said you don't have to have everything but have a plan for delivering everything.

Jason Hickman of 10725 Marie Lane, Pickerington, Ohio was present. Mr. Hickman is from the Pickerington area Kiwanis and spoke on the concept of partnering with us for a special needs playground at Busey Park. Mr. Hickman also had Ray Schmidt with Fairfield County Board of Disabilities along to help in the fund raising project. They are seeking permission to pursue funding for this project.

Mr. Myers asked what the actual footprint was. Mr. Hickman said roughly 70 by 100 or maybe less. At this point it is conceptual.

Mr. Weltlich asked where they would like to place the playground in the park. Mr. Hickman said he would like it to be near designated handicapped parking spots. He would not want it next to the road. Mr. Hickman explained shades and trees are important.

Mr. Hickman stated the project is about a \$200,000.00 project. Mr. Eisel explained our risk management authority wants to see; the installation supervised by a Certified Playground Safety Inspector, as well as the final project (he would be a certified inspector as well). Mr. Hickman said they would have a certified playground safety inspector on site to supervise the installation.

The program is primarily focused on the disadvantaged but in the form of including everyone at all abilities. Mr. Weltlich asked if this would drive them to put up a fence. Mr. Hickman said they had spoken about that. Mr. Dunlap said this would make sure that this would help with the kids being able to run away or limited access.

Deblin Jennings was present. Ms. Jennings explained there may be more grant money available to them if they fence it.

Mr. Eisel explained they were able to meet the requirements that our risk management company set forth. Mr. Myers said he felt we need to do some more research before they made a decision and needed a few more weeks.

Ms. Jennings added that just by putting out 'feelers' there are so many organizations that are willing to work towards this and are unbelievably positive.

Public Comment:

None

County Authorities:

None

Departmental Reports:

Fire Chief: Mike Little

Chief Little had a few general updates.

At the last meeting there was question on maintenance for the new thermal imaging camera batteries; replacing the batteries is less expensive than the cost of the battery maintenance contract. We will have a separate maintenance contract on the cameras.

Currently we are working through the selection process for the Fire Safety Inspector position.

Chief Little reported they have completed the full-time hiring list; it is in force from May 16 – November 15, 2015.

Chief Little reported on the monthly report for April – the runs are down 2.3%, but on track for more than 5000 again.

Transports are up 4%; revenues currently up 6.3%.

Ohio Health Pickerington will be opening June 3rd.

Chief Little noted Assistant Chief Paxton will be on vacation May 22 to June 7. Chief Little will be at the National Fire Academy from May 23 through May 30th. Battalion Chief's Goodwin and Taylor will be in town to respond to incidents, if needed.

Chief Little had six resolutions for consideration.

The first resolution is to purchase new tactical vests and related accessories for our staff. These will replace what we currently have. **Mr. Dunlap made a motion to adopt Resolution 2015-0520-01 – Purchase Tactical Vests. Seconded by Mr. Myers. Roll call vote: Mr. Dunlap, yes; Mr. Myers, yes; Mr. Weltlich, yes. Motion carries 3-0.**

The second resolution is to authorize the purchase of the game Ready Wrap System and Accessories at the recommendation of the Fitness Committee. **Mr. Myers made a motion to adopt Resolution 2015-0520-02 – Authorize the Purchase of Game Ready Wrap System and Accessories. Seconded by Mr. Dunlap. Roll call vote: Mr. Myers, yes; Mr. Dunlap, yes; Mr. Weltlich, yes. Motion carries 3-0.**

The third resolution is regarding our OPTICOM Traffic Management system upgrades to upgrade the software and firmware in both the vehicles and at all 35 intersections that are currently monitored by the OPTICOM system. **Mr. Myers made a motion to adopt Resolution 2015-0520-03 – OPTICOM Traffic Management System Upgrades. Seconded by Mr. Dunlap.** Discussion: Mr. Myers asked if this was equipment in and installed. Chief Little said this was the quote we received from Baldwin and Sours and Doc would do all of our vehicles. Chief Little said all the intersections will have upgraded firmware. **Chief Little added Roll call vote: Mr. Myers, yes; Mr. Dunlap, yes; Mr. Weltlich, yes. Motion carries 3-0.**

The fourth resolution was for rescue technician training as we have done over the last 10 years. Normally we get grants to help with this training but unfortunately we missed that this year so we have to pay the full amount. Chief Little said they would make sure to apply next year. **Mr. Dunlap made a motion to adopt Resolution 2015-0520-04 – Rescue Technician Training. Seconded by Mr. Myers. Roll call vote: Mr. Dunlap, yes; Mr. Myers, yes; Mr. Weltlich, yes. Motion carries 3-0.**

