

Violet Township Board of Trustees

May 7, 2014

Regular Meeting

Mr. Myers called the meeting to order at 7:00 p.m.

Mr. Sauer called the role: Mr. Myers, Mr. Weltlich, and Mr. Dunlap were present. Others present were: Director of Operations, BJ King; Engineer, Greg Butcher; Fire Chief, John Eisel; Assistant Fire Chief, Mike Little

Mr. Myers asked everyone in attendance to join him in the Pledge of Allegiance followed by a moment of silence honoring those who protect us around the world.

Mr. Dunlap moved to approve, without public reading, the minutes of the Regular Trustee meeting of April 16, 2014; as submitted by the Fiscal Officer. Seconded by Mr. Weltlich. Roll call vote: Mr. Dunlap, yes; Mr. Weltlich, yes; Mr. Myers, yes. Motion passes 3-0.

Recognition of Guests:

None

Public Comment:

John Price, President of Violet Grange 13811 Stonehenge Circle, Pickerington, Ohio was present. Mr. Price thanked the Trustees for letting the Grange use the Service Center for their Flag Retirement Ceremony on June 9th. On September 28th at 2:30 p.m. Violet Grange will be celebrating 100 years and invited the Trustees to attend at the Senior Center. A formal announcement will be sent. The Grange would like to make some improvements around the monument at 36 Lockville Road such as some shrubbery or some flowers and they wanted to get permission and ask about any future plans for this location. Mr. Myers commented there was no specific long term plan for this area and recommended meeting with Mr. King and Chief Eisel. Mr. Myers said he would like to leave the flag pole where it is currently at for now. Mr. Dunlap suggested talking with Mr. Yapple and maybe the plantings could be planned for a possible future move of the flag pole. The Trustees recommended talking with the City of Pickerington before they do anything.

Frank Harmon of Ohio Insurance Services Agency, Inc. 8120 Corporate Blvd., Plain City, Ohio was present to discuss the options for employee health insurance renewal. Mr. Harmon explained the impact of the Affordable Care Act which came in effect in January of this year. The proposed renewal health plan will be underwritten by Jefferson Health Plan and Burns Consulting. Medical Mutual will manage and process the claims and will get the money from Jefferson.

Mr. Dunlap asked if Mr. Harmon could work on getting eye and dental on the same timeframe as the medical.

Mr. Sauer asked about the gap between when the current plan ends and when we kick into the new one. Mr. King commented we would have a gap from June 1st to July 1st and OPEC would kick in on July 1st, which would be covered by a one month renewal of our current policy.

Mr. Butcher commented the committee would listen to Mr. Harmon's comments and then reconvene prior to the next Trustee meeting.

County Authorities:

none

Departmental Reports

Fire Chief:

Chief Eisel announced the fire levy passed 63% to 37%. This was the first levy request in 12 years.

Chief Eisel reported progress continues on the 'half-time medical director concept' with Dr. Zeeb.

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Chief Eisel was hoping to hear something today on the lease agreement to re-chassis Engine 3 but counsel is still working on three remaining open items.

Chief Eisel explained in the past they had talked several times in planning sessions about adding another dimension to our hiring process with some type of testing for aptitude, skills and teamwork abilities. Our part time committee has been looking for a better screening tool for candidates than we have currently. We can join with a national testing network which is all video based. They offer the testing several times a year at selected sites. The candidate would pay the fee. Mr. Weltlich asked what attributes or characteristics they were looking for. Mr. Little said it is geared towards fire service or law enforcement. The testing they do for fire services is directly related to the fire services. Through the testing they can give us a well rounded evaluation of an individual on 20 to 25 different aspects. Chief Little said the National Testing Network is a nationally validated test and it keeps us from creating our own tests that have to update on an annual basis. Chief Eisel said this adds another dimension to our process and the remaining dimension is the physical fitness aspect. There are a number of groups that have the interest to bring the candidate physical assessment testing to Central Ohio. Once we do that they will be tested on their knowledge, their abilities and will have to go through the background check process. The setup takes a good amount of real estate. The equipment set up is about \$50,000.

Chief Eisel attended the Friends Awards Dinner that the Pickerington Education Association sponsors.

