

Violet Township Board of Trustees

January 21, 2015

Regular Meeting

Mr. Weltlich called the meeting to order at 7:30 p.m.

Mr. Sauer called the roll: Mr. Weltlich, Mr. Dunlap and Mr. Myers were present. Others present were: Township Engineer, Greg Butcher; Director of Operations, John Eisel; Fire Chief, Mike Little; Assistant Fire Chief, Jim Paxton; Fiscal Officer, Brian Sauer; and Township Legal Counsel, Wanda Carter.

On behalf of the Violet Township Board of Trustees Mr. Weltlich recognized students from Harmon Middle School; Josh Collins and Evelyn Vance who lead the Trustees in the Pledge of Allegiance and followed by a moment of silence honoring those who protect us around the world. The students were presented with 'Certificates of Recognition.'

Mr. Dunlap moved to approve, without public reading as submitted by the Fiscal Officer, the minutes of the Regular Trustee meeting of January 7, 2015. Seconded by Mr. Myers. Roll call vote: Mr. Dunlap, yes; Mr. Myers, yes; Mr. Weltlich, yes. Motion carries 3-0.

Mr. Dunlap moved to approve, without public reading as submitted by the Fiscal Officer, the minutes of the Special Trustee Meeting of January 16, 2015. Seconded by Mr. Myers. Roll call vote: Mr. Dunlap, yes; Mr. Myers, yes; Mr. Weltlich, yes. Motion carries 3-0.

Recognition of Guests:

None

Public Comment:

None

County Authorities:

Jerry Perrigo, Chief Deputy for Fairfield County Sheriff's Office was present.

Chief Deputy Perrigo reported the jail population has been down for several months.

They are ordering 6 new cruisers and they have four vacancies.

Chief Deputy Perrigo shared plans for the Wheeling Street lot in downtown Lancaster that is a 384 bed jail. If they decide to build on this location they will probably purchase the adjacent furniture store and tear it down.

Mr. Dunlap asked if the jail that is currently there will be utilized. Chief Deputy Perrigo said it would not. The idea is to build the whole facility at the same time. Construction will take 18 to 24 months and they hope to break ground in late spring but if bids are too high the Commissioners are talking about going to the Liberty Center.

Mr. Weltlich acknowledged that Councilman, Jeff Fix was present and asked if he wanted to speak. Mr. Fix did not want to speak.

Departmental Reports:

Fire Chief: Mike Little

Chief Little had some general updates.

Chief Little gave the Trustees the monthly report for December 2014. Chief Little reported was the first time we went over 5000 runs for the year. We did over 200 more transports compared to 2013; approximately \$11,000 less EMS revenue. We have gone over 10,000 man hours in training.

Chief Little reported he has contacted Scott Warrick to provide annual ethics training for the department.

There is a meeting with the Truro Chiefs on Monday, January 26th.

The OSU Cancer presentations are to begin in February and will be once a month through July.

Chief Little reported two of three light duty personnel should be back to work in the next 2 weeks.

The Building Committee will travel to Wisconsin next week to pick up the E593.

A meeting is scheduled with Sara Rose next week to discuss unemployment responsibility.

Chief Little and Chief Paxton will be in Dayton for an informational luncheon by Task Force One. This will be an opportunity to meet Evan Schuman who is the new EMA Director for the State of Ohio.

The first resolution was to make a final payment on Engine 593. The total cost of the proposed upgrades and modifications that fall outside the Lease-Purchase contract total \$33,334.00, and is currently due for payment. Payment would be made from the Fire Department Motor Vehicle Appropriation Fund 2111-760-750-0000. **Mr. Myers made a motion to adopt Resolution 2015-0121-02 – Payment for Upgrades Outside of the Engine 593 Lease-Purchase Agreement. Seconded by Mr. Dunlap. Roll call vote: Mr. Myers, yes; Mr. Dunlap, yes; Mr. Weltlich, yes. Motion carries 3-0.**

The second resolution is part of the planning of what we discussed to replace a 2001 rescue truck with a 2015 NFPA 1901 compliant custom rescue/pumper apparatus and leasing the vehicle provides for the project to be expedited. **Mr. Dunlap made a motion to adopt Resolution 2015-0121-03 – Authorize Lease Agreement with Oshkosh Capital for New Rescue 592. Seconded by Mr. Myers. Discussion:** Mr. Weltlich asked if we had the option to pay the truck off some day. Chief Little said we did. **Roll call vote: Mr. Dunlap, yes; Mr. Myers, yes; Mr. Weltlich, yes. Motion carries 3-0.**

