

Violet Township Board of Trustees

September 17, 2014

Regular Meeting

Mr. Myers called the meeting to order at 7:30 p.m.

Mr. Sauer called the roll: Mr. Myers, Mr. Weltlich, and Mr. Dunlap were present. Others present were: Township Engineer, Greg Butcher, Interim Director of Operations, John Eisel and Assistant Chief Mike Little.

Mr. Myers asked everyone in attendance to join him in the Pledge of Allegiance followed by a moment of silence honoring those who protect us around the world.

Mr. Weltlich moved to approve, without public reading as submitted by the Fiscal Officer, the minutes of the Regular Trustee meeting of September 3, 2014. Seconded by Mr. Dunlap. Roll call vote: Mr. Weltlich, yes; Mr. Dunlap, yes; Mr. Myers, yes. Motion carries 3-0.

Recognition of Guests:

None

Public Comment:

None

County Authorities:

none

Departmental Reports:

Assistant Fire Chief: Mike Little

Assistant Chief Little reported they have *completed the presentations for an architectural firm*. Site visits will be October 1, 3 and 8. They hope to hopefully come up with a recommendation at the October 15th Trustee meeting.

Assistant Chief Little reported August showed a 7.5% increase in run volume. The concerning part of this, when you look at EMS receipts, is that our year-to-date is about \$50,000 less than it was year-to-date this time last year. This is about an 8% decrease. He is hoping we will see a few months of income to bring it up to what it was last year.

Assistant Chief Little reminded everyone about the Open House to be held on October 12th from 1 – 3 p.m. at Station 592. He asked that if anyone looks at CHIEF 592 to look behind the back seats as there is a significant amount of wiring back there and this is why it took so long.

Chief 592 vehicle is about 98% done. There is some touch up work to be done.

We have received a resignation notice from volunteer firefighter Cory Spires, who has been with us since August 2013. **Mr. Dunlap made a motion to adopt Resolution 2014-0917-01 – Resignation of Firefighter, with regret. Seconded by Mr. Weltlich. Roll call vote: Mr. Dunlap, yes; Mr. Weltlich, yes; Mr. Myers, yes. Resolution 2014-0917-01 carries 3-0.**

Additional measures are available to make the filling of high-pressure oxygen tanks for our oxygen cascade system safer for our personnel. We propose to purchase oxygen cascade manifold systems to retrofit each oxygen cascade fill station. The total cost would not exceed \$4,500.00 from the Fire Department Machinery, Equipment and Furniture Appropriation Fund 2281-760-740. **Mr. Weltlich made a motion to adopt Resolution 2014-0917-02 - Authorize Purchase of three (3) oxygen cascade manifold systems from Delille for filling oxygen cylinders at a cost not to exceed \$4,500.00. Seconded by Mr. Dunlap. Roll call vote: Mr. Weltlich. Yes; Mr. Dunlap, yes; Mr. Myers, yes. Motion carries 3-0.**

Assistant Chief Little reported many of our original 800 Mhz portable radios are aging and out of date as it relates to technological advances. As part of our long term planning, we have determined it is time to upgrade and replace various hardware and

software aspects of the portable radio communications system. **Mr. Dunlap made a motion to adopt Resolution 2014-0917-06 – Replace and Upgrade Fire Department Portable Communication Equipment and Software. Seconded by Mr. Weltlich.** Discussion: Mr. Weltlich asked if there were any grant possibilities available. Assistant Chief Little said we had submitted an AFG grant for 2014 for MECC agencies between Violet Township, Truro Township, Plain Township and Jefferson Township. Unfortunately we received word about a month and a half ago that the grant did not go through the third stage. If we choose to we have an opportunity to submit grant paperwork again for fiscal 2015 but that would not be available until sometime later in 2015. **Roll call vote: Mr. Dunlap, yes; Mr. Weltlich, yes; Mr. Myers, yes. Motion carries 3-0.**

Township Engineer: Greg Butcher

Mr. Butcher reported OPWC Issue One applications for Stonecreek Drive are due October 3. There will be a required resolution at our next meeting.

