

# Violet Township Board of Trustees

August 6, 2014

Regular Meeting

Mr. Myers called the meeting to order at 7:30 p.m.

**Mr. Sauer called the roll: Mr. Myers, Mr. Weltlich, and Mr. Dunlap were present. Others present were: Township Engineer, Greg Butcher, Interim Director of Operations, John Eisel and Assistant Chief Mike Little.**

Mr. Myers asked everyone in attendance to join him in the Pledge of Allegiance followed by a moment of silence honoring those who protect us around the world.

**Mr. Dunlap moved to approve, without public reading as submitted by the Fiscal Officer, the minutes of the Regular Trustee meeting of July 16, 2014. Seconded by Mr. Weltlich. Roll call vote: Mr. Dunlap, yes; Mr. Weltlich, yes; Mr. Myers, yes. Motion carries 3-0.**

## **Recognition of Guests:**

None

## **Public Comment:**

None

## **County Authorities:**

none

## **Departmental Reports**

### **Assistant Fire Chief:**

Assistant Fire Chief Mike Little reported there were no resolutions for consideration.

The Doug Barr Memorial Golf Outing is scheduled for August 30<sup>th</sup> at 9:30 A.M.

The Labor Day Breakfast will be held at Station 592 on August 31<sup>st</sup> to be followed up on Labor Day with the Parade on Monday.

Chief Little shared some photographs of the Scholl family from ten years ago who came in to thank the guys that were on duty that day. Most of our equipment was there that day when Chief Eisel came upon the accident.

The Fire Department participated in Active Shooter training with the Pickerington Police Department and the Pickerington Local School District. This is similar to what we did with the Fairfield County Pickerington Sheriff's Department. Further ideas have come up from what we will do with both the Police Department and the Sheriff's Department.

The Fairfield County EMA came to our Officer's meeting. They brought the Command Van up that they have been adding things to and they introduced us to their common operating picture COP GIS system. For us specifically, it can be used in natural disasters or other issues where we could actually map out an area and have an idea of specifically what homes or buildings are involved and how much damage has been done.

We have scheduled a trip to Pierce Manufacturing in Wisconsin August 19 through August 22<sup>nd</sup>. Chief Little will be going with the design team and discussing the pre-build for the refurb on Engine 593 and also discussing the new engine rescue design with some of their engineers to try to start finalizing this design.

Mr. Dunlap mentioned Fairfield County (without notifying any of us) closed Hill Road again to put a culvert across. Perhaps we should follow up with Jeremiah Upp at the County as he might be under the misunderstanding as we used to get a fax. Something has fallen through the cracks. Chief Eisel stated he had a conversation with Mr. Butcher regarding this. Mr. Butcher had a meeting with Mr. Upp and those notices do come via fax and we do not have a fax machine at the Township anymore that is hooked up.

Chief Eisel assured this has been under discussion as there have been a couple needs for it.

**Township Engineer:**

Mr. Butcher reported 2014 paving is complete. Mr. Butcher was very impressed by the quality of work from Shelly and Sands. Final quantities are still being calculated; however total asphalt tonnage placed was 4,644 tons compared to the estimate of 4,498 tons (146 tons over estimate – 3%).

Mr. Butcher will be providing the Trustees a proposal for crack sealing at the next Board meeting.

New sign installation continues. To date, approximately 425 high intensity federally mandated signs have been installed. Additionally, new break away sign posts have been installed with each new sign. As a render, all of this work was made possible by a grant from ODOT in the amount of \$50,000.

Planning for Mingo Estates, Phase 2 continues. We are finalizing design which is nearly complete as well as reviewing other coordination details. Mr. Butcher had a resolution prepared for some supplemental required engineering services by EMH&T.

Two options for repaving the Senior Center parking lot are nearly complete. Mr. Butcher will be reviewing with Mr. Weltlich in preparation for next week's Senior Center meeting. He will also be communicating with Bill Yaple on this project as he has been involved.

The first round of mosquito spraying was completed last week.

A children's event sponsored by Pickerington Parks and Rec and identified as a 'TRY athlon' is scheduled for this Saturday morning in and around the Pickerington Community Pool. The event will require a short duration closure of Wyndham Circle and Stonecreek Drive. The event is 'tentative' due to registration numbers; however, Mr. Butcher wanted to make all aware. Notices to affected residents on Wyndham Circle and Stonecreek Drive have been mailed by the City to Township residents.