The third resolution is to amend our 2015 appropriations by transferring \$25,000.00 from unencumbered funds to 2111-220-240-0000 – Unemployment Compensation. **Mr. Myers made a motion to adopt Resolution 2015-0121-04 – Amendment to 2015 Appropriations. Seconded by Mr. Weltlich. Discussion:** Mr. Dunlap asked if this was something we were locked into by State Law. Chief Little said this was correct and he would have more detail once he meets with Sara Rose. **Roll call vote: Mr. Myers, yes; Mr. Weltlich, yes; Mr. Dunlap, ‘reluctantly’ yes. Motion carries 3-0.**

Mr. Weltlich asked where we stood with the Council of Governments for MECC. Chief Little stated two of the Fire Chiefs have met with Legal Counsel and they are in a position to get documents out to each agency to be able to present to the elected officials. It sounds like if we can get two agencies to agree to the COG agreement they will stand the COG up and we will head down that road to have MECC under a COG system.

Mr. Eisel added that when most entities do these types of cooperative efforts and sharing of services the COG is the foundation. They form the COG and then build it from there. They want the agreement to match the operations that are being performed.

Mr. Weltlich also asked if we ever got a hold of the woman with the rocks where we had an incident with a fire vehicle. Chief Little said he had not. Mr. Weltlich asked that someone ‘reach out’ and ask who they are and what they are doing.

Township Engineer: Greg Butcher

Mr. Butcher reported Jason Dolin from the Prosecuting Attorney’s office had no concerns with the agreement with Etna Township regarding the Taylor Road project and he finds it acceptable. Mr. Butcher will have a resolution for the next meeting for consideration. Mr. Butcher has spoken with Rob Platte with Etna Township and advised him where we are in the process.

Mr. Butcher has been asked to participate in a roundtable discussion relating to snow and ice removal at the OTA Winter Conference.

We have been advised of the County Commissioners passing required posting of load limit reductions on Township roads, beginning February 2. If the Trustees have no objection Mr. Butcher recommends posting Allen Road between US 33 and Carroll

Northern Road and Allen Road between US 33 and SR 256. No resolution is required. The Trustees concurred to go forward as recommended.

Mr. Butcher will be attending the Ohio Public Works Commission District 17 meeting this Friday and will find out what projects will be funded.

Mr. Butcher reported the Ohio Research Initiative for Locals Board (of which he chairs) has recommended research into existing practices in other states, reviewing Road Use Maintenance Agreements (RUMAs). Topic was initiated from eastern Ohio townships and counties in areas of shale fracking but is also being reviewed in areas of wind farms in western Ohio are being asked to participate.

Mr. Butcher met with Cub Scout Pack 182 this evening at the Service Center. They discussed township government and Mr. Butcher gave the Cub Scouts a tour of the facility.

Mr. Butcher reported we have been advised of an EPA audit of our MS4 program on February 10, 2015. Mr. Butcher feels we are prepared for this audit. Mr. Butcher attached an email that describes in detail of what the audit will consist. Mr. Dunlap asked if Mr. Lucht from Soil and Water be involved with this. Mr. Butcher said he would.

Mr. Myers asked about public participation in the email from the EPA. Mr. Butcher explained these are events we have conducted such as rain barrel education and the drug and recycling event we had and the Pickerington Magazine articles.

Mr. Myers also asked about the illicit discharge program. Mr. Butcher said this was one item we needed to button up. Mr. Myers asked about site evaluation involving municipal facilities. Mr. Butcher said this looks at things like spill prevention general maintenance and fuel drainage. Mr. Butcher will make sure Doc is aware of this.

Mr. Weltlich asked if Mr. Butcher remembered talking a few years ago about Wisconsin and Minnesota having conferences about winter maintenance and how they were going to consolidate. Mr. Butcher said this was more on safety but did not recall any specifics.

Director of Operations: John Eisel

Mr. Eisel reported he has been working with Chris Stein with the 2015 Violet Festival as well as Kelly and legal counsel to review and possibly amend the zoning code in regards to not just the Violet Festival but any future events we may have throughout the community as it relates to festivals. Ms. Sarko put together a packet for the Trustees to review.

We have a replacement for the Doculex system and have received a quote for the Document Management software to replace the Doculex. We have decided on what we think is the best fit for the future of document solutions for the Township and we have the opportunity to replace the current copier we have with a new machine that will be a leased machine from Modern Office Methods that will provide us with some new technologies and opportunities to improve efficiencies. This will work hand in hand with this program as well and will solve the dilemma of fax transmissions to a folder or email. The "old" copier could be placed in the Senior Center or the Maintenance Facility and be maintained by Modern Office Methods as well.

Mr. Eisel reported all of our BWC requirements for 2015 have been submitted.

Mr. Eisel, Mr. Butcher and Chief Little met with Mike Marr, our BWC safety representative in regards to the plan for 2015 industry safety specific program requirements to make sure we get all our credits associated with that.

We are preparing for our OTARMA renewal which renews April 7th for property and casual insurance.

Mr. Eisel asked the Trustees to look at potential dates for a planning session. It was decided they would meet on February 20, 2015 at 8:00 a.m. at the township offices.

Mr. Eisel reported a letter was received from Woodland Ranch Planned Residential District asking the Board to consider another five year extension of their development plan. The last letter received was in July of 2010 and a resolution was approved for a five year extension. There will be a resolution for consideration at the February 4, 2015 meeting.

Mr. Eisel, along with the Fire Chief, Bill Yaple (representing the Senior Center), Dave Belcher (Fire Prevention Inspector), Doc Metzger (Facilities) and Chief Paxton all met with Rogers Fire Protection to coordinate and consolidate work needed on a sprinkler system for the Senior Center and fire stations. Rogers should be supplying a quote within the next two weeks.

Mr. Eisel announced the Pickerington Chamber Annual Dinner is February 7th at Hickory Lakes. Theresa Byers, the new Chamber President was present in the audience.

Mr. Eisel is working on scheduling our Drug Free Workplace training.

Mr. Eisel had three resolutions for consideration.

Mr. Dunlap made a motion to adopt Resolution 2015-0121-01 – Proclaim February 1, 2015 as Ohio Township Day. Seconded by Mr. Myers. Roll call vote: Mr. Dunlap, yes; Mr. Myers, yes; Mr. Weltlich, yes. Motion carries 3-0.

Mr. Myers made a motion to adopt Resolution 2015-0121-05 – Purchase Content Central Document Management Program. Seconded by Mr. Weltlich. Roll call vote: Mr. Myers, yes; Mr. Weltlich, yes; Mr. Dunlap, yes. Motion carries 3-0.

Mr. Weltlich made a motion to adopt Resolution 2015-0121-06 – Authorize Director of Operations to Enter into Lease Agreement for a Business Machine. Seconded by Mr. Dunlap. Roll call vote: Mr. Weltlich, yes; Mr. Dunlap, yes; Mr. Myers, yes. Motion carries 3-0.

Mr. Myers referred to the Director's report on page 2 regarding the Violet Festival. Kelly had prepared an email with questions that she felt we needed to get answers to be able to brief the Zoning Commission. Mr. Myers did not see anything about alcohol and wants a definition on alcohol and how it will be maintained and would like more detail on this. Mr. Dunlap added there are specific requirements from the Ohio Department of Alcohol on borders, perimeters and security to get that temporary permit. Mr. Dunlap recommended getting a copy of this.

Mr. Dunlap made a motion to sponsor a donation for the Silent Auction in \$200 in Gift Cards and that we secure the necessary tables to accommodate our staff for the Pickerington Chamber Annual Event on February 7, 2015. Seconded by Mr. Weltlich. Roll call vote: Mr. Dunlap, yes; Mr. Weltlich, yes; Mr. Myers, yes. Motion 2015-0122-A carries 3-0.

Fiscal Officer:

Mr. Sauer reported we will meet with our contracted Financial Advisor in early February to go over our bond rating and subsequent presentation.

Mr. Sauer reported he will be out of town on business all of next week.

Lastly Mr. Sauer reported the books are officially closed for 2014. Mr. Weltlich added this was a record to have the books closed in January. Mr. Sauer gave a big portion of the credit to Melissa Tremblay. She has come on board this year working 30 hours a week. Mr. Weltlich added the reports are timely and accurate.

Mr. Weltlich recommended some text be put on some mementos to be presented to those two people involved with the Fiscal Office. This will be done by an outside source.

Mr. Sauer had three resolutions for consideration.

The first was to amend the Township 2015 Permanent Appropriation Budget. The primary reasons for this is we are separating out the portion that was originally put in that fund by the Fire Department and we will create a new fund that is specific to the Fire Department and then transfer those monies into that fund. In addition to that we had an additional \$1000.00 we needed to add to the budget for board members. **Mr. Myers made a motion to adopt Resolution 2015-0121-07 – Amend the 2015 Permanent Appropriations Budget. Seconded by Mr. Dunlap. Roll call vote: Mr. Myers, yes; Mr. Dunlap, yes; Mr. Weltlich, yes. Motion carries 3-0.**

The second resolution creates the new fund fire, wage and stabilization fund account 2902. **Mr. Dunlap made a motion to adopt Resolution 2015-0121-08 – Establishment of Fund. Seconded by Mr. Myers. Roll call vote: Mr. Dunlap, yes; Mr. Myers, yes; Mr. Weltlich, yes. Motion carries 3-0.**

The third resolution is a transfer of funds from the Wage and Benefits Stabilization Fund to the Fire Wage and Benefits Stabilization Fund. **Mr. Weltlich made a motion to adopt Resolution 2015-0121-09 – Transfer of Fund. Seconded by Mr. Myers. Roll call vote: Mr. Weltlich, yes; Mr. Myers, yes; Mr. Dunlap, yes. Motion carries 3-0.**

Trustee Reports:

Mr. Myers reported he attended a meeting for the Revitalization Land Bank in Fairfield County (he is on that board). They have been given \$462,000.00 from the State of Ohio to tear down the possession of properties that are delinquent in taxes or abandoned. As part of that grant we have to have 12 properties listed or potentially purchased by March 31st of this year. The County will actually own the property after it is cleaned off. This is different from 'Moving Ohio Forward.'

Mr. Dunlap reported the Trustees met on Friday, January 16, 2015 for a Special Meeting in regards to the Agreement with the City of Pickerington and the Annexation. The City of Pickerington went ahead with one reading and there will be two more readings. We asked Wanda Carter to come to this meeting as there were some issues with Jeremiah Upp, the County Engineer. Mr. Dunlap asked Ms. Carter for a quick update on any comments she has had with the City and legal counsel regarding Mr. Upp's issues so the Trustees can move forward.

Ms. Carter explained in the agreement the City and the Township have been negotiating there is a section that has to do with the County Engineer and how the roads are going to be maintained. The County Engineer attended the Special Meeting on Friday, January 16, 2015 and he raised some issues with the language in the agreement. Mr. Dunlap stated we want to make sure we get this piece in place with the County before the agreement is finalized. Ms. Carter has spoken with both the City and the county attorneys and she is very confident that we will come together and work together on the changes. We want to make sure the County Engineer, the City of Pickerington Engineer and the Township Engineer are all on the same page. The City of Pickerington has planned to do a second reading at their meeting in two weeks. Ms. Carter hopes to get these issues resolved in the next week or so.

Trustees out of Office Meetings Where More than one (1) Trustee present

2015 Ohio Township Association Winter Conference - January 28 – 31, 2015 at the Columbus Convention Center.

Old Business

None

Tabled Business

None

New Business

The next regularly scheduled meeting of the Violet Township Board of Trustees will be Wednesday, February 4, 2015 at 7:30 p.m. at the Violet Township Administrative offices.

Pay Bills

Mr. Myers made a motion to pay the bills. Seconded by Mr. Dunlap. Roll call vote: Mr. Myers, yes; Mr. Dunlap, yes; Mr. Weltlich, yes. Motion carries 3-0.

Mr. Dunlap made a motion to go into Executive Session at 8:45 p.m. (after a five (5) minute recess) per the *Ohio Revised Code Section 121.22 (G) (2) to consider the purchase of property for public purpose.* Included in the Executive Session will be the three (3) Trustees, Fiscal Officer, the Director of Operations and the Fire Chief. Seconded by Mr. Weltlich. Roll call vote: Mr. Dunlap, yes; Mr. Weltlich, yes; Mr. Myers, yes. Motion carries 3-0. Mr. Weltlich added there will be no further business conducted after the Executive Session.

Mr. Dunlap made a motion to come out of Executive Session at 9:50 p.m. Seconded by Mr. Weltlich. Roll call vote: Mr. Dunlap, yes; Mr. Weltlich, yes; Mr. Myers, yes. Motion carries 3-0.

Adjournment

Mr. Dunlap moved to adjourn the regular meeting at 9:51 p.m. Mr. Myers seconded the motion. Roll call vote: Mr. Dunlap, yes; Mr. Myers, yes; Mr. Weltlich, yes. Motion carries 3-0. Meeting adjourned.

Respectfully Submitted,

Brian Sauer, Fiscal Officer

Joniann Goldberg, Administrative
Assistant

Approved by:

Terry J. Dunlap, Sr., Trustee

Harry W. Myers, Jr., Trustee

Gary P. Weltlich, Trustee

Date: _____