

Violet Township Board of Trustees

May 15, 2013

Regular Meeting

Mr. Dunlap called the meeting to order at 7:30 p.m.

Mr. Smith was absent so Mr. Yaple called the roll: Mr. Dunlap, Mr. Weltlich and Mr. Myers were present. Others present were: Director of Operations, Bill Yaple; Engineer, Greg Butcher and Fire Chief, John Eisel. Mr. Smith arrived later in the meeting.

Mr. Dunlap asked everyone in attendance to join him in the Pledge of Allegiance followed by a moment of silence honoring those who protect us around the world.

Mr. Weltlich moved to approve, without public reading, the minutes of the Regular meeting of May 15, 2013 as submitted by the Fiscal Officer. Seconded by Mr. Myers. Roll call vote: Mr. Weltlich abstained; Mr. Myers yes; and Mr. Dunlap, yes. The minutes of the Regular meeting of May 15, 2013 are approved 3-0.

Recognition of Guests:

Chad Lucht from Fairfield Soil and Water District gave an update on the progress of MS4 and the culvert mapping project. The MS4 software is being used to help the County and Township maintain compliance with the National Pollution Discharge Elimination System. With this software they are able to bring all the information to one site. They are tracking citizen reports of drainage or erosion concerns as well as outfalls that are monitored. The Township has access to the systems. They also list where all the construction sites are. The GIS system has all the information that gets put on this mapping system and education will be tracked as well. Chad reported he is about 75% done with the construction site. At some point he hopes to be able to use this program in the field to create his inspection reports.

Mr. Dunlap asked if there was anything he had to do with the new gas line they are replacing in the center part of the Township with regards to culvert crossings. Mr. Lucht said the culvert mapping project where they went through and GPS located all of the storm culverts and structures that were in Township right of way that was maintained by our road department. As of now we have not mapped the infrastructure where there is a curb and gutter. The data will be uploaded to AccuGlobe. An Excel file will have the culvert inventory with it. Chad still has to get the photo name to match up with the culvert ID. All the data has been collected. Mr. Butcher asked how many total items were inventoried. Mr. Lucht said for culverts it was 373 and for structures they had about 300. These are only in areas that are an open ditch. This is about a third of infrastructure that is being maintained by the Township.

Public Comment:

None

County Authorities:

Sheriff Dave Phalen was present. He wanted to let the Trustees know how much they appreciated the use of the Sheriff Sub-Station. Sheriff Phalen announced they were having an awards ceremony at the Liberty Center tomorrow (May 16) at 12 noon and invited the Trustees to attend. Sheriff Phalen reported the Major Crimes Unit and the SCRAP team along with the SWAT team arrested five major heroin dealers.

Departmental Reports

Fire Department

Chief Eisel skipped to item #4 on the agenda – Chief reported that to fill a current vacancy, they would like to appoint part time firefighter Patrick Redd to the position of full time firefighter/paramedic with the Violet Township Fire Department with an effective date of May 15, 2013. Said appointment has a one-year probationary period as defined in the fire department rules and regulations, and is contingent upon the successful completion of a physical exam. **Mr. Meyers made a motion to adopt Resolution 2015-0515-05 – Appoint Fulltime Firefighter. Seconded by Mr. Weltlich. Roll call vote: Mr. Myers, yes; Mr. Weltlich, yes; Mr. Dunlap, yes. Resolution 2013-0515-05 passes 3-0.** Mr. Dunlap swore in Mr. Redd with the following words of the Violet

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Township Firefighter/Paramedic Oath which Mr. Redd repeated. *I, Patrick Redd do solemnly swear that I will support the Constitution of the United States of America the Laws and Resolutions of Violet Township, the Code of Ethics and the Rules and Regulations of the Violet Township Fire Department and that I will well and faithfully discharge the duties of the Position of Firefighter/Paramedic, Violet Township Fire Department, Fairfield County, Ohio, to which I have been appointed according to law, and to the best of my ability.*

Chief Eisel reported they had pictures from the fire at 406 Rambling Brook Drive that happened on May 5th is still under investigation. There was no damage done to any adjoining structures.

Chief Eisel also had pictures of the (6) firefighters who attended the Tactical Emergency Medical Service (TEMS) Class from Monday at 7am to Friday at 5pm. They were in class on an average of 19 hours per day. They are working with Chief Little on reviewing our procedures.

Drug Free Workplace training is being finished up tomorrow.

Chief Little is going to be at a seminar next week in St. Louis regarding medical services revenue and compliance issues.

The new Medic is at Station 592.

