

## Violet Township Board of Trustees

May 6, 2015  
Regular Meeting

Mr. Weltlich called the meeting to order at 7:30 p.m.

**Mr. Sauer called the roll: Mr. Weltlich, Mr. Dunlap and Mr. Myers were present. Others present were: Director of Operations, John Eisel; Fiscal Officer, Brian Sauer; Fire Chief, Mike Little and Township Engineer, Greg Butcher.**

On behalf of the Violet Township Board of Trustees, Mr. Weltlich recognized students Anna Tedford and Ben Ribbans from Violet Elementary School who lead the Trustees in the Pledge of Allegiance followed by a moment of silence honoring those who protect us around the world. The students were presented with a 'Certificate of Recognition.' Mr. Eisel introduced Violet Elementary School Principal Becky Hornberger to the Trustees.

**Mr. Dunlap moved to approve, without public reading as submitted by the Fiscal Officer, the minutes of the Regular Trustee meeting of April 15, 2015. Seconded by Mr. Myers. Roll call vote: Mr. Dunlap, yes; Mr. Myers, yes; Mr. Weltlich, yes. Motion carries 3-0.**

**Mr. Myers moved to approve, without public reading as submitted by the Fiscal Officer, the minutes of the Public Hearing meeting of April 22, 2015. Seconded by Mr. Dunlap. Roll call vote: Mr. Myers, yes; Mr. Dunlap, yes; Mr. Weltlich, yes. Motion carries 3-0.**

### **Recognition of Guests:**

None

### **Public Comment:**

None

### **County Authorities:**

None

### **Departmental Reports:**

#### **Fire Chief: Mike Little**

Mr. Weltlich thanked the fire department and Mr. Eisel for the TV monitor installed in the trustee meeting room. Chief Little gave credit to firefighter Eric Taft for his technical abilities.

Chief Little had a few general updates.

Joe Magerko has been working on Mr. Dunlap's request to have road crews be able to communicate by radio with the fire department. He has made progress and has found a way to program the road department's radio frequency into the fire department's battalion car. Everything should be ready to go before next snow season.

Lt. Dave Carter will be honored at the Seton Parish Blue Coat dinner at 6:00 pm on Saturday, May 9, 2015.

Chief Little provided an update on the generator project at Station 593 that has been ongoing for about a year and a half. Our plans have been approved by the Reynoldsburg zoning department. We are working with the Reynoldsburg building department to see if they will accept the architectural drawing we have of the building in lieu of the four sets of stamped plans they normally require.

Scott Warrick provided ethics training in April to all three shifts at the fire department.

The lieutenant testing is complete. Eight people took the exam. Jason Smith, Jason Belleau and Jim Birdwell placed first, second and third respectively.

Last week fire department staff attended combined fire attack training at the Ohio Fire Academy with Truro and West Licking fire departments. Additional training is planned for September with the same departments utilizing the training tower for exercises in hose movement, ladders, and search and rescue.

Chief Little asked the trustees to sign a proclamation for Building Safely Month in May. The theme this year is resilient communities start with building codes. This is to raise awareness of residential and commercial building codes. The City of Pickerington will do the same proclamation.

The first resolution Chief Little had was to amend the 2015 appropriations by transferring funds into accounting & legal fees, other professional & technical services, tax collection fees, operating supplies-computer and contracted services. **Mr. Dunlap made a motion to adopt Resolution 2015-0506-01 – Amendment to 2015 Appropriations. Seconded by Mr. Myers. Roll call vote: Mr. Dunlap, yes; Mr. Myers, yes; Mr. Weltlich, yes. Motion carries 3-0.**

The second resolution was to authorize Violet Township to enter into an agreement with other governments regarding the MECC center. **Mr. Myers made a motion to adopt Resolution 2015-0506-02 – Authorize Violet Township to Enter into an Agreement for the Purpose of Establishing the MECC Regional Council of Governments and Approving the Agreement and By-laws. Seconded by Mr. Dunlap. Roll call vote: Mr. Myers, yes; Mr. Dunlap, yes; Mr. Weltlich, yes. Motion carries 3-0.**

The third resolution was to appoint John Eisel as our delegate to the newly formed MECC council. **Mr. Dunlap made a motion to adopt Resolution 2015-0506-03 – Appoint John Eisel as the delegate to the MECC Regional Council of Governments for Violet Township. Seconded by Mr. Myers. Roll call vote: Mr. Dunlap, yes; Mr. Myers, yes; Mr. Weltlich, yes. Motion carries 3-0.**

Chief Little advised the Trustees that if Truro Township approved the same two documents at their meeting on May 7, 2015 the MECC Regional Council of Governments would be officially formed as only two members are required to join to organize the council. The other governments representing the MECC agencies are expected to join, also. This is just the beginning of the process of establishing the council and the governing board. It may take up to a year before the COG's governing board takes over the financial aspects of the MECC center. Once they appoint a fiscal officer and take over the finances, Violet and Mifflin Townships will no longer be responsible for the money. All monies relating to MECC will be turned over to the COG.

