

Violet Township Board of Trustees

October 15, 2014

Regular Meeting

Mr. Myers called the meeting to order at 7:30 p.m.

Mr. Sauer called the roll: Mr. Myers, Mr. Weltlich, and Mr. Dunlap were present. Others present were: Township Engineer, Greg Butcher, Interim Director of Operations, John Eisel and Assistant Fire Chief Mike Little.

Mr. Myers asked everyone in attendance to join him in the Pledge of Allegiance followed by a moment of silence honoring those who protect us around the world.

Mr. Weltlich moved to approve, without public reading as submitted by the Fiscal Officer, the minutes of the Regular Trustee meeting of October 01, 2014. Seconded by Mr. Dunlap. Roll call vote: Mr. Weltlich, yes; Mr. Dunlap, yes; Mr. Myers, yes. Motion carries 3-0.

Recognition of Guests:

Chris Stein of 11730 Stouertown Road, Baltimore, Ohio was present on behalf of the Violet Festival as President. Also present was Alison Kuhn who is also on the board. They came to discuss potentially having a new location for the Violet Festival 2015 in the Violet Township boundaries.

As of present the Pickerington School Board has offered up Tollgate Middle School and elementary as a location starting in 2015.

Mr. Stein has also met with Sheriff Phalen with regards to safety of that location and received their full support.

They would like the full support of the Trustees. Mr. Stein said the tentative dates for the festival are July 29 through August 1.

Mr. Weltlich made a motion to offer support to collaborate with the Director of Operations, John Eisel whoever he appoints to be in the planning process for the Violet Festival. Seconded by Mr. Dunlap. Discussion: Mr. Dunlap commented there would be no financial assistance. Roll call vote: on Motion 2014-1015A, Mr. Weltlich, yes; Mr. Dunlap, yes; Mr. Myers, yes. Motion 2014-1015A carries 3-0.

Public Comment:

None

County Authorities:

None

Departmental Reports:

Assistant Fire Chief: Mike Little

Assistant Chief Little reported they had (3) three resolutions for consideration.

The oxygen manifold has been installed at Station 591 and the other (2) two have been ordered.

The monthly report for September was passed out. We are about 6% above where we were last year on runs at this time. EMS revenue is about 7% less than last year.

Flu shots for Violet Township families will be given October 16th at Station 592 starting at 5:00 p.m.

There was discussion with the Trustees regarding a special meeting for the purpose of promotions. They would like to have it November 3 at 7:00 p.m. Hickory Lakes has been confirmed as the site.

After an extensive search by the Architectural Building Committee, KZF Design, Inc. has been selected as the firm. Mark Shoemaker would be the project manager. They do all

of their disciplines in house; the only thing they outsource is cost estimating. They will be responsible for about 97% of the project. They are more than willing to team with a local mechanical firm (Prater Engineering) if we choose to do that.

Mr. Myers made a motion to adopt Resolution 2014-1015-02 – Negotiate Contract for Architectural and Engineering Design Services for the New Fire Station 591 Project. Seconded by Mr. Dunlap. Roll call vote: Mr. Myers, yes; Mr. Dunlap, yes; Mr. Weltlich, yes. Motion carries 3-0.

Brian McQueary has submitted his resignation from the Fire Department. **Mr. Weltlich moved to adopt, with regrets Resolution 2014-1015-03 – to Accept Resignation of Brian McQueary as a Part Time Firefighter with the Violet Township Fire Department effective 10-7-2014. Seconded by Mr. Myers. Roll call vote: Mr. Weltlich, yes; Mr. Myers, yes; Mr. Dunlap, yes. Motion carries 3-0.**

Assistant Chief Little reported that John Eisel has notified us that he wishes to retire as Fire Chief effective November 2, 2014 and he praised John who has been a priceless asset to the department and for his many hours of dedicated service to this organization and the citizens of this community. **Mr. Dunlap made a motion to adopt, with extreme regrets, and accept the retirement of John Eisel from the position of Fire Chief effective November 2, 2014 from the Violet Township Fire Department; and wish him the best in his new endeavor as the potential Director of Operations of Violet Township. Seconded by Mr. Myers. Roll call vote: Mr. Dunlap, yes; Mr. Myers, yes; Mr. Weltlich, yes. Motion carries 3-0.**

Mr. Dunlap asked if all the testing for replacements is in progress and asked if we had brought in Scott Warrick. Assistant Chief Little said everything was in place except for one spot which will be filled on Friday and his final meeting with Mr. Warrick would be tomorrow.