The fifth resolution is to authorize the sale of excess equipment to Mount Carmel EMS Outreach Education. **Mr. Myers made a motion to adopt Resolution 2015-0520-05 – Authorize the Sale of Excess Equipment to Mount Carmel EMS Outreach Education. Seconded by Mr. Dunlap. Roll call vote: Mr. Myers, yes; Mr. Dunlap, yes; Mr. Weltlich, yes. Motion carries 3-0.**

The Physio Control Lifepak 15 Maintenance Agreement happens every year. The Tech comes out to our place annually to check and maintain the monitors along with the battery systems for the monitors at a cost not to exceed \$4131.84. **Mr. Myers made a motion to adopt Resolution 2015-0520-06 – Physio Control Lifepak 15 Maintenance Agreement. Seconded by Mr. Dunlap. Roll call vote: Mr. Myers, yes; Mr. Dunlap, yes; Mr. Weltlich, yes. Motion carries 3-0.**

Mr. Weltlich asked what happened to the COG with MECC. Chief Little reported Truro Township voted the COG in so the COG will be stood up by amendment between us and Truro. It is Chief Little's understanding that Mifflin Township is also going to agree to it and vote it in as well as Jefferson Township. Plain Township wants more information.

Mr. Weltlich asked if Reynoldsburg had approved the plans submitted for Station 3. Chief Little reported Reynoldsburg has approved our plans. He now has to get the building permit. Because it is a commercial structure, the City of Reynoldsburg requires (4) sets of stamped plans be submitted. Chief Little is diligently working at getting this done.

Township Engineer: Greg Butcher

Mr. Butcher reported he had a resolution to hire Sam Patterson as a full time employee within the road department. Mr. Patterson was in the audience.

Mr. Butcher also had a resolution to hire Conner Downard as an intern through the MORPC Internship Program. Conner will be assisting the department with the computer input of various data, in addition to other activities as needed.

Mr. Butcher also had a resolution to establish a wage rate range for part time employees. This is similar to the casual labor resolutions we have executed in years' past. The range is consistent with township practices; it simply formalizes the range.

We also have a previously tabled resolution to accept the bid of Columbus Asphalt Paving, Inc. as the lowest and best bidder for the Mingo Estates Infrastructure Improvements Project Phase 2.

Mr. Butcher reported the scope for 2015 annual paving program is nearly complete. He expects to see something next week at the latest.

Crack sealing of various streets was performed this week, including Toll Gate Road, Achievement Way, and streets within Hampton Ridge, Woodsfield and Haaf Farms. This work was authorized in 2014 but never executed due to weather considerations last fall.

The Harmon Middle School Safe Routes to Schools project is advertising for bids. Bids will be received June 1, 2015 at 10 am at the Administrative Office.

Mowing of parks, cemeteries, office buildings and Diley Road corridor ongoing.

Mowing of rights of way ongoing.

Last week Mr. Butcher attended the annual meeting of the Mingo Estates Civic Association.

Senior Center parking lot plans have been submitted to the City of Pickerington for their review and comment.

The Energy Cooperative of Newark will be installing a new gas main along Stemen Road with approximate limits of Grant Lane and Hampton Drive. They have applied for and received a right of way permit to perform the work. Mr. Butcher is meeting with them tomorrow morning to discuss the project.

Grace Fellowship Church has performed three community service impact activities for Violet Township last week. Mr. Butcher sent them an email thanking them for their efforts. The activities included: about 100 trees were planted at Busey Park; 18 bags of trash were collected on Allen Road between SR 256 and US 33; and 8 bags of trash were collected on Ault Road between Pickerington Road and SR 204.

Mr. Dunlap asked about the Sycamore Creek 5K run. Mr. Butcher reported that Sycamore Creek Church is sponsoring a 5K run (about 3.1 miles) and the route is between the limits of the city and the township. The City of Pickerington has approved it. There has been notification to the Sheriff's office. There will be no road closure except for where the sheriff's deputies will be located. It will start at 8am on a Saturday in August.

Mr. Dunlap asked if there has been any more conversation with the County Engineer with regards to pedestrian crossing and signs for Milnor Road. Mr. Butcher said he had these marked for a 'locate' and is waiting on signs and he will have them installed.