Chief Eisel also reported this Saturday evening is the Setan Parish Knights of Columbus Awards dinner. This year they will recognize Jim Barber and Liz Pfeifer for all their hard work with the Toy Drive.

Chief Eisel had two resolutions and one proclamation.

The first resolution was to declare excess equipment and authorize sale, trade-in or disposal of the 2003 Ford Expedition currently assigned to Mike. **Mr. Weltlich made a motion to adopt Resolution 2014-0507-01 – Declare Excess Equipment/Authorization for Sale, Trade-in or Disposal. Seconded by Mr. Myers. Discussion: Mr. Dunlap asked how many miles were on the vehicle. Chief Little said 98,182. Mr. Dunlap also asked how many miles were on Mr. Butcher's truck. Mr. Butcher said about 131,000. Roll call vote: Mr. Weltlich, yes; Mr. Myers, yes; Mr. Dunlap, yes. Motion passes 3-0.**

Chief Eisel said the next Resolution would be to move forward with the planned replacement of the 2003 Ford Expedition with the 2013 Chevrolet Tahoe. Mr. Dunlap asked what we were getting on the trade-in. Chief Little said \$3500. **Mr. Weltlich made a motion to adopt Resolution 2014-0507-03 – Purchase 2013 Chevrolet Tahoe. Seconded by Mr. Myers. Discussion: Mr. Dunlap asked if the old one would be traded in to replace Chief Little's truck. Chief Eisel said it would. Mr. Myers clarified the total purchase with the trade-in was \$29,500. Chief Eisel said this was correct. Roll call vote: Mr. Weltlich, yes; Mr. Myers, yes; Mr. Dunlap, yes. Motion passes 3-0.**

Chief Eisel had a proclamation to declare May as Building Safety Month. This year's theme is maximizing resilience and minimizing risks. **Mr. Weltlich made a motion to accept the proclamation for Building Safety Month. Seconded by Mr. Myers. Roll call vote: Mr. Weltlich, yes; Mr. Myers, yes; Mr. Dunlap, yes. Motion passes 3-0.**

Township Engineer:

Mr. Butcher reported the mowing of parks, cemeteries and other areas is ongoing. The new mowers are performing very well. Mr. Butcher said he also reseeded the Dog Park and that it was very problematic. Mr. Weltlich asked Mr. Butcher if he had spoken to anyone at OSU on what grass seed to use. Mr. Butcher said he had not but they have investigated hardier grass and we are using it. Mr. Myers recommended shutting the park down this fall for about 6 weeks and re-seed it.

Mr. Dunlap said he asked Mr. Butcher to explore some language on a sign to put at Busey Park because there are some people walking their dogs and letting them run off the leash. We need to have a sign now to say they have to pick up after their dogs. Mr.

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Weltlich recommended connecting with OSU and Mr. Myers said he has connections there.

Mr. Butcher reported the new warning and regulatory sign installation has started. Mr. Butcher will update the Trustees periodically on the status of that effort.

Mr. Butcher had a resolution for consideration to allow him to execute a contract with Shelly and Sands for 2014 pavement maintenance for \$356,944.00.

Mr. Butcher reported berms have been drug alongside the roads.

Mowing of the right-of- ways should start between now and the next Trustee meeting.

Mr. Butcher reported State Issue One passed and hopefully that will continue to provide much needed funding to local governments for infrastructure.

Mr. Butcher said he was asked to perform some pavement coring evaluations at the Senior Center. Mr. Weltlich would like a scientifically based, analytically based decision.

Mr. Dunlap asked for an update on the Mingo Estates project. Mr. Butcher has a proposal to finalize the design. With multi-jurisdiction it takes a lot longer to get things done. We have until July 1 before we can spend money. We have a contract and we have to do some engineering. Mr. Butcher intends to move forward this year. There are three components; the first being the sanitary sewer (which we will probably do first); there is a waterline component which will likely happen in 2015; and between the sanitary sewer lining and the new water line, curb, gutter and pavement; work will come in between.

Mr. Dunlap asked if this project required sidewalks. Mr. Butcher said it does and the residents have expressed mixed feelings about this and Mr. Butcher has been asked to attend their civic association meeting in one week.