Busey Road Park trail construction has begun.

Walkthrough of the public improvements for the Grace Lutheran Church on Refugee Road was completed. A punch list provided by the County RPC will be provided to owner.

MORPC Commission and Transportation Policy Committee are meeting tomorrow afternoon. Mr. Butcher will be attending.

Mr. Butcher reported we have several traffic counts in the Township. Right now we have counts on Mingo, Busey Road, Waterloo Road, Wagram Road. We are getting two counters up in two different places every week to keep our data up. Once they get a few done Mr. Butcher will provide a spreadsheet with the data.

When Mr. Butcher downloaded the Wagram Road traffic counts during a one-week period the count was over 4,000 cars.

Per Mr. Dunlap's request, Mr. Butcher reported he filled the potholes on Busey Road. Mr. Dunlap also asked him to look at some striping on King's Crossing. In Kings Crossing there is an asphalt section that transitions to a concrete section closer to the intersection and as you are going towards 33 and on the concrete section it is very faded. Mr. Butcher is waiting to hear back from Canal Winchester about the jurisdiction and responsibilities of that area.

Mr. Butcher attended a meeting at the Pickerington Senior Center and spoke about the parking lot. He hopes to have it sealed and a few bad areas patched and buffed and then they will get it striped by the end of the month.

Mr. Butcher also reported the Senior Center Board would like to reconstruct the parking lot in 2015. Mr. Butcher recommended we look in to this from a budget perspective.

We are replacing a lot of the posts and rails at Harmon Road Park.

Mr. Butcher met with the Superintendent of Schools regarding Safe Routes to Schools. The committee would like more support from administration with respect to correspondence to the schools, be it an administrative assistant, principal or custodian; so that we can get information out.

Mr. Butcher reported he, Mr. Eisel, Mr. Sauer and Ms. Tremblay will meet next Friday to recap 2014, going into 2015.

Mr. Myers asked about an underground retaining system with the church on Refugee Road and asked if Fairfield County Soil and Water would maintain this. Mr. Butcher said it is considered a public improvement where we have some responsibility to maintain this underground bathtub and ties back to the MS4 NPDES permit. Mr. Myers thought it was with Soil and Water and not up to Violet Township. Mr. Butcher will research this and get back to the Trustees. Mr. Dunlap said if anyone would be involved in helping out with this it should be the county because it is their road. We should have nothing to do with maintaining that on private property period. Mr. Myers added it was very confusing over a year ago when it went through Regional Planning.

Mr. Myers asked if Mr. Butcher got anyone to look at Stemen Road. Mr. Butcher said one contractor and one colleague looked at it and the feedback he received was that often times in a motor paving application there are issues with the center of the road. The second input he received was that we have done a good job of maintaining it and with a seal of some kind (whether it is chip seal or hot mix asphalt) the road will perform for a long time. His point was that there are tradeoffs and we do have the benefit of preventing of the cracking and in Stemen Road's instance the surface definitely had some issues. Both people, independently told Mr. Butcher it should be sealed or there should be another layer.

Mr. Dunlap asked if the Shelly Company had ever come back and what their response was. Mr. Butcher said they did come back and their response was it needs a surface and they would do whatever Mr. Butcher instructed them to do. Mr. Butcher said he had pushed this before but it may have not been received and he will do his best to push it again.

Interim Director of Operations: John Eisel

Mr. Eisel reported he had two (2) Proclamations for signatures. The first was the Grange Centennial which will occur on September 28th at 2:30 P.M. at the Pickerington Senior Center. The second Proclamation was for the Violet Township Women's League and their 15th year anniversary celebration.

The Board of Zoning Appeals training with legal council will be October 2nd.

We are still waiting on the Winding Creek Homeowner's Association to finalize their plans to determine if they wish to proceed with a shelter house.

This week we will meet with Careworks and Frank Gates (worker's comp) to go over rates for BWC for 2015.