The fourth resolution allowed the fire department to purchase SharePoint software which is utilized for daily calendars, manpower calendars, time off work flow, and maintenance work flow. It is an important part of the department's operations. Microsoft requires that every individual user must purchase a license for the software. Truro Township will purchase 100 licenses for us and we will reimburse them up to \$7000.00. The cost is based on state bid pricing. We expect to use 85 of the licenses immediately and have a few available for when new staff members join the department. This will ensue that we avoid potential fines for use of the software without the proper licensing. **Mr. Myers made a motion to adopt Resolution 2015-0506-04 – Sharepoint Software Licensing Purchase. Seconded by Mr. Dunlap. Roll call vote: Mr. Myers, yes; Mr. Dunlap, yes; Mr. Weltlich, yes. Motion carries 3-0.**

The last resolution Chief Little had was to purchase three new thermal imaging cameras. These particular cameras were chosen after an evaluation process within the department. The cost is not to exceed \$24,870. **Mr. Dunlap made a motion to adopt Resolution 2015-0506-05 – Purchase Thermal Imaging Cameras. Seconded by Mr. Myers.** Discussion: Mr. Myers asked if there was a maintenance agreement with the cameras. Chief Little stated that they were under warranty for the first year and a maintenance agreement may be available after that. The biggest issue will likely be the

batteries and they are less expensive for these cameras than the cameras we currently use. There is a guarantee on the batteries for the new camera. The system being purchased includes the cameras, batteries, charging system for the station and a truck charging system. They will replace the cameras in both engines and the rescue. The cameras currently on those trucks will get moved to other trucks and at some point the oldest cameras we have may be sold. **Roll call vote: Mr. Dunlap, yes; Mr. Myers, yes; Mr. Weltlich, yes. Motion carries 3-0.**

Mr. Myers asked if there was any news on our Rescue. Chief Little said we are just waiting to find out when our pre-build conference is. The anticipation is in September. Once they do the pre-build in September, it may be January or February that we would see the truck.

**Township Engineer: Greg Butcher**

Mr. Butcher reported on the state of the Mingo Estates Phase 2 Project. At last meeting there was discussion about our partners and their funding situations and last night Pickerington agreed to commit to a 75% cost of their scope for their portion of the project.

There is a required resolution that allows us to advertise for bids for 2015 annual paving program. Scope is being finalized and will be shared when it is complete.

Mr. Butcher reported the Harmon Middle School Safe Routes to Schools project is ready to bid.

Mr. Butcher reported today was 'Bike to School Day' as part of the Safes Routes to School Program. There was an exceptional turnout district-wide particularly at Sycamore Creek, Fairfield and Harmon Schools. There were more bikes than bike racks at Sycamore Creek and Fairfield.

Curb work continues on Shalemar Drive in Mingo Estates per planning session and budget discussions.

Mowing of parks, cemeteries, office buildings and Diley Road corridor is ongoing.

Mowing of rights of way will occur soon.

There is nothing to report on the Senior Center Parking Lot or the Stonecreek Drive Project. Mr. Butcher will report at the next meeting.

Mr. Butcher reported that Grace Fellowship Church has confirmed three community impact activities are scheduled for Violet Township next week. They are as follows:

- 1) 5-12-15 from 6-8pm – Busey Road Park trees – we have 10 people confirmed for this project
- 2) 5-14-15 from 6-8pm – Allen Road Litter Pick Up – we have 19 people confirmed for this project. Mr. Butcher instructed this group to meet at the intersection of 256 and Allen Road.
- 3) 5-15-15 – from 5:30-7:30pm – Ault Road Litter Pick Up – we have 5 people confirmed for this project. Mr. Butcher has instructed this group to meet at the intersection of Ault Road and Pickerington Road.