Chief Eisel had three remaining resolutions. The first was the replacement of the hydraulic cutters on Rescue 592 from Howell Rescue Systems at a total cost not to exceed \$7,250.00. **Mr. Myers made a motion to adopt Resolution 2013-0515-01 – Rescue Tool Replacement. Seconded by Mr. Weltlich. Discussion: Mr. Dunlap asked if these would cut the new steel where the other ones would not. Chief Eisel said this was correct. Mr. Weltlich asked if this was in the budget and Chief Eisel said it was. Roll call vote: Mr. Myers, yes; Mr. Weltlich, yes; Mr. Dunlap, yes. Resolution 2013-0515-01 passes 3-0.**

The next resolution was an appropriation from the MECC fund that they appropriated in their budget for this year. This software evaluates aspects of cardiac events to enhance our future response to such events MECC-wide at a cost of \$4,146.45. **Mr. Myers made a motion to adopt Resolution 2013-0515-02 – MECC EMS Lifenet Connect Code-Stat Purchase. Seconded by Mr. Weltlich. Roll call vote: Mr. Myers, yes; Mr. Weltlich, yes; Mr. Dunlap, yes; Resolution 2013-0515-02 passes 3-0.**

It is time for renewal of the annual maintenance agreement with Physio Control for our Lifepak 15 defibrillators and battery support systems. This agreement is with Physio-Control Inc. commencing April 30, 2013 through April 29, 2014, at a cost not to exceed \$4,313.84. **Mr. Dunlap made a motion to adopt Resolution 2013-0515-03 – Physio Control Lifepak 15 Maintenance Agreement. Seconded by Mr. Myers. Discussion: Mr. Weltlich asked if this was in the budget. Chief Eisel said it was. Roll call vote: Mr. Dunlap, yes; Mr. Myers, yes; Mr. Weltlich, yes. Resolution 2013-0515-03 passes 3-0.**

Mr. Myers made a motion to recess the regular meeting and go into the scheduled public hearing at 8:00 pm. Seconded by Mr. Weltlich. Roll call vote: Mr. Myers, yes; Mr. Weltlich, yes; Mr. Dunlap, yes. Motion passes 3-0.

Public Hearing – 8:00 pm

Pursuant to Violet Township Zoning Resolution Section 3V3-01(F), a request for approval of the condominium unit arrangement for Terrace Ridge at Winding Creek Unit Numbers 28 and 29, filed by Houser Custom Homes, 13960 Toll Bridge Way, Pickerington. The arrangement for Terrace Ridge Condominium Unit Numbers 28 and 29 is different than that approved by the Township Trustees in May 2003.

Mr. Yapple explained that Terrace Ridge is Section 6 of Winding Creek subdivision and since the 29 0 lot line freestanding condominium units, 7 of the units are located on the

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north side of Winding Creek Way. The others are located on the south side of Winding Creek Way. The Township Trustees originally approved this development May 7, 2003 (for this section). Two weeks ago the builder came in and applied for a zoning permit to build Terrace Ridge unit 29. Compared to the plot plan we had on file it was observed the condo proposed had changed orientation and would face south rather than west. As the configuration changed the Zoning Office was unable to issue the zoning permit for the proposed condominium unit 29. It was determined that the drawings that showed the orientation towards the west and that the new revised orientation layout south (28 and 29) needs to be reviewed by the Trustees. It should be noted that the new Homeowners Association (Mr. Houser just formed the Homeowners Association for the whole Winding Creek Association) and they have accepted what is proposed by Mr. Houser. The rear of the house will be facing Winding Creek Way. In the condo section there is some proposed shrubbery or landscaping between the back of the houses and Winding Creek Way. Mr. Weltlich's only comment was the Township of 'Violet' was spelled incorrectly on the site plans. They spelled it 'Voylet" and Mr. Yaple wrote the correct name in.

Doug Houser of 13960 Toll Bridge Way was present. Mr. Houser said the sewer and water were actually put in the way he submitted the lots, so he was pretty sure the County has them the way he submitted them. When he submitted them to us the way he did it was a surprise to him that we had it a different direction and all the development drawings showed it the way he submitted it. The east/west orientation the way we have just doesn't lay out as nice according to Mr. Houser. Mr. Houser said the houses fit on the lot a lot better. Mr. Yaple said the sewer taps come across the street from the south side according to the drawings we have and are stubbed up so the taps could be located at the front of the house; not the side or rear. Mr. Dunlap asked if this would cause an issue. Mr. Yaple said this is where the County likes the sewer taps to be so they can get to them if they have to.