Mr. Eisel reiterated that the department heads would be meeting with the Fiscal Office to go over 2014 budgets and any re-appropriations that may need to be completed for 2014. They will also be looking ahead into 2015.

Mr. Eisel reported in the past week they have had meetings with three (3) potential developers in the Township.

At the next meeting Mr. Eisel will have a resolution to renew our contract with our Chief Building Official. Mr. Eisel spoke to Mr. Lewis and he indicated the terms would remain the same as they were in 2014.

Mr. Eisel reported work is being done on filing our annual Drug Free Work Place reports and achieving our needed credits for all of the discount programs we are eligible for.

Mr. Eisel had a resolution prepared authorizing him to sign the agreement with South Central Power. **Mr. Weltlich made a motion to adopt Resolution 2014-0917-05 – Authorize Interim Director of Operations to Sign Agreement with South Central Power. Seconded by Myers. Roll call vote: Mr. Weltlich, yes; Mr. Myers, yes; Mr. Dunlap, yes. Motion carries 3-0.**

The second resolution was in regards to adding Manufactured Homes to our current Building Department abilities. Legal council took our draft and made some revisions and improvements. Mr. Eisel added this will be a good thing for us in the future. **Mr. Dunlap made a motion to adopt Resolution 2014-0917-07 – Requesting Certification to Enforce the Provisions of Revised Code Chapter 4781 Regarding Pre-Manufactured Homes within Violet Township, Fairfield County, Ohio. Seconded by Mr. Weltlich.** Discussion: Mr. Dunlap wanted to make sure if it included double wide trailers. Mr. Eisel said yes it did if the square footage meets our zoning code. **Roll call vote: Mr. Dunlap, yes; Mr. Weltlich, yes; Mr. Myers, yes. Motion carries 3-0.**

Fiscal Officer:

Mr. Sauer had two (2) resolutions for consideration. The first was a resolution accepting the amounts and rates as determined by the Fairfield County Budget Commission and authorizing the necessary tax levies & certifying them to the County Auditor. These are the result of the monies of the meeting they had with the Budget Commission and it is our funding for fiscal year 2015. **Mr. Dunlap made a motion to adopt Resolution 2014-0917-03 – Resolution Accepting the Amounts & Rates as Determined by the**

Fairfield County Budget Commission & Authorizing the Necessary Tax Levies & Certifying them to the County Auditor. Seconded by Mr. Weltlich. Roll call vote: Mr. Dunlap, yes; Mr. Weltlich, yes; Mr. Myers, yes. Motion carries 3-0.

The second resolution is a supplemental appropriation for our lighting assessment. We were going to come in a bit short this year based on the numbers that were budgeted last year. We are still ok but the bill from South Central has gone up a bit so this will cover the short fall. We are good for next year. Going into year 2016 we will probably need to re-evaluate it. **Mr. Myers made a motion to adopt Resolution 2014-0917-04 – Supplemental Appropriations. Seconded by Mr. Weltlich. Roll call vote: Mr. Myers, yes; Mr. Weltlich, yes; Mr. Dunlap, yes. Motion carries 3-0.**

Mr. Sauer reported he attended CPIM (Certified Public Investment Managers) training last week. By the Ohio Revised Code he is required to attend 6 hours of training each year in order to handle any kind of investments for the Township. This training satisfied the requirement. A good portion of the training was going over bonds and forecasting and it was very informative.

With regards to the General Fund, Mr. Sauer spoke to Chief Eisel and Ms. Tremblay. Looking at the General Fund this year they have currently received a little over 100% of what we were anticipating. Of our revenues we have expended somewhere in the neighborhood of 45 and 48% of what we anticipated to expend. The estimated revenue for the budget this year was \$1.1 million. The estimated expenditures were \$2 million. There is a \$900,000 gap in our favor. We are about \$200,000 above our expenditures for the year.

Mr. Myers asked if we could get some of the culverts like Busey Road and Jefferson culverts removed from the list as they have been done for years and still showing up in the system. Mr. Sauer did not know but said he would look into it.