**Mr. Dunlap made a motion to adopt Resolution 2015-0506-06 – Authorize Township Engineer to Advertise for Bids for 2015 pavement maintenance. Seconded by Mr. Weltlich. Roll call vote: Mr. Dunlap, yes; Mr. Weltlich, yes; Mr. Myers, yes. Motion carries 3-0.**

**Mr. Eisel read the title of Resolution 2015-0506-08 – Resolution identifying the apparent lowest and best bidder; authorizing notice to proceed with the lowest and best bidder for Mingo Estates infrastructure improvements project phase 2 and authorizing township employees to perform attendant duties.** Mr. Butcher explained the format of this resolution was that of the Ohio Public Works Commission and that is why it looked different. Mr. Butcher explained we bid this on March 27<sup>th</sup> and

we have 60 days to accept or reject the bid and we are about 37 days into it. **Mr. Weltlich made a motion to table this resolution until we can have discussion. Motion died because of lack of second. Mr. Dunlap asked what kind of discussion we needed to have. Mr. Sauer said with regards to the avenue to determine what our exposure is going to be as to who is going to pick up the remainder. 25% would be eliminated from the total cost of the project. Mr. Sauer added we need to determine where we will pull this from our budget as well. Mr. Weltlich suggested we table the resolution until we can have a discussion and we can always pass the resolution by polling the vote from the Trustees. Seconded by Mr. Dunlap. Roll call vote: Mr. Weltlich, yes; Mr. Dunlap, yes; Mr. Myers, yes. Motion carries 3-0.**

Mr. Weltlich asked if Mr. Butcher was still interested in going to Pittsburgh. Mr. Butcher said he was and he had registered but would like to give the Trustees something more formal in writing.

Mr. Dunlap asked if the people volunteering to pick up trash would provide their own vests and how will this work. Mr. Butcher said he has made arrangements to provide all the protective equipment needed for everyone. He also feels it is prudent that we have a vehicle there (like you would see on the highway).

**Director of Operations: John Eisel**

Mr. Eisel reported staff met with OTARMA and toured all facilities to evaluate our coverage limits for contents and structures. They are sending us revised documents that reflect the improvements made.

Mr. Eisel reported the Drug Collection & Electronics Recycling event was held April 25<sup>th</sup> at the Maintenance Facility. All went well and a second event may be scheduled this fall. There were 62.8 pounds of medications that were taken in at our facility. We hope to get a breakdown next week.

Pickerington Central sports program full page ad was completed and revised.

The first Violet Township "Round Table Community Meeting" has been scheduled for May 14 at 6:30 p.m. at the Pickerington Senior Center.

Mr. Eisel sent a letter to the County Auditor and the City of Pickerington notifying them that Mr. Myers and Mr. Eisel were appointed to serve on their Tax Incentive Review Council.

Mr. Eisel reported we received \$1,097.00 for timber from Busey Park.

Mr. Eisel congratulated Mr. Butcher on his successful completion of his Masters Degree in Public Administration.

Mr. Eisel reported the PACC LEADS class will be at the Township office on May 13, 2015. Mr. Eisel and Mr. Weltlich will discuss roles of Township government.

Mr. Eisel reported Ridgeview Jr. High School will have a Community Service Day on May 22, 2015. They are providing approximately 50 students to provide mulching and cleanup at the Administrative office, Maintenance Facility/Dog Park and possibly Busey Park.

Mr. Eisel attended, along with Trustees Myers and Dunlap, a ribbon cutting for Manifold and Pahlor. They have added 35,000 square feet to their facility which will create 25 new jobs.

Mr. Eisel will be out of the offices from Thursday, May 7 until Tuesday, May 12<sup>th</sup> attending graduation in Coastal Carolinas.

Mr. Eisel wanted to make the Trustees aware that the upcoming Chamber of Commerce ATHENA Awards, presented in recognition of their mission to support, develop and

honor women leaders in the community are May 15. The nominee's for this year's award are: Peggy Portier of the Pickerington-Violet Township Historical Society, Barbara Meek of the PCMA Food Pantry, Peg Tobin of Tobin & Associates, Sara Rose of Sara Rose LLC and Cristie Hammond of Pickerington City Council.

Mr. Eisel reported the Board of Zoning Appeals approved Storage One's modifications for their variances last night and was approved.

Mr. Eisel would like to invite Mr. Kenny McDonald from Columbus 20/20 to come out to our May 20<sup>th</sup> meeting on the merits of joint economic development and land use planning, which he presented to the City of Pickerington last evening. Mr. McDonald is the CFO of Columbus 2020 which is the regional economic development catalyst. Mr. Weltlich added it was a quasi government organization made up of volunteers and leaders from the communities. Mr. Myers asked if they did land use programs. Mr. Weltlich said they primarily are catalysts for economic development and co operational money, various entities who meet once a month. Mr. Eisel added that the event he attended in the fall was 'overwhelmingly attended.'