Mr. Dunlap made a motion to adopt Resolution 2014-0507-04 – To Award Contract for 2014 Pavement Maintenance. Seconded by Mr. Myers. Discussion: Mr. Myers asked Mr. Butcher if he received his money for paving for last year from the CEDA. Mr. Butcher said he had not but he and Mr. Sauer have spoken and he believes the Trustees and all are in agreement on the transfer. Mr. Butcher needs to compile the actual in place quantities. Mr. Myers asked if we have every used Shelly and Sands. Mr. Butcher said we had not. Mr. Dunlap added this was the first year in history that we have not used Shelly Company. Mr. Butcher noted that Shelly and Sands was doing the work on Brice Road from 70 North to Brice Road. **Roll call vote: Mr. Dunlap, yes; Mr. Myers, yes; Mr. Weltlich, yes. Resolution 2014-0507-04 passes 3-0.**

Director of Operations:

Mr. Weltlich asked if he understood correctly that the insurance committee would meet with Frank Harmon to iron out some of the issues. Mr. King said they were to meet sometime before the next Trustee meeting.

Mr. King reported the Prosecutor reported back that the bonds for the Trustees and Fiscal Officer have to be signed in front of a Municipal Court Judge.

The Drug and Electronics Collection Day resulted in 239 cars visiting the collection site. A 27' box truck was filled with electronics and 182 pounds of medication was collected from the community (to include the Service Center site and the Diley site).

Mr. King reported he has met with a very passionate resident a few times about the Dog Park. Mr. King recommends establishing a routine aeration and seeding program each fall. There have been several requests for additional bag dispensers. Mr. Butcher is working on these requests.

Mr. King explained the Zoning Commission has been discussing the creation of Zoning Overlay Districts to make the Township more competitive in the development process. The Commission has preliminarily identified areas that could benefit from the overlay district and discussed potential ways to minimize the impact to neighboring properties.

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Staff has met with legal counsel to begin drafting the text. This work is ongoing and will ultimately be presented to the Trustees for consideration. Mr. King would like to have this done within a few months.

Upcoming training is scheduled for staff to attend. Ms. Sarko will attend a Zoning Inspectors Group meeting; Mr. Day will attend a continuing education course; Mr. King will attend the Spring Forum; Mr. Sauer and Mr. King will attend an Ethics Training class.

Mr. King reported that through April, we have issued 16 new residential permits and 11 commercial permits. The residential permits are for new single-family structures. The commercial permits include permits issued for ANY work completed on a commercial building (i.e. remodels, electrical, etc.). Mr. King is working with Don to figure out how we can get a better picture of commercial permits so they are not all just grouped in.

Mr. King had a resolution for consideration to enter into contract for replacement of the Senior Center roof in the amount not to exceed \$33,213. In late 2013 we solicited proposals for the replacement of this roof and three contractors' submitted proposals. Heitmeyer was the low bidder.

We have a motion to enter into contract with C.K. Weyand for the Township website redesign and support. The services would cost \$330 per month for the remainder of 2014. This proposal is for website maintenance and design and would also include the option for a website redesign, which we would implement. This agreement would be renewed annually.

We have received a quote from Sam's Termite and Pest Control for the 2014 mosquito treatment program. Sam's proposal is \$120 per hour.

Buckeye Forestry submitted an invoice for \$400 for their time inventorying and marketing the trees at Busey Road Park. The Township previously entered into a contract with Buckeye Forestry Submitted an invoice for \$400 for their time inventorying and marketing the trees at Busey Road Park. The Township previously entered into a contract with Buckeye Forestry Services to inventory and market the trees for sale and removal. The contract stipulated that Buckeye Forestry would receive 10% of the sale price of the timber. The Township has chosen to not proceed with the sale as proposed by Buckeye Forestry.

Mr. Weltlich made a motion to adopt Resolution 2014-0507-02 – Replace Roof at Senior Center. Seconded by Mr. Myers. Discussion: Mr. Dunlap referred to 'lifetime shingles' and Mr. Weltlich said they had problems with the roof and the shingles did not last the lifetime and they went back to the roofing/shingle company who gave them compensation. The money will go back into the Senior Center funds which will pay for the roof. **Roll call vote: Mr. Weltlich, yes; Mr. Myers, yes; Mr. Dunlap, yes. Resolution 2014-0507-02 passes 3-0.**

Mr. Dunlap made a motion to hire Sam's Termites and Pest Control for the mosquito fogging for 2014. Seconded by Mr. Weltlich. Roll call vote: Mr. Dunlap, yes; Mr. Weltlich, yes; Mr. Myers, yes. Motion A2014-0507 passes 3-0.