Mowing of Township road right of ways will commence again within the next week.

The dedicated turn lanes on Haaf Farm Drive at Blacklick Eastern Road will be completed this week.

The Pelotonia is scheduled for this Saturday, August 9. Approximately 7,000 bicyclists will be riding through the community.

Our MORPC dues will be due and have not changed from last year.

We had a concern from the neighbor across the street from our Service Center on the recycling center and the material that is left outside of it. Mr. Butcher said that for a facility that is used as heavily that it is used he does not feel that there is really an issue. We have installed a fence to the north to keep materials within the parking lot. We can do the same thing to the south property line where the flag pole used to be but his recommendation would be to continue to monitor. We have asked the Sheriff's office to make sure nothing is being dumped that should not be. Mr. Myers said the big concern seems to be on Monday morning. Mr. Myers said a fence would be of minimal cost and the property owners would have to agree to it.

Mr. Dunlap asked if Mr. Butcher had received any phone calls on the gas aggregation. Mr. Butcher said he received a letter at home that implied that those residents were in the City of Pickerington and had voted to participate in the aggregation program with Volunteer Energy and to not be in the program they would have to 'opt out.' Mr. Dunlap recommended contacting Volunteer Energy to find out what happens to people who don't live in the City of Pickerington that received the letter and they don't 'opt out.' Mr. Eisel said he had spoken with Volunteer Energy yesterday and today and was informed they get their list directly from Columbia Gas. It is delineated by zip code and they didn't know what was City and what was Township when they sent the letters out. Mr. Eisel spoke with Deb Chavalas (from Volunteer Energy) and offered to go through the list with her. Once the lady that handles the geographical areas is in town we will sit down and go through this with them. Mr. Dunlap would like them to send a follow-up letter to the residents that received the letter in error.

**Interim Director of Operations: John Eisel**

Mr. Eisel reported he had sent the Trustees his meeting report but had one update regarding Carrie Woody of Lancaster Public Transit who would like to make a 5-10 minute presentation/discussion to answer any questions or concerns at the August 20<sup>th</sup> Trustee meeting to discuss consideration of 2015 support.

Mr. Eisel reported he and Mr. Sauer worked on the financials for the Eastchester Lighting and there is no need for action at this time.

Mr. Eisel reported in the past we have supported the City of Canal Winchester Labor Day Event with a financial donation of \$1,000. **Mr. Weltlich made a motion to support a donation of \$1,000 to the Canal Winchester Labor Day Event. Seconded by Mr. Dunlap. Roll call vote: Mr. Weltlich, yes; Mr. Dunlap, yes; Mr. Myers, yes. Motion 2014-0806A passes 3-0.**

Mr. Eisel said since he has been back and forth between offices he has noticed there is just as much if not more traffic that comes through the door along with the phones here as there is at the Fire Station. We have the opportunity to capture someone part time between the Fire Department and Administrative Offices and it would give us a backup. This would be done on a spot labor basis and would give us a better 'presence.' We do have a candidate in mind, Peggy Portier who would be happy to do this. **Mr. Weltlich made the motion to authorize John Eisel to negotiate with a candidate to become a spot laborer on a part time basis to fill in on the phone answering and guest hosting for both the Township Administrative Offices and the Fire Department. Seconded by Mr. Myers. Roll call vote: Mr. Weltlich, yes; Mr. Myers, yes; Mr. Dunlap, yes; Motion B2014-0806 passes 3-0.**

Mr. Eisel mentioned the surprise event to be held on August 18 from 5 to 8 P.M. to celebrate Helen Mayle's years as PACC Director. The Trustees would like to have a proclamation done to present to her at this event and the press will have to be notified if more than one of the Trustees attend.

Mr. Eisel reported the Pickerington Area Chamber of Commerce has reached out and asked for Township's input as to what we would like to see in the next Director.

Our annual BWC Group Rating materials are due by August 25 to participate in the OTA pool. Our 2015 Group Rated Premium is expected to be \$82,744. Our individual premium would be \$115,044, a savings of \$32,300. Our 2010 BWC Premium was \$271,885.

Mr. Eisel reported he will be out of town attending FRI 2014 in Dallas August 12 to the 16<sup>th</sup>.