Mr. Yaple reported the recommendation of staff is to approve as requested.

Mr. Myers asked if the back was all greenspace. Mr. Houser said there was actually a tree line and Mr. Yaple referred to the drawings showing the treeline.

Mr. Dunlap asked if this had to go before Regional Planning or the Zoning Commission. Mr. Yaple said it did not since this was a condo unit and all the ground is owned by every property owner there. We have had no complaint with this.

Mr. Weltlich made a motion to approve the requested change to face the houses orientation south in lieu of west. Seconded by Mr. Myers. Roll call vote: Mr. Weltlich, yes; Mr. Myers, yes; Mr. Dunlap, yes. Motion passes 3-0.

Mr. Weltlich made a motion to close the Public Hearing at 8:20 pm and return to the regular meeting. Seconded by Mr. Myers. Roll call vote: Mr. Weltlich, yes; Mr. Myers, yes; Mr. Dunlap, yes. Motion passes 3-0.

(continued with Fire Department Report)

Mr. Weltlich asked when the investigation for the Rambling Brook fire might be complete. Chief Eisel reported it might take about 2-3 weeks.

Township Engineer

Mr. Butcher reported the 2013 paving bids were received and opened today. For Bid Package 1 – Hot Mix Asphalt – Engineers estimate was \$350,000. Bids came in from \$325,159.20 to \$353,922.25. The second bid was \$1202.00 more than the first bid which is about .3% difference. There was less than a 10% spread between all the bidders. The Shelly Company was the apparent low bidder at \$325,159.50.

On bid package two – Chip seal - Mr. Butcher estimated about \$150,000. The Shelly Company was the only bidder. They came in at \$145,891.75.

Mr. Weltlich commended Mr. Butcher on the accuracy and completeness of the bidding specifications that encouraged such close bidding and under budget bidding.

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Mr. Butcher reported there was discussion at the last meeting on the cost of Dove Parkway. The cost is about \$40,000.00. This is Mr. Butcher's estimate using his estimating quantities. Mr. Butcher added there are other opportunities within our township to do some more work. Mr. Butcher will be reviewing the bid and will update at next Trustee meeting.

Pickerington Local School District (PLSD) Bike to School Day was last Wednesday. Overall, there was pretty good participation. Thanks to Bill Yaple and the Violet Township Fire Department for helping.

Road right of way mowing will begin tomorrow.

Storm water utility feasibility study is progressing nicely. The majority of the legal review has been performed as has the review of the Annual Reports. Mr. Butcher will have another update in June. Additionally, he has met with personnel from Allerton Hill Consulting, communications and marketing specialists for schools and public entities. Mr. Butcher suggested it may be appropriate to consider a Planning Session in the near future to discuss this issue further.

Mr. Butcher commented that we are in compliance with most items however we do not have all of our documentation in one place.

Mr. Butcher attached information of a consulting firm we had spoken of during their planning session. It was a communication and marketing specialist for the public entities. They are out of the City of Columbus. Mr. Butcher met with an individual from this firm and he would like the Trustees to review the information and give him some feedback as to whether they think this is worthwhile in having further dialog with them on not only the concept of the storm water utility but the concept of any other alternative funding sources for Violet Township.

Mr. Myers asked for the completion date for paving. Mr. Butcher said the completion date is September 30th and cannot be started before June 17th.

Mr. Yaple took a moment to thank Mr. Butcher for all of his hard work. He stressed that without some of his work and thoughts in the past 4 or 5 years we would not be seeing the competitive pricing we are seeing.

Fiscal Officer, Chris Smith was now present for the meeting.

Director of Operations:

Mr. Yaple reported the County filed the answer for the Bed Tax entry. Mr. Yaple has read through them and agrees with Legal Counsel that it is not what is needed. Our Legal Counsel is getting ready to ask for some records request to confirm they do have what they are looking for and will probably ask for a deposition of the County Clerk. At best he thinks it will be fall before we have an answer from the court. They are also going to make sure the money is being escrowed as we have asked.

Mr. Yaple passed out information on Haaf Farms subdivision. It is not within Fairfield County, Violet Township. The last section that Homewood owns is in Licking County. Our issue is that we want to make sure they don't use Violet Township for their construction access all the way through the existing Haaf Farms to get to this new piece of the subdivision. Regional Planning, the County, Subdivision Regulations committees and Mr. Butcher have met with Licking County to make sure they access this from Palmer Road and not from SR204. We may have to post 'no construction traffic' signs. Mr. Dunlap recommended checking with our Law Director to find out what we need to pass as far as no trucks or construction traffic and what is the enforceability of that with the Sheriffs Department. Long term it will benefit our residents as they will have a back way to get to Palmer Road north of Interstate 70. In an email Mr. Yale received from Bill Lozier he didn't say the access could not happen.