Mr. Myers made a motion to compensate Buckeye Forestry Services, LLC \$400 for inventorying & marketing the timber at Busey Park. Seconded by Mr. Dunlap. Roll call vote: Mr. Myers, yes; Mr. Dunlap, yes; Mr. Weltlich, abstained. Motion B2014-0507-B passes 2-0 with 1 abstention.

Mr. Myers made a motion to go into contract with C.K. Weyand for Township Website redesign & support. Seconded by Mr. Weltlich. Discussion: Mr. Weltlich asked if Mr. King would be forming a team. Mr. King said there would be forming a team and every department would be involved as far as what they would like to see on their pages and they will get the proper training. Once we get it launched we will open it up to the citizens for their feedback. Mr. Weltlich suggested letting a couple knowledgeable citizens on the team. Mr. King would like to start out with staff only at first. **Roll call vote: Mr. Myers, yes; Mr. Weltlich, yes; Mr. Dunlap, yes. Motion C2014-0507 passes 3-0.**

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Fiscal Officer:

Mr. Sauer handed out the bank reconciliation, the payment listing and reconciliation through April 30, 2014. Mr. Sauer thanked Melissa for all her hard work on getting this done.

Mr. Weltlich asked Mr. Sauer if he had contacted a representative from Starr Plus to get an account opened. Mr. Sauer said he was in the midst of doing that.

Mr. Weltlich asked where we stood with the audit. Mr. Sauer said the auditor has finished the bookkeeping portion of the audit. There is also a compliance portion that the auditor will get back to us on. She did not have any issues so far.

Mr. Sauer mentioned with regards to our ability to wire funds between our checking and our current Starr Ohio account that we have online banking access to do that with Huntington but for some reason it was never set up. Mr. Sauer is in the process of getting this set up.

At the next Trustee meeting Mr. Sauer will provide a copy of the Starr Plus information.

The budget process for next year has started.

Mr. Dunlap thanked Mr. Sauer for all the reports that we are now getting.

Trustee Reports:

none

Trustees out of Office Meetings Where More than one (1) Trustee present

None

Old Business

None

Tabled Business

None

New Business

Mr. Dunlap asked about a planning session. BJ will get some dates together and see what works best for everyone.

The next regularly scheduled meeting of the Violet Township Board of Trustees will be Wednesday, May 21, 2014 at 7:30 p.m. at the Violet Township Administrative offices.

Pay Bills

Mr. Weltlich made a motion to pay the bills. Seconded by Mr. Myers. Discussion: Mr. Dunlap had a few questions on some of the bills. Roll call vote: Mr. Weltlich, yes; Mr. Myers, yes; Mr. Dunlap, yes. Motion passes 3-0.

Mr. Myers announced they would take a 10 minute recess before going into Executive Session at 9:07 p.m. to discuss personnel issues per the ORC Section 121.22(G)(1) to include the three Trustees and Mr. King. Seconded by Mr. Dunlap. Roll call vote: Mr. Myers, yes; Mr. Dunlap, yes; Mr. Weltlich, yes. Motion passes 3-0.

Mr. Dunlap moved to come out of Executive Session at 10:00 p.m. Seconded by Mr. Weltlich. Roll call vote: Mr. Dunlap, yes; Mr. Weltlich, yes; Mr. Myers, yes. Motion passes 3-0.

Adjournment

Mr. Dunlap made a motion to adjourn the regular meeting at 10:01 p.m. Mr. Weltlich seconded the motion. Roll call vote: Mr. Dunlap, yes; Mr. Weltlich, yes; Mr. Myers, yes. Motion passes 3-0. Meeting adjourned.

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Respectfully Submitted,

Brian Sauer, Fiscal Officer

Joniann Goldberg, Administrative
Assistant

Approved by:

Terry J. Dunlap, Sr., Trustee

Harry W. Myers, Jr., Trustee

Gary P. Weltlich, Trustee

Date: _____