Mr. Weltlich asked about Pittsburgh. Mr. Butcher said he would have something at the next meeting.

Mr. Dunlap asked if Mr. Butcher got the permit for the gas line on Stemen and that it was going to be moved forward and pushed up. Mr. Butcher said he followed up on this and it would be done.

Mr. Weltlich made a motion to adopt Resolution to adopt Resolution 2015-0520-07 – To Hire Samuel Patterson, Jr. as a full time Road Worker. Seconded by Mr. Myers. Roll call vote: Mr. Weltlich, yes; Mr. Myers, yes; Mr. Dunlap, abstained. Motion carries 2-0 with 1 abstention.

Mr. Myers made a motion to adopt Resolution 2015-0520-08 – To Hire Conner Downard as Intern. Seconded by Mr. Dunlap. Roll call vote: Mr. Myers, yes; Mr. Dunlap, yes; Mr. Weltlich, yes. Motion carries 3-0.

Mr. Dunlap made a motion to adopt Resolution 2015-0520-09 – Part-Time Employee Labor Rates. Seconded by Mr. Weltlich. Roll call vote: Mr. Dunlap, yes; Mr. Weltlich, yes; Mr. Myers, yes. Motion carries 3-0.

Director of Operations: John Eisel

Mr. Eisel introduced Mr. Patterson and congratulated him on his employment with the Township.

Mr. Eisel reported OTARMA sent us revised documents for our coverage limits for contents and structures. We are reviewing them and will get the issue resolved.

We held the first Violet Township “Round Table Community Meeting” and it was a success. About 20 residents attended, representing 12 subdivisions. We received great support for the Single Trash Hauler concept, as well as a potential Road Maintenance Levy. We will continue to work to increase the number of participants.

Since the meeting Mr. Eisel has received some feedback on residents who would like to see these meetings happen quarterly.

Chamber of Commerce LEADS class was at the Township Office and all went very well.

Staff and County Agencies met with the Violet Festival staff on May 18. Many items were discussed and still in the planning stage. A site meeting is scheduled for May 29th at 8:00 a.m.

Mr. Eisel met with Joe Henderson and Della Rucker (who had done some Land Use Plan work for the Township in the past) to review a proposal for facilitating a Consolidated Land Use Plan and Joint Economic Development Plan. This consists of facilitation and stakeholder engagement.

Mr. Eisel reported Community Service Day with Ridgeview Jr. High School will be May 22, 2015. They are providing us with approximately 50 students to provide mulching and cleanup at the Administrative office, Dog Park and Maintenance Facility.

The Content Central scanning program will launch very soon. Staff met with the technical advisor last week to begin finalizing the matrix for file storage.

Frank Harmon conducted insurance meetings last week at Station 592. Our wellness program for 2015 is on the calendar year.

Mr. Eisel mentioned there has been a continued rash of burglaries in Summerfield and adjoining areas. Mr. Eisel has had conversation with Lieutenant Lape and they have three detectives assigned, the patrol bureau and they are working cooperatively with Pickerington and Reynoldsburg police in regards to this because it is also occurring in Reynoldsburg and Pickerington. Mr. Eisel encouraged residents to lock their cars, don't keep valuables in cars and close garage doors.

We have been contacted by Elizabeth Lisp in regards to possibly using Busey Park for dog training purposes. Mr. Eisel has reached out to our Risk Management agency for review. Mr. Dunlap said we had decided that if it is a profit group they cannot use Township property. Mr. Butcher added that by looking at their website it appears to be a “for profit” venture.

Mr. Eisel went over the building permits for April, 2015 and year to date permits.

Mr. Eisel wished Chief Little, Chief Paxton and the entire Fire Department a happy EMS week and thanked everyone for their excellent service.

Mr. Eisel mentioned the 33 Alliance meeting is tomorrow morning at the County Utilities building.

The Chamber of Commerce luncheon is tomorrow as well.

The LEADS Class graduation is May 27th at 5:30 pm at Fairfield County Board of Developmental Disabilities, 7160 Reynoldsburg-Baltimore Road.

The Ohio Health Ribbon Cutting Ceremony is Saturday, May 30th from 11am to 2pm. Ribbon cutting is at 11:30 am.

Fiscal Officer:

Mr. Sauer reported we will be meeting with Rockmill Financial next week with regards to 5 year expense forecasts in terms of budgeting.

Mr. Sauer said we will start to pursue getting information put together on the township for preparation for a bond hearing either later this year or early next year.