We received information about our participation in the July 4th parade.

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Mr. Yaple supplied a listing of High-Crash Intersections in Fairfield County from 2009 to 2011 from MORPC. In particular Violet Township and the City of Pickerington are listed.

Mr. Yaple gave John Samborski a copy of the proposed lease for the Senior Center for review.

We received a request from Pickerington North Boosters to sponsor them for a half page ad. We have done a half page for the Pickerington Central Tigers in March of this year.

We have some resolutions for the fuel monitoring. One is for Superior Equipment not to exceed \$24,000 for the equipment to monitor the dispensing and then one for Keytel to connect fiber optics from the Maintenance building to the fuel tank delivery system. Doc is working on the conduit work to finish this up.

Reminder of Flag Burning Ceremony June 10th.

Mr. Yaple said we could do a motion per occurrence and by the hour to use Sam's Termite and Pest Control for mosquito service for the Township.

We are still working on the grant for Busey Park. We have not gotten permission to move forward with the Ohio Department of Natural Resources. Mr. Yaple and Chief Little have attended meetings with Truro Township in regards to 'shared services' and we are in the process of agreeing to share phone services and drop some PRI's with (5) five townships in the MECC organizations. This would share a good amount of money and would be able to move control of the phones to the data center downtown.

The next District Advisory Committee meeting for the Health Department is Monday, June 17th at 7pm at the Commissioners Hearing Room.

Mr. Yaple put information in the Trustee's boxes on the CEDA as requested. In the agreement it is all the Violet CEDA. Canal Pointe is within the Violet CEDA and that is the Industrial Park of Canal Winchester.

Mr. Yaple had a motion for 9720 Blacklick Eastern Road to hire the environmental asbestos abatement company. We have two bids. One is at \$1,120.00 and one at \$4,091.00. We proposed to use the lesser one. Their bids are based upon a report from the environmental engineer and he has exactly what he will remove and that equals exactly what the engineer said. As Mr. Yaple understands it, the engineer has been in and has taken samples throughout the house.

We received our unclaimed funds from the State of Ohio in the amount of \$238.72.

Mr. Yaple had several resolutions for consideration.

At the last meeting we talked about a bid we had for heating and air conditioning work at 4 E. Columbus Street. We also received another bid. **Mr. Weltlich made a motion to adopt Resolution 2013-0515-04 – Hire Pickerington Heating and Cooling to Replace Heating and Air Condition Unit at 4 East Columbus Street. Seconded by Mr. Myers. Roll call vote: Mr. Weltlich, yes; Mr. Myers, yes; Mr. Dunlap, yes. Resolution 2013-0515-04 passes 3-0.**

Mr. Weltlich made a motion to adopt Resolution 2013-0516-06 – Purchase FuelMaster Fuel Management System. Seconded by Mr. Dunlap. Roll call vote: Mr. Weltlich, yes; Mr. Dunlap, yes; Mr. Myers, yes. Resolution 2013-0515-06 passes 3-0.

Mr. Myers made a motion to adopt Resolution 2013-0515-07 – Hire Keytel Corporation to install fiber options between the two buildings not to exceed \$3500.00. Seconded by Mr. Weltlich. Roll call vote: Mr. Myers, yes; Mr. Weltlich, yes; Mr. Dunlap, yes. Resolution 2013-0515-07 passes 3-0.

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Mr. Weltlich made a motion to adopt Motion A2013-0515 – Authorize Director of Operations to sign contracts for the authorization of the removal of the hazardous materials at the property located at 9720 Blacklick Eastern Road. Seconded by Mr. Myers. Roll call vote: Mr. Weltlich, yes; Mr. Myers, yes; Mr. Dunlap, yes. Motion A2013-0515 passes 3-0.

Mr. Weltlich made a motion to adopt Motion B2013-0515 – Authorize purchase of the band boosters ad (1/2 page color) for Pickerington Panthers North at a cost not to exceed \$350.00. Seconded by Mr. Myers. Roll call vote: Mr. Weltlich, yes; Mr. Myers, yes; Mr. Dunlap, yes. Motion B2015-0515 passes 3-0.

Mr. Weltlich made a motion to adopt Motion C2013-0515 - to accept proposal from Sam's Termite and Pest Control for the Spring spraying of mosquitoes. Seconded by Mr. Myers. Roll call vote: Mr. Weltlich, yes; Mr. Myers, yes; Mr. Dunlap, yes. Motion C2013-0515 passes 3-0.

Mr. Weltlich thanked Mr. Yapple for the Port Authority information he requested.

Mr. Weltlich commented that on the fiber optics (as they have gone down that path before) and feels we should consider other alternatives.

Mr. Dunlap commented that every so often it is recommended that we review and update the Land Use Plan. Mr. Yapple said we were overdue to review and update it. Mr. Yapple will check into this.

Fiscal Officer

Mr. Smith reported he gave each of the Trustees a cash flow analysis of the General Fund.

Mr. Smith had hoped to get them some reconciliations but did not. They had posted over 100 checks this time which was over 300 invoices.

Trustee Reports:

Mr. Myers reported he received notice that our quarterly meeting will be July 13th at Rushcreek Township. Dinner starts at 6:00 pm. They originally said it would be July 20th but moved it to July 13th.

Trustees out of Office Meetings Where More than one (1) Trustee present

The Pickerington Chamber Luncheon will be held tomorrow, May 16th.

Old Business

None

Tabled Business

Mr. Dunlap made a motion to remove Resolution 2013-0501-05 – Supplemental Appropriations and Transfer of Funds from the table. Seconded by Mr. Myers. Roll call vote: Mr. Dunlap, yes; Mr. Myers, yes; Mr. Weltlich, yes. Resolution 2013-0501-05 – Supplemental Appropriations and Transfer of Funds is off the table and passes 3-0.

Mr. Smith explained we established the CEDA fund at the last meeting on May 1st but we talked about appropriating money to transfer out of the General Fund to seed that account to have capital expenditures. Mr. Dunlap said our goal was that in 10 years to have a million dollars infrastructure repairs/improvements. Mr. Smith said we have to decide how we are going to strategically fund this. The proposal under the last resolution is that we would start with \$500,000.00. There was a cash flow concern and the Trustees wanted to see numbers. Mr. Smith asked of Mr. Butcher and Mr. Yapple in the neighborhood of \$80,000 to \$100,000 for this year and do we know what next year looks like. Mr. Weltlich asked if Mr. Butcher and Mr. Yapple had a dialog with Mr. Smith regarding this. Mr. Butcher said they had not. Mr. Dunlap asked if (cash flow wise) would \$100,000.00 be ok. Mr. Smith said it would. Mr. Smith wants to make sure that

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when a liability hits (with our revenues coming down) that we have it. Mr. Smith feels we have done a great job in the last five years of identifying what our liabilities are.

Mr. Myers commented that in 2012 our CEDA revenue was \$191,000.00. Why wouldn't we put \$50,000.00 in this fund and that way \$40,000.00 could come out this year for Greg and then put \$50,000.00 back in when we collect the funds. Mr. Smith said ultimately we are not going to need that \$50,000.00 operationally in the next 4 or 5 months before we get our next CEDA check. Mr. Weltlich added that the point that everyone keeps 'not mentioning' is once you put it in it is there and you cannot get it back. **Mr. Myers made a motion to adopt Resolution 2013-0501-05. Seconded by Mr. Weltlich. Discussion: Mr. Smith clarified what was discussed. They will execute the resolution but we are amending it from \$500,000.00 to \$50,000.00. Mr. Dunlap said the next time we get the distribution of CEDA money that would be another \$50,000.00. Roll call vote: Mr. Myers, yes; Mr. Weltlich, yes; Mr. Dunlap, yes. Motion B2013-0515 to amended Resolution 2013-0501-05 passes 3-0.**

New Business

The next regularly scheduled meeting of the Violet Township Board of Trustees will be held Wednesday, June 5, 2013 at 7:30 p.m. at the Township office.

Pay Bills

Mr. Weltlich made a motion to pay the bills. Seconded by Mr. Myers. Roll call vote: Mr. Weltlich, yes; Mr. Myers, yes; Mr. Dunlap, yes. Motion passes 3-0.

Adjournment

Mr. Weltlich made a motion to adjourn the regular meeting at 9:30 p.m. Mr. Myers seconded the motion. Roll call vote: Mr. Weltlich, yes; Mr. Myers, yes; Mr. Dunlap, yes. Motion passes 3-0. Meeting adjourned at 9:07 pm.

Respectfully Submitted,

Christopher H. Smith, Fiscal Officer

Joniann Goldberg, Administrative Assistant

Approved by:

Terry J. Dunlap, Sr., Trustee

Harry W. Myers, Jr., Trustee

Gary P. Weltlich, Trustee

Date: _____