Mr. Weltlich commented that the Special Meeting on November 3rd for Fire Department promotions will be before our next regularly scheduled meeting and Joni needs to notify the press.

Township Engineer: Greg Butcher

Mr. Butcher reported PERS has a big change coming up November 30th of this year and as a result of that Bruce Miller has indicated the desire to retire effective November 30, 2014. Mr. Butcher will meet with Mr. Eisel to consider how to address the vacancy.

We submitted a grant application on October 3rd to OPWC for Stonecreek Drive improvements. It will be 2 to 3 months before we hear anything.

Busey Road Park is looking good.

Mr. Butcher is awaiting an agreement from Etna Township regarding some work on Taylor Road. We will respond accordingly once we receive the agreement.

We continue to have dialog with the City of Pickerington and area stakeholders regarding cooperative development agreements on the southeast corners of Pickerington and Refugee Roads.

The Senior Center parking lot has been sealed. We are also looking at parking lot reconstruction options for this facility.

The access drive to our old facility at 490 N. Center Street needs widened. It is difficult for the road department and Fire Department to get in and out of there. Mr. Butcher is reaching out to the City of Pickerington for their preliminary approval for widening and improving this access point. Mr. Butcher is open for questions or comments.

Mr. Weltlich asked how many parking spots we gained when we striped the Senior Center parking lot. Mr. Butcher said we did not gain any.

Mr. Dunlap asked how long the driveway project would take. Mr. Butcher said his goal is to get it done by the end of the year.

Interim Director of Operations: John Eisel

Mr. Eisel reminded the Trustees that the Winding Creek Homeowners Association is tentatively scheduled to present their plans at the November 5th meeting.

Mr. Eisel attended the Pickerington Senior Center Board meeting on October 9 and they are working on their budget, and desire to complete a strategic plan.

Coshocton, Fairfield, Licking, Perry (CFLP) Solid Waste District has presented us with a 5 year revision of their plan as required. We will need to pass a resolution by December 29th and return it to them.

All have been working on 2014 budgets and a list of transfers of appropriations to finish 2014 will be presented for the General and Senior Center Funds. Fire will have theirs at the November 5th meeting.

With regard to the 2015 General Fund Budget, Mr. Eisel and the Fiscal Office would like to meet at some point with the board to get thoughts / ideas for expenditures for 2015 to insure the appropriations are made in the correct line items.

AED and CPR training for Road and Admin employees has been scheduled for November 20, from 9:00 a.m. to noon. The training will be conducted at Station 592 and Peggy Portier will cover the office.

At some point we should have discussion on our annual Employee Recognition Luncheon.

Mr. Weltlich asked if Mr. Eisel had any feedback from anyone on the training that took place for the Board of Zoning Appeals by Mr. Brosius and Mr. Griggs. Mr. Eisel was told it was a very long session but ended up being a very productive training.

Fiscal Officer:

Mr. Sauer had (2) two resolutions for consideration. The first was for a transfer that we do on an annual basis that takes the monies we owe for our bond for our Maintenance Facility. It is already appropriated in the General Fund in last year's budget.

The second resolution was for an amendment to 2014 appropriations.

Mr. Weltlich made a motion to adopt Resolution 2014-1015-04 – Transfer of Fund. Seconded by Mr. Dunlap. Roll call vote: Mr. Weltlich, yes; Mr. Dunlap, yes; Mr. Myers, yes. Motion carries 3-0.

Mr. Weltlich made a motion to adopt Resolution 2014-1015-05 – Amendment to 2014 Appropriations. Seconded by Mr. Dunlap. Discussion: Mr. Myers asked if we could put both appropriations in the same resolution. Mr. Sauer said that we could. **Roll call vote: Mr. Weltlich, yes; Mr. Dunlap, yes; Mr. Myers, yes. Motion carries 3-0.**

Mr. Sauer reported we were contacted by a financial advisor consulting group with regards to our bond for our Maintenance Facility. We have an opportunity to re-finance. They are estimating that as of today, potentially we could save right around \$125,000. They also discussed options with the Fire Department Levy with regards to packaging the two together.