Mr. Sauer had 3 resolutions for consideration and 2 of the 3 were in regards to projects we received grants for engineering. Resolution 10 is for creating a Stonecreek Drive fund improvements account and 11 is transferring funds from previously appropriated funds. The third resolution will appropriate funds from unappropriated monies that will go towards Stonecreek Drive as well as Mingo Estates and will be the local shares for the township.

Mr. Myers made a motion to adopt Resolution 2015-0520-10 – Establishment of Fund. Seconded by Mr. Weltlich. Roll call vote: Mr. Myers, yes; Mr. Weltlich, yes; Mr. Dunlap, yes. Motion carries 3-0.

Mr. Weltlich made a motion to adopt Resolution 2015-0520-11 – Amend 2015 Appropriations. Seconded by Mr. Myers. Discussion: Mr. Dunlap asked how we were going to pay the Health Department when the County automatically takes that out of our distributions to begin with. Mr. Sauer said we receive an invoice twice a year for those funds. Mr. Dunlap was under the impression that we did not have a choice and they took it out of the first and second distribution. Mr. Sauer said that was not how it happened last year as we actually had to send a check to the County. Mr. Sauer said he would follow up with the County to verify. **Mr. Dunlap made a motion to table Resolution 2015-0520-11. There was no second so the motion died. Roll call vote: Mr. Weltlich, yes; Mr. Myers, yes; Mr. Dunlap, no. Motion carries 2-1.**

Mr. Myers made a motion to adopt Resolution 2015-0520-12 – Supplemental Appropriations. Seconded by Mr. Weltlich. Discussion: Mr. Dunlap asked what this was for. Mr. Sauer said it was transferring funds from capital improvement in General Fund out of the local share that will be required from the Township for the Stonecreek Drive Project and the Mingo Estates Project. **Roll call vote: Mr. Myers, yes; Mr. Weltlich, yes; Mr. Dunlap, yes. Motion carries 3-0.**

Trustee Reports:

None

Trustees out of Office Meetings Where More than one (1) Trustee present

Meetings were identified in Mr. Eisel's report where there would be potential for more than one Trustee to be in attendance. This is considered notification of the press who were not present at this meeting.

Old Business

None

Tabled Business

Mr. Dunlap made a motion to remove Resolution 2015-0506-08 from the Table. Seconded by Mr. Myers. Roll call vote: Mr. Dunlap, yes; Mr. Myers, yes; Mr. Weltlich, yes. Motion carries 3-0.

Mr. Sauer called the roll call on the issue for Resolution 2015-0506-08 – Resolution identifying the apparent lowest and best bidder; authorizing notice to proceed with the lowest and best bidder for Mingo Estates infrastructure improvements project phase 2 and authorizing township employees to perform attendant duties. Mr. Weltlich, yes; Mr. Dunlap, yes; Mr. Myers, yes. Motion carries, 3-0.

New Business

The next regularly scheduled meeting of the Violet Township Board of Trustees will be Wednesday, June 3, 2015 at 7:30 p.m. at the Violet Township Administrative offices.

Pay Bills

Mr. Myers made a motion to pay the bills. Seconded by Mr. Dunlap. Roll call vote: Mr. Myers, yes; Mr. Dunlap, yes; Mr. Weltlich, yes. Motion passes 3-0.

Executive Session

Mr. Dunlap made a motion to go into Executive Session 9:25 p.m. per the ORC Section 121.22 (G) (2) to consider the purchase of property for public purposes after a 10 minute recess (to include: the three Trustees, Mr. Sauer, Mr. Eisel, Chief Little and Assistant Chief Paxton. Seconded by Mr. Myers. Roll call vote: Mr. Dunlap, yes; Mr. Myers, yes; Mr. Weltlich, yes. Motion carried 3-0.

Mr. Weltlich announced when they would come out of Executive Session no further business will be conducted.

Mr. Dunlap made a motion to come out of Executive Session at 9:56 p.m. Seconded by Mr. Myers. Roll call vote: Mr. Dunlap, yes; Mr. Myers, yes; Mr. Weltlich, yes. Motion carried 3-0.

Adjournment

Meeting adjourned at 9:57 p.m.

Respectfully Submitted:

Brian Sauer, Fiscal Officer

Joniann Goldberg, Administrative Assistant

Approved by:

Terry J. Dunlap, Sr., Trustee

Harry W. Myers, Jr., Trustee

Gary P. Weltlich, Trustee

Date: _____