**Mr. Weltlich made a motion to adopt Resolution 2014-0806-01 – Authorize EMH&T to Provide Surveying & Engineering Services for the OPWC Infrastructure Improvements Phase 2 Project. Seconded by Mr. Dunlap. Roll call vote: Mr. Weltlich, yes; Mr. Dunlap, yes; Mr. Myers, yes. Resolution 2014-0806-01 carries 3-0.**

**Fiscal Officer:**

Mr. Sauer reported the budget hearing went very well. Melissa was there as well as Chief Eisel and Mr. Weltlich.

Mr. Sauer is familiarizing himself with UAN in working on the budget and doing some estimates on carryover to see what we are looking at come the end of the year.

Mr. Sauer has been in touch with Chase Bank as far as funding for the Fire Department. Apparently under new Federal Law apparently they cannot advise us but we can go to them and give them the terms of what we want and then they can come back and tell us what they have.

Mr. Sauer has registered for CPIM training which is Certified Public Investment Manager which is required by the State of Ohio for Fiscal Officers that handle any investments with public entities to be held on September 10<sup>th</sup> at the State Fire Academy. There is a \$100 fee for this.

Mr. Sauer will be in West Virginia from August 26<sup>th</sup> to August 28<sup>th</sup> for training for his other job.

Mr. Weltlich asked if UAN has contacted Mr. Sauer to schedule 'formal' training for UAN. Mr. Sauer has contacted UAN and nothing is on the schedule right now for that. He and Melissa have spoken about this and will keep checking on the availability.

Mr. Weltlich commended Mr. Sauer for doing a 'great job' at the Budget hearing.

**Trustee Reports:**

Mr. Weltlich reported the Senior Center is having their 3<sup>rd</sup> annual community day for the children under 12 with rides and every year it 'crescendos into a bigger event.

**Trustees out of Office Meetings Where More than one (1) Trustee present**

Helen Mayle Reception.

**Old Business**

None

**Tabled Business**

None

**New Business**

The next regularly scheduled meeting of the Violet Township Board of Trustees will be Wednesday, August 20 2014 at 7:30 p.m. at the Violet Township Administrative offices.

**Pay Bills**

**Mr. Dunlap made a motion to pay the bills. Seconded by Mr. Weltlich. Discussion:** Mr. Weltlich asked about the \$2800 payment to the Senior Center and if this made up the back wages. Mr. Sauer said he would take a look and let Mr. Weltlich know. Mr. Weltlich also inquired about the check for Heritage for \$2764. Mr. Eisel said Heritage was for EMS supplies. **Roll call vote: Mr. Dunlap, yes; Mr. Weltlich, yes; Mr. Myers, yes. Motion carries 3-0.**

**Mr. Dunlap made a motion to go into Executive Session at 8:20 p.m. (after a five (5) minute recess) per the *Ohio Revised Code Section 121.22 (G)(1) to discuss personnel Issues and Section 121.22 (G)(3) - Conferences with an attorney for the public body considering disputes involving the public body that are the subject of a pending or imminent court action.* Included in the Executive Session will be the three (3) Trustees, Fiscal Officer and the Interim Director of Operations and Attorney Dale E. Cook. Seconded by Mr. Myers. Roll call vote: Mr. Dunlap, yes; Mr. Myers, yes; Mr. Weltlich, yes. Motion carries 3-0.**

**Mr. Weltlich made a motion to come out of Executive Session at 9:45 P.M. Seconded by Mr. Dunlap. Roll call vote: Mr. Weltlich, yes; Mr. Dunlap, yes; Mr. Myers, yes. Motion carries 3-0.**

**Adjournment**

**Mr. Dunlap made a motion to adjourn the regular meeting at 9:46 P.M. Mr. Myers seconded the motion. Roll call vote: Mr. Dunlap, yes; Mr. Myers, yes; Mr. Weltlich, yes. Motion carries 3-0. Meeting adjourned.**

Respectfully Submitted,

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Brian Sauer, Fiscal Officer

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Joniann Goldberg, Administrative Assistant

Approved by:

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Terry J. Dunlap, Sr., Trustee

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Harry W. Myers, Jr., Trustee

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Gary P. Weltlich, Trustee

Date: \_\_\_\_\_