Mr. Sauer recommended utilizing their services as it would benefit us greatly as well as assist us in coaching us with the bond rating process.

Mr. Weltlich made a motion to authorize the Fiscal Officer to enter into a contract with Rockmill Financial Consulting. Seconded by Mr. Dunlap. Discussion: Mr. Dunlap said the motion is to allow the Fiscal Officer to Negotiate with Rockmill Financial Consulting a contract for services and then Mr. Sauer will bring that back to the Trustees and they will go from there. Mr. Sauer said he had information he received today. The rate of their services would be \$50,000.00 total for the activity. It would roll into our financing, so it would not be a payment that would come out of our General Fund. Once the bond process is completed then their services would be completed. Mr. Eisel added that this is a consultant for us to help us coordinate the best we can as far as bonding for the upcoming Fire Station project as well as help us navigate through the process and secure us the best that they can for refinancing opportunity for the current bond we have with the Maintenance Facility as well as the fire facility. Mr. Weltlich explained that they will help us get the lowest possible rates with the least risk for the longest term. Mr.

Myers recommended having a meeting with the consultant, Mike, John and Brian and put it on the table and bring it back to the Trustees as a recommendation. Mr. Dunlap asked how long the whole bonding process will take. Mr. Sauer anticipated the whole process would take about 5 months. **Mr. Dunlap made a motion to table the motion (Authorizing the Fiscal Officer to Enter into a Contract with Rockmill Financial Consulting) to the next meeting. Seconded by Mr. Myers. Roll call vote: Mr. Myers, yes; Mr. Dunlap, yes; Mr. Weltlich, no. Motion 2014-1015B carries 2-1.**

Trustee Reports:

None

Trustees out of Office Meetings Where More than one (1) Trustee present

Special meeting of the Violet Township Board of Trustees is scheduled for Monday, November 3, 2014, at 7:00 p.m. to conduct Fire Department Promotions at Hickory Lakes.

Old Business

None

Tabled Business

None

New Business

The next regularly scheduled meeting of the Violet Township Board of Trustees will be Wednesday, November 5, 2014 at 7:30 p.m. at the Violet Township Administrative offices.

Mr. Weltlich submitted his letter of resignation and retirement effective November 21, 2014. Mr. Sauers read Mr. Weltlich's letter (attached) into the record.

Pay Bills

Mr. Myers made a motion to pay the bills. Seconded by Mr. Dunlap. Roll call vote: Mr. Myers, yes; Mr. Weltlich, yes; Mr. Dunlap, yes. Motion carries 3-0.

Mr. Dunlap made a motion to go into Executive Session at 8:25 p.m. (after a five (5) minute recess) per the *Ohio Revised Code Section 121.22 (G) (1) to discuss personnel issues.* Included in the Executive Session will be the three (3) Trustees, Fiscal Officer, Assistant Fire Chief and the Interim Director of Operations. Seconded by Mr. Weltlich. Roll call vote: Mr. Dunlap, yes; Mr. Weltlich, yes; Mr. Myers, yes. Motion carries 3-0. Mr. Myers added there will be no further business conducted after the Executive Session.

Mr. Dunlap made a motion to come out of Executive Session at 8:55 p.m. Seconded by Mr. Weltlich. Roll call vote: Mr. Dunlap, yes; Mr. Weltlich, yes; Mr. Myers, yes. Motion carries 3-0.

Adjournment

Mr. Weltlich made a motion to adjourn the regular meeting at 8:56 p.m. Mr. Dunlap seconded the motion. Roll call vote: Mr. Weltlich, yes; Mr. Dunlap, yes; Mr. Myers, yes. Motion carries 3-0. Meeting adjourned.

Respectfully Submitted,

Brian Sauer, Fiscal Officer

Joniann Goldberg, Administrative Assistant

Approved by:

Terry J. Dunlap, Sr., Trustee

Harry W. Myers, Jr., Trustee

Gary P. Weltlich, Trustee

Date: _____