Mr. Weltlich said the real issue is what will happen in June and July of next year.

The back payments for the Pickerington Senior Center Mr. Weltlich has been questioning are completed.

Mr. Sauer reported each year we have to do reporting on our bond status with the maintenance facility. It is required through the Federal Government that we report through an agency called EMMA. Mr. Sauer has completed this.

Mr. Sauer briefly spoke with Assistant Chief Little with regards to bonding information. He has had conversation with Katie Kleinfelder as well as our representative from Edward Jones. Katie has provided bonding information, including any type of administrative charges so we know what she will cost. We don't know what the administrative fees will be for Edward Jones yet. We are also securing the amount we would get charged from our bond council based on the amount we are looking to bond.

Mr. Sauer shared that once we choose an agency that we are going to use to share the bond with at the minimum is 10 weeks or 3 month period before we see any dollars. Plus we still have to get a rating. Mr. Sauer stated the banking institutions cannot advise us. We can tell them we want so much for so many years and then they can decide whether or not to loan it to us. Basically they cannot advise us and cannot solicit. The rules seem to be very confusing. At this point Mr. Sauer is waiting to see what Edward Jones provides us and then he will compare the two.

Trustee Reports:

Mr. Weltlich reported the Senior Center is pursuing a study of providing their own transportation for the citizens.

Mr. Myers reported he attended the Route 33 Alliance Group meeting and he thought the meeting went well. They are getting ready to do a 'pull out' from Columbus Monthly. The next meeting will be in December with the location to be announced.

Trustees out of Office Meetings Where More than one (1) Trustee present

The County Trustees Association meeting is on September 20 at 6:00 P.M. at Bloom Township at Wagnall's Memorial.

The Violet Township Women's League 15th anniversary celebration on September 28th at 6:30 P.M. at the Legion.

The Violet Grange Centennial Celebration will be held on September 28th at 2:30 P.M. at the Pickerington Senior Center.

Old Business

None

Tabled Business

None

New Business

The next regularly scheduled meeting of the Violet Township Board of Trustees will be Wednesday, October 1, 2014 at 7:30 p.m. at the Violet Township Administrative offices.

Pay Bills

Mr. Weltlich made a motion to pay the bills. Seconded by Mr. Myers. Discussion: Mr. Dunlap asked why he had August and September bills. Mr. Sauer said it was probably to show what was paid at the end of August. **Roll call vote: Mr. Weltlich, yes; Mr. Myers, yes; Mr. Dunlap, yes. Motion carries 3-0.**

Mr. Dunlap made a motion to go into Executive Session at 8:55 p.m. (after a five (5) minute recess) per the *Ohio Revised Code Section 121.22 (G) (1) to discuss personnel issues.* Included in the Executive Session will be the three (3) Trustees, Fiscal Officer and the Interim Director of Operations. Seconded by Mr. Weltlich. Roll call vote: Mr. Dunlap, yes; Mr. Weltlich, yes; Mr. Myers, yes. Motion carries 3-0. Mr. Myers added there will be no further business conducted after the Executive Session.

Mr. Dunlap made a motion to come out of Executive Session at 10:25 P.M. Seconded by Mr. Weltlich. Roll call vote: Mr. Dunlap, yes; Mr. Weltlich, yes; Mr. Myers, yes. Motion carries 3-0.

Adjournment

Mr. Weltlich made a motion to adjourn the regular meeting at 10:26 P.M. Mr. Dunlap seconded the motion. Roll call vote: Mr. Weltlich, yes; Mr. Dunlap, yes; Mr. Myers, yes. Motion carries 3-0. Meeting adjourned.

Respectfully Submitted,

Brian Sauer, Fiscal Officer

Joniann Goldberg, Administrative Assistant

Approved by:

Terry J. Dunlap, Sr., Trustee

Harry W. Myers, Jr., Trustee

Gary P. Weltlich, Trustee

Date: _____