

Violet Township Board of Trustees

November 19, 2014

Regular Meeting

Mr. Myers called the meeting to order at 7:30 p.m.

Mr. Sauer called the roll: Mr. Myers, Mr. Weltlich, and Mr. Dunlap were present. Others present were: Township Engineer, Greg Butcher, Director of Operations, John Eisel, Fire Chief Mike Little and Assistant Fire Chief Jim Paxton.

Mr. Myers asked everyone in attendance to join him in the Pledge of Allegiance followed by a moment of silence honoring those who protect us around the world.

Mr. Weltlich moved to approve, without public reading as submitted by the Fiscal Officer, the minutes of the Regular Trustee meeting of November 5, 2014. Seconded by Mr. Dunlap. Roll call vote: Mr. Weltlich, yes; Mr. Dunlap, yes; Mr. Myers, yes. Motion carries 3-0.

Mr. Dunlap moved to approve without public reading as submitted by the Fiscal Officer, the minutes of the Public Hearing of 11-5-2014 (Meadowmoore Final Plat Review). Seconded by Mr. Weltlich. Roll call vote: Mr. Dunlap, yes; Mr. Myers, yes; Mr. Weltlich, yes. Motion carries 3-0.

Mr. Weltlich moved to approve without public reading as submitted by the Fiscal Officer, the minutes of the Public Hearing of 11-5-2014 (Winding Creek Section 5 Part 1 – Reserve B). Seconded by Mr. Dunlap. Roll call vote: Mr. Weltlich, yes; Mr. Myers, yes; Mr. Dunlap, yes. Motion carries 3-0.

Recognition of Guests:

It was acknowledged that past Director of Operations, Bill Yaple was in the audience.

Public Comment:

None

County Authorities:

None

Departmental Reports:

Fire Chief: Mike Little

Chief Little presented the monthly report for October which shows a 4% increase in the number of runs over last year. EMS receipts are down by 4% even though the number of transports is up. He hopes that the November and December receipts will be better and bring the total receipts for the year to only 1-2% below last year.

Chief Little reported that the lease for Station 593 expires in July 2015. We are required to give them a 180 day notice of our intentions. There is an option we can exercise for five more years with a rate increase of about \$400.00 per month. Chief Little asked for permission to send a letter to exercise the 5 year option and also try to negotiate a new ten-year lease agreement that would perhaps get us a lesser increase in the monthly rate. The number of runs in that area is as many or more than when that Station was opened ten years ago and there are no plans to move anywhere else.

Chief Little reported that Dave Carter and Doc Metzger will be going to Pierce on November 12-14th to check on the Engine 593 refurbishment to assure that it is going as planned. They will also try to meet with one of the engineers that are going to be working on the new engine rescue truck to finalize details and try to get the construction online for early 2015. The truck will take a year to construct and so we won't take delivery until the end of 2015 or early 2016.

Chief Little reported that he and Assistant Chief Paxton have been working on the 2015 budget with input from the Battalion Chiefs. They are working to finalize the numbers so the Fiscal Officer can get the budget submitted to the county.

Chief Little reported that the Annual Holiday Toy Drive begins November 22, 2014 and runs through December 23, 2014. It has gotten bigger again this year. Liz Pfeiffer and Jimmy Barber are organizing it again. There will be toy drop off boxes in approximately 40 locations. The Girl Scout troop that has helped the past 2-3 years will again be doing a drive through toy drop off event at Station 592. It is a popular event and they are able to collect a huge number of toys on that one day. They will be working with the Pickerington Local School District again this year to assure that local children in need receive toys first before any are given to Maywood Mission or Saint Vincent's. There is an application process through the school district. The applications are reviewed by the teachers and our toy drive staff to make sure all local needs are met before offering any toys to other Fairfield County areas.

Chief Little reminded the trustees that the retirement party for John Eisel is Friday, November 21, 2014 at 6:30 PM at Hickory Lakes. It should be a good time for all.