Mr. Eisel reported Cheryl Ricketts was able to secure a funding commitment from Fairfield County Historic Parks. The City of Pickerington is slated to participate in the Pickerington Public Library on a joint survey on parks and recreation for the community. All of the survey results will include geocoding of data so we can have a better idea where we have success and where we do not have success in these types of measures. Fairfield County Historic Parks is committed to 50% of \$20,000.00 (maximum of \$10,000.00). The City of Pickerington will match, with Violet Township a maximum contribution of \$5500.00 and the library is willing to put in \$3,000.00. Mr. Eisel asked the board to entertain a motion to allow him to work on this with a contribution amount not to exceed \$5500.00 from the Township. **Mr. Myers made a motion to allow the Director of Operations to represent Violet Township for the purposes to conduct a joint survey on parks and recreation with an amount not to exceed \$5500.00. Seconded by Mr. Dunlap.** Discussion: Mr. Weltlich asked what the purpose was. Mr. Eisel said it was to look at and determine what the wants and needs of the community are now and in the future, geared towards parks and recreation and what the community would be willing to pay for. Basically the survey results would answer the questions: what would you like to have in your community for parks and recreation; how much are you willing to pay for this and will or will not support a levy. **Roll call vote: Mr. Myers, yes; Mr. Dunlap, yes; Mr. Weltlich, yes. Motion 2015-0506-A carries 3-0.**

#### **Fiscal Officer:**

Mr. Sauer reported he and Melissa had an opportunity to meet with Rockmill, our financial consultant. They are working with us to put together a financial forecast for both expenditures for the next five years. This is based on millage, properties, potential new-builds and the way that would impact the revenue to the Township based on our inside millage.

Mr. Sauer had a resolution for consideration for an appropriation for bills that apply to the Mingo Estates Phase 2 from previous expenditures. The amount we would be appropriating from that fund is \$6,000.00. **Mr. Dunlap made a motion to adopt Resolution 2015-0506-08 – Resolution identifying the apparent lowest and best bidder, authorizing notice to proceed with the lowest and best bidder for Mingo Estates infrastructure improvements project phase 2 and authorizing township employees to perform attendant duties. Seconded by Mr. Weltlich. Roll call vote: Mr. Dunlap, yes; Mr. Weltlich, yes; Mr. Myers, yes. Motion carries 3-0.**

Mr. Weltlich asked how much extra money we received for the local government fund statement. Mr. Sauer reported to date we have received a total of \$46,000.00 of that which was the amount in addition to the approximate \$16,000.00.

#### **Trustee Reports:**

Mr. Dunlap reported he along with Mr. Eisel and Mr. Myers attended the ribbon cutting ceremony for Manifold and Pahlor.

**Trustees out of Office Meetings Where More than one (1) Trustee present**  
none

**Old Business**  
None

**Tabled Business**  
None

**New Business**  
The next regularly scheduled meeting of the Violet Township Board of Trustees will be Wednesday, May 20, 2015 at 7:30 p.m. at the Violet Township Administrative offices.

**Pay Bills**  
**Mr. Dunlap made a motion to pay the bills. Seconded by Mr. Myers.** Discussion: Mr. Weltlich asked for what purpose the payment to the Senior Center was. Mr. Sauer said it was for payroll and the bills. Mr. Weltlich also asked about the New York Mellon Trust Company and wondered if this was for the bond. Mr. Sauer said it was. **Roll call vote: Mr. Dunlap, yes; Mr. Myers, yes; Mr. Weltlich, yes. Motion passes 3-0.**

**Executive Session**  
**Mr. Dunlap made a motion to go into Executive Session per the ORC Section 121.22 (G) (2) to consider the purchase of property for public purposes after a 10 minute recess (to include: the three Trustees, Mr. Sauer, Mr. Eisel, Mr. Butcher and Chief Little. Seconded by Mr. Weltlich. Roll call vote: Mr. Dunlap, yes; Mr. Weltlich, yes; Mr. Myers, yes. Motion carried 3-0.**

**Mr. Weltlich announced when they would come out of Executive Session no further business will be conducted.**

**Mr. Dunlap made a motion to come out of Executive Session at 9:55 p.m. Seconded by Mr. Myers. Roll call vote: Mr. Dunlap, yes; Mr. Myers, yes; Mr. Weltlich, yes. Motion carried 3-0.**

**Adjournment**  
**Mr. Myers moved to adjourn the regular meeting. Mr. Dunlap seconded the motion. Roll call vote: Mr. Myers, yes; Mr. Dunlap, yes; Mr. Weltlich, yes. Motion carries 3-0. Meeting adjourned at 9:56 p.m.**

Respectfully Submitted:

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Brian Sauer, Fiscal Officer

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Joniann Goldberg, Administrative Assistant

Approved by:

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Terry J. Dunlap, Sr., Trustee

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Harry W. Myers, Jr., Trustee

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Gary P. Weltlich, Trustee

Date: \_\_\_\_\_