Chief Little had one resolution for consideration. They would like to sign a contract and letter of intent with KZF Design as the first step in the evaluation process to select a site for the new Station 591. The contract is not to exceed \$25,000.00. This would allow KZF to begin site evaluations to insure that the site chosen best serves the community. Chief Little reported that Mr. Weltlich had asked what would happen if none of the three potential site worked out. He said that he would check on that and get back to them at the next meeting. **Mr. Dunlap made a motion to adopt Resolution 2014-1119-02 – Approve Contract and Letter in Intent for Architectural and Engineering Services. Seconded by Mr. Weltlich. Roll call vote: Mr. Dunlap, yes; Mr. Weltlich, yes; Mr. Myers, yes. Motion carries 3-0.**

Mr. Dunlap asked Chief Little if he was settling into his new job. The Chief said that he was busy meeting officials and leaders around the community so they could get to know him.

Township Engineer: Greg Butcher

Mr. Butcher thanked the trustees for allowing him to miss the last meeting in order to make a trip to Washington, DC.

Mr. Butcher reported on the first snow fall of the year (3-4 inches with significant cold temperatures). They were able to put brine down on Friday in advance of the forecasted snow event and responded pretty well on Monday morning when the snow came. They are at the point where they need to transition from their list of warmer weather to-do list. They need to get a couple of more trucks outfitted with plows and salt spreaders in order to be 100% ready for winter snow.

Mr. Butcher attended a meeting where the administrator of Etna Township was in attendance. Mr. Butcher reminded him we have not yet received the agreement regarding Taylor Road.

Mr. Butcher spent the last 2 days at ODOT and was asked by ODOT personnel to attend a peer exchange moderated by the Federal Highway Administration on systemic roadway safety improvements. The emphasis was on local roadways. Several low cost safety improvements were discussed to address common types of local road crashes. Some low cost improvements could include fixed object (i.e. tree or non breakaway mailbox) removal, centerline and edge line rumble strips, rumble stripes, pavement markings. Funding is available through a process. Mr. Butcher offered to do a pilot study.

The NPDES Phase II Storm Water Permit deadline to renew is December 12. Mr. Butcher recommended we remain co-permittees with Fairfield County and he asked the Trustees if they wanted to schedule with Soil and Water and/or County personnel for our next meeting to discuss. Mr. Weltlich recommended we continue co-partnering because it will take an inordinate amount of resources to do ourselves. Mr. Eisel also recommended we as staff felt it was in the best interest of the Township to continue as co-permittees with the County at this point. Mr. Dunlap also added that Chad Lucht with Soil and Water Conservation has been so involved and has done so much for us at very economical fees for our community and feels this is the best way to go.

There has been ongoing discussion with the Pickerington Senior Center Board and Township representatives regarding their parking lot. Bill Yapple has offered to explain the Senior Center's position on a new parking lot. Additionally, Mr. Butcher attached a proposal for consideration for surveying and design services should the Trustees desire

to move the new parking lot project forward. Mr. Butcher feels that based on the conditions of the parking lot it warrants replacement.

Bill Yapple stated he and Mr. Butcher have had discussion on the parking lot for the Senior Center for over a year or two. He feels the parking lot is too small for the Center and thinks there is room to the west to add parking to that if we decided to go forward. This is what we would need ADR to do to look at to see what we will have to do if we add pavement there. We need someone with expertise to see what the Clean Water Act does to us on the whole project. Mr. Yapple looked at the budget for next year and what we put in for next year in the preliminary budgets and he upped the budget with what the cost of this engineering firm to add to Mr. Butcher's numbers of about \$130,000.00. In the last 30 days they had a sprinkler condition in the attic again. There was a leak and they had to replace the whole run in the attic of pipe in the attic from an inch and a quarter down to $\frac{3}{4}$ piping. This came to a little over \$6,000.00. There is five more runs that need to be done and what they found when they did this was they found fittings that were almost half the thread rusted out of the pipe when they tore it apart. They also found at the end of the line it got down small because it pushed the material to the end of the line filled with rust and scum. When they put this back in service they couldn't get the alarms to work as they were full of rust and debris. They ended up tearing out all the valves in the system and replaced it for another \$4,000.00. On top of this parking lot we need to spend another \$50,000.00 to \$60,000.00 in the attic to replace this pipe. The pipe is difficult to replace and is very labor intensive. The bottom line was increased by about \$50,000.00 to \$70,000.00. This doesn't change anything on the income and we have been budgeting for this long term as we knew it was coming. Mr. Yapple will get bids on the sprinkler system after the first of the year.

Mr. Eisel added Doc Metzger met with Mr. Yapple and agreed that the sprinkler system needed replaced. This was the same situation we ran into at Station 2.

Mr. Weltlich added that if we do anything we need to expend it in the next two years and then hold the following two years for the renewal effort. Mr. Weltlich also recommended getting with the City to see if they would stripe the parking lines up on Hereford Drive so you can park on the street legally and correctly.

Mr. Yapple recommended executing a contract with ADR the first of next month.

Mr. Dunlap moved to recess the regular Trustee meeting and go to the scheduled public hearing for Winding Creek Section 5 Part 1 – Reserve B – Modification Request (continued from 11-5-2014). Seconded by Mr. Weltlich. Roll call vote: Mr. Dunlap, yes; Mr. Weltlich, yes; Mr. Myers, yes. Motion passes 3-0.

Mr. Dunlap made a motion to return to the regular trustee meeting at 8:12 PM. Seconded by Mr. Weltlich. Roll call vote: Mr. Dunlap, yes; Mr. Weltlich, yes; Mr. Myers, yes. Motion passes 3-0.

Director of Operations: John Eisel

Mr. Eisel reported he and Mr. Weltlich attended the Senior Center Board meeting and work on the 2015 budget was finalized.

Mr. Eisel is working to obtain a quote for the Pickerington Senior Center Board; for them to have the opportunity to complete a strategic plan.

The (CFLP) Solid Waste District has presented us with a 5-year revision of their plan as required. Mr. Dunlap's liaison reviewed this and there is a resolution for consideration this evening.

The annual Employee Recognition Luncheon is to be held Friday, December 19, 2014 beginning at noon at Station 592.

Mr. Eisel met with the Prosecutors office in regards to natural gas aggregation, single trash hauler and lighting districts and will have summaries prepared when all the information is provided back to us.

The 2015 Violet Festival kickoff meeting was held November 10th and the fire department, the schools and Fairfield County Sheriff's office were in attendance. Several items are being worked on with locations specific to the school grounds and Tollgate Road. There is not another meeting scheduled to date.

Our scanning program, DocuLex is no longer going to support us. Staff is looking at different programs and vendors. We have a meeting scheduled this Monday.

The concept Mr. Eisel discussed recently regarding students from the Pickerington Local Schools and leading us in the Pledge of Allegiance will begin December 3, 2014. Mr. Eisel met with Bob Blackburn, Assistant Superintendent and the Superintendent and they are very excited about the opportunity to begin this. The goal is for the students to come and lead us in the Pledge of Allegiance, stay as long as they want to get this educational experience. They will be recognized with a 'Certificate of Recognition' from the Trustees and will have their pictures taken with the Trustees to be sent back to the Superintendent.

We received notification from the Ohio Department of Liquor Control in regards to "Permit Renewal Objections." Mr. Eisel requested a report from the Fairfield County Sheriff's office to review prior to any action. Objections must be post marked no later than January 2, 2015.

Mr. Eisel provided the Trustees with draft (1) revised copy of the Zoning Office Activity Report. At this point we are lacking to be able to easily mine the data to do year to date comparisons between 2013 and 2014. Any feedback is welcome. Mr. Weltlich asked how comfortable Mr. Eisel was with the valuations. Mr. Eisel felt they were accurate.

Mr. Eisel provided the Trustees with a list of the different meetings and activities he has attended since the last Trustee meeting.

Mr. Eisel reminded the Trustees of some items to include: thoughts/ideas for expenditures for 2015 to insure the appropriations are made in the correct line items; AED and CPR training for Road and Admin staff scheduled for November 20, 2014 and the annual County OTA Banquet on December 14 at the Liberty Center.

Mr. Eisel had one resolution for consideration for the update of the District Solid Waste Management Plan.

Mr. Dunlap moved to adopt Resolution 2014-1119-01 – Update of the District Solid Waste Management Plan. Seconded by Mr. Weltlich. Roll call vote: Mr. Dunlap, yes; Mr. Weltlich, yes; Mr. Myers, yes. Resolution 2014-1119-01 passes 3-0.

Mr. Weltlich asked if Mr. Eisel had followed up with the Lake's Edge girl. Mr. Eisel said he had not.

Mr. Dunlap asked about checking on the lease for the property for Storage One. Mr. Eisel has not gotten an answer on this yet.

Mr. Myers asked that Mr. Butcher be involved with the Violet Festival meetings. Mr. Eisel assured him Mr. Butcher has been invited to each meeting.

Mr. Myers asked if line items and money had been put in for the Violet Festival yet for expenses on Tollgate Road due to the Violet Festival. Mr. Eisel said it had not.

Mr. Butcher added that there would be expenses born by the hosting of this event such as overtime for road crew, message boards, overtime for fire personnel etc. The question was; should we consider some kind of 'fund' that if we did have expenses we could use them. Mr. Dunlap asked how it was handled when the festival was in downtown in Pickerington. Chief Little said there was no cost involved as they just responded as normal. Last year when the festival was going to be at Peace United Methodist Chief Little was asked if the Polaris unit could be at the event. Mr. Heitmeyer had agreed to pay for any overtime for our staff.

Mr. Dunlap recommended we put a proposal together to see what it will cost but we need to track what expenses are incurred or to see what needs to be done.

Fiscal Officer:

Mr. Sauer reported he attended the Senior Center Banquet with Mr. Eisel.

Mr. Sauer met with the financial advisors from Rockmill and discussed thoughts and ideas on moving forward. We will need to put together a 5 year forecast with revenue and expenses for our bond rating. Rockmill will start gathering the data for five years of revenue and what that will look like for the Township going forward. Once we receive

that we will be able to start anticipating what expenses will look like and try to push that out five years. This will be beneficial for us for the bond rating and down the road what we are looking at in terms of the financial picture.

Mr. Sauer added that the actual preparation process we will go through will start in January of next year with the anticipated date of going before the Moody's board and getting our bond rating in March. There will be many meeting during those few months.

Mr. Sauer met with Mr. Eisel and Ms. Tremblay and discussed the General Fund and looked at it line by line to see where we can cut costs.

Mr. Sauer reported Rockmill is requesting to meet with the Trustees at the December 17 Trustee meeting.

Trustee Reports:

Mr. Weltlich along with Mr. Eisel agrees that the Senior Center is matured to the point where their managing has come to the point where they are managing large sums of revenue and they need a strategic plan. Mr. Weltlich asked Mr. Yapple to work with the other board members to help build the receptivity as he feels it is vital to do this. Mr. Eisel added that the board had a proposal that Scott Warrick put together.

Mr. Myers reported he and Mr. Butcher attended a class at Busey Road Park that specialized in planning and natural resources that was put on by OSU.

Mr. Myers added that the last word he received was that the sunshades were scheduled to be installed this Monday.

Mr. Dunlap said we need to be looking for some Natureworks Grants or Historic Preservation Grants or whatever we can find to get on our agenda for the cabins in our barn and one at McGill's to at least get one of the cabins up.

Trustees out of Office Meetings Where More than one (1) Trustee present

Retirement Party for John Eisel on 11/21/2014 at 6:30 p.m. at Hickory Lakes.

Old Business

None

Tabled Business

None

New Business

The next regularly scheduled meeting of the Violet Township Board of Trustees will be Wednesday, December 3, 2014 at 7:30 p.m. at the Violet Township Administrative offices.

Pay Bills

Mr. Weltlich made a motion to pay the bills. Seconded by Mr. Dunlap.

Discussion: Mr. Weltlich asked if the bills for Brosius, Johnson and Griggs was accumulated or was it just for October and November. Mr. Sauer said the \$12,096.56 was for all services that were performed in October. Mr. Weltlich also asked about the expense for \$3,000 with Donley Concrete Cutting. Mr. Butcher said it was for curb in Mingo Estates. He also asked about Wanda Carter's bill. Mr. Sauer said these were both separate. **Roll call vote: Mr. Weltlich, yes; Mr. Dunlap, yes; Mr. Myers. Motion carries 3-0.**

Adjournment

Mr. Myers moved to adjourn the regular meeting at 8:41 p.m. Mr. Dunlap seconded the motion. Roll call vote: Mr. Myers, yes; Mr. Dunlap, yes; Mr. Weltlich, yes. Motion carries 3-0. Meeting adjourned.

Respectfully Submitted,

Brian Sauer, Fiscal Officer

Joniann Goldberg, Administrative
Assistant

Approved by:

Terry J. Dunlap, Sr., Trustee

Harry W. Myers, Jr., Trustee

Gary P. Weltlich, Trustee